

Current Delegations and Authorisations

Instrument / Delegation	Date of Appointment	Legislation / Act	Delegation From	Delegation To	Officer Name	Council Meeting Date	Council Meeting Reference
S11 - Instrument of Appointment and Authorisation	04-June-2007	Local Government Act 1989 (section 224) Emergency Management Act 1986 Environment Protection Act 1970 Impounding of Livestock Act 1994 Domestic Animals Act 1994 Food Act 1984 Health Act 1968 Residential Tenancies Act 1997 Tobacco Act 1987	CEO	Manager Community Health	Tim Rose	4-Jun-07	
S7 - Instrument of Sub-Delegation by CEO	22-August-2018		CEO	DIP CPSM CSM ISM CPHRS WC RO EA EPO RLLO MBS PO	James Magee Anita McFarlane Gavin Blinman Bernie Naylor Tim Rose Chris Lehman Chantelle Pitt Bernardine Schilling Andrea Stepney Craig Byron Wayne Wilkie Adam Moar		
S11A - Instrument of Appointment and Authorisation (Planning and Environment Act 1987)	24-April-2019	Planning and Environment Act 1987	CEO		Adam Moar	24-Apr-19	13.6
S11 - Instrument of Appointment and Authorisation	26-June-2019	CFA Act 1958 Domestic Animals Act 1994, Environment Protection Act 1970, Impounding of Livestock Act 1994, Local Government Act 1989, Road Management Act 1986, Road Safety Act 1986, Summary Offences Act 1966	CEO	Ranger / Local Laws Officer	Craig Byron	26-Jun-19	13.9
S11 - Instrument of Appointment and Authorisation	25-March-2020	Local Government Act 1989 (section 81Y) - Councillor Conduct Officer	CEO	Director Business, Strategy & Performance	Tammy Smith	25-Mar-20	13.8
S11 - Instrument of Appointment and Authorisation	25-March-2020	CFA Act 1958 Domestic Animals Act 1994, Environment Protection Act 1970, Impounding of Livestock Act 1994, Local Government Act 1989, Road Management Act 1986, Road Safety Act 1986, Summary Offences Act 1966	CEO	Relief Ranger	Craig Powell	25-Mar-20	13.7
S13 - Instrument of Sub-Delegation by the CEO under Local Government Acts of 1989 and 2020							
S14 - Instrument of Delegation by CEO for VicSmart Applications under the Planning and Environment Act 1987	02-March-2020	Planning and Environment Act 1987 Planning and Environment Regulations 2015 Planning and Environment (Fees) Regulations 2016	CEO	Manager Development Services	Adam Moar	2-Mar-20	
S15 - Instrument of Appointment and Authorisation of Council's FOI Officer	25-March-2020	Freedom of Information Act 1982	CEO	Manager Organisational Performance	Bernardine Schilling	25-Mar-20	13.9
S11 Instrument of Appointment and Authorisation	25-March-2020	Local Government Act 1989 - Principal Conduct Officer	CEO	Director Business, Strategy & Performance	Tammy Smith	25-Mar-20	13.8
S11 - Instrument of Appointment and Authorisation	24-October-2020	Environment Protection Act 1970 Food Act 1984 Local Government Act 1989 Local Government Act 2020 Public Health and Wellbeing Act 2008 Part 14 of the Residential Tenancies Act 1997 Tobacco Act 1987	Council	Environmental Health Officer	Helene Wortley	24-October-2020	12.1
S18 - Instrument of Sub-Delegation Environment Protection Act 2017	23/03/2022	Environment Protection Act 2017	Council	Environmental Health Officer Manager community Health	Helene Wortley Tim Rose	23/03/2022	12.4
S11 - Instrument of Appointment and Authorisation	17/08/2022	Building Act 1993 Building Regulations 2018	CEO	Municipal Building Surveyor	Wayne Wilkie	N/A	N/A
S12 - Instrument of Delegation by Municipal Building Surveyor	17/08/2022	Building Act 1993	MBS (Wayne Wilkie)	Building Inspector - Unlimited Building Inspector - Limited Building Surveyor - Unlimited	Tonique Bolt Cameron Colley Jason McKay Wayne Cooper	N/A	N/A
Instrument of Authorisation under 228A of the Building Act 1993	17/08/2022	Building Act 1993	MBS (Wayne Wilkie)	Building Inspector Building Surveyor	Tonique Bolt Cameron Colley Jason McKay Wayne Cooper	N/A	N/A
Instrument of Delegation under 216B of the Building Act 1993	17/08/2022	Building Act 1993	MBS (Wayne Wilkie)	Building Inspector - Unlimited Building Inspector - Limited Building Surveyor - Unlimited	Tonique Bolt Cameron Colley Jason McKay Wayne Cooper	N/A	N/A
S17 Instrument of Appointment and Authorisation Oaths and Affirmations Act 2018	17/08/2022	Oaths and Affirmations Act 2018	CEO	Senior Officers	Michael Evans Gavin Blinman Tony Caccaviello	N/A	N/A
S5 - Instrument of Delegation to Chief Executive Officer	23/11/2022	Local Government Act 2020	Council	CEO / and Acting CEO	Tammy Smith - Acting	23/11/2022	13.4
S6 - Instrument of Delegation - Members of Staff	23/11/2022	Domestic Animals Act 1994 Food Act 1984 Local Government Act 1989 Planning and Environment Act 1987 Residential Tenancies Act 1997 Road Management Act 2004 Planning and Environment Regulations 2015 Planning and Environment (Fees) Regulations 2016 Residential Tenancies (Caravan Parks and Movable Swellings Registration and Standards) Regulations 2020 Road Management (General) Regulations 2016 Road Management (Works and Infrastructure) Regulations 2015	Council	CEO, Director Assets & Operations Director Business Strategy & Performance Director Community Development & Wellbeing Environmental Health Officer Information management & Governance Officer Local Laws Officer & Ranger Manager Community Health Manager Development & Environmental Services Municipal Emergency Management Officer Manager Infrastructure & Works	Tammy Smith Michael Evans Tony Caccaviello Gavin Blinman Helene Wortley Belinda Penny Craig Byron Tim Rose Adam Moar Joel Turner Craig Powell	23/11/2022	13.5