

Current Delegations and Authorisations as of 01 April 2024

Instrument / Delegation	Date of Appointment	Legislation / Act	Delegation From	Delegation To	Officer Name	Council Meeting Date	Council Meeting Reference	CEO / Council Sign Off
511 - Instrument of Appointment and Authorisation	06-June-2010	Local Government Act 1989 (Section 224) Emergency Management Act 1986 Environment Protection Act 1970 Impounding of Livestock Act 1994 Domestic Animals Act 1994 Food Act 1984 Health Act 1958 Residential Tenancies Act 1997 Tobacco Act 1987	CEO	Manager Community Health	Tim Rose	4-Jun-07		CEO
512 - Instrument of Appointment and Authorisation	26-June-2010	CFA Act 1986 Domestic Animals Act 1994 Environment Protection Act 1970 Impounding of Livestock Act 1994 Local Government Act 1989 Road Management Act 1986 Road Safety Act 1986 Summary Offences Act 1966	CEO	Ranger / Local Law Officer	Craig Byron	26-Jun-10	13.9	CEO
514 - Instrument of Delegation by CEO for VicRoads Applications under the Planning and Environment Act 1987	02-March-2020	Planning and Environment Act 1987 Planning and Environment Regulations 2015 Planning and Environment (Fees) Regulations 2016	CEO	Manager Development Services	Adam Moor	NA	NA	CEO
515 - Instrument of Appointment and Authorisation of Council's 50 Officers	25-March-2020	Freedom of Information Act 1982	CEO	Manager Organisational Performance	Bernadette Schilling	25-Mar-20	13.9	CEO
511 - Instrument of Appointment and Authorisation	24-October-2020	Environment Protection Act 1970 Food Act 1984 Local Government Act 1989 Local Government Act 2020 Public Health and Wellbeing Act 2008 Part 14 of the Residential Tenancies Act 1997 Tobacco Act 1987	Council	Environmental Health Officer	Helene Wortley	24-October-2020	12.1	Council
518 - Instrument of Sub-Delegation Environment Protection Act 2017	23/03/2022	Environment Protection Act 2017	Council	Environmental Health Officer Manager community health	Helene Wortley Tim Rose	23/03/2022	12.4	Council
511 - Instrument of Appointment and Authorisation	17/08/2022	Building Act 1993 Building Regulations 2016	CEO	Municipal Building Surveyor	Wayne Wilkie Torique Bolt	NA	NA	CEO
512 - Instrument of Delegation by Municipal Building Surveyor	17/08/2022	Building Act 1993	MBS (Wayne Wilkie)	Building Inspector - Unlimited Building Inspector - Limited Building Surveyor - Unlimited	Cameron Coley Jason McKay Wayne Cooper	NA	NA	MBS
Instrument of Authorisation under 226 of the Building Act 1993	17/08/2022	Building Act 1993	MBS (Wayne Wilkie)	Building Inspector Building Surveyor	Torique Bolt Cameron Coley Jason McKay Wayne Cooper	NA	NA	MBS
Instrument of Delegation under 226 of the Building Act 1993	17/08/2022	Building Act 1993	MBS (Wayne Wilkie)	Building Inspector - Unlimited Building Inspector - Limited Building Surveyor - Unlimited	Torique Bolt Cameron Coley Jason McKay Wayne Cooper	NA	NA	MBS
512 Instrument of Appointment and Authorisation Oaths and Affirmations Act 2018	17/08/2022	Oaths and Affirmations Act 2018	CEO	Senior Officers	Michael Evans Gavin Blinnan Tony Cascavello	NA	NA	CEO
51 - Instrument of Delegation to Chief Executive Officer	23/11/2022	Local Government Act 2020	Council	CEO / and Acting CEO	Tammy Smith - Acting	23/11/2022	13.4	Council
513 - Instrument of Appointment and Authorisation	22-March-2022	Local Government Act 1989 (Section 511) - Councilor Conduct Officer	CEO	Director Business, Strategy & Performance	Tony Cascavello	NA	NA	CEO
511A - Instrument of Appointment and Authorisation (Planning and Environment Act 1987)	26-April-2023	Planning and Environment Act 1987	CEO	Planning Officer	Adam Moor	26-Apr-23	15.2	Council
56 - Instrument of Delegation - Members of Staff	26/04/2023	Domestic Animals Act 1994 Food Act 1984 Local Government Act 1989 Planning and Environment Act 1987 Residential Tenancies Act 1997 Road Management Act 2004 Planning and Environment Regulations 2015 Planning and Environment (Fees) Regulations 2016 Residential Tenancies (Caravan Parks and Mobiles) Regulations 2020 Road Management (General) Regulations 2016 Road Management (Works and Structures) Regulations 2015	Council	CEO Director Assets & Operations Director Business Strategy & Performance Director Community Development & Wellbeing Environmental Health Officer Information Management & Governance Officer Local Law Officer & Ranger Manager Community Health Manager Development & Environment Services Municipal Emergency Management Officer Manager Infrastructure & Works	Tammy Smith Michael Evans Tony Cascavello Gavin Blinnan Helene Wortley Bernadette Schilling Craig Byron Tim Rose Adam Moor Joel Turner Craig Powell	26/04/2023	15.1	Council
511 - Instrument of Delegation - CEO Powers, Duties and Functions	14/06/2023	Child Wellbeing and Safety Act 2005 Emergency Management Act 2013 Fines Reform Act 2014 Fire Services (Property) Act 2012 Food Act 1984 Freedom of Information Act 1982 Independent Broad-Based Anti-Corruption Commission Act 2011 Local Government Act 2020 Local Government Act 1989 Planning and Environment Act 1987 Public Health and Wellbeing Act 2008 Public Interest Disclosure Act 2012 Roaming House Operators Act 2016 Service Victoria Act 2018 Sheriff Act 2008 Valuation of Land Act 1960 Victorian Data Sharing Act 2017 Victorian Inspectorate Act 2011 Local Government (Electoral) Regulations 2020 Local Government (Governance and Integrity) Regulations 2020 Local Government Land Information Regulations 2021	CEO	Chief Executive Officer Director Assets and Operations Director Business Strategy and Performance Director Community and Wellbeing Manager Family, Youth and Children Environmental Health Officer Information Management and Governance Officer Manager Community Strengthening and Engagement Material and Child Health Nurse 1 Material and Child Health Nurse 2 Manager Corporate Services Manager Development and Environment Services Manager Infrastructure and Works Manager Organisational Performance People and Safety Officer Waste and Sustainability Co-ordinator Positive Ageing Co-ordinator General Works Supervisor Northern Works Supervisor Southern Works Supervisor Operations Co-ordinator Assets Co-ordinator Projects Co-ordinator Plant Co-ordinator & Ranger Building and Maintenance Co-ordinator Customer Support and Libraries Co-ordinator	Tammy Smith Mick Evans Tony Cascavello Gavin Blinnan Elysa Preston Helene Wortley Bernadette Schilling Sarah Collins Tim Rose Nanette Frackleton Michelle Schilling Arina McFarlane Adam Moor Joel Turner Bernadette Schilling Chanelle Pitt La Vergne Lehmann Northern Works Supervisor Zane Jess Adrian Lowe Heath Cahby Arina Blinnan Pradip Bhargi Rebecca Boehmer Tony Brennan Daren Wisall Jo White	NA	NA	CEO
513 - Instrument of Appointment and Authorisation - Local Law Officer	24/07/2023	County Fire Authority Act 1958 Domestic Animals Act 1994 Graffs Prevention Act 2007 Impounding of Livestock Act 1994 Land Act 1958 Local Government Act 1989 Local Government Act 2020 Road Management Act 2004 Road Safety Act 1986 Summary Offences Act 1966	CEO	Local Law and Sale Yards Officer	John Wren	NA	NA	CEO
514 - Instrument of Delegation to CEO		Aboriginal Heritage Act 2006 Associations Incorporation Reform Act 2012 Audit Act 1994 Building Act 1993 Catchment and Land Protection Act 1994 Child Wellbeing and Safety Act 2005 Children Youth and Families Act 2005 Children's Services Act 1996 Circular Economy (Waste Reduction and Recycling) Act 2021 Climate Change Act 2017 Conservation, Forests and Land Act 1987 County Fire Authority Act 1958 Cultural and Recreational Lands Act 1963 Dangerous Goods Act 1986 Development Victoria Act 2003 Disability Act 2006 Domestic Animals Act 1994 Domestic Building (Compliance) Act 1995 Education and Care Services National Law Act 2010 Education and Training Reform Act 2006 Electrical Act 2002 Emergency Management Act 2013 Environment Protection Act 2017 Environment Protection Regulations 2021 Estate Agents Act 1980 Family Violence Protection Act 2008 Fencing Act 1985 Filming Approval Act 2014 Fines Reform Act 2014 Fire Services (Property) Act 2012 Flora and Fauna Guarantee Act 1986 Food Act 1984 Freedom of Information Act 1982 Gambling Regulation Act 2003 Gender Equality Act 2020 Graffs Prevention Act 2007 Habitat Records Act 2001 Heavy Vehicle National Law 2012 Heavy Vehicle National Law Application Act 2013 Heritage Act 2017 Hours Act 1983 Impounding of Livestock Act 1994 Independent Broad-Based Anti-Corruption Commission Act 2011 Intergovernmental Act 2006 Land Act 1958 Land Acquisition and Compensation Act 1996 Liquor Control Reform Act 1998 Local Government Act 2020 Local Government Act 1989 Magistrates' Court Act 1988 Major Transport Projects Facilitation Act 2009 Mineral Resources (Sustainable Development) Act 1990 National Parks Act 1975 Privacy Act 2000 Professional Engineers Registration Act 2019 Public Health and Wellbeing Act 2008 Public Records Act 1973 Residential Tenancies Act 1997 Road Management Act 2004 Road Safety Act 1986 Roaming House Operators Act 2016 Second-hand Dealers and Pawnbrokers Act 1989 Service Victoria Act 2018 Sex Work Act 1984 Sheriff Act 2008 Sport and Recreation Act 1972 Subdivision Act 1988 Summary Offences Act 1966 Taxation Administration Act 1997 Transfer of Land Act 1958 Transport Inspector Act 2010 Valuation of Land Act 1960 Victorian Environmental Assessment Council Act 2001 Victorian Local Government Grants Commission Act 1978 Victoria State Emergency Service Act 2005 Victorian Data Sharing Act 2017 Victorian Inspectorate Act 2011 Victorian Planning Authority Act 2017 Water Act 1989 Building Regulations 2016 County Fire Authority Regulations 2014 Dangerous Goods (Explosives) Regulations 2022 Diagnoses, Provisions and Controlled Substances Regulations 2017 Electrical Safety (Electric Line Clearance) Regulations 2020 Hiring Regulations 2016 Land Acquisition and Compensation Regulations 2021 Local Government (General) Regulations 2015 Local Government (Long Service Leave) Regulations 2021 Local Government (Planning and Reporting) Regulations 2020 Occupational Health and Safety Regulations 2017 Public Health and Wellbeing (Prohibited Accommodations) Regulations 2020 Road Safety (General) Regulations 2019 Road Safety (Traffic Management) Regulations 2019 Road Safety (Vehicles) Regulations 2021 Subdivision (Fees) Regulations 2021 Subdivision (Procedures) Regulations 2021 Miscellaneous and Administrative Powers	Assets Coordinator Building and Maintenance Coordinator Business Systems Coordinator Chief Executive Officer Customer Support and Libraries Coordinator General Works Supervisor Development Services Officer Director Special Projects Events, Business and Community Support Officer Environmental Health Officer Governance Officer Local Law Officer & Ranger Local Laws and Sale Yards Manager Assets and Emergency Management Manager Community Health Material and Child Health Nurse 1 Material and Child Health Nurse 2 Manager Community Strengthening and Engagement Manager Corporate Services Manager Development & Environment Services Municipal Emergency Management Officer Municipal Infrastructure & Works Officer Northern Works Supervisor Operations Coordinator People and Safety Officer Positive Ageing Support and Assessment Officer Projects and Recreational Coordinator Sports and Recreation Coordinator Assessment Officer People and Safety Officer Plant Coordinator Procurement and Contracts Officer Revenue Coordinator Senior Financial Accountant Sports and Recreation Coordinator Southern Works Supervisor Waste and Sustainability Coordinator	Pradip Bhargi Daren Wisall Daniel Brandon Tony Cascavello Jo White Zane Jess James Thomas Gavin Blinnan Lisa Hecker Helene Wortley Bernadette Schilling Craig Byron John Wren Michael Evans Tim Rose Nanette Frackleton Michelle Schilling Arina McFarlane Adam Moor Michael Evans Adam Moor & Joel Turner Elysa Preston Joel Turner Bernadette Schilling Adam Moor Caroline M. Agnew San Cahby Mandy Bryce David Goodie Tony Brennan Heidi Pridemore Chanelle Pitt Janella Reches Rebecca Boehmer Heath Cahby La Vergne Lehmann	NA	NA	CEO	
517 - Instrument of Sub-Delegation to CEO	16/08/2023	Planning and Environment Act 1987	CEO	Manager Development Services Director Asset and Operations	Adam Moor Michael Evans	NA	NA	CEO
518 Instrument of Delegation by CEO for building Reconstruction Applications under the Planning and Environment Act 1987		Planning and Environment Act 1987	CEO	Manager Development Services Director Asset and Operations	Adam Moor Michael Evans	NA	NA	CEO