



MINUTES

Ordinary Meeting of Council

9:30am Wednesday 29 September 2021

VENUE:

Council Chambers
Yarriambiack Shire Council
34 Lyle Street, Warracknabeal Vic 3393

Next Meeting

Wednesday 27 October 2021

Copies of the Yarriambiack Shire Council's Agendas and Minutes
can be obtained online at www.yarriambiack.vic.gov.au

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

OUR VISION:

In consultation with our community, Yarriambiack Shire Council aims to provide a viable, sustainable, and vibrant future.

OUR VALUES:

Customer Service

- treat our customers with courtesy and respect.
- lead and develop leadership within our community.
- constantly strive to improve our services.
- forge closer relationships with customers.
- investigate matters thoroughly and objectively and keep our customers informed, in plain language, about the process and outcome.
- treat people fairly, with respect and have proper regard for their rights.
- make decisions lawfully, fairly, impartially and in the public interest.
- we are honest, trustworthy, reliable, transparent, and accountable in our dealings.
- we are careful, conscientious, and diligent.
- use public resources economically and efficiently.
- actively pursue positive outcomes for the community

CONTINUOUS IMPROVEMENT:

Continuous Improvement We drive continuous and sustainable improvement in service provision, operational efficiency, and stakeholder relations to create a leading organisation.

Recording

Consistent with section 2.44.3 of our Governance Rules, consent given by the Chair to the recording of any Council Meeting must be obtained prior to the commencement of the Council Meeting.

Live Streaming

Council meetings will now be live streamed to allow those interested in viewing proceedings greater access to Council decisions and debate without attending the meeting in person.

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

Contents

1 WELCOME

2 ACKNOWLEDGEMENT AND PRAYER

3 PRESENT

4 APOLOGIES OR REQUEST FOR LEAVE OF ABSENCE

5 CONFIRMATION OF MINUTES

5.1 Minutes of the Ordinary Council Meeting of 25 August 2021

5.2 Minutes of the Closed Council Meeting of 25 August 2021

6 DECLARATION OF CONFLICT OF INTEREST

7 BUSINESS ARISING

7.1 Business arising from previous Minutes

7.2 Ongoing and Pending Action List

8 PETITIONS

9 CORRESPONDENCE

9.1 Letter from Minister of Transport

9.2 Letter from Hon Jaala Pulford MP

10 SPECIAL COMMITTEES

10.1 Audit and Risk Meeting 27 September 2021

11 ACTIVITY REPORTS

11.1 Mayor's Report

11.2 Councillor's Reports

11.3 Chief Executive Officer Report

12 REPORTS FOR DECISION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

12.1 Rupanyup Land Transfer

13 REPORTS FOR DECISION – DIRECTORATE BUSINESS STRATEGY AND PERFORMANCE

13.1 Draft Financial Statements and Performance Statement for year end 30 June 2021

14 REPORTS FOR DECISION – DIRECTORATE ASSETS AND OPERATIONS

14.1 Permits issued by Assets and Operations Department – August 2021

14.2 Licencing of Road Reserve South of Lot 2 on TP761458, Parish of Bitchigal (Located West of Hollands Road, Lascelles)

14.3 Naming of Unnamed Road (2050) North of Maxwells, Lascelles

15 REPORTS FOR DECISION – DIRECTORATE COMMUNITY DEVELOPMENT AND WELLBEING

15.1 Permits Issued by Community Development and Wellbeing Department August 2021

15.2 Draft Domestic Animal Management Plan 2021-2025

15.3 Council Property - 18 Cromie Street, Rupanyup

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

15.4 SHARE GRANT – ROUND 1, 2021.

15.5 Excess animal permit application for the keeping of three dogs at 11 Goudie Street, Speed

16 OTHER BUSINESS

16.1 Questions from Councillors

17 CLOSED SESSION – Reports for Decision

17.1 CEO Review

17.2 C289-2021 Rupanyup Modular Build

18 Next Meeting

1 WELCOME

2 ACKNOWLEDGEMENT AND PRAYER

Cr K Zanker to open the meeting at 9:30am by acknowledging the Indigenous Community and offering the opening prayer.

Acknowledging Traditional Owners

'I would like to acknowledge that this meeting is being held on the traditional lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagulk people, and I pay respects to their Elders, both past, present and emerging'.

Prayer

Almighty God, without whom no Council can stand, nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

3 PRESENT

CHAIRPERSON:

Councillor Kylie Zanker Warracknabeal Ward

COUNCILLORS:

Councillor Karly Kirk Warracknabeal Ward

Councillor Tom Hamilton Dunmunkle Ward

Councillor Corinne Heintze Dunmunkle Ward

Councillor Andrew McLean Hopetoun Ward

Councillor Chris Lehmann Hopetoun Ward

OFFICERS:

Tammy Smith Director Business Strategy and Performance

Gavin Blinman Director Community Development & Wellbeing

Joel Turner Manager Operations

Anita McFarlane Manager Corporate Services

4 APOLOGIES OR REQUEST FOR LEAVE OF ABSENCE

Councillor Graeme Massey Warracknabeal Ward

Jessie Holmes Chief Executive Officer

Michael Evans Director Asset & Operations

5 CONFIRMATION OF MINUTES

5.1 Minutes of the Ordinary Council Meeting of 25 August 2021

Minutes of the ordinary Council Meeting held on Wednesday 25 August 2021 be taken as an accurate record and confirmed.

Recommendation:

That the minutes of the Ordinary Meeting of Council held on Wednesday 25 August 2021, as circulated be taken as read and confirmed.

Moved Cr T Hamilton Seconded Cr K Kirk

That the recommendation be adopted

Carried

5.2 Minutes of the Closed Council Meeting of 25 August 2021

Minutes of the Closed Council Meeting held on Wednesday 25 August 2021 be taken as an accurate record and confirmed

Recommendation:

That the minutes of the Closed Council Meeting of Council held on Wednesday 25 August 2021, as circulated, be taken as read and confirmed.

Moved Cr C Heintze Seconded Cr T Hamilton

That the recommendation be adopted

Carried

6 DECLARATION OF CONFLICT OF INTEREST

Pursuant to Division 2 – Conflict of Interest, of the *Local Government Act 2020* general and material conflict of interest must be declared prior to debate on specific items within the agenda; or in writing to the Chief Executive Officer before the meeting.

A Councillor who has declared a conflict of interest in respect of a matter must;

- a) Disclose the conflict of interest in the manner required by the Yarriambiack Shire Council Governance Rules.
- b) Exclude themselves from the decision-making process in relation to that matter, including any discussion or votes on the matter at any Council meeting or delegated committee, and any action in relation to the matter.

General conflict of interest is if a relevant person has an interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty

- a) *Private interests* mean any direct or indirect interest of a relevant person that does not derive from their public duty and does not include an interest that is only a matter of personal opinion or belief.
- b) *Public duty* means the responsibilities and obligations that a relevant person has to members of the public in their role as a relevant person.

Material conflict of interest is if a relevant person has an interest in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter

- a) The benefit or loss incurred may be directly or indirectly
- OR
- b) In a pecuniary or non-pecuniary form.

Councillors are also encouraged to declare circumstances where there may be a perceived conflict of interest.

Conflict of Interest declared

Cr C Heintze declared a Conflict of Interest with item 15.4 - SHARE Grant, Round 1 2021

T Hamilton declared a Conflict of Interest with item 15.4 – SHARE Grant, Round 1 2021

Cr's C Heintze and T Hamilton provided a completed Conflict of Interest Declaration Form and left the Council Meeting while item 15.4 was being discussed and considered.

7 BUSINESS ARISING

7.1 Business arising from previous Minutes

7.2 Ongoing and Pending Action List

Council Meeting	Recommendation Action	Action Taken
Council Forum 8 September 2021	That Council write to Jaala Pulford to amend the previously requested arrangements for the Melbourne Cup public holiday.	Letter sent to Jaala Pulford 9/9/2021

8 PETITIONS

Nil

9 CORRESPONDENCE

9.1 Letter from Minister of Transport

Response letter received from The Hon Ben Carroll MP, Minister for Public Transport, Minister for Roads and Road Safety to a motion made at Council meeting 23 June 2021 to send a letter regarding Road works undertaken across the Yarriambiack Shire Council

Attachment: [Response Letter](#)

9.2 Letter from Hon Jaala Pulford MP

Response letter received from the Hon Jaala Pulford MP, Minister for Small Business, to revise previous letter sent on 9 September 2021 requesting changes made to previous request of public holiday arrangements for towns within the Yarriambiack Shire Council in lieu of Melbourne Cup full day public holiday.

Attachment: [Response Letter including notice Gazetted](#)

RECOMMENDATION:

That Council note the correspondence received between 1 August and 31 August 2021.

Moved Cr C Lehmann Seconded Cr Kk Kirk

That the correspondence be noted

Carried

9 September 2021

The Hon Jaala Pulford
Minister for Small Business
Level 20
1 Spring Street
MELBOURNE Vic 3000
jaala.pulford@parliament.vic.gov.au

To The Hon Jaala Pulford

Re: Change to Public Holiday arrangements (Melbourne Cup Day and Local Show Days)

In respect to the above subject matter, I sent a letter to your office (dated 26 July) requesting public holiday arrangements for towns within the Yarriambiack Shire Council. Unfortunately, with the uncertainty of changing COVID-19 restrictions the local A & P Society's have met and made the tough decisions to cancel the Shows for 2021.

Therefore, Councillors respectfully request our original requests of a half day Melbourne Cup Day holiday and the other half day public holiday utilised for the local Show Days in 2021 be altered to reflect a full day public holiday for Melbourne Cup Day 2021 for all applicable businesses in the Yarriambiack Shire Council.

I trust that the above information is acceptable but if you require any further information or clarification please do not hesitate to contact me directly.

Yours Sincerely



Jessie Holmes
Chief Executive Officer



The Hon Ben Carroll MP

Minister for Public Transport
Minister for Roads and Road Safety

1 Spring Street
Melbourne Victoria 3000
Telephone: +61 3 9095 4301
DX210292

Ref: CMIN-1-21-10073

Ms Jessie Holmes
Chief Executive Officer
Yarriambiack Shire Council
PO Box 243
WARRACKNABEAL VIC 3393
info@yarriambiack.vic.gov.au

Dear Ms Holmes

Thank you for your correspondence of 30 June 2021 about recent roadworks undertaken by Regional Roads Victoria (RRV) in the Yarriambiack Shire.

The Victorian Government acknowledges maintenance is a critical part of the smooth running of Victoria's road network. A well-maintained network supports safer and more reliable journeys for all road users, particularly in rural areas.

The Victorian Government will continue to make the necessary investments to maintain, improve and expand Victoria's regional road network. This more recently has included road rehabilitation, asphalt resurfacing and routine maintenance works on the Wimmera Highway and other locations across Yarriambiack Shire.

In the 2021-2022 maintenance season, the Victorian Government through RRV will continue to deliver key maintenance treatments on a network of 4000+ kilometres of roads throughout the Grampians region.

I look forward to continuing the strong relationship with Yarriambiack Shire Council and appreciate your support.

Thank you again for raising this matter with me.

Yours sincerely

The Hon Ben Carroll MP
Minister for Public Transport
Minister for Roads and Road Safety
Date: 14/09/2021



Hon Jaala Pulford MP

Minister for Employment
Minister for Innovation, Medical Research
and the Digital Economy
Minister for Resources
Minister for Small Business

GPO Box 4509
Melbourne, Victoria 3001 Australia
Telephone: +61 3 839 26006
DX 210477

Ref: CMIN-2-21-11903

Ms Jessie Holmes
Chief Executive Officer
Yarriambiack Shire Council
PO Box 243
WARRACKNABEAL VIC 3393
By email: JHolmes@yarriambiack.vic.gov.au

Dear Ms Holmes

Thank you for your letter dated 30 August 2021 requesting for a full-day public holiday for Melbourne Cup Day 2021 in lieu of the council's request on 26 July 2021 for substitute public holiday arrangements.

The Victorian Government certainly appreciates the impact and uncertainties the COVID-19 pandemic has brought, creating challenges for event planning across Victoria.

I have made a declaration in the Victorian Government Gazette that 1 October 2021 is not a full-day public holiday for the township of Murtoa and district in Yarriambiack Shire. Additionally, 7 October 2021 and 2 November 2021 are not half-day public holidays for the township of Warracknabeal and district in Yarriambiack Shire.

As a substitute for these days, 2 November 2021 is appointed a full-day public holiday for Melbourne Cup Day 2021 for the townships of Murtoa and district, and Warracknabeal and district, in Yarriambiack Shire.

A copy of the notice has been attached for your records.

If you require further information, please contact Ylva Carosone, Executive Director, Small Business Victoria at the Department of Jobs, Precincts and Regions on 0418 985 653 or at ylva.carosone@ecodev.vic.gov.au.

Yours sincerely

Hon Jaala Pulford MP
Minister for Small Business

22 / 09 / 21

In this Interim Prohibition Order ‘general health service’ and ‘general health service provider’ have the same meaning as in section 3 of the **Health Complaints Act 2016**.

This Interim Prohibition Order takes effect on the service of the order on the general health service provider to whom it applies.

This Order will be published in the Victoria Government Gazette and on the internet site of the Health Complaints Commissioner, www.hcc.vic.gov.au

KAREN CUSACK
Health Complaints Commissioner

HERITAGE
VICTORIA
HERITAGE
VICTORIA
HERITAGE
VICTORIA

Heritage Act 2017

NOTICE OF REGISTRATION

As Executive Director for the purpose of the **Heritage Act 2017**, I give notice under section 53 that the Victorian Heritage Register is amended by modifying a place in the Heritage Register:

Number: H1624

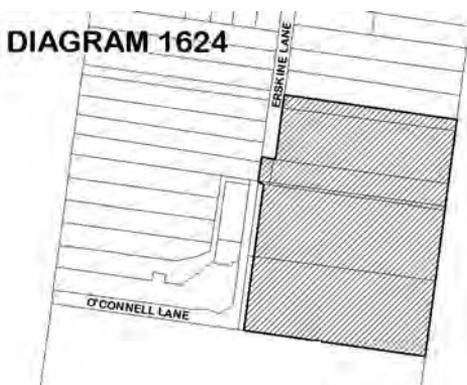
Category: Registered Place

Place: Carlton Gardens Primary School

Location: 201–231 Rathdowne Street, Carlton

Municipality: Melbourne City

All of the place shown hatched on Diagram 1624 encompassing all of Lots 1 and 2 on Title Plan 572091, all of Lots 1 and 2 on Title Plan 624317, all of Lot 1 on Title Plan 551363, and all of Lots 1 and 2 on Title Plan 836240.



Dated 23 September 2021

STEVEN AVERY
Executive Director

HERITAGE
VICTORIA
HERITAGE
VICTORIA
HERITAGE
VICTORIA

Heritage Act 2017

CORRECTION TO NOTICE OF REGISTRATION

The notice printed in Victoria Government Gazette G 33 14 August 2014 incorrectly stated the Category of Registration of H0301 Purrumbete as: Heritage Place. The correct Category for Registration is: Heritage Place and a Registered Archaeological Place.

Dated 23 September 2021

STEVEN AVERY
Executive Director

Public Holidays Act 1993

I, Hon. Jaala Pulford MP, Minister for Small Business, under section 8 of the **Public Holidays Act 1993**, declare –

- 1 October 2021 is not a full day public holiday for the township of Murtoa and district in Yarriambiack Shire.
- 7 October 2021 is not a half day public holiday for the township of Warracknabeal and district in Yarriambiack Shire.
- 2 November 2021 is not a half day public holiday for the township of Warracknabeal and district in Yarriambiack Shire.
- 2 November 2021 is a full day public holiday for the township of Murtoa and district in Yarriambiack Shire.
- 2 November 2021 is a full day public holiday for the township of Warracknabeal and district in Yarriambiack Shire.

Dated 21 September 2021

HON. JAALA PULFORD MP
Minister for Small Business

10 SPECIAL COMMITTEES

10.1 Audit and Risk Meeting 27 September 2021

[Attachment: Audit and Risk Meeting Minutes](#)

RECOMMENDATION:

That Council note the minutes from the Audit and Risk Meeting held on 27 September 2021.

Moved Cr C Heintze Seconded Cr T Hamilton

That the minutes be noted

Carried

MINUTES

Audit and Risk Committee Meeting

Special Meeting

6.00pm Monday 27 September 2021

VENUE:
Council Chambers
Yarriambiack Shire Council
34 Lyle Street, Warracknabeal Vic 3393

Online via Teams

NEXT MEETING: Scheduled for 18 October 2021

Special Meeting Structure

Time	Attendees
6.00pm – 8.00pm	Audit and Risk Committee Members, Management and External Auditors.

MEMBERS:

Member Status and Position	Name	Year Appointed to A&R Committee
Independent Member - Chairperson	James Gregson	2013
Independent Member	Diane Connolly	2017
Independent Member	Martin Moynihan	2017
Independent Member	Simon Coutts	2021
Councillor – Mayor	Graeme Massey	2020
Councillor	Kylie Zanker	2020

ATTENDEES:

Position	Name
Chief Executive Officer	Jessie Holmes
External Auditor – Crowe	Martin Thompson
Director Business Strategy and Performance	Tammy Smith
Manager Corporate Services	Anita McFarlane
Business Transformation Officer	Daniel Brandon

MEETING DATES:

Date	Time
September 2021 (Additional Special Meeting Required)	6.00pm
October 2021	6.00pm
January 2022	6.00pm
April 2022	6.00pm
July 2022	6.00pm
October 2022	6.00pm

OUR VISION:

In consultation with our community, Yarriambiack Shire Council aims to provide a viable, sustainable and vibrant future.

OUR VALUES:**Customer Service**

- Treat our customers with courtesy and respect;
- Lead and develop leadership within our community;
- Constantly strive to improve our services;
- Forge closer relationships with customers;
- Investigate matters thoroughly and objectively and keep our customers informed, in plain language, about the process and outcome;
- Treat people fairly, with respect and have proper regard for their rights;
- Make decisions lawfully, fairly, impartially and in the public interest;
- We are honest, trustworthy, reliable, transparent and accountable in our dealings;
- We are careful, conscientious and diligent;
- Use public resources economically and efficiently; and
- Actively pursue positive outcomes for the community.

CONTINUOUS IMPROVEMENT:

We drive continuous and sustainable improvement in service provision, operational efficiency and stakeholder relations to create a leading organisation.

GOVERNANCE PRINCIPLES:

- Council decisions are to be made and actions taken in accordance with relevant law.
- Priority is to be given to achieving the best outcomes for the municipal community, including future generations.
- The economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.
- The municipal community is to be engaged in strategic planning and strategic decision making.
- Innovation and continuous improvement is to be pursued.
- Collaboration with other Councils and Governments and statutory bodies is to be sought.
- The ongoing financial viability of the Council is to be ensured.

- Regional, state and national plans and policies are to be taken into account in strategic planning and decision making.
- The transparency of Council decisions, actions and information is to be ensured.

FINANCIAL MANAGEMENT PRINCIPLES:

- Revenue, expenses, assets, liabilities, investments and financial transactions must be managed in accordance with a Council's financial policies and strategic plans.
- Financial risks must be monitored and managed prudently having regard to economic circumstances.
- Financial policies and strategic plans, including the Revenue and Rating Plan, must seek to provide stability and predictability in the financial impact on the municipal community.
- Accounts and records that explain the financial operations and financial position of the Council must be kept.

DRAFT

TABLE OF CONTENTS

1	WELCOME.....	6
2	PRESENT	6
3	APOLOGIES	6
4	CONFLICT OF INTEREST	6
5	DRAFT ANNUAL FINANCIAL STATEMENTS AND PERFORMANCE STATEMENT	6
6	NEXT MEETING	7
7	MEETING CLOSED	7

DRAFT

1 WELCOME

Welcome by Diane Connolly (Acting Chairperson).

2 PRESENT

Diane Connolly, Martin Moynihan, Simon Coutts, Mayor Graeme Massey, Cr Kylie Zanker, Jessie Holmes (CEO), Tammy Smith, Anita McFarlane, Martin Thompson (External Auditor).

3 APOLOGIES

James Gregson, Chairperson.

4 CONFLICT OF INTEREST

Nil

5 DRAFT ANNUAL FINANCIAL STATEMENTS AND PERFORMANCE STATEMENT

In accordance with the *Local Government Act 2020* (Section 98 and 99), that came into effect on 24 October 2020, Council is required to approve a set of financial statements in principle and submit the resolution with the Financial Statements to the Victorian Auditor General Office (VAGO).

The Audit and Risk Committee is to consider the Draft Annual Financial Statements and Performance Statement at its meeting scheduled for 27 September 2021. It is recommended that the Committee move a recommendation that Council approve the Draft Annual Financial Statements and Performance Statement in principle, subject to no material change as a result of VAGO's review.

Recommendation:

That the Audit and Risk Committee:

- a) Approves "in principle" subject to no material changes as a result of the Victorian Auditor General Office review, the draft Annual Financial Statements (attachment 1) for the year ended 30 June 2021, and the draft Performance Statement (attachment 2); and
- b) Make recommendation to Councillors via the Audit and Risk Committee Minutes of this meeting to approve the draft documents in principle as per recommendation conditions outline in item (a).

Moved: Simon Coutts

Seconded: Martin Moynihan

MOTION CARRIED

Discussion:

Martin Thompson, Senior Partner – Audit, at Crowe addressed the draft closing report. Martin noted the following:

- That there were no high-risk issues identified through the audit process.
- Matters noted in the prior year report are expected to be closed out.
- Significant improvement in the overall accounting of property, plant and equipment.
- The financial statements and performance statements are still in draft and subject to non-material changes as noted in Appendix A and B of the draft closing report.
- A few items are to be finalised with management prior to the statements being referred to VAGO for their review. Estimated will be sent to VAGO in the coming days.
- Based on the audit conducted, it is expected to conclude that the financial report is presented fairly, and the performance statement is presented fairly. It is expected that Crowe will issue an unmodified opinion.

Discussion was held amongst the committee regarding note disclosure. The audit is conducted on a materiality threshold of 10%. Note 1 also states or \$100,000 (one hundred thousand), Martin Thompson confirmed the monetary value is set by Management.

Feedback was provided by the Audit and Risk Committee members prior to the meeting. Some of the recommended changes had been implemented in the revision document circulated. Other items were still under review. The items were not considered material in nature.

Martin Moynihan briefly outlined reasons for requested corrections to the graphs shown in the draft Annual Report's Financial Summary in the "Operating Position" and "Stability and Efficiency" sections. He suggested changes to the draft "Statement of Cash Flows" and "Reconciliation of Cash Flows from Operating Activities to Surplus" reports due to omissions, (e.g. Amortisation), incorrectly signed items and that some items needed removal. Martin Thompson said that some, but not all, of the suggested changes were accepted. A query as to why Accrued Expenses was negative was answered by Anita McFarlane.

6 NEXT MEETING

19 October 2021. Confirmed meeting will be held online via Teams.

7 MEETING CLOSED

Time: 7.05pm

11 ACTIVITY REPORTS

11.1 Mayor's Report

Prepared by Graeme Massey

25 August	Attended Council Meeting via ZOOM
	Attended CEO Annual Review via ZOOM
3 September	Attended DOT & Rural Roads via ZOOM
8 September	Attended Council Forum via ZOOM
9 September	Attended Local Government Victoria (LGV) Briefing via ZOOM
14 September	Attended Warracknabeal Action Group (WAG) Meeting via ZOOM
17 September	Attended meeting with Ali Cupper regarding rates relief proposal via TEAMS
27 September	Attended YSC Audit & Risk Committee Meeting

11.2 Councillor's Reports**Cr A McLean**

- 31 August Attended Sunraysia Highway Improvement Committee Meeting via ZOOM
- 8 September Attended Council Forum via ZOOM
- Speed Recreation Reserve AGM (due to lockdown and no change of executive no meeting is being held)

Cr T Hamilton

- 8 September Attended Council Forum via ZOOM
- 9 September Attended Stick Shed Meeting
- 13 September Attended Rupanyup Progress Meeting
- 15 September Attended Lubeck Memorial Hall Annual Meeting
- 15 September Chaired Lubeck Parks (Cricket oval) Committee of Management Tri Annual Meeting
- 16 September Attended Murtoa Big Weekend Meeting
- 21 September Attended Murtoa progress Annual General Meeting

Cr K Zanker

- 17 August Attended Chaplaincy Meeting
- 25 August Attended CEO Review
- 8 September Attended Council Forum via ZOOM
- 9 September Attended Rural Financial Counselling General Meeting via ZOOM
- 14 September Attended Wimmera Mallee Tourism Meeting via ZOOM
- 16 September Attended Rural Financial Counselling Services General Meeting
- 17 September Attended Rural Financial Counselling Services Strategic Planning Session in Mildura
- 23 September Attended Volunteer Meeting regarding volunteers / COVID responses

Cr C Lehmann

8 September Attended Council Forum via ZOOM

Cr C Heintze

2 September Attended Grampians Central West Waste and Resource Recovery Group (GCWWRRG) Annual Budget and Planning review via ZOOM

6 September Attended Grampians Central West Waste and Resource Recovery Group (GCWWRRG) Implementation Meeting via ZOOM

8 September Attended Council Forum via ZOOM

9 September Grampians Central West Waste and Resource Recovery Group (GCWWRRG) Executive Officer update via ZOOM

13 September Attended Rupanyup Progress Meeting via ZOOM

21 September Attended Murtoa Progress Annual General Meeting

Cr K Kirk

8 September Attended Council Forum via ZOOM

14 September Attended Wimmera Development Association (WDA) Meeting via ZOOM

29 September Attended Council Meeting

11.3 Chief Executive Officer Report

Prepared by Jessie Holmes

26 August	NBN Briefing for regional roll out Local Government Victoria COVID CEO Update
27 August	WDA Constitution and MOU Discussions
30 August	LGV Community Loan Scheme Inception Meeting
1 September	DJPR and MAV CEO Forum Planning Reforms CEO Update Rural Council Transformation Fund Opportunity meeting
2 September	WDA Drought Resilience Project
3 September	Department of Transport Liaison meeting
6 September	Conducted BY5 Coordinator interviews on behalf of WDA
7 September	Mallee Silo Art Project Control Group
8 September	Council Forum MAV Emergency management forum
9 September	Wimmera Southern Mallee RP Check in Wimmera Regional CEO Meeting Covid Fire preparedness meeting with COVID emergency team
11 September	Covid regional outbreak relief update Department of Health Local Government Communications Forum
14 September	DEWLP Public Land Meeting Digital jobs discussion with Hudsons
15 September	MAV CEO Forum Rates judgement – Horsham Magistrates Court Regional Partnership Visitor Economy PCG
17 September	Mayor and CEO participated in Member Cupper Rate Discussion LG Pro CEO Forum
20 September	On site planning discussion D Symes
21 September	Murtoa Progress AGM
23 September	Wimmera Southern Mallee Housing PCG Meeting DJPR LG Forum

12 REPORTS FOR DECISION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

12.1 Rupanyup Land Transfer

Prepared by Jessie Holmes

SUMMARY

A request for Council to approve the consultation on a transfer of land in Gibson Street, Rupanyup for the purpose of development of housing to the Rupanyup Future Fund. On title of the proposed subdivision, an allotment, with services, will be returned to Yarriambiack Shire Council for Community Housing purposes.

RECOMMENDATION

That Council:

- 1) Consult with the community utilising the Community Engagement Policy on the transfer of the land known as Lot 4 Plan of Subdivision 4121665 (Gibson Street) to Rupanyup Future Fund for the purpose of creating appropriate housing stock.
- 2) That the transfer of land require one allotment created in the proposed subdivision to be titled, with services connected, to Yarriambiack Shire Council for the purpose of Community Housing.
- 3) That any financial gain from the development of the property by the Rupanyup Future Fund be allocated for community purpose.

Moved Cr T Hamilton Seconded Cr C Heintze

That the recommendation be adopted

Carried

ATTACHMENTS

[Attachment 1: Valuation Report Lot 4, Gibson Street, Rupanyup](#)

DISCUSSION

The issue of housing has been raised on multiple occasions across our communities with challenges including:

- A minimal amount of suitably zoned land for housing development
- A shortage of housing for sale or rent
- A shortage of affordable housing for downsizing
- A shortage of domestic builders
- A shortage of executive homes to attract workforce segments.

Many communities require a range of interventions in their housing markets to ensure adequate supply to meet the needs of their demographics.

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

Wimmera Development Association finalised their housing strategy in 2020 with a range of recommendations on addressing the above challenges.

As a result of community consultation and the WDA Housing Strategy, Council has embarked on an ambitious intervention in to the Yarriambiack Housing market to attempt to address some of the varied challenges.

In addition to partnering with DEWLP and WDA through the Housing Taskforce, Council is pursuing funds from the Big Build to develop an additional 14 Affordable dwellings across five communities.

Rupanyup Action Group and a number of interested parties from the Rupanyup community have identified an opportunity to develop a large parcel of land in to suitable housing blocks for the purpose of building executive style housing.

Initial discussion on the site proposed were that there would be a number of challenges with the property frontage being a Road Zone Category 1, so an alternate location was identified.

The land identified was Lot 4 Plan of Subdivision 4121665 (Gibson Street) which is owned by Yarriambiack Shire Council.

A valuation was undertaken on the land and it has been valued at \$79,000 as per the attached report. The land currently has the opportunity to connect to power, water and sewer but is not tapped in.

The proposal from the community is that funds from the RMFG be utilised in creating the Rupanyup Future Fund for the purpose of subdividing the block in to eight Lots, 20m by 60m for the purpose of sale to build executive style housing. A caveat would be placed on the titles to ensure they were designed appropriately.

On title of the subdivision, Lot 8 would be gifted back to Yarriambiack, fully serviced, for the purpose of community housing dwellings.

Any profit from the sale of the blocks would be used for the Rupanyup Future Fund to advance community objectives.

Before the sale of Council owned land, a land valuation is required and must be valid within six months of a Council decision. In addition Council is required to use deliberative engagement as per our adopted Community Engagement Policy to seek the views of the Yarriambiack community in relation to the appropriate exchange of land for financial gain or community purpose.

RELEVANT LAW

Local Government Act 2020

Land Act 1958

COUNCIL PLANS AND POLICIES

Council Plan Strategic Objective 4: A Planned Future

Council Plan Strategic Objective 4.1: Strong and diverse local economy.

RELATED COUNCIL DECISIONS

Not Applicable

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

OPTIONS

Option 1:

That Council put the identified land to the public market for sale.

Option 2:

That Council develop the land for the purpose of subdivision and sale.

Option 3:

That Council retain ownership of the land and undertake no developments.

SUSTAINABILITY IMPLICATIONS

Economic: Not applicable

Social: The opportunity to provide appropriately located and well designed, service land for housing to ensure the community can build adequate executive housing stock with minimal intervention by Council following transfer of the land is a significant social benefit as identified in the Rupanyup Community Action Plan and in line with wider housing commitments in the Yarriambiack Council Plan 2021-2025.

Environmental: Not Applicable

Climate change: The land is currently vacant with an open drain traversing through the eastern end. The development of the blocks will consider appropriate drainage whilst also ensuring adequate building envelopes and housing designs that consider 6 star plus energy rating.

Financial: The land is valued at \$79,000 and could be put to the market for sale. However, this could result in the underutilisation of the land. The opportunity for the land to be subdivided, serviced appropriately and be made available offers a range of benefits including:

- Use of Rupanyup Minyip Finance Group funding to develop the blocks appropriately with electricity, water and sewerage connections
- Orderly planning of the land to ensure consideration for the open drainage
- Council will receive one of the proposed subdivided blocks, serviced, for the purpose of building community affordable housing stock in a central location.

The land once subdivided and sold, will see rates levied against up to seven blocks.

Any profit from the sale of land will be reinvested in to the community for future planning and development.

COMMUNITY ENGAGEMENT

The community has raised the need for more affordable housing in the Rupanyup Community as well as support for executive style housing to address shortages for teachers, paramedics and other health staff. The original proposed site for community housing was not endorsed by the community so the alternative Gibson location was discussed. Meetings with a range of community members has seen the proactive formation, utilising RMFG seed funding, of Rupanyup Future Fun as a vehicle to develop housing land for the community.

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

GENDER IMPACT ASSESSMENT

The Gender Equality Act 2020 requires entities to conduct gender impact assessments on all new policies, programs and services that directly and significantly impact the public as well as those up for review.

Gender Impact Assessment (GIA)		Status
Does this Council report recommendation Introduce a new policy, program and/or service; or Is it a review of a policy, program and/or service; that directly and significantly impacts the public?		YES <input type="checkbox"/> A GIA has been completed. NO <input checked="" type="checkbox"/> A GIA is not required.
Link to Gender Impact Assessment	GIA – Not Applicable	

RISK

Utilising the Risk Management Framework the following assessment has been made:

<i>Strategic Risk Description and Residual Risk Level</i>	<i>Action to Mitigate/Reduce Risk</i>	<i>Does Action maintain or reduce Residual Risk Level</i>
Political Risk - Residual Risk Level Low	Risk of reduced community involvement in the delivery of quality affordable housing stock.	Reduces Residual Risk Level

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Wimmera Development Association Housing Strategy 2020

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.



[®] **Preston**
Rowe
Paterson

National Property Consultants

Preston Rowe Paterson is one of Australia's most experienced and well-regarded property services companies with expertise across the full spectrum of property classes.

Specialising in valuation, advisory and property management, we provide value added and risk adverse solutions to a wide range of property decision makers including; owners, investors and tenants.

Above all else we believe that our people are our most important asset. Our team prides itself on its integrity, honesty and transparency.

Our services include:

- Real Estate investment valuation
- Real Estate development valuation
- Property consultancy and advisory
- Transaction advisory
- Property and asset management
- Listed fund, property trust advisors
- Super fund and syndicate advisors
- Plant and machinery valuation
- General insurance valuation
- Property market research

Preston Rowe Paterson is a growing and sustainable national business that harnesses the energy of local ownership that ensures expert local knowledge in all the areas we operate in.



Preston Rowe Paterson Horsham & Wimmera Pty Ltd

ABN 58 937 654 644

10 Darlot Street

Horsham VIC 3402

Phone: 03 5382 6541

Fax: 03 5381 0460

Email: horsham@prp.com.au

www: prp.com.au

Directors

Ben Sawyer Certified Practising Valuer AAPI Reg 63163

M 0429 826 541

E ben.sawyer@prp.com.au

Valuation Summary

This Executive Summary must be read in context of and in conjunction with the full valuation report of which this Executive Summary forms part. All comments, terms and conditions contained in the full valuation report relate directly to this Executive Summary.

All investigations have been conducted independently and without influence from a third party in any way.

The Valuer/firm (in addition to the principal valuer) has no Potential Conflict of Interest or Pecuniary Interest (real or perceived) relating to the subject property.

This valuation has been carried out in accordance with the Royal Institution of Chartered Surveyors (RICS) Red Book valuation professional standards and/or the Australian Property Institute (API) 'Professional Practice' guidance notes.



Property Address:	Lot 4 PS412166S, Gibson Street, Rupanyup VIC 3388
Assessment Number:	7383
Real Property Description:	Lot 4 PS412166S
Instructing Party / Client:	Chantelle Pitt Yarriambiack Shire Council 34 Lyle Street Warracknabeal VIC 3393
Instructions:	To determine the 'As Is' Market Value of the subject property
Interest Assessed:	Fee simple unencumbered freehold
Purpose of Assessment:	Consultancy purposes and for no other purpose

Date of Instruction: 10/08/2021
Date of Inspection: 17/08/2021
Relevant Date: 17/08/2021
Property Type: Vacant residential land

Land Area:	PARCEL	SIZE
	Lot 4 PS412166S	1.056 ha

Zoning: Township Zone (TZ) – Yarriambiack Shire Council Planning Scheme

Occupancy: Vacant land

Comments: The subject property comprises a mostly rectangular-shaped 1.056 ha vacant Township Zone allotment situated approximately 300 metres east from the Rupanyup post office in a mixed use area on the northern side of Gibson Street. The Rupanyup football oval is located effectively opposite the subject to the south.

The allotment is predominantly cleared and has sealed road access but has no kerbing or footpaths. The allotment is unfenced on the eastern and western boundaries and has basic ag-style fencing along the northern boundary. All usual services are available for connection. We note that there is a drain running through the allotment.

Market Value 'As Is': We are of the opinion that the **Market Value 'As Is'** of **Lot 4 PS412166S, Gibson Street, Rupanyup VIC 3388** as at the date of valuation is in the sum of:-

\$75,000 (Seventy-Five Thousand Dollars) excluding GST and subject to Vacant Possession

- We assume that information provided by the Instructing Party is correct and not misleading towards forming an understanding of the property for the purposes of this valuation;
- We assume that the property is unaffected by any road resumption proposals;
- The above land area has been taken from the Plan of Subdivision, which is replicated in Appendix C. Should a formal survey reveal otherwise, we reserve the right to reconsider our valuation herein;
- We assume that the subject site as inspected is within Title boundaries and there are no encroachment issues;
- We assume that the property is free from any contamination issues.

Valuer:



Signature of Valuer: on behalf of
**Preston Rowe Paterson Horsham & Wimmera
Pty Ltd**
Tyler Neville
Certified Practising Valuer AAPI Reg. 105391



Signature of Check Valuer/Director:
**Preston Rowe Paterson Horsham & Wimmera
Pty Ltd**
Ben Sawyer, Director
Certified Practising Valuer AAPI Reg. 63163

Reliance on this report should only be taken upon sighting the original document that has been signed by the Inspecting Valuer who has undertaken the valuation. The Counter Signatory or Director has read this report and verifies that the report is genuine and is endorsed by Preston Rowe Paterson Horsham & Wimmera Pty Ltd. The Counter Signatory or Director has not inspected the property or the comparable sales and/or rental evidence amongst other things. The opinion of value expressed herein has been solely arrived at by the Valuer who undertook the inspection and prepared the valuation report.

Appendix A Photographs



Appendix B Sales Evidence and Calculations

Lot 36 LP9711, McIntosh Avenue, Rupanyup VIC 3388		
	Sale Price:	\$39,000
	Sale Date:	02/07/2021
	Land Area / Rate:	1,012 sqm / \$39 per sqm
Description: Comprises a vacant rectangular-shaped Township Zone allotment of 1,012 sqm. Gravel road access. All usual services available for connection.		
Comparison to Subject Property: Smaller allotment. Comparable location with inferior access. Higher rate per sqm due to the smaller size of the allotment.		

104 Cromie Street, Rupanyup VIC 3388		
	Sale Price:	\$25,000
	Sale Date:	20/04/2021
	Land Area / Rate:	1,394 sqm / \$18 per sqm
Description: Comprises a vacant rectangular-shaped Township Zone allotment of 1,394 sqm. Located at the end of a sealed road. All usual services available for connection.		
Comparison to Subject Property: Smaller allotment. Comparable location with inferior access. Higher rate per sqm due to the smaller size of the allotment.		

Lot 31 LP9711, McIntosh Avenue, Rupanyup VIC 3388		
	Sale Price:	\$25,000
	Sale Date:	14/04/2021
	Land Area / Rate:	1,012 sqm / \$25 per sqm
Description: Comprises a vacant rectangular-shaped Township Zone allotment of 1,012 sqm. Gravel road access. All usual services available for connection.		
Comparison to Subject Property: Smaller allotment. Comparable location with inferior access. Higher rate per sqm due to the smaller size of the allotment.		

24 Mill Street, Minyip VIC 3392		
	Sale Price:	\$35,000
	Sale Date:	25/06/2021
	Land Area / Rate:	1,929 sqm / \$18 per sqm
Description: Comprises a vacant, almost rectangular-shaped Township Zone allotment of 1,929 sqm. Sealed and gravel road access. All usual services available for connection.		
Comparison to Subject Property: Smaller allotment. Comparable location. Higher rate per sqm due to the smaller size of the allotment.		

Lot A RP018413, Anderson Street, Warracknabeal VIC 3393		
	Sale Price:	\$111,500
	Sale Date:	26/03/2021
	Land Area / Rate:	9,838 sqm / \$11 per sqm
<p>Description: Comprises a vacant irregular-shaped Township Zone allotment of 9,838 sqm. There is some timber on the northern portion of the allotment. Dual sealed road access. All usual services available for connection. Irregular shape may make the allotment difficult to develop.</p>		
<p>Comparison to Subject Property: Smaller allotment. Superior location within the larger township of Warracknabeal. Higher rate per sqm due to the superior location.</p>		

Calculations:

COMPONENT		
Lot 4 PS412166	10,560 sqm @ \$7.00 per sqm	\$73,920
For practical valuation purposes adopt		\$75,000

Appendix C Certificate of Title and Plan of Subdivision

AS133026L_10405.366
Department of Environment, Land, Water and Planning

Copyright State of Victoria. This publication is copyright. No part may be reproduced by any process except in accordance with the provisions of the Copyright Act or pursuant to a written agreement.

The State of Victoria does not warrant the accuracy or completeness of the information in this publication and any person using or relying upon such information does so on the basis that the State of Victoria shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.

REGISTRATION CONFIRMATION STATEMENT

Produced: 02/05/2019 02:36:14 PM

VOLUME 10405 FOLIO 366

LAND DESCRIPTION

Lot 4 on Plan of Subdivision 412166S.
PARENT TITLES :
Volume 09795 Folio 284 Volume 10330 Folio 321
Created by instrument PS412166S 07/10/1998

REGISTERED PROPRIETOR

Estate Fee Simple
Sole Proprietor
YARRIAMBIACK SHIRE COUNCIL of 34 LYLE STREET WARRACKNABEAL VIC 3393
AS131445A 02/05/2019

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE PS412166S FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NUMBER		STATUS	DATE
AS131445A	RECTIFY PROPRIETORSHIP	Registered	02/05/2019
AS131497E	RECTIFY PROP. DERIVATION	Registered	02/05/2019

Appendix D Terms and Conditions

Explanation

1. The following terms and conditions are the standard terms and conditions that apply to all Valuations or the Valuation Services or consultancy services and Services provided by Preston Rowe Paterson Horsham & Wimmera Pty Ltd.
2. These terms and conditions form part of the appointment of Preston Rowe Paterson Horsham & Wimmera Pty Ltd by the Client to provide the Services.
3. Preston Rowe Paterson Horsham & Wimmera Pty Ltd and its valuers are members of a Limited Liability Scheme in the meaning of the Professional Standards Act 1994.
4. The Valuation and all Valuation Services are provided by Preston Rowe Paterson Horsham & Wimmera Pty Ltd subject to these Terms and Conditions;

Definitions

5. The following definitions apply to these Terms and Conditions and the provision of our Valuations, Valuation Services and Services:-

'Client' shall mean Yarriambiack Shire Council.

'Confidential information' means information that:

(a) Is by its nature confidential;

(b) Is designated by Us as confidential;

(c) You know or ought to know is confidential; and

(d) Includes, without limitation:

(i) Information comprised in or relating to any of Our intellectual property in the Services or any reports or certificates provided as part of the Services; and

(ii) The Quotation which We have provided to You.

'Date Of Valuation' means, in relation to any Valuation, Valuation Services, Services or consultancy services or advice, the date of preparation of our report or the specific date as at which our opinions are stated to apply (the Relevant Date).

'Director' means a Director noted on the Australian Securities and Investment Companies (ASIC's) records for Preston Rowe Paterson Horsham & Wimmera Pty Ltd

'Fee' means the amount agreed to be paid for the Services by You as set out in the Quotation.

'Limited Liability Scheme' means a scheme pursuant to the Professional Standards Legislation in the State of Victoria

'Parties' means You and/or Us as the context dictates.

'Quotation' means the written quote provided by Us in relation to the Services.

'Relevant Date' means the specific date that our opinion is stated to apply where we are instructed to value at a specific date other than the date of inspection.

'Services' means the Valuation, Valuation Services, asset management, property management, facilities management or consultancy services or advice provided by Us pursuant to these Terms and Conditions and the Quotation.

'Valuation' shall include a Valuation, Valuation services, or feasibility study, made or given in relation to any real or personal property, freehold or leasehold property, asset, liability or item or items of plant and machinery, proposed development, infrastructure, carbon, water or native title property right, business, fixtures, fittings or other property;

'Valuation Services', shall include any oral or written advice, opinion, recommendation or statement communicated to the Client by Us consequent upon or incidental to the request for a Valuation;

'Valuer' means the individual valuer that has undertaken the valuation or valuation services;

'We', 'Us', 'Our (s)' means Preston Rowe Paterson Horsham & Wimmera Pty Ltd, our employees, contractors, servants and agents;

'You', 'Your' means the Client engaging Us to perform the Valuation, Services or Valuation Services;

Quotation

6. Prior to commencing work We will provide you with a Quotation that sets out who the report is for; the purpose for which the report is being prepared and the fee to be charged. You agree that:
 - (a) you will not use any advice we provide for any purpose other than as stated in the Quotation;
 - (b) you will not pursue any claim against Us for any loss you suffer because you have used Our advice for any other purpose;
 - (c) you will keep this report confidential, unless otherwise agreed by Us in writing; and
 - (d) you will indemnify Us in relation to any loss suffered by a third party that relies on Our advice without first receiving our written consent to do so.

Your Obligations

7. You agree that:
 - (a) You will not use any advice We provide for any purpose other than as stated in the Quotation;
 - (b) You will not pursue any claim against Us for any loss You suffer because You have used Our advice for any other purpose;
 - (c) You will keep this report confidential, unless otherwise agreed by Us in writing; and
 - (d) You will indemnify Us in relation to any loss suffered by a third party that relies on our advice without first receiving Our written consent to do so.
8. You warrant that the instructions and subsequent information supplied by You contain a full and frank disclosure of all information that is relevant to Our provision of the Valuation, Valuation Services or Services. You also accept all risk and any loss that might occur should you withhold any relevant information from Us.

9. You warrant that all third party expert or specialist reports provided to Us by You for the purpose of Us providing the Valuation, Valuation Services or Services are provided with the authority of the authors of those reports.
10. You authorise and license Us to incorporate Your intellectual property within Our report(s).
11. The Valuation and all Valuation Services are provided by Us solely for the use of the Client. You will not release any part of Our valuation or consultancy report or its substance to any third party without the written consent of one of Our Directors. Such consent will be provided at Our absolute discretion and on such conditions as We may require including that a copy of these Terms and Conditions must be provided to such third party. This clause shall not apply to persons noted as recipients in Your prior instruction to Us or in the Quotation provided. You are obligated to provide any such recipient with a copy of these Terms and Conditions.
12. If You release any part of the valuation or consultancy advice or its substance with Our written consent, You agree: a) to inform the other person of the terms of our consent; and b) to compensate Us if You do not do so. We have no responsibility to any other person even if that person suffers damage as a result of any other person receiving this Valuation, Valuation Services, Services or consultancy advice.
13. You are agree that We do not and will not assume any responsibility to any person other than the Client for any reason whatsoever including, without limiting the generality of the foregoing, for breach of contract, negligence (including negligent mis-statement) or wilful act or default of itself or others by reason of or arising out of the provision of the Valuation, Valuation Services or Services and notwithstanding that any damages have been suffered or incurred by that person as a result of the provision of this Valuation or those Valuation Services to the Client or the use of either of them (or any part of either of them) by the Client for any purpose whatsoever;
14. You must pay our Fees within 14 days of the date of a correctly rendered invoice, unless otherwise dealt with in the Quotation. Fees that remain unpaid for a period of 30 days or more will attract an administration charge of 2% of the total of the invoice calculated per month or part thereof.
15. You agree that We reserve the right to reconsider or amend the Valuation, Valuation Services, Services or consultancy advice, or the Fee set out in Our Quotation to You, if we identify information or facts that were not provided to Us at the time of quoting that reveal that the task is much greater than we initially anticipated from the information you provided. In such circumstances, once We have identified additional issues that necessitate additional work, we will advise you of the additional fees for additional time required to complete the task.
16. You agree that neither the whole nor any part of Our Valuation or the substance of any of Our Valuation Services or Services may be communicated to any third party (whether by way of inclusion in a document, circular, statement, prospectus, Product Disclosure Statement (PDS), public offer document or otherwise) without first obtaining the written consent of one of Our Directors. Neither the whole nor any part of Our valuation report or Valuation Services report or any reference to it may be included in any published document, circular or statement, prospectus, Product Disclosure Statement (PDS), public offer document, nor published in any way, without written approval by one of Our Directors as to the form and context in which our Valuation or Valuation Services may appear. Notwithstanding the foregoing, the Client agrees that in the event that it does communicate to a third party the whole or any part of this Valuation or the Valuation Services it shall also communicate to that third party these Terms and Conditions. Furthermore You agree to indemnify Us in the event of any failure so to do;
17. You agree that every right, immunity, exemption and limitation or liability in these terms and conditions shall continue to have its full force and effect in all circumstances notwithstanding

any breach of contract or the Terms and Conditions hereof by Us or any person entitled to the benefit of these Terms and Conditions;

18. You agree that if any provision or any part of a provision hereof is unenforceable for any reason whatsoever, such unenforceability shall not affect any other part of such provision or any other provision of these Terms and Conditions;
19. You will only use the valuation or valuation services for the specific purpose stated by us. You agree that you will not use the valuation or valuation services for any other purpose, unless you have our expert's written consent to do so.

Intellectual Property

20. All Our intellectual property contained within any advice We provide, remains Our property. We only grant you licence to use Our intellectual property to carry out the purpose for which the advice was provided.

Length of Time Our Valuation or Valuation Services can be relied upon

21. Our Valuation and or Valuation Services are current at the Date of Valuation only. The value assessed in Our Valuation or Valuation Services Report may change significantly and unexpectedly over a relatively short period of time (including as a result of general market movements or factors specific to the particular property). We do not accept liability for losses arising from such subsequent changes in value. Without limiting the generality of the above comment, We do not assume responsibility or accept any liability where the valuation is relied upon after the expiration of ninety (90) days from the date of the valuation, or such earlier date if you become aware of any factors that have any effect on the valuation. Notwithstanding the above You accept that our Valuation and or Valuation Services are current as at the Date of Valuation only and no representation or warranty is made as to the future value of the property.

Assignment of Valuation or Valuation Services

22. You acknowledge that We reserve the right, at Our absolute discretion, to determine whether or not to assign Our valuation to any third party. Without limiting the extent of Our discretion, We may decline a request for assignment where:
 - a) the proposed assignee is not a major recognised lending institution (such as a bank or other lender regulated by the Banking Act 1959);
 - b) the assignment is sought in excess of 3 months after the date of valuation;
 - c) we consider that there has been a change in conditions which may have a material impact on the value of the property;
 - d) the proposed assignee seeks to use the valuation for an inappropriate purpose; or
 - e) Our Fee has not been paid in full.
23. Where We decline to provide an assignment We may be prepared to provide an updated valuation on terms to be agreed at that time.
24. In the event that You request us to assign Our valuation and We agree to do so, You authorise Us to provide to the assignee a copy of these Terms and Conditions, the original Quotation and any other document, including instructions provided by You, relevant to the scope of Our Valuation or Valuation Services.

Property or Valuation Circumstance Specific Qualifications, Assumptions and Conditions Precedent within our reports

25. We are providing You with our professional opinion as valuers. Our opinion is usually provided by way of a valuation report. That report will set out a number of important qualifications, assumptions and conditions precedent which We may need to make, in addition to these Terms and Conditions, relative to the circumstances of the particular property or properties (real or personal property) under consideration.
26. You agree to read these qualifications, assumptions and conditions precedent carefully, and understand that if the assumptions that we have made or relied on are circumstances that do not prevail or eventuate, or are found later to be inaccurate, Our opinion as to value may be materially different. You agree to solely bear the risk in relation to any loss you might suffer, should this occur.
27. The qualifications, assumptions, and conditions precedent that We make will usually depend on the circumstances of the property being valued and are made in relation to matters that We do not have expertise to verify or We cannot verify information provided to Us within the time required to complete the valuation. These will be set out in detail in the Valuation, Valuation Service report or Services report that We provide to You.
28. These qualifications, assumptions and conditions precedent typically will relate to:-
 - (a) Land contamination and environmental risk;
 - (b) Planning Information;
 - (c) Planning and Development Controls and Consents;
 - (d) Title including Notifications on Title such as Easements, Caveats, Restrictions and other dealings;
 - (e) Building Areas;
 - (f) Building Structural Integrity;
 - (g) Building Compliance with the Building Code of Australia;
 - (h) Pest Infestation;
 - (i) Leases, Licences and Tenancies;
 - (j) Strata Title Certificates;
 - (k) Plant and Equipment within Buildings;
 - (l) The veracity of and sources of Sales and Letting Information and Transaction Data;
 - (m) The nature of forecasting, future value assessment and discounted cash flow analysis;
 - (n) The basis of Value where access to the property is restricted; and
 - (o) Whether or not the property has been completed where a development.
29. You agree that we will include property specific qualifications, assumptions and conditions precedent within Our reports as circumstances require. Furthermore You agree that it is Your responsibility to carefully read and consider these qualifications, assumptions and conditions precedent and discuss them with Us if they cause You any concern.

Pecuniary Interest

30. You acknowledge that We do not have any pecuniary interests in the subject property, the property owner, the Responsible Entity or the manager/ promoter of the scheme or the Product Disclosure Statement;

Undertaking and Statement by the Valuer

31. You acknowledge that We confirm that the valuer whom has undertaken this Valuation or Valuation Services is registered and qualified to carry out the valuation of properties. Furthermore We confirm that the valuer has had 5 years continuous experience in valuation, including more than 2 years' experience in Australia and including experience in valuing properties in the locality where the subject property is situated or in valuing properties of a similar nature.

Executive Summary

32. Our executive summary in Our Valuation or Valuation Services Report must be read in context of and in conjunction with the full valuation report of which this executive summary forms part. All comments, terms and conditions contained in the full valuation report and

Quotation relate directly to this Executive Summary.

COVID-19

33. Our valuation has been prepared at a time when the economy and real estate markets for all asset classes / property types continue to be affected by the ongoing COVID-19 pandemic, some positively and some negatively.

To date, the impact of the pandemic has been characterised by periods of disruption followed by short periods of an almost return to pre-COVID normality and in turn, further outbreaks of the virus causing ongoing economic and real estate market disruption.

The disruption has been in the form of people movement and other restrictions, geographic lockdowns, state and international border closures, all of which have adversely impacted certain sectors of the economy and real estate markets. Also, these COVID-19 pandemic mitigation measures have not been consistently and concurrently applied in inter and intra state and territory geographic locations of Australia, which has at times further exacerbated the impact of the disruption.

Some real estate asset classes/ property types have been more resilient than others based on the extent to which tenants and owners (landlords) and their businesses have been affected. In fact, some asset classes/property types have improved during the rolling COVID-19 Pandemic economic disruption.

As is the case in any economic and real estate market cycle, in preparing our valuation we have, where possible, considered recent sales and letting transaction evidence/market activity to inform our direct comparison approaches to valuation. Recent transaction data is more readily available in currently active markets compared to those which are more adversely impacted and where activity may have slowed.

Where rental and sales market activity has slowed for certain asset classes/property types and, as a result, rental and capital values have been or are likely to be impacted, we have made appropriate adjustments to our valuation based on our experience and to the best of our ability as is appropriate. This may have included consideration and adjustment of more dated transaction evidence where there has been limited recent activity. Where we have had to make adjustments in these circumstances, we reserve the right to reconsider our valuation should the particular market correct more than has been anticipated.

13 REPORTS FOR DECISION – DIRECTORATE BUSINESS STRATEGY AND PERFORMANCE

Organisational Performance Responsibilities	Corporate Services Responsibilities
<ul style="list-style-type: none"> • Human Resources • Customer Service • Executive Assistant to CEO • Records (Information Management) • Information Communication Technology • Governance • Risk • Audit and Planning • Occupational Health and Safety • Corporate System Administration (Happy HR, AvePoint, RelianSys, Learning Management System) <p>Manager Organisational Performance delegated roles:</p> <ul style="list-style-type: none"> • Return to Work Coordinator • Freedom of Information Officer • Privacy Officer • Welfare Officer 	<ul style="list-style-type: none"> • Payroll • Accounts Payable • Procurement and Contracts • Debtors • Insurance • Rates • Corporate Planning (Performance Reporting) • Media and Communications • Corporate System Administration (Property, Rating, Animal Management, Infringement, Financial, Happy HR Payroll, Website) <p>Manager Corporate Services delegated role:</p> <ul style="list-style-type: none"> • Principal Accounting Officer

13.1 Draft Financial Statements and Performance Statement for year end 30 June 2021

By: Anita McFarlane, Manager Corporate Services (Principal Accounting Officer)

SUMMARY

In accordance with the *Local Government Act 2020* (Section 98 and 99), that came into effect on 24 October 2020, Council is required to approve a set of financial statements in principle and submit the resolution with the Financial Statements to the Victorian Auditor General Office (VAGO).

The Audit and Risk Committee is to consider the Annual Financial Accounts and Performance Statement at its meeting scheduled for 27 September 2021. It is anticipated that the Committee will move a recommendation that Council approve the Annual Financial Statements and Performance Statement in principle, subject to no material change as a result of VAGO's review.

RECOMMENDATION

That Council:

1. Approves "in principle" subject to no material changes as a result of the Victorian Auditor General Office review, the draft Annual Financial Report (attachment 1) for the year ended 30 June 2021, and the draft Performance Statement (attachment 2); and
2. Nominates Councillor Kylie Zanker and Councillor Karly Kirk to be authorised to sign the Financial Statements and Performance Statement in their final form after any changes recommended, or agreed to, by auditor have been made.

Moved Cr C Heintze Seconded Cr K Kirk

That the recommendation be adopted

Carried

ATTACHMENTS

[Attachment: Draft Annual Financial Report and Draft Performance Statement](#)

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

DISCUSSION

Financial Report

Key financial data for the 2020/21 financial year includes:

Financial Overview	2021 \$'000	2020 \$'000
Total income	29,882	27,050
Total expenses	25,350	24,379
Surplus	4,532	2,671
Comprehensive result	2,113	2,877
Cash balance	14,909	9,558
Total equity	152,678	150,564

- The 2021 total income of \$29.882 million is more than the prior 2020 year mainly due to the increase in the number of capital and operating grants.
- Total expenses of \$25.350 million are \$0.971 million more than the prior 2020 year mainly due to an increase in materials and services relating to grant purchases.
- The comprehensive result is \$2.113 million for the 2020/21 year.
- Council's cash balance as at 30 June 2021 was \$19.246 million comprising \$14.909 million 'cash and cash equivalents' plus \$4.337 million cash from term deposits that are disclosed as 'other financial assets'. The total cash balance of \$19.246 million is \$8.382 million higher than the prior year of \$10.864 million mainly due to unspent monies held to partly fund 2020/21 financial year projects and services.
- Total equity has increased to \$152.678 million from \$150.564 million.
- Capital spending was under budget during 2020/21 by \$1.326 million due to delays in being able to engage contractors as a result of COVID19.

Performance Statement

- The draft Performance Statement 2020/21 is in the seventh year of reporting against the auditable measures of the Local Government Performance Reporting Framework (LGPRF).
- Reporting has been prepared in accordance with relevant Local Government Better Practice Guides - Performance Reporting Framework Indicator Workbook.
- Comments have been provided for all performance measures, and where possible comment on trend over time and any material variations (+/- 10%) for current year versus prior year results. Variations of +/- have occurred in a significant number of performance measures.

- Financial Performance Measures are identified by the following LGPRF broad classifications:
 - Liquidity – Council is able to meet its liabilities when they fall due.
 - Obligations – including the ability to fund asset renewal while maintaining loan borrowing within prudent limits.
 - Stability – a measure of rate concentration and rate effort. The stability measure assesses the total of rate revenue relative to total revenue and relative to property values.
 - Underlying surplus – Council’s ability to generate a surplus from day to day activities.

RELEVANT LAW

- Local Government Act 2020, Division 3 Reporting.

COUNCIL PLANS AND POLICIES

Yarriambiack Shire Council Plan 2017-2021

RELATED COUNCIL DECISIONS

Nil

OPTIONS

Council must comply with its obligations under Section 98 and 99 of the Local Government Act 2020 by passing a resolution giving its approval in principle to the performance statement and financial statements.

Council has the option of either:

- a) nominating two Councillors to certify the Financial Statements and the Performance Statements; or
- b) Can appoint any other persons prescribed by the regulations for the purposes of Section 99 sub-section 3(b) of the Act;

to sign the certified statements.

Once all certifications are received, the Annual Report must be forwarded to the Minister by 30 November 2021.

SUSTAINABILITY IMPLICATIONS

One of the Overarching governance principles in section 9 of the Local Government Act 2020 is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

The subject matter of the report does not raise any sustainability implications.

COMMUNITY ENGAGEMENT

The development of the draft Annual Financial Report and Performance Statement has been undertaken in consultation with Council’s external auditors on behalf of the Victorian Auditor General, and the Audit and Risk Committee

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

GENDER IMPACT ASSESSMENT

The Gender Equality Act 2020 requires entities to conduct gender impact assessments on all new policies, programs and services that directly and significantly impact the public as well as those up for review.

Gender Impact Assessment (GIA)	Status
Does this Council report recommendation a) Introduce a new policy, program and/or service; or b) Is it a review of a policy, program and/or service; that directly and significantly impacts the public?	YES <input type="checkbox"/> A GIA has been completed. NO <input checked="" type="checkbox"/> A GIA is not required.
Link to Gender Impact Assessment	GIA – Not Applicable

RISK

Utilising the Risk Management Framework the following assessment has been made:

Strategic Risk Description and Residual Risk Level	Action to Mitigate/Reduce Risk	Does Action maintain or reduce Residual Risk Level
Financial Risk - Residual Risk Level Medium	The Financial and Performance Statements do not identify any risks that would increase Council's financial strategic risk levels.	Maintains Residual Risk Level
Corporate Governance, Compliance and Liability Risk - Residual Risk Level Low	The preparation of the Annual Report and adhering to the legislation requirements ensure good corporate governance is being achieved.	Maintains Residual Risk Level

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	



FINANCIAL STATEMENTS

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2021

FINANCIAL REPORT

	PAGE NO.
Certification of the Financial Report	44
Victorian Auditor-General's Office Report	45

FINANCIAL STATEMENTS

Comprehensive Income Statement	47
Balance Sheet	48
Statement of Changes in Equity	49
Statement of Cash Flows	50
Statement of Capital Works	51
Overview	52

NOTES TO FINANCIAL STATEMENTS

Note 1 Performance against budget	
1.1 Income and expenditure	53
1.2 Capital Works	55
Note 2 Analysis of Council results by program	57
Note 3 Funding for the delivery of our services	
3.1 Rates and charges	59
3.2 Statutory fees and fines	59
3.3 User fees	59
3.4 Funding from other levels of government	60
3.5 Contributions	62
3.6 Net gain/(loss) on disposal of property, infrastructure, plant and equipment	62
3.7 Other income	63
Note 4 The cost of delivering services	
4.1 Employee costs	64
4.2 Materials and services	64
4.3 Depreciation	65
4.4 Amortisation - Right of use assets	65
4.5 Bad and doubtful debts	65
4.6 Contributions and donations	65
4.7 Finance costs - Leases	65
4.8 Other expenses	66
Note 5 Our financial position	
5.1 Financial assets	67
5.2 Non-financial assets	69
5.3 Trade and other payables	70
5.4 Interest-bearing liabilities	71
5.5 Provisions	72
5.6 Financing arrangements	74
5.7 Commitments	74
5.8 Leases	75
Note 6 Assets we manage	
6.1 Non current assets classified as held for sale	77
6.2 Property, infrastructure, plant and equipment	77
6.3 Investments in associates	84
Note 7 People and relationships	
7.1 Council and key management remuneration	86
7.2 Related party disclosure	87
Note 8 Managing uncertainties	
8.1 Contingent assets and liabilities	88
8.2 Change in accounting standards	89
8.3 Financial instruments	89
8.4 Fair value measurement	91
8.5 Events occurring after balance date	91
Note 9 Other matters	
9.1 Reserves	92
9.2 Reconciliation of cash flows from operating activities to surplus/(deficit)	94
9.3 Superannuation	94

FINANCIAL REPORT

CERTIFICATION OF THE FINANCIAL STATEMENTS

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, the Australian Accounting Standards and other mandatory professional reporting requirements.

ANITA J MCFARLANE B.COMM (ACC)

Principal Accounting Officer

Location: Warracknabeal

Date:

In our opinion the accompanying financial statements present fairly the financial transactions of Yarriambiack Shire Council for the year ended 30 June 2021 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

KARLY KIRK

Councillor

Location: Warracknabeal

Date:

KYLIE ZANKER

Councillor

Location: Warracknabeal

Date:

JESSIE HOLMES

Chief Executive Officer

Location: Warracknabeal

Date:

insert VAGO Report

insert VAGO Report

COMPREHENSIVE INCOME STATEMENT

FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 \$'000	2019/20 \$'000
Income			
Rates and charges	3.1	12,848	12,607
Statutory fees and fines	3.2	191	214
User fees	3.3	870	925
Grants - operating	3.4	10,111	10,014
Grants - capital	3.4	4,974	3,601
Contributions - monetary	3.5	106	-
Net gain (or loss) on disposal of property, infrastructure, plant and equipment	3.6	(158)	(952)
Share of net profits (or loss) of associates and joint ventures	6.3	200	(39)
Other income	3.7	741	680
Total Income		29,882	27,050
Expenses			
Employee costs	4.1	(11,029)	(9,333)
Materials and services	4.2	(6,367)	(7,446)
Depreciation	4.3	(5,337)	(5,181)
Amortisation - right of use assets	4.4	(334)	(277)
Bad and doubtful debts	4.5	25	(9)
Contributions and donations	4.6	(834)	(775)
Finance costs - leases	4.7	(20)	(19)
Other expenses	4.8	(1,454)	(1,339)
Total Expenses		(25,350)	(24,379)
Surplus/(deficit) for the year		4,532	2,671
Other Comprehensive Income			
<i>Items that will not be reclassified to surplus or deficit in future periods</i>			
Net asset revaluation increment/(decrement)	6.2	(2,419)	206
Total Comprehensive Result		2,113	2,877

The above comprehensive income statement should be read in conjunction with the accompanying notes.

BALANCE SHEET

AS AT 30 JUNE 2021

	NOTE	2020/21 \$'000	2019/20 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1	18,577	9,558
Trade and other receivables	5.1	1,875	2,646
Other financial assets	5.1	669	1,011
Inventories	5.2	555	326
Non current assets classified as held for sale	6.1	15	15
Other assets	5.2	165	232
Total Current Assets		21,855	13,788
Non-current assets			
Trade and other receivables	5.1	418	-
Other financial assets	5.1	-	295
Investments in associates	6.3	280	493
Property, infrastructure, plant and equipment	6.2	141,681	142,521
Right-of-use assets	5.8	655	937
Total Non-current Assets		143,034	144,246
Total Assets		164,889	158,034
Liabilities			
Current liabilities			
Trade and other payables	5.3	2,541	2,141
Trust funds and deposits	5.3	5,017	36
Provisions	5.5	3,354	3,646
Interest-bearing liabilities	5.4	58	21
Lease liabilities	5.8	333	335
Total Current Liabilities		11,303	6,179
Non-current liabilities			
Provisions	5.5	460	638
Interest-bearing liabilities	5.4	-	58
Lease liabilities	5.8	447	595
Total Non-current Liabilities		907	1,291
Total Liabilities		12,210	7,470
Net Assets		152,678	150,564
Equity			
Accumulated surplus		79,116	74,584
Reserves	9.1	73,561	75,980
Total Equity		152,678	150,564

The above balance sheet should be read in conjunction with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2020/21					
Balance at beginning of the financial year		150,564	74,584	75,965	15
Surplus/(deficit) for the year		4,532	4,532	-	-
Net asset revaluation increment/(decrement)	6.2	(2,419)	-	(2,419)	-
Balance at end of the financial year		152,678	79,116	73,546	15

	NOTE	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2019/20					
Balance at beginning of the financial year		147,687	71,913	75,759	15
Adjusted Opening balance		147,687	71,913	75,759	15
Surplus/(deficit) for the year		2,671	2,671	-	-
Net asset revaluation increment/(decrement)	6.2	206	-	206	-
Balance at end of the financial year		150,564	74,584	75,965	15

The above statement of changes in equity should be read with the accompanying notes.

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Inflows/ (Outflows) \$'000	2019/20 Inflows/ (Outflows) \$'000
<i>Cash flows from operating activities</i>			
Rates and charges		12,572	12,607
Statutory fees and fines		191	214
User fees		870	925
Grants - operating		10,111	10,014
Grants - capital		4,974	3,601
Contributions - monetary		106	-
Interest received		19	101
Trust funds and deposits taken		5,017	1,498
Other receipts		1,463	579
Net GST refund/payment		961	1,691
Employee costs		(10,927)	(9,333)
Materials and services		(6,767)	(7,446)
Short-term, low value and variable lease payments		(333)	(285)
Trust funds and deposits repaid		(36)	(1,500)
Other payments		(2,288)	(1,886)
Net cash provided by/(used in) operating activities	9.2	15,933	10,780
<i>Cash flows from investing activities</i>			
Payments for property, infrastructure, plant and equipment	6.2	(7,407)	(9,362)
Proceeds from sale of property, infrastructure, plant and equipment		337	75
Payment for investments		(3,000)	-
Payment for financial assets		3,668	-
Loans and advances made		(491)	-
Net cash provided by/(used in) investing activities		(6,893)	(9,287)
<i>Cash flows from financing activities</i>			
Finance costs		-	(21)
Interest paid - lease liability		(20)	(19)
Repayment of lease liabilities		-	(285)
Net cash provided by/(used in) financing activities		(20)	(325)
Net increase/(decrease) in cash and cash equivalents		9,019	1,168
Cash and cash equivalents at the beginning of the financial year		9,558	8,390
Cash and cash equivalents at the end of the financial year		18,557	9,558
Financing arrangements	5.6		
Restrictions on cash assets	5.1		

The above statement of cash flows should be read with the accompanying notes.

STATEMENT OF CAPITAL WORKS

FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 \$'000	2019/20 \$'000
Property			
Land		114	-
Total land		114	-
Buildings		430	596
Heritage buildings		6	92
Total buildings		436	688
Total Property		550	688
Plant and Equipment			
Plant, machinery and equipment		757	1,115
Fixtures, fittings and furniture		11	2
Computers and telecommunications		-	195
Library books		224	-
Total Plant and Equipment		992	1,312
Infrastructure			
Roads		5,535	5,993
Footpaths and kerb and channel		38	307
Recreational, leisure and community facilities		106	795
Waste management		87	267
Parks, open space and streetscapes		99	-
Total Infrastructure		5,865	7,362
Total Capital Works Expenditure		7,407	9,362
Represented by:			
New asset expenditure		524	771
Asset renewal expenditure		6,883	6,117
Asset upgrade expenditure		-	2,474
Total Capital Works Expenditure		7,407	9,362

The above statement of capital works should be read with the accompanying notes.

OVERVIEW

Introduction

The Yarriambiack Shire Council was established by an Order of the Governor in Council on 19 January 1995 and is a body corporate.

The Council's main office is located at 34 Lyle Street, Warracknabeal.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989, and the *Local Government (Planning and Reporting) Regulations 2014*.

Significant accounting policies

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.2)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.2)
- the determination of employee provisions (refer to Note 5.5)
- the determination of landfill provisions (refer to Note 5.5)
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of AASB 15 Revenue from Contracts with Customers or AASB 1058 Income of Not-for-Profit Entities (refer to Note 3)
- the determination, in accordance with AASB 16 Leases, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to Note 5.8)
- whether or not AASB 1059 Service Concession Arrangements: Grantors is applicable (refer to Note 8.2)
- other areas requiring judgements

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Impact of Covid-19

On 16 March 2020, a state of emergency was declared in Victoria due to the global pandemic COVID-19 virus, known as coronavirus. A state of disaster was subsequently declared on 2 August 2020. While the impacts of the pandemic have abated somewhat through the 2020-21 year, Council has noted the following significant impacts on its financial operations:

- Additional revenue – Council has received extra grant funding as a result of COVID-19. Council receive \$20,000 for Australia Day 2021 COVID Safe Grant Program, \$15,000 for COVID Relief Program, \$60,000 for Business Concierge & Hospitality Support Program and \$132,000 for the Community Activation and Social Isolation Initiative Program. Council also continued to receive funding for the Work for Victoria program (\$396,000) during the 2020/21 year.
- Revenue reductions – Council's main reduction in user fees as a result of COVID was \$31,000 due to the Warracknabeal Leisure Complex being closed during lockdown and no revenue being generated.
- Revenue foregone – Council waived Health Registrations in 2020/21 due to COVID which was a reduction of \$19,000 and Council waived interest for the 2020/21 year which was a reduction of \$66,000.
- Revenue increases - Council has seen an increase during 2020/21 in Caravan Park fees of \$76,000. This increase has been due to tourists holidaying in the regional areas.

NOTES TO FINANCIAL STATEMENTS

NOTE 1: PERFORMANCE AGAINST BUDGET

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$500,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 24 June 2020. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014*.

	Budget 2021 \$'000	Actual 2021 \$'000	Variance 2021 \$'000	Variance 2021 %	Ref
1.1 Income and Expenditure					
Income					
Rates and charges	12,862	12,848	(14)	(0%)	
Statutory fees and fines	187	191	4	2%	
User fees	966	870	(96)	(10%)	
Grants - operating	8,633	10,111	1,478	17%	1
Grants - capital	2,666	4,974	2,308	87%	2
Contributions - monetary	234	106	(128)	(55%)	3
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	(72)	(158)	(86)	119%	
Share of net profits/(losses) of associates and joint ventures	-	200	200	100%	
Other income	46	741	695	1510%	4
Total Income	25,522	29,882	4,360	17%	
Expenses					
Employee costs	10,776	11,029	(253)	(2%)	
Materials and services	6,138	6,367	(229)	(4%)	
Depreciation	5,193	5,337	(144)	(3%)	
Amortisation - Right of use assets	-	334	(334)	0%	
Bad and doubtful debts	1	(25)	26	2600%	
Contributions and donations	674	834	(160)	(24%)	5
Borrowing costs	60	20	40	67%	
Other expenses	1,718	1,454	264	15%	6
Total Expenses	24,560	25,350	(790)	(3%)	
Surplus/(deficit) for the Year	962	4,532	5,151	535%	

EXPLANATION OF MATERIAL VARIATIONS

Ref	Item	Explanation
1	Grants - operating	Council operating grants are higher than budgeted due mainly to extra funding being received for projects such as the Community Activation and Social Isolation Initiative funding (\$132,000), Financial Assistance Grants (\$278,000), Kindergarten grants (\$518,000) and CHSP funding \$193,000.
2	Grants - capital	Council capital grants are \$2.3 million higher than budget due mainly to receiving 2 rounds of funding from the Local Roads and Community Infrastructure Program (\$1.79 million) funds and Agrilinks funding \$484,000. Council did not budget for this funding.
3	Contributions - monetary	Monetary contributions were less than budgeted due to delays in the delivery of projects.
4	Other income	Other income is higher than budgeted due mainly to the raising of the debtor for the overpayment of the recycling collection. The contractor and Council have both agreed on the amount to be repaid to Council over a 5 year period.
5	Contributions and donations	Council received Community Activation and Social Isolation Initiative funding (\$132,000) and Australia Day COVID Safe funding (\$20,000) which were given to community groups who applied for the funding.
6	Other expenses	The increase in other expenses is attributed to the increase in insurance premiums for the 2020/21 year.

	Budget 2021 \$'000	Actual 2021 \$'000	Variance 2021 \$'000	Variance 2021 %	Ref
--	--------------------------	--------------------------	----------------------------	-----------------------	-----

1.2 Capital works

Property

Land	-	114	114	100%	1
Total land	-	114	114		
Buildings	640	430	(210)	(33%)	2
Heritage buildings	183	6	(177)	(97%)	3
Total buildings	823	436	(387)	(47%)	
Total Property	823	550	(273)	(33%)	

Plant and Equipment

Plant, machinery and equipment	1,139	757	(382)	(34%)	4
Fixtures, fittings and furniture	7	11	4	57%	
Computers and telecommunications	35	-	(35)	(100%)	
Library Books	20	224	204	1020%	5
Total Plant and Equipment	1,201	992	(209)	(17%)	

Infrastructure

Roads	6,187	5,535	(652)	(11%)	6
Bridges	50	-	(50)	(100%)	
Footpaths and kerb and channel	100	38	(62)	(62%)	
Kerb and channel	200	-	(200)	(100%)	7
Drainage	27	-	(27)	(100%)	
Recreational, leisure and community facilities	135	106	(29)	(21%)	
Waste management	-	87	87	0%	
Parks, open space and streetscapes	10	99	89	890%	8
Total Infrastructure	6,709	5,865	(844)	(13%)	
Total Capital Works Expenditure	8,733	7,407	(1,326)	(15%)	

Represented by:

New asset expenditure	1,072	524	(548)	(51%)	
Asset renewal expenditure	4,511	6,883	2,372	53%	
Asset upgrade expenditure	3,150	-	(3,150)	(100%)	
Total Capital Works Expenditure	8,733	7,407	(1,326)	(15%)	

EXPLANATION OF MATERIAL VARIATIONS

Ref	Item	Explanation
1	Land	Council has purchased a block of land in Warracknabeal for the development of community units. Council is currently seeking funding for the build.
2	Buildings	Council had several projects that were budgeted for in the 2020/21 year that had not commenced at the end of the financial year due to various reasons. The Warracknabeal Office Records Shed (\$75,000) has been withdrawn, the Warracknabeal Tourist Information Centre and Public Amenities project (\$150,000) has been moved to the 2021/22 financial year and is awaiting on funding and the Caravan Park projects for fire safety equipment had had a contractor appointed to commence the project, but they have experienced some delays.
3	Heritage Buildings	Council had received funding to carry out works on Council halls. These projects had not been completed at the end of the 2020/21 year due to delays in being able to secure contractors to carry out the works.
4	Plant, machinery and equipment	Due to the delays in the delivery of the Flocon (\$400,00) this purchase has been transferred to the 2021/22 year.
5	Library Books	Council withdrew from the Wimmera Regional Library Corporation in September 2020. As part of the separation Council was given \$163,000 worth of book stock which has enabled Council to set up our own library service. Council also purchased \$60,000 new book stock. The withdrawal from the Wimmera Regional Library Corporation was supposed to be settled prior to 30 June 2020.
6	Roads	Several road projects which were budgeted to be completed in the 2020/21 year were moved forward and completed at the end of the 2019/20 year.
7	Kerb and channel	This project has been held over to the 2021/22 year.
8	Parks, open space and streetscapes	Council received funding for the purchase of street furniture which has been allocated across all towns.

NOTE 2: ANALYSIS OF COUNCIL RESULTS BY PROGRAM

Council delivers its functions and activities through the following programs.

2 (a) Community Services

Administration of maternal & child health services, immunisations, kindergartens and rental accommodation, homecare, senior citizen centres, meals on wheels, home maintenance and sundry welfare services.

Corporate Services

General rates and grants commission revenue, general administration and finance costs, which are not allocated to the other functions.

Economic Development

Commercial and industrial promotion, caravan parks, livestock exchange, tourist promotion and public conveniences.

Engineering

Construction and maintenance of roads and bridges, footpaths, packing facilities, traffic control, street lighting, street cleaning and drainage, plant operations, workshops and depots and quarries.

Governance

Governance provides an effective oversight of the organisation. Human resource management provides support to the organisation and ensures Council's customer focus includes communication and community engagement processes. Service areas include governance, enterprise risk and legal services.

Recreation, Culture and Leisure

Maintenance of halls, cultural buildings and operations of the library, parks and reserves, recreation centres, swimming pools, sporting clubs, saleyards and other sundries.

Regulatory Services

Planning, building control, fire prevention, animal control and the administration of local laws and the health act.

Waste and Environment

Rubbish collection, recycling and disposal and tree schemes.

2 (b) Summary of revenues, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2020/21					
Community Services	3,013	3,302	(289)	2,651	2,566
Corporate Services	17,766	2,358	15,408	5,873	20,626
Economic Development	1,836	1,196	640	1,443	2,015
Engineering	4,461	11,877	(7,416)	4,553	130,964
Governance	127	1,948	(1,821)	22	-
Recreation, Culture and Leisure	244	1,844	(1,600)	161	8,137
Regulatory Services	214	723	(509)	-	-
Waste and Environment	2,221	2,102	119	382	581
	29,882	25,350	4,532	15,085	164,889

	Income	Expenses	Surplus/ (Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2019/20					
Community Services	3,868	2,992	876	3,532	4,522
Corporate Services	17,393	2,003	15,390	5,641	14,379
Economic Development	851	1,725	(874)	538	3,699
Engineering	2,732	10,340	(7,608)	3,325	126,052
Governance	4	1,468	(1,464)	-	-
Recreation, Culture and Leisure	427	2,077	(1,650)	330	8,875
Regulatory Services	256	788	(532)	30	-
Waste and Environment	1,519	2,985	(1,466)	219	507
	27,050	24,378	2,672	13,615	158,034

NOTE 3: FUNDING FOR THE DELIVERY OF OUR SERVICES

2020/21	2019/20
\$'000	\$'000

3.1 Rates and charges

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The Capital Improved Value of a property is the net market value after deducting selling costs.

The valuation base used to calculate general rates for 2020/21 was \$2,726 million (2019/20 \$2,565 million).

Residential	2,116	2,153
Commercial	347	354
Farm/Rural	8,713	8,493
Municipal charge	383	375
Waste management charge	1,204	1,179
Supplementary rates and rate adjustments	-	41
Interest on rates and charges	-	-
Revenue in lieu of rates	85	12
Total Rates and Charges	12,848	12,607

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2020, and the valuation will be first applied in the rating year commencing 1 July 2020.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

Animal control fees and fines	33	48
Town planning and building fees	146	135
Health	2	20
Other	9	11
Total Statutory Fees and Fines	191	214

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

3.3 User fees

Aged and health services	58	146
Aged and health services brokerage fees	99	79
Meals on wheels	86	-
Meals on wheels brokerage fees	35	-
Leisure centre and recreation	1	31
Caravan park fees	224	148
Waste management services	86	121
Rents	71	62
Saleyards fees and charges	106	100
Vic Roads fees and charges	10	10
Private works	-	40
Tourism	-	61
Rates	45	60
Maternal and child health	-	56
Other fees and charges	49	11
Total User Fees	870	925

	2020/21 \$'000	2019/20 \$'000
User fees by timing of revenue recognition		
User fees recognised over time	870	925
Total user fees	870	925

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

3.4 Funding from other levels of government

Grants were received in respect of the following :

Summary of grants

Commonwealth funded grants	10,928	9,724
State funded grants	4,157	3,890
Total Grants Received	15,085	13,614

(a) Operating Grants

Recurrent - Commonwealth Government

Financial Assistance Grants	5,807	5,618
General home care	615	545
Meals on wheels	97	104
Senior citizens	-	40
Other	522	-
Total Recurrent - Commonwealth Government	7,041	6,307

Recurrent - State Government

Kindergartens	1,218	913
Aged care	18	77
Meals on wheels	-	2
Senior citizens	-	10
Maternal and child health	370	361
Recycling	-	12
Library	126	-
Sustainability	113	81
Youth	47	78
CASI	150	-
Other	93	12
Total Recurrent - State Government	2,135	1,546

Total Recurrent Operating grants	9,176	7,854
---	--------------	--------------

Non-recurrent - Commonwealth Government

Drought	-	1,400
Total Non-recurrent - Commonwealth Government	-	1,400

	2020/21 \$'000	2019/20 \$'000
<i>Non-recurrent - State Government</i>		
Work for Victoria	396	213
Economic development	350	441
COVID	75	-
Information Technology Heritage	66	-
Tourism	6	-
Planning	-	75
Other	10	30
	32	1
Total Non-recurrent - State Government	935	760
Total Non-recurrent Operating grants	935	2,160
Total Operating grants	10,111	10,014
(b) Capital Grants		
<i>Recurrent - Commonwealth Government</i>		
Roads to Recovery	1,984	1,984
Total Recurrent - Commonwealth Government	1,984	1,984
Total Recurrent Capital Grants	1,984	1,984
<i>Non-recurrent - Commonwealth Government</i>		
Livestock exchange	184	20
Drought	-	12
Local Roads and Community Infrastructure	1,719	-
Total Non-recurrent - Commonwealth Government	1,903	32
<i>Non-recurrent - State Government</i>		
Library	-	120
Halls	-	122
Sustainability	-	24
Recreation	10	89
Fixing Country Roads	-	1,023
Vic Roads	195	-
AgriLinks	484	-
Local Roads to Market	31	-
Waste Management	367	207
Total Non-recurrent - State Government	1,087	1,585
Total non-recurrent capital grants	2,990	1,617
Total Capital Grants	4,974	3,601
TOTAL GRANTS	15,085	13,615

	2020/21 \$'000	2019/20 \$'000
(c) Unspent grants received on condition that they be spent in a specific manner		
OPERATING		
Balance at start of year	573	70
Received during the financial year and remained unspent at balance date	4,108	573
Received in prior years and spent during the financial year	(573)	(70)
Balance at year end	4,108	573
CAPITAL		
Balance at start of year	100	1,070
Received during the financial year and remained unspent at balance date	909	100
Received in prior years and spent during the financial year	(100)	(1,070)
Balance at year end	909	100

Grant income is recognised at the point in time when the council satisfies its performance obligations as specified in the underlying agreement.

3.5 Contributions

Monetary	106	-
Total contributions	106	-

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

3.6 Net gain/(loss) on disposal of property, infrastructure, plant and equipment

Proceeds of sale	337	75
Written down value of assets disposed	(495)	(1,027)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	(158)	(952)

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

	2020/21 \$'000	2019/20 \$'000
3.7 Other Income		
Interest	19	35
Interest on rates	-	66
Workcover reimbursements	3	35
Private use vehicle reimbursements	75	74
Insurance recoupment	44	11
Leave Transfer from other Councils	27	47
Income protection	82	328
Community facilities	-	77
Legal costs recovered	61	-
Recycling recoupment	526	-
Fire Service Levy	30	-
Employee contributions	38	-
Other	(163)	7
Total Other Income	741	680

Interest is recognised as it is earned. Rate interest was waived for 2020/21 due to the impacts of COVID 19.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

NOTE 4: THE COST OF DELIVERING SERVICES

	2020/21 \$'000	2019/20 \$'000
4.1 (a) Employee costs		
Wages and salaries	8,512	6,778
WorkCover	242	219
Superannuation	1,002	816
Fringe benefits tax	32	21
Annual leave and long service leave	718	931
Conferences and training	165	-
Councillor allowances	204	186
Income protection	15	-
Redundancies	-	95
Other	139	287
Total Employee Costs	11,029	9,333

(b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	66	74
Employer contributions payable at reporting date.		

Accumulation funds

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	589	548
Employer contributions - Other Funds	253	194
	842	742

Employer contributions payable at reporting date.

Refer to note 9.3 for further information relating to Council's superannuation obligations.

4.2 Materials and service

Contracts	929	690
Waste management	1,208	1,131
Weir pool	84	495
Swimming pool	87	479
Community projects	234	537
Road works	413	-
Gravel Pit works	40	-
Communication	35	-
Information technology contract	527	118
Materials and services	1,187	2,325
Building and ground maintenance	93	282
Supply of meals	231	142
Utilities	388	282
External plant hire	166	33
Information technology and equipment	280	235
Consultants	422	634
Other	41	63
Total Materials and Services	6,367	7,446

	2020/21 \$'000	2019/20 \$'000
4.3 Depreciation		
Property	613	533
Plant and equipment	1,091	1,043
Infrastructure	3,634	3,605
Total Depreciation	5,337	5,181

Refer to note 5.2 (c), 5.8 and 6.2 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.

4.4 Amortisation - Right of use assets

Vehicles	334	277
Total Amortisation - Right of use assets	334	277

4.5 Bad and doubtful debts

Rates other	13	-
Rates debtors	(38)	9
Total Bad and Doubtful Debts	(25)	9

Movement in provisions for doubtful debts

Balance at the beginning of the year	272	265
New provisions recognised during the year	147	207
Amounts already provided for and written off as uncollectible	-	1
Amounts provided for but recovered during the year	(172)	(201)
Balance at end of Year	247	272

Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

4.6 Contributions and donations

Regional Library	-	167
Sporting reserves	172	171
Swimming pools	224	220
Economic development	204	118
Community halls	36	34
Kindergartens	-	3
Weir Pools	29	31
Others	169	31
Total contributions and donations	834	775

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

4.7 Finance Costs - Leases

Interest - Lease Liabilities	20	19
Total finance costs	20	19

	2020/21 \$'000	2019/20 \$'000
4.8 Other expenses		
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	28	26
Auditors' remuneration - Internal	29	41
Insurances	703	638
Operating lease rentals	136	92
Printing and stationery	56	75
Advertising	77	101
Postage	21	27
Legal costs	139	23
Subscriptions	207	153
Water	-	107
Registrations	125	-
Bank fees and charges	34	36
Others	(101)	20
Total Other Expenses	1,454	1,339

NOTE 5: OUR FINANCIAL POSITION

	2020/21 \$'000	2019/20 \$'000
--	-------------------	-------------------

5.1 Financial assets

(a) Cash and cash equivalents

Cash on hand	1	1
Cash at bank	14,908	9,557
Term deposits	3,668	-
Total Cash and Cash Equivalents	18,577	9,558

(b) Other financial assets

Term deposits - current	669	1,011
Term deposits - non-current	-	295
Total other financial assets	669	1,306

Total Financial Assets	19,246	10,864
-------------------------------	---------------	---------------

Councils cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

Trust funds and deposits (Note 5.3)	-	36
Unspent grants (Note 3.4)	5,017	673
Total Restricted Funds	5,017	709

Total Unrestricted Cash and Cash Equivalents	9,892	8,849
---	--------------	--------------

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of three months or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

	2020/21 \$'000	2019/20 \$'000
(c) Trade and other receivables		
CURRENT		
Rates debtors	1,688	2,000
Infringement debtors	-	3
Provision for doubtful debts - infringements	(172)	(211)
<i>Non statutory receivables</i>		
Loans and advances to community organisations	73	-
Other debtors	361	916
Provision for doubtful debts - other debtors	(75)	(62)
Total current trade and other receivables	1,875	2,646
NON-CURRENT		
<i>Non statutory receivables</i>		
Loans and advances to community organisations	418	-
Total non-current trade and other receivables	418	-
Total trade and other receivables	2,293	2,646

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

(d) Ageing of Receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	161	797
Past due by up to 30 days	98	19
Past due between 31 and 180 days	506	9
Past due between 181 and 365 days	12	29
Past due by more than 1 year	-	-
Total trade and other receivables	777	854

(e) Ageing of individually impaired Receivables

At balance date, other debtors representing financial assets with a nominal value of \$75,000 (2020: \$62,000) were impaired. The amount of the provision raised against these debtors was \$75,000 (2020: \$62,000). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of receivables that have been individually determined as impaired at reporting date was:

Current (not yet due)	-	-
Past due by up to 30 days	-	-
Past due between 31 and 180 days	-	-
Past due between 181 and 365 days	-	-
Past due by more than 1 year	75	62
Total trade & other receivables	75	62

5.2 Non-financial assets

(a) Inventories

Inventories held for distribution	555	326
Total inventories	555	326

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(b) Other assets

Prepayments	149	226
Accrued income	16	6
Total other assets	165	232

5.3 Trade and other payables

(a) Trade and other payables

Trade payables	4,742	2,220
Net GST payable	(172)	(163)
Accrued expenses	(2,029)	84
Total trade and other payables	2,541	2,141

(b) Trust funds and deposits

Refundable deposits	-	12
Fire services levy	-	24
Total trust funds and deposits	-	36

(c) Unearned income

Grants received in advance - operating	4,108	-
Grants received in advance - capital	909	-
Total unearned income	5,017	-

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

	2020/21 \$'000	2019/20 \$'000
5.4 Interest-bearing liabilities		
Current		
Finance leases	58	21
	58	21
Non-current		
Finance leases	-	58
Total	-	58
Total Interest-bearing Liabilities	58	79

(a) The maturity profile for Council's borrowings is:

Not later than one year	58	21
Later than one year and not later than five years	-	58
	58	79

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

	Annual Leave \$'000	Long Service Leave \$'000	Sick Leave \$'000	Landfill & Gravel Pit restoration \$'000	Total \$'000
--	---------------------------	------------------------------------	-------------------------	---	-----------------

5.5 Provisions

2020/21

Balance at beginning of the financial year	1,337	1,935	126	885	4,283
Additional provisions	790	242	9		1,041
Amounts used	(818)	(318)	(27)	(356)	(1,519)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	-	9	-	-	9
Balance at the end of the financial year	1,309	1,868	108	529	3,814

2019/20

Balance at beginning of the financial year	1,386	2,044	138	524	4,092
Additional provisions	772	50	21	553	1,396
Amounts used	(821)	(268)	(33)	(192)	(1,314)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	-	109	-	-	109
Balance at the end of the financial year	1,337	1,935	126	885	4,283

	2020/21 \$'000	2019/20 \$'000
--	-------------------	-------------------

(a) Employee provisions

Current provisions expected to be wholly settled within 12 months

Annual leave	842	857
Long service leave	327	279
Sick Leave	64	88
	1,233	1,224

Current provisions expected to be wholly settled after 12 months

Annual leave	467	480
Long service leave	1,403	1,482
	1,870	1,962

Total Current Employee Provisions	3,103	3,186
--	--------------	--------------

Non-current

Long service leave	138	174
Annual leave	44	38
Total non-current employee provisions	182	212

Aggregate carrying amount of employee provisions:

Current	3,103	3,186
Non-current	182	212

Total Aggregate Carrying amount of Employee Provisions	3,285	3,398
---	--------------	--------------

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

WAGES AND SALARIES AND ANNUAL LEAVE

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

LONG SERVICE LEAVE

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non - current liability.

Key assumptions:

	2020/21	2019/20
- discount rate	1.491%	0.872%
- index rate	2.950%	4.250%

	2020/21 \$'000	2019/20 \$'000
(b) Landfill restoration		
Current	251	459
Non-current	278	426
	529	885

Council is obligated to restore landfill and gravel pit sites to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Key assumptions:

- discount rate	1.491%	0.872%
- index rate	2.950%	4.250%

5.6 Financing arrangements

The Council has the following funding arrangements in place as at 30 June 2021.

Bank overdraft	3,500	2,500
Credit card facilities	5	5
Other facilities	300	300
Total facilities	3,805	2,805
Used facilities	(279)	(244)
Unused facilities	3,526	2,561

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Total \$'000
--	---------------------------------	--	---	-----------------

2020/21

Operating

Internal Audit Services	26	26	78	130
Supply of PPE Clothing	50	45	135	230
Meals on Wheels	160	-	-	160
Brim & Rupanyup Netball / Tennis Court Reconstruction	1,395	-	-	1,395
Communications Consultant	43	43	86	172
Kerbside Recycling Collection	286	-	-	286
Kerbside Garbage Collection	121	-	-	121
Information, Communication & Technology Managed Service Provider	204	204	-	408
Total	2,285	318	299	2,902

Capital

Buildings	1,140	-	-	1,140
Roads	530	330	330	1,190
Total	1,670	330	330	2,330

	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Total \$'000
--	---------------------------------	--	---	-----------------

2019/20

Operating

Recycling	460	-	-	460
Garbage collection	323	-	-	323
Grounds Maintenance contract for Council building	10	11	-	21
Meals for delivery	159	-	-	159
Cleaning contract for Hopetoun Caravan Park	29	-	-	29
Total Commitments	981	11	-	992

5.8 Leases

At inception of a contract, all entities would assess whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- The customer has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- The customer has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

	Vehicles \$'000	Total \$'000
<i>Right-of-Use Assets</i>		
Balance at 1 July 2019	470	470
Additions	744	744
Amortisation charge	(277)	(277)
Balance at 30 June 2020	937	937

Balance at 1 July 2020	937	937
Additions	335	335
Amortisation charge	(617)	(617)
Balance at 30 June 2021	655	655

	2020/21 \$'000	2019/20 \$'000
<i>Lease Liabilities</i>		
<i>Maturity analysis - contractual undiscounted cash flows</i>		
Less than one year	333	285
One to five years	322	652
Total undiscounted lease liabilities as at 30 June:	655	937

Lease liabilities included in the Balance Sheet at 30 June:

Current	333	335
Non-current	447	595
Total lease liabilities	780	930

Short-term and low value leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases of machinery that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of AUD\$10,000), including IT equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

Expenses relating to:

Leases of low value assets	-	2
Total	-	2

Variable lease payments (not included in measurement of lease liabilities)

Non-cancellable lease commitments - Short-term and low-value leases

Commitments for minimum lease payments for short-term and low-value leases are payable as follows:

Payable:

Within one year	-	2
Total lease commitments	-	2

NOTE 6: ASSETS WE MANAGE

	2020/21 \$'000	2019/20 \$'000
6.1 Non current assets classified as held for sale		
Cost of acquisition	15	15
Total non current assets classified as held for sale	15	15

Non-current assets classified as held for sale (including disposal groups) are measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

6.2 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	<i>At Fair Value 30 June 2020 \$'000</i>	<i>Additions \$'000</i>	<i>Revaluation \$'000</i>	<i>Depreciation \$'000</i>	<i>Disposal \$'000</i>	<i>At Fair Value 30 June 2021 \$'000</i>
Land	1,869	114	22	-	-	2,005
Property	14,406	80	-	(612)	-	13,874
Plant and equipment	6,026	992	-	(1,091)	(93)	5,835
Infrastructure	120,223	5,298	(2,441)	(3,635)	(401)	119,044
Work in progress	-	923	-	-	-	923
Total	142,524	7,407	(2,419)	(5,338)	(494)	141,681

Summary of Work in Progress

	<i>Opening WIP \$'000</i>	<i>Additions \$'000</i>	<i>Write-off \$'000</i>	<i>Transfers \$'000</i>	<i>Closing WIP \$'000</i>
Property	-	356	-	-	356
Infrastructure	-	567	-	-	567
Total	-	923	-	-	923

	Land - specialised \$'000	Land - non specialised \$'000	Total Land \$'000	Heritage Buildings \$'000	Buildings - specialised \$'000	Buildings - non specialised \$'000	Total Buildings \$'000	Work In Progress \$'000	Total Property \$'000
(a) Property									
At fair value 1 July 2020	1,809	60	1,869	1,714	11,709	983	14,406	-	16,275
Accumulated depreciation at 1 July 2020	-	-	-	-	-	-	-	-	-
	1,809	60	1,869	1,714	11,709	983	14,406	-	16,275
Movements in fair value									
Additions	-	114	114	6	74	-	80	356	550
Revaluation	22	-	22	-	-	-	-	-	22
	22	114	136	6	74	-	80	356	572
Movements in accumulated depreciation									
Depreciation and amortisation	-	-	-	(138)	(449)	(25)	(612)	-	(612)
	-	-	-	(138)	(449)	(25)	(612)	-	(612)
At fair value 30 June 2021	1,831	174	2,005	1,720	11,783	983	14,486	356	16,847
Accumulated depreciation at 30 June 2021	-	-	-	(138)	(449)	(25)	(612)	-	(612)
	1,831	174	2,005	1,582	11,334	958	13,874	356	16,235

	Plant machinery and equipment \$'000	Fixtures, fittings and furniture \$'000	Computers and Telecoms \$'000	Library Books \$'000	Total plant and equipment \$'000
(b) Plant and Equipment					
At fair value 1 July 2020	12,127	329	808	-	13,264
Accumulated depreciation at 1 July 2020	(6,462)	(292)	(484)	-	(7,238)
	5,665	37	324	-	6,026
Movements in fair value					
Additions	757	11	-	224	992
Disposal	(481)	(38)	(307)	-	(826)
Prior period error	-	(1)	-	-	(1)
Impairment losses recognised in operating result	-	-	-	-	-
	276	(28)	(307)	224	166
Movements in accumulated depreciation					
Depreciation and amortisation	(988)	(13)	(71)	(19)	(1,091)
Accumulated depreciation of disposals	373	52	307	-	732
Prior period error	-	-	2	-	2
	(615)	39	238	(19)	(357)
At fair value 30 June 2021	12,403	302	501	224	13,430
Accumulated depreciation at 30 June 2021	(7,077)	(253)	(246)	(19)	(7,595)
	5,326	49	255	205	5,835

	Roads	Bridges	Footpaths, Kerb & Channel Drainage	Recreational, Leisure & Community	Waste Management	Parks, Open spaces & Streetscapes	Aerodromes	Other Infrastructure	Work In Progress	Total Infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
(c) Infrastructure										
At fair value 1 July 2020	193,038	4,308	18,099	8,786	8,271	507	1,000	3,026	900	237,935
Accumulated depreciation at 1 July 2020	(97,788)	(2,052)	(10,751)	(5,219)	-	-	(1,653)	(249)	-	(117,712)
	95,250	2,256	7,348	3,567	8,271	507	1,000	1,373	651	120,223
Movements in fair value										
Additions	4,968	-	38	-	106	87	99	-	567	5,865
Revaluation	(2,861)	(1,635)	(29)	(689)	-	-	77	-	-	(5,137)
Disposal	(1,756)	-	(44)	-	-	-	-	-	-	(1,800)
	351	(1,635)	(35)	(689)	106	87	99	77	-	(1,072)
Movements in accumulated depreciation										
Depreciation and amortisation	(2,931)	(33)	(230)	(104)	(240)	(13)	(14)	(47)	(23)	(3,635)
Accumulated depreciation of disposals	1,365	-	34	-	-	-	-	-	-	1,399
Revaluation	894	655	947	241	-	-	(39)	(2)	-	2,696
	(672)	622	751	137	(240)	(13)	(14)	(86)	(25)	460
At fair value 30 June 2021	193,389	2,673	18,064	8,097	8,377	594	1,099	3,103	900	236,863
Accumulated depreciation at 30 June 2021	(98,460)	(1,430)	(10,000)	(5,082)	(240)	(13)	(14)	(1,739)	(274)	(117,252)
	94,929	1,243	8,064	3,015	8,137	581	1,085	1,364	626	119,611

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

	Depreciation Period	Threshold Limit \$'000
<i>Asset recognition thresholds and depreciation periods</i>		
Land & land improvements		
land	-	1,000
land under roads	-	1,000
Buildings		
buildings	30 - 75 years	5,000
heritage buildings	50 years	5,000
Plant and Equipment		
plant, machinery and equipment	5 - 25 years	1,000
motor vehicles	1 - 15 years	1,000
fixtures, fittings and furniture	3 - 15 years	1,000
Infrastructure		
earthworks all		5,000
gravel road pavements / resheets	10 - 14 years	2,000
sealed road pavements	60 years	5,000
sealed road final seal	12 years	2,000
bridges	80 years	5,000
footpaths, kerb and channel	25 years	2,000
drainage	25 - 80 years	5,000
aerodromes	12 years	5,000
recreation and leisure	30 - 75 years	5,000
parks and open space	30 - 75 years	5,000
waste management	4 - 30 years	5,000
other infrastructure	4 - 30 years	5,000

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed above and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Valuation of land and buildings

Valuation of land and buildings were undertaken by a qualified independent valuer, Preston Rowe Paterson National Property Consultant - Benjamin Sawyer AAPI Reg 63163. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The date of the current valuation is detailed in the following table.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2021 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
Land - non specialised	-	174	-	Jun-20
Land - specialised	-	-	1,831	Jun-20
Buildings - heritage	-	-	1,582	Jun-20
Buildings - specialised	-	-	11,334	Jun-20
Buildings - non specialised	-	958	-	Jun-20
Total	-	1,132	14,747	

Valuation of infrastructure

Valuation of infrastructure assets has been determined in accordance with AASB 113 Fair Value utilising the cost approach (replacement cost) method, internally utilising Asseffinda software and processed by Ram Upadhyaya, Certified Engineer (BE Civil) (MIEAus).

The date of the current valuation is detailed in the following table.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2021 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
Roads	-	-	94,929	Jun-21
Bridges	-	-	1,243	Jun-21
Footpaths, kerb and channel	-	-	8,064	Jun-21
Drainage	-	-	3,015	Jun-21
Recreational, leisure and community facilities	-	-	8,137	Jun-21
Waste management	-	-	581	Jun-21
Parks, open space and streetscapes	-	-	1,085	Jun-21
Aerodromes	-	-	1,364	Jun-21
Other infrastructure	-	-	626	Jun-21
Total	-	-	119,044	

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are calculated on a square metre basis and ranges from \$10 to \$6,500 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 30 years to 75 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 12 years to 80 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2020/21 \$'000	2019/20 \$'000
Reconciliation of specialised land		
Other land	1,831	1,809
Total Specialised Land	1,831	1,809

6.3 Investments in associates

(a) Investments in associates accounted for by the equity method are:

Wimmera Regional Library Corporation	-	361
Wimmera Development Association	280	132
Total Investments in Associates	280	493

Wimmera Development Association

Background

Yarriambiack Shire Council in conjunction with Horsham Rural City Council, Hindmarsh Shire Council, Northern Grampians Shire Council and West Wimmera Shire Council have an interest in the Wimmera Development Association. Wimmera Development Association (WDA) is the peak economic development organisation for the Wimmera Southern-Mallee region supporting existing local businesses and promoting economic development opportunities to investors. Yarriambiack Shire Council currently has a 13.58% equity interest, (13.58% in 2019/20).

Fair value of Council's investment in Wimmera Development Association	280	132
--	------------	------------

Council's share of accumulated surplus/(deficit)

Council's share of accumulated surplus/(deficit) at start of year	55	67
Reported surplus (deficit) for year	148	5
Transfers (to) from reserves	(3)	(17)
Distributions for the year	-	-
Council's share of accumulated surplus (deficit) at end of Year	200	55

Council's share of reserves

Council's share of reserves at start of year	(19)	(2)
Transfers (to) from reserves	(3)	(17)
Council's share of reserves at end of Year	(22)	(19)

Movement in carrying value of specific investment

Carrying value of investment at start of year	132	128
Share of surplus (deficit) for year	148	4
Carrying value of investment at end of Year	280	132

Council's share of expenditure commitments

Operating commitments	218	157
Council's share of expenditure commitments	218	157

Wimmera Regional Library Corporation

Background

Yarriambiack Shire Council was a member of the Wimmera Regional Library Corporation but Council gave notice that they were withdrawing from the corporation as at the 30 June 2020. The final financial settlement of the withdrawal was received in October 2020.

Fair value of Council's investment in Wimmera Regional Library Corporation	-	132
---	---	-----

Movement in carrying value of specific investment

Carrying value of investment at start of year	361	396
Share of surplus(deficit) for year	(113)	(35)
Share of asset revaluation	(164)	-
Distributions received	(84)	-
Carrying value of investment at end of Year	-	361

Council's share of expenditure commitments

Operating commitments	(113)	-
Council's share of expenditure commitments	(113)	-

Associates are all entities over which Council has significant influence but not control or joint control. Investments in associates are accounted for using the equity method of accounting, after initially being recognised at cost.

The consolidated financial statements of Council incorporate all entities controlled by Council as at 30 June 2021, and their income and expenses for that part of the reporting period in which control existed.

Where dissimilar accounting policies are adopted by entities and their effect is considered material, adjustments are made to ensure consistent policies are adopted in these financial statements.

Entities consolidated into Council include:

- Hopetoun Swimming Pool Committee of Management
- Murtoa Community Units Committee of Management
- Woomelang Community Units Committee of Management

Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

NOTE 7: PEOPLE AND RELATIONSHIPS

2020/21 2019/20

7.1 Council and key management remuneration

(a) Related Parties

Parent entity

Yarriambiack Shire Council is the parent entity.

Associates

Interests in subsidiaries and associates are detailed in Note 6.3.

(b) Key Management Personnel

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors:

Councillor Graeme Massey (Mayor)

Councillor Kylie Zanker

Councillor Tom Hamilton

Councillor Corrine Heintz

Councillor Karly Kirk (*elected 2020*)

Councillor Andrew McLean (*elected 2020*)

Councillor Chris Lehmann (*elected 2020*)

Councillor Jean Wise (*retired 2020*)

Councillor Shane Roberts (*retired 2020*)

Chief Executive Officer - Jessie Holmes

Director Business Strategy & Performance - Tammy Smith

Director Community & Development - Gavin Blinman

Director Assets & Operations - Michael Evans

Total Number of Councillors	7	6
Total of Chief Executive Officer and other Key Management Personnel	4	4
Total Number of Key Management Personnel	11	10

(c) Remuneration of Key Management Personnel

Total remuneration of key management personnel was as follows:

Short-term benefits	393	380
Long-term benefits	5	4
Post employment benefits	38	39
Total	436	423

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

\$0 - \$9,999	2	-
\$10,000 - \$19,999	3	-
\$20,000 - \$29,999	3	6
\$60,000 - \$69,999	1	1
\$210,000 - \$219,999	1	1
	10	8

(d) Senior Officer Remuneration

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$151,000

The number of Senior Officers are shown below in their relevant income bands:

Income Range:	2021 No.	2020 No.
<\$148,000	-	3
\$160,000 - \$169,999	2	1
\$170,000 - \$179,999	1	-
Total Remuneration for the reporting year for Senior Officers included above, amounted to:	3	4
	507	544

7.2 Related party disclosure

(a) Transactions with related parties

During the period Council entered into no transactions with related parties.

(b) Outstanding balances with related parties

There are no outstanding balances as the end of the reporting period in relation to transactions with related parties

(c) Loans to/from related parties

The aggregate amount of loans in existence at balance date that have been made, guaranteed or secured by the council to a related party as follows:

No loans have been made, guaranteed or secured by the Council during the reporting year. (2019/20 \$Nil)

(d) Commitments to/from related parties

The aggregate amount of commitments in existence at balance date that have been made, guaranteed or secured by the council to a related party are as follows:

No commitments have been made, guaranteed or secured by the Council during the reporting year. (2019/20 \$Nil).

NOTE 8: MANAGING UNCERTAINTIES

8.1 *Contingent assets and liabilities*

(a) Contingent assets

Waste

On 1 July 2015, the Council and the contractor entered into a contract for the provision of kerbside recycling collection and processing service. As a result of an administrative error on the part of the contractor Council were overcharged. Council has sought to recovery the overpayment amount from the contractor. Both parties have agreed on a settlement terms.

(b) Contingent liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Future superannuation contributions

In addition to the disclosed contributions, Council has paid unfunded liability payments to Vision Super totalling \$0 during the 2020/21 year (\$0 during the 2019/20 year). There were no contributions outstanding and no loans issued from or to the above schemes as at 30 June 2021. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2022 are \$88,000.

Liability Mutual Insurance

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

(c) Guarantees for loans to other entities

The Department of Environment, Land, Water & Planning holds a National Australia Bank Guarantee given by the Council for the sum of \$244,000, which is being used if a site is damaged after gravel extraction. This continues to be reviewed on a yearly basis.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

8.2 *Change in accounting standards*

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2021 reporting period. Council assesses the impact of these new standards. As at 30 June 2021 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2022 that are expected to impact Council.

8.3 *Financial instruments*

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes council to fair value interest rate risk / Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1989. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- council have a policy for establishing credit limits for the entities council deal with;
- council may require collateral where appropriate; and
- council only invest surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 8.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of + 1% and - 1% in market interest rates (AUD) from year-end rates of 1%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 1 to 3 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

NOTE 9: OTHER MATTERS

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
9.1 Reserves			
<i>(a) Asset Revaluation Reserves</i>			
2020/21			
Property			
Land & land improvements	2,173	22	2,195
Buildings	16,052	-	16,052
	18,225	22	18,247
Infrastructure			
Roads	48,090	(1,967)	46,123
Bridges	1,545	(980)	565
Footpaths and kerb and channel	3,414	918	4,332
Drainage	3,358	(448)	2,910
Recreational, leisure and community facilities	1,087	-	1,087
Waste management	(48)	-	(48)
Parks, open space and streetscapes	(250)	-	(250)
Aerodromes	383	38	421
Other infrastructure	161	(2)	159
	57,740	(2,441)	55,299
Total Asset Revaluation Reserves	75,965	(2,419)	73,546
2019/20			
Property			
Land & land improvements	1,725	448	2,173
Buildings	16,835	(783)	16,052
	18,560	(335)	18,225
Infrastructure			
Roads	48,329	(239)	48,090
Bridges	1,503	42	1,545
Footpaths and kerb and channel	3,453	(39)	3,414
Drainage	3,262	96	3,358
Recreational, leisure and community facilities	-	1,087	1,087
Waste management	-	(48)	(48)
Parks, open space and streetscapes	-	(250)	(250)
Aerodromes	340	43	383
Other infrastructure	312	(151)	161
	57,199	541	57,740
Total Asset Revaluation Reserves	75,759	206	75,965

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
<i>(b) Other Reserves</i>			
2019/20			
Aerodrome Maintenance	15	-	15
Total Other Reserves	15	-	15
2020/21			
Aerodrome Maintenance	15	-	15
Total Other Reserves	15	-	15

	2020/21 \$'000	2019/20 \$'000
9.2 Reconciliation of cash flows from operating activities to surplus/ (deficit)		
Surplus/(deficit) for the year	4,532	2,671
Profit/(loss) on disposal of property, infrastructure, plant and equipment	158	952
Bad and doubtful debts	(25)	9
Share of net profit/(loss) of associates	148	(31)
Depreciation	5,337	5,450
<i>Change in assets and liabilities:</i>		
(Increase)/decrease in trade and other receivables	353	801
(Increase)/decrease in other assets	(67)	(87)
Increase/(decrease) in trade and other payables	394	704
(Increase)/decrease in inventories	229	187
Increase/(decrease) in provisions	(470)	95
Increase/(decrease) in trust funds and deposits	4,981	(2)
(Increase)/decrease in investments in associates	213	31
Increase/(decrease) in lease liabilities	150	-
Net cash provided by/(used in) operating activities	15,933	10,780

9.3 Superannuation

Yarriambiack Shire Council (Council) makes all of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in Comprehensive Operating Statement when they are made or due.

Accumulation

The Fund's accumulation category, Vision MySuper/Vision Super Saver receives both employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2021, this was 9.5% as required under Superannuation Guarantee (SG) legislation).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119 Employee Benefits.

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

A triennial actuarial review for the Defined Benefit category as at 30 June 2020 was conducted and completed by the due date of 31 December 2020. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 104.6%. The financial assumptions used to calculate the VBI were:

- Net investment returns 5.6% pa
- Salary information 2.5% pa for two years and 2.75% pa thereafter
- Price inflation (CPI) 2.0% pa.

As at 30 June 2021, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the Defined Benefit category.

Vision Super has advised that the estimated VBI at 30 June 2021 was 109.7%.

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2020 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer contributions

Regular contributions

On the basis of the results of the 2020 triennial actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2021, this rate was 9.5% of members' salaries (9.5% in 2019/2020). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2020 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

The 2020 triennial actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. A full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigation identified the following for the Defined Benefit category of which Council is a contributing employer:

	2021	2020
	(Triennial)	(Triennial)
	\$M	\$M
- A VBI Surplus	100.0	151.3
- A total service liability surplus	200.0	233.4
- A discounted accrued benefits surplus	217.8	256.7

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2020.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2020.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2020.

Council was notified of the 30 June 2020 VBI during August 2020 (2019: August 2019).

The 2021 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2021 as the Fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this actuarial investigation will be completed by October 2021.

Superannuation contributions

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2021 are detailed below:

SCHEME	TYPE OF SCHEME	RATE	2021 \$'000	2020 \$'000
Vision super	Defined benefit	9.50%	66	74
Vision super	Accumulated fund	9.50%	842	742

There were \$88,000 contributions outstanding and no loans issued from or to the above schemes as at 30 June 2021.



PERFORMANCE STATEMENT



PERFORMANCE STATEMENT

For the year ended 30 June 2021

DESCRIPTION OF THE MUNICIPALITY

Yarriambiack Shire Council is situated in the Grampians and Mildura and Mildura in the south and Mildura in the northern end of that region. The Yarriambiack Creek is the main natural feature traversing the Shire. The area is also linked by road and rail systems that run in a north-south direction. The area has an almost ideal climate with a short winter and delightful autumn and spring. Summer temperatures can be hot, particularly in the north.

Yarriambiack Shire has an estimated residential population of 6,658 people. Warracknabeal is the main service centre of the area, with a catchment pattern that extends from the northern Wimmera to the Southern Mallee. It is complemented by Hopetoun in the north and Minyip, Murtoa and Rupanyup in the south, with 13 small towns spread throughout the Municipality.

The Shire is the heartland of grain production and handling in the Wimmera and Mallee. The dry-land farming area produces one quarter of Victoria's total production of wheat and barley and is noted for the production of lambs and wool. Of the population, almost half the workforce is employed in agriculture. Many other residents depend indirectly on farming as they are employed in services used by the farming population. The population trends are remarkably similar to other areas across most of the Wimmera/Mallee.

TOWNSHIPS AND AREAS

- Ailsa
- Angip
- Areegra
- Aubrey
- Bangerang
- Beulah
- Boolite
- Brim
- Cannum
- Crymelon
- Hopetoun
- Hopevale
- Jung
- Kellalac
- Kewell
- Laen
- Lah
- Lascelles
- Lawler
- Langerenong
- Lubeck
- Minyip
- Murra Warra
- Murtoa
- Patchewollock
- Rich Avon West
- Rosebery
- Rupanyup
- Sheep Hills
- Speed
- Tempy
- Turriff
- Wallup
- Warracknabeal
- Wilkur
- Willenabrina
- Woomelang
- Wyperfield National Park
- Yaapeet
- Yarto
- Tempy
- Woomelang
- Yaapeet
- Sheep Hills
- Rosebery
- Turriff

BORDERS

Yarriambiack Shire shares borders with the municipalities of:

- Mildura Rural City Council
- Buloke Shire Council
- Hindmarsh Shire Council
- Northern Grampians Shire Council
- Horsham Rural City Council

OVERVIEW OF 2020

During the financial year council experienced a number of achievements. Our IT transformation to upgrade hardware and software has met with state-wide success as Council won the 2021 MAV Digital Leadership Achievement of the Year. We have continued our pursuit of Federal and State funding to finance projects in many of towns. Among the new projects is the redevelopment of the Hopetoun Powerhouse building to create a venue for an artist in residence. Grants were obtained to upgrade our 14 halls and significant finance was obtained to develop netball and tennis facilities at Beulah, Brim and Rupanyup. We have successfully delivered a transformed library service through Yarriambiack Libraries with an increased borrowing rate from 9% to 14% and our first year of 3-year-old kinder reported nearly 100% of eligible children had participated. All our achievements are elaborated on in more detail throughout the Annual Report.

BASIS OF PREPARATION

Council is required to prepare and include a performance statement within its Annual Report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

Where applicable, the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from Council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 26 June 2019 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

SUSTAINABLE CAPACITY INDICATORS

For the year ended 30 June 2020

<i>Indicator/measure</i>	<i>2017/18</i>	<i>2018/19</i>	<i>2019/20</i>	<i>2020/21</i>	<i>Material Variations</i>
<i>Population</i>					
Expenses per head of municipal population [Total expenses / Municipal population]	\$3,297.32	\$3,107.69	\$3,661.46	\$3,847.91	No material variation
Infrastructure per head of municipal population [Value of infrastructure / Municipal population]	\$21,094.11	\$20,901.47	\$21,125.26	\$21,505.92	No material variation
Population density per length of road [Municipal population / kilometres of local roads]	1.40	1.39	1.41	1.39	No material variation
<i>Own-source Revenue</i>					
Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	\$2,074.10	\$1,972.81	\$2,017.72	\$2,246.21	No material variation
<i>Recurrent grants</i>					
Recurrent grants per head of municipal population [Recurrent grants / Municipal population]	\$1,357.56	\$1,320.07	\$1,477.77	\$2,289.77	There has been an increase in the number of recurrent grants such as the financial assistance grant (\$189,000), Kindergartens received an extra \$305,000 and library \$126,000.
<i>Disadvantage</i>					
Relative socio-economic disadvantage [Index of Relative Socio-economic Disadvantage by decile]	1	1	1	1	No material variation
<i>Workforce turnover</i>					
Percentage of staff turnover [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	8.7%	9.0%	10.9%	16.84%	There has been an increase in the number of staff resignations during the 2020-2021 year. Due to the small number of staff employed by Council, staff turnover statistics are sensitive to resignations.

SUSTAINABLE CAPACITY DEFINITIONS

“**adjusted underlying revenue**” means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

“**infrastructure**” means non-current property, plant and equipment excluding land

“**local road**” means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

“**population**” means the resident population estimated by council

“**own-source revenue**” means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

“**relative socio-economic disadvantage**”, in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage

“**SEIFA**” means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

“**unrestricted cash**” means all cash and cash equivalents other than restricted cash.

SERVICE PERFORMANCE INDICATORS

For the year ended 30 June 2020

Indicator/measure	2017/18	2018/19	2019/20	2020/21	Material Variations
<i>Aquatic Facilities</i>					
Utilisation of aquatic facilities	0.48	0.51	0.35	0.49	The number of visitors to the Hoptoun Pool has increased by 861 visitors.
[Number of visits to aquatic facilities / Municipal population]					
<i>Animal Management</i>					
Health and safety					
Animal management prosecutions	0	0	0	100%	There was one successful animal management prosecution recorded. In previous years Council have had no animal management prosecutions.
[Number of successful animal management prosecutions / Number of animal management prosecutions] x 100					
<i>Food Safety</i>					
Health and safety					
Critical and major non-compliance notifications	100.00%	100.00%	100.00%	100.00%	Council engages proactively with businesses to achieve compliance through education.
[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x 100					
<i>Governance</i>					
Satisfaction with Council decisions	61	63	58	61	Based on the annual Community Satisfaction Survey completed in the 2020-2021 financial year.
[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]					

SERVICE PERFORMANCE INDICATORS

For the year ended 30 June 2020

Indicator/measure	2017/18	2018/19	2019/20	2020/21	Material Variations
Libraries Participation Active library borrowers in municipality [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100	9%	9%	9.61%	8.13%	Council is continuing to promote and educate the community on how to use the new library service.
Maternal and Child Health (MCH) Participation Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	75%	93%	90.08%	90.00%	Council continue to have an acceptable participation rate in the MCH service.
Participation Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	100%	100%	93.75%	98.48%	Variation reflects small number of Aboriginal people within the Shire. Participation in key ages and stage visits reflect the results over the years.

SERVICE PERFORMANCE INDICATORS

For the year ended 30 June 2020

Indicator/measure	2017/18	2018/19	2019/20	2020/21	Material Variations
Roads Satisfaction Satisfaction with sealed local road [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	38	42	40	39	Based on the annual Community Satisfaction Survey completed in the 2020-2021 financial year.
Statutory Planning Decision making Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	0	0	0	0	No planning applications were sent to VCAT during the 2020-2021 financial year.
Waste Collection Waste diversion Kerbside collection waste diverted from landfill [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	25.31%	24.78%	2.18%	21.54%	During the 2020-2021 year Council was sending recyclables waste to the Dooen Landfill due to China's refusal to accept waste from Australia. The recycling industry has resumed accepting waste as per previous years.

SERVICE PERFORMANCE DEFINITIONS

- “**Aboriginal child**” means a child who is an Aboriginal person
- “**Aboriginal person**” has the same meaning as in the Aboriginal Heritage Act 2006
- “**active library member**” means a member of a library who has borrowed a book from the library
- “**annual report**” means an annual report prepared by a council under Sections 131, 132 and 133 of the Act
- “**CALD**” means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English
- “**class 1 food premises**” means food premises, within the meaning of the Food Act 1984, that have been declared as class 1 food premises under Section 19C of that Act
- “**class 2 food premises**” means food premises, within the meaning of the Food Act 1984, that have been declared as class 2 food premises under Section 19C of that Act
- “**critical non-compliance outcome notification**” means a notification received by council under Section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorised officer under that Act, of a deficiency that poses an immediate serious threat to public health
- “**food premises**” has the same meaning as in the Food Act 1984
- “**local road**” means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004
- “**major non-compliance outcome notification**” means a notification received by a council under Section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken
- “**MCH**” means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age
- “**population**” means the resident population estimated by Council
- “**WorkSafe reportable aquatic facility safety incident**” means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the Occupational Health and Safety Act 2004

FINANCIAL PERFORMANCE INDICATORS

For the year ended 30 June 2020

Dimension/indicator/measure	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Material Variations
Efficiency									
Expenditure level									
Expenses per property assessment	\$3,143.29	\$2,955.86	\$3,502.59	\$3,621.43	\$4,055	\$3,410	\$3,505	\$3,621	Expenses per property assessment have increased due to the increase in grants received for community projects.
[Total expenses / Number of property assessments]									
Revenue level									
Average rate per property assessment	New in 2020	New in 2020	\$1,634.34	\$1,835.43	\$1,870	\$1,913	\$1,952	\$1,991	Average rate per property assessment is forecast to increase in line with the expected rate cap.
[General rates and Municipal charges / Number of property assessments]									
Liquidity									
Working capital									
Current assets compared to current liabilities	176.23%	265.80%	223.14%	193.36%	149.31%	144.09%	140.34%	131.42%	Current assets have increased by \$7million due to receiving extra grant funding at the end of the 2020-2021 financial year. Liabilities have decreased by \$5million due to lower trade payables and decreases in provisions.
[Current assets / Current liabilities] x 100									
Unrestricted cash									
Unrestricted cash compared to current liabilities	118.17%	145.37%	154.69%	87.52%	33.18%	31.59%	29.19%	21.61%	No material variation
[Unrestricted cash / Current liabilities] x 100									

FINANCIAL PERFORMANCE INDICATORS

For the year ended 30 June 2020

<u>Dimension/indicator/measure</u>	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Material Variations
Loans and borrowings									
Loans or borrowings compared to rates	1.02%	0.81%	0.63%	0.45%	3.83%	3.38%	2.95%	2.54%	Loan for Street Sweepr has been reduced with \$21,000 paid off per year.
<i>[Interest bearing loans and borrowings / Rate revenue] x 100</i>									
Loans or borrowings repayments compared to rates	1.30%	0.17%	0.17%	0%	0.53%	0.52%	0.51%	0.50%	No material variation
<i>[Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x 100</i>									
Indebtedness									
Non-current liabilities compared to own source revenue	4.08%	4.72%	9.61%	6.13%	11.55%	11.11%	10.69%	10.30%	Council's non current liabilities have decreased due to reductions in provisions and loans.
<i>[Non-current liabilities / Own source revenue] x 100</i>									
Asset renewal and Upgrade									
Asset renewal and upgrade compared to depreciation	New in 2020	New in 2020	165.82%	128.97%	111.00%	91.56%	87.64%	92.78%	Council continues to prioritise asset renewal and upgrade but received less road funding compared to previous financial year.
<i>[Asset renewal and upgrade expense / Asset depreciation] x 100</i>									

FINANCIAL PERFORMANCE INDICATORS

For the year ended 30 June 2020

Dimension/indicator/measure	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Material Variations
<u>Operating position</u>									
Adjusted underlying result									
Adjusted underlying surplus (or deficit)	7.31%	10.90%	4.15%	15.17%	(13.32%)	(0.48%)	(1.34%)	(2.74%)	The surplus is higher than previous years due to increased grant funding.
[Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100									
<u>Stability</u>									
Rates Concentration									
Rates compared to adjusted underlying revenue	50.05%	52.78%	49.57%	42.99%	52%	57%	57%	57%	No material variation
[Rate revenue / Adjusted underlying revenue] x 100									
Rates effort									
Rates compared to property values	0.63%	0.57%	0.49%	0.47%	0.42%	0.43%	0.43%	0.44%	No material variation
[Rate revenue / Capital improved value of rateable properties in the Municipality] x 100									

FINANCIAL PERFORMANCE DEFINITIONS

“**adjusted underlying revenue**” means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

“**adjusted underlying surplus (or deficit)**” means adjusted underlying revenue less total expenditure

“**asset renewal expenditure**” means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

“**current assets**” has the same meaning as in the AAS

“**current liabilities**” has the same meaning as in the AAS

“**non-current assets**” means all assets other than current assets

“**non-current liabilities**” means all liabilities other than current liabilities

“**non-recurrent grant**” means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council’s Strategic Resource Plan

“**own-source revenue**” means adjusted underlying revenue other than revenue that is not under the control of council (including government grants

“**population**” means the resident population estimated by Council

“**rate revenue**” means revenue from general rates, municipal charges, service rates and service charges

“**recurrent grant**” means a grant other than a non-recurrent grant

“**residential rates**” means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

“**restricted cash**” means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

“**unrestricted cash**” means all cash and cash equivalents other than restricted cash

BASIS OF PREPARATION

Council is required to prepare and include a performance statement within its Annual Report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

Where applicable, the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from Council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 26 June 2019 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

PERFORMANCE STATEMENT

CERTIFICATION OF THE PERFORMANCE STATEMENT

In my opinion the accompanying performance statement has been prepared in accordance with the Local Government Act 1989, the Local Government (Planning and Reporting) Regulations 2014.

ANITA J MCFARLANE

Corporate Services Manager

Date:

In our opinion the accompanying performance statement of the Yarriambiack Shire Council for the year ended 30 June 2020 presents fairly the results of Council's performance in accordance with the Local Government Act 1989 and the Local Government (Planning and Reporting) Regulations 2014.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the Council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this performance statement in its final form.

KARLY KIRK

Councillor

Date:

KYLIE ZANKER

Councillor

Date:

JESSIE HOLMES

Chief Executive Officer

Date:

insert VAGO Report

insert VAGO Report



MAIN OFFICE WARRACKNABEAL

CONTACT COUNCIL

MAIN OFFICE – WARRACKNABEAL

34 Lyle Street, Warracknabeal VIC 3393

T: (03) 5398 0100

F: (03) 5398 2502

Office Monday to Friday

hours: 8.30am – 5pm

HOPETOUN OFFICE

Gateway Beet
75 Lascelles Street,
Hopetoun VIC 3396

T: (03) 5083 3001

F: (03) 5083 3309

Office Monday to Friday

hours: 9am – 4pm

Postal address for all correspondence:

PO Box 243
Warracknabeal VIC 3393

E: info@yarriambiack.vic.gov.au

W: www.yarriambiack.vic.gov.au

www.facebook.com/yarriambiack

www.twitter.com/yarriambiackshire



Yarriambiack
SHIRE COUNCIL

14 REPORTS FOR DECISION – DIRECTORATE ASSETS AND OPERATIONS

Operations Responsibilities	Assets Responsibilities	Development Services Responsibilities
<ul style="list-style-type: none"> • Town Maintenance • Capital Works & Maintenance Programs- Roads, footpaths, kerb & Channel, Bridges & Culverts • Parks & Gardens Gravel Pits • Plant & Equipment 	<ul style="list-style-type: none"> • Aerodromes • Technical • Services Asset • Engineer Asset • Inspectors • Waste Services • GIS • Caravan Parks 	<ul style="list-style-type: none"> • Planning • Building • Projects • Sustainability

14.1 Permits issued by Assets and Operations Department – August 2021
RECOMMENDATION:

That Council note the permits issued by Council between 1 August 2021 and 31 August 2021.

Moved Cr C Lehmann Seconded Cr K Kirk

That the permits be noted

Carried

Reference No	Description	Address	Date of Issue
Building Permits			
BP64-21	Extension to carport	Warracknabeal	19/8/2021
Planning Permits			
TP29-21	Farm Shed	Speed	5/8/2021
TP27-21	Dwelling	Hopetoun	5/8/2021
TP51-20A	Service Station	Hopetoun	5/8/2021
TP23-21	Signage	Murtoa	3/8/2021
TP36-21	Farm Shed	Hopetoun	13/8/2021
TP37-21	Garage	Hopetoun	13/8/2021
TP39-21	Carport	Warracknabeal	13/8/2021
TP30-21	Signage	Warracknabeal	13/8/2021
TP31-21	Alterations to Station	Patchewollock	13/8/2021
TP32-21	Alterations to Station	Woomelang	13/8/2021
Road Reserve Works & Asset Protection Permits			
2021-18	RRWP	Warracknabeal	3/8/2021
2021-19	RRWP	Warracknabeal	12/8/2021
2021-21	RRWP	Hopetoun	17/8/2021

**14.2 Licencing of Road Reserve South of Lot 2 on TP761458, Parish of Bitchigal
(Located West of Hollands Road, Lascelles)**

Prepared by Ram Upadhyaya, Manager Assets

SUMMARY

A request for consent to lease a section of the abovementioned road reserve was received from a resident. This section of road reserve is not currently gazetted as a public road and is not likely to be used in the future as a public road. Hence the officer recommends approving the request to licence this road reserve for grazing purposes.

RECOMMENDATION

That Council;

Grants the approval to licence the unused road reserve South of Lot 2 on TP761458, Parish of Bitchingal via Department of Environment Land Water and Planning (DELWP) by signing the schedule 4 form with the Council Seal

Moved Cr C Lehmann Seconded Cr K Kirk

That the recommendation be adopted

Carried

ATTACHMENTS

Attachment 1: [locality details](#)

Attachment 2: [Published notice of intent](#)

Attachment 3: [Consent Form](#)

DISCUSSION

A request was received from a resident of Lascelles to provide consent to licence the proposed section of unused road reserve South of Lot 2 on TP761458, Parish of Bitchingal. Attachment 1 shows the proposed section of the road reserve. This section of road reserve is currently used for farming and not included on Council's "Register of Public Roads". The requestor intends to licence this section of road for grazing purposes.

Since the road reserve is not a gazetted road, the resident is required to liaise directly with DELWP for licencing arrangements. However, Council needs to provide the consent for licencing via the form provided on Attachment 3.

DELWP has advertised its intention to provide the licence and sought comments from the impacted residents (if any) on the proposal Attachment 2.

Officers believe that the proposed section of road reserve is not likely to be utilised as a road and hence recommend providing the consent.

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

RELEVANT LAW

Local Government Act 2020

Road Management Act 2004

Land Act 1958

COUNCIL PLANS AND POLICIES

Council Plan Strategic Objective 4: A Planned Future

Council Plan Strategic Objective 4.1: Strong and diverse local economy.

RELATED COUNCIL DECISIONS

Not Applicable

OPTIONS

Option 1:

Accept officer's recommendation

Option 2:

Reject the recommendation

SUSTAINABILITY IMPLICATIONS

Economic: Not applicable

Social: Not applicable

Environmental: Not Applicable

Climate change: Not Applicable

Financial: Not applicable

COMMUNITY ENGAGEMENT

The community was not consulted formally by Council. DELWP sought comments from the residents in the locality between 5 to 19 August 2021.

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

GENDER IMPACT ASSESSMENT

The Gender Equality Act 2020 requires entities to conduct gender impact assessments on all new policies, programs and services that directly and significantly impact the public as well as those up for review.

<i>Gender Impact Assessment (GIA)</i>		<i>Status</i>
Does this Council report recommendation Introduce a new policy, program and/or service; or Is it a review of a policy, program and/or service; that directly and significantly impacts the public?	YES <input type="checkbox"/>	A GIA has been completed.
	NO <input checked="" type="checkbox"/>	A GIA is not required.
Link to Gender Impact Assessment	GIA – Not applicable	

RISK

Utilising the Risk Management Framework the following assessment has been made:

<i>Strategic Risk Description and Residual Risk Level</i>	<i>Action to Mitigate/Reduce Risk</i>	<i>Does Action maintain or reduce Residual Risk Level</i>
Political Risk - Residual Risk Level Low	Risk of having a disgruntled customer by not providing consent. Approving the request will resolve the issue as it is unlikely that this road reserve will be required for public access.	Reduces Residual Risk Level

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.



Legend

- | | | | |
|--|---|--|--|
| <ul style="list-style-type: none"> Township Parish Parcel Crown Parcel <ul style="list-style-type: none"> Crown Land Government Road Plan Noting <ul style="list-style-type: none"> Temporary Apiary Rights Beefarm and Range Licences | <p>Linear Tenure</p> <ul style="list-style-type: none"> Other Pipelines Industrial Commercial Licences Recreation Amusement Licences Occupancy Licences Radio TV Telecom site Licences Emergency Services Use Licences Water Supply Licences Miscellaneous General Licences Easements Pipe Consents | <ul style="list-style-type: none"> Lease General Licence Delegated Lease Delegated Licence Grazing Licence Riparian Management Licence Water Frontage Licence Unused Road Licence Delegated Management Reserve Direct Management Reserve | <p>Government Road</p> <ul style="list-style-type: none"> Government Road Dual Status Government Road |
|--|---|--|--|

1: 10,000

-MapScale-



Overview Map

Disclaimer: This map is a snapshot generated from Victorian Government data. This material may be of assistance to you but the State of Victoria does not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for error, loss or damage which may arise from reliance upon it. All persons accessing this information should make appropriate enquire to assess the currency of the data.

THE COURIER CLASSIFIEDS

03 5083 3544 | 03 5083 3080 | editor@hopetouncourier.com.au | 75 Lascelles Street, Hopetoun, 3306

EFTPOS facilities available

PUBLIC NOTICES

HOPETOUN SWIMMING POOL

ANNUAL GENERAL MEETING

7.00 pm
Monday 9th August
At Gateway BEET

ALL WELCOME

HOPETOUN LANDCARE GROUP ANNUAL GENERAL MEETING

18th August 2021
Community Hotel
@ 6.30pm

If you would like to have a meal please advise Trina at the Pub or Gateway BEET.

PUBLIC NOTICES

NOTICE OF INTENTION LAND ACT 1958

Notice is hereby given that it is the intention of the Department of Environment, Land, Water & Planning to grant a licence under Section 130 of the Land Act 1958 to Craig Anderson over the Government Road South of Lot 2 on TP761458, Parish of Bitchigal for the purposes of Grazing. Further information or comments can be lodged with the Property Officer, Danielle Fowler on 136 186 within 14 days.
Ref 3000444.

Hopetoun Garden Club
Members please note –
Sea Lake trip POSTPONED

Meeting Wed. 11th Aug
2 p.m. at
GatewayBEET

New members welcome.

Apologies 50833393

Check Our Rates Hopetoun Courier

Ph 5083 3544
Fax 5083 3080

editor@hopetoun-courier.com.au

PUBLIC NOTICES

Kaye's Kollection
\$\$\$\$

Men's and Ladies Winter clothing all reduced by 20 to 50% and on Fridays and Saturdays take an extra 10% OFF these already reduced prices.

W.B. Gardiner & Son Funeral Directors Warracknabeal

Are experiencing phone difficulties and are unsure as to when this will be resolved. In the meantime please contact us on

0407 340 064

We apologise for any inconvenience.



Jacqui James | JMJ
SMALL BUSINESS SOLUTIONS ARCHITECT
Business systems and processes to grow revenue

Business systems and processes that help you grow your revenue and allow you to spend more time with your clients.

- Business systems, procedure and process development
- Website design and system integration
- Internet set up and troubleshooting
- Local tech support Mac and PC
- Xero reconciliation and support

Phone for an appointment: 0405 561 954

Warrack Concrete Garden Supplies

Variety of bark, pebbles, scoria, river rock
Just to name a few

28 Dimboola Road, Warracknabeal
Ph 5398 2268

HOPETOUN P-12 COLLEGE



HOPETOUN P-12 COLLEGE

Thursday 5th
Try VET Day
Monday 9th
Pupil Free Day
Thursday 12th
GAT
Monday 16-Friday 20
Year 10 Snow Camp
Tuesday 24th
School Photos

PUBLIC NOTICES

HOPETOUN IGA PLUS LIQUOR SPECIALS COMMENCING 11th AUG 2021



Follow us on Facebook: Hopetoun IGA plus Liquor in the Shire of Yariambiack

Arnotts
Tim tam
Choc Biscuits
160-200gm
\$2.00

Coca Cola
24pk Cube
range
\$16.50

Johnnie Walker
Red & Cola 4.6% or
Bunderberg Rum 4.6%
10 pk Varieties
\$36.00

Nescafe
Coffee sachets
8-10pk Varieties
\$3.15

Opening Hours

Monday: 7.00am - 5.30pm
Tuesday: 7.00am - 5.30pm
Wed: 7.00am - 5.30pm
Thursday: 7.00am - 5.30pm
Friday: 7.00am - 5.30pm
Saturday: 8.00am - 1.00pm
Sunday: 8.00am - 1.00pm

Phone: 5083 3020 | Fax: 5083 3554
14 Austin Street, Hopetoun VIC 3396

Hay Bailing Work

1290 New Holland 8x4x3
Gazeeka moisture meter
Innoculator
Scales

Ph. Bailey 0409151858



For all your Agricultural and Industrial Parts

On or Off the Farm
On or Off Road
and in the Workshop

We are adding stock lines daily, if we don't stock it, we'll do our best to get it in for you.

Robin or Christine Grogan 0407 531 420 or 5083 3105
sales@smspares.com.au



BELLAHAIR
MATRIX GOLDWELL
Award Winning Stylist

Ph. 03 5083 3287
SMS. 0409 393 228

Appointment only Service

11 Gorrard Street
Hopetoun
A.B.N. 40344284543

Brad Petschel's
AUTO ELEC
Ph. 5083 3030 MOBILE 0407 838 235 UHF Ch.9
1 Hopetoun West Road, Hopetoun

A Wide Range of Products to Help Farmers in Every Way

SERVICES

Auto Electrical Repairs • Power tool repairs • Air Conditioning
• UHF Radio Repairs • Electric Tag Testing

CURRENTLY STOCKING

Batteries • BP and Castrol Oils • Echo Chainsaws/Brush Cutters • Electrophone UHF Fire fighters • John Deere spare Parts • Lawn Mowers • Lowara Pressure Systems Makita Power Tools • Waeco fridges • Poly and PVC fittings • Welding equipment Tumbly Bay Cement Troughs • Waterslore tanks • Camping Gear • Belts • LED Lights Craftsman Ride on Lawn Mowers • Hella and Light Force Driving lights Wurth Products • Wide range of bolts and Agricultural bearings

GUIDANCE REQUIREMENTS

FARMSCAN AG & KEE PRODUCTS, AUTO STEER FACILITIES, VARIABLE RATE SEEDING, MAPPING, AIR SEEDER MONITORS, RANGE OF MONITORS

"Come in and talk to your local dealer about 2cm Base Station options."



Sick of travelling across the country to source the correct filter? We are now stocking a range of Wix filters.

DEPARTMENT OF ENVIRONMENT, LAND, WATER & PLANNING

SCHEDULE 4

Notice of a municipal council under section 400 that a road is unused.

Secretary to the Department of Environment, Land, Water & Planning

Under Section 400 of the Land Act 1958, the municipal council of the municipal district of

YARRIAMBIACK

gives notice that *the road / *each of the roads described in the Schedule below is considered by Council to not be required for public traffic and is therefore an unused road.

SCHEDULE

PARISH	DESCRIPTION OF LOCATION OF ROAD
BITCHIGAL	SOUTH OF LOT 2 ON TP761458

As indicated by shading on the plan copy attached

* Signed:

Dated:

witness

* The seal of the municipal council of

as affixed to this on

by

witness

* Delete whichever is not applicable

Our ref. 3000444

14.3 Naming of Unnamed Road (2050) North of Maxwells, Lascelles

Prepared by Ram Upadhyaya, Manager Assets

SUMMARY

Following the receipt of request from the three families residing near Maxwells Road, Council adopted the decision to upgrade the section Maxwells Road and Unnamed Road (2050) on 26 August 2020. Further communication was received from the resident of 32 Maxwells Road regarding naming of Unnamed Road (2050). After following the consultation protocol and subsequent discussion with the requester, the officer recommends naming this road as "Minapre Road".

RECOMMENDATION

That Council:

Accept the recommendation made by the resident of 32 Maxwells Road to name this road to 'Minapre Road'

Moved Cr T Hamilton Seconded Cr A McLean

That the recommendation be adopted

Carried

ATTACHMENTS

Nil

DISCUSSION

Following the receipt of request from the three families residing near Maxwells Road, Council adopted the decision to upgrade the section Maxwells Road and Unnamed Road (2050) on 26 August 2020.

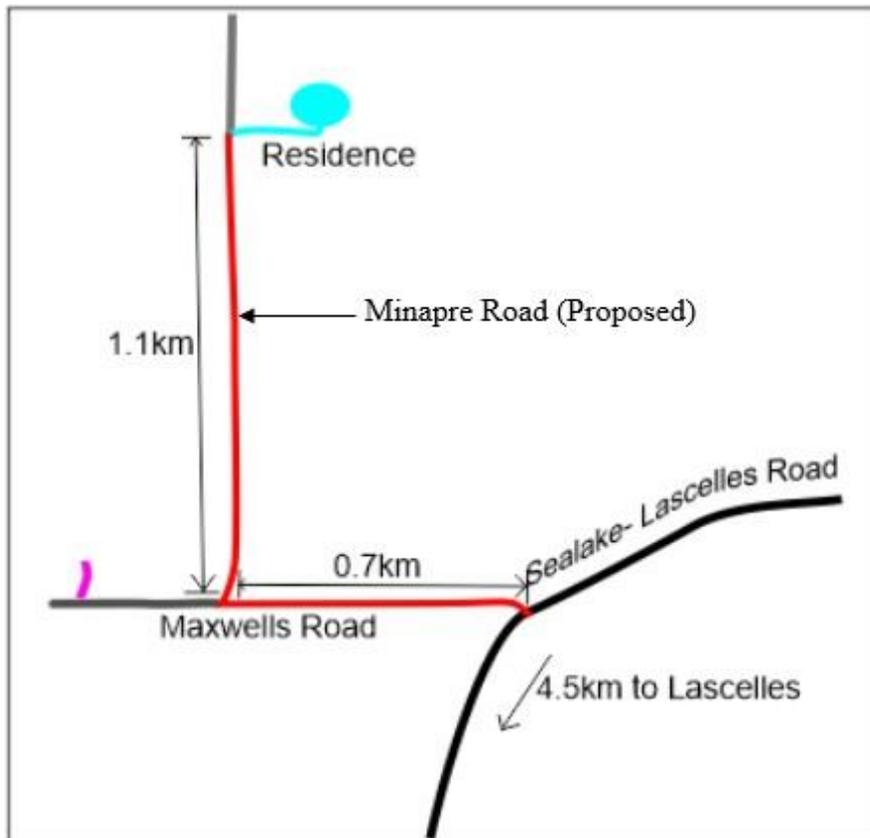
Following that decision, the residents of 32 Maxwells Road have approached Council officers for naming of the Unnamed Road (2050) for the ease of identity by Australia Post and other emergency authorities. The Unnamed Road (2050) leads to a residential property situated on 32 Maxwells Road at approximately 1100 meters North of Maxwells Road.

Council officers advertised the request for naming of this road via local papers. At the close of submission on Friday 12 March 2021, no formal submissions were received. An email was received from the resident of 32 Maxwells Road requesting road to be named Minapre Road.

The current township of Lascelles was known as Minapre until it was renamed in 1909 after Edward Lascelles, who surveyed the town in 1891.

Hence, the "Minapre Road" name is considered to have the historical importance and therefore meets the requirement under Geographic Names guidelines.

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	



RELEVANT LAW

Local Government Act 2020

Road Management Act 2004

COUNCIL PLANS AND POLICIES

Road Management Plan

RELATED COUNCIL DECISIONS

Request for Maintenance of Maxwells Road and Unnamed Road (2050) – 26 August 2020.

OPTIONS

Option 1:

Accept officer's recommendation

Option 2:

Request officers to seek community feedback on proposed road name.

SUSTAINABILITY IMPLICATIONS

Economic: Not applicable

Social: Not applicable

Environmental: Not applicable

Climate change: Not applicable

Financial: Not applicable

COMMUNITY ENGAGEMENT

The request to provide the road name was advertised in local papers for a four-week period and closed on 12 March 2021. No formal submission was received.

GENDER IMPACT ASSESSMENT

The Gender Equality Act 2020 requires entities to conduct gender impact assessments on all new policies, programs and services that directly and significantly impact the public as well as those up for review.

Gender Impact Assessment (GIA)		Status
Does this Council report recommendation Introduce a new policy, program and/or service; or Is it a review of a policy, program and/or service; that directly and significantly impacts the public?		YES <input type="checkbox"/> A GIA has been completed. NO <input checked="" type="checkbox"/> A GIA is not required.
Link to Gender Impact Assessment	GIA – Not applicable	

RISK

Utilising the Risk Management Framework the following assessment has been made:

Strategic Risk Description and Residual Risk Level	Action to Mitigate/Reduce Risk	Does Action maintain or reduce Residual Risk Level
Reputational Risk - Residual Risk Level Low	There is a risk that the emergency services will struggle to locate the resident's property. Providing the name to this unnamed road will eliminate this risk.	Reduces Residual Risk Level

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

15 REPORTS FOR DECISION – DIRECTORATE COMMUNITY DEVELOPMENT AND WELLBEING

Community Health Responsibilities	Community and Economic Development Responsibilities
<ul style="list-style-type: none"> Local Laws (including infringement and animal management) Sale Yards Environmental Health Sports and Recreation Positive Ageing (Commonwealth Home Support Program, Brokered & Packaged care) Leisure Centre Kindergartens Playgroup Maternal Child Health (including enhanced services) Immunisation Program 	<ul style="list-style-type: none"> Libraries Economic Development Community Development Tourism Housing Youth Stakeholder Engagement

15.1 Permits Issued by Community Development and Wellbeing Department August 2021

RECOMMENDATION

That Council note the permits issued by Council between 1 August 2021 and 31 August 2021.

Moved Cr K Kirk Seconded Cr C Heintze

That the permits be noted

Carried

Reference No	Name / Location	Description	Date of Issue
Local Laws Permits			
Firewood collection Permits			
	Murtoa	Firewood Collection Permit	5/8/2021
	Warracknabeal	Firewood Collection Permit	10/8/2021
	Hopetoun	Firewood Collection Permit	17/8/2021

15.2 Draft Domestic Animal Management Plan 2021-2025

Prepared by Craig Byron, Local Laws Officer / Ranger

SUMMARY

A four-year Domestic Animal Management Plan (DAM Plan) is a statutory requirement for every Victorian municipality under the Domestic Animal Act 1994. It is intended to provide Yarriambiack Shire Council (Council) with a management plan for all dogs, cats and domestic animal businesses within the municipality. Council's existing Domestic Animal Management Plan was adopted by Council in November 2017 and expires at the end of 30 June 2021. This plan is expected to operate from 1 July 2021 through to 30 June 2025. The Domestic Animal Management Plan is due to be presented to the Secretary (of the Department of Economic Development, Jobs, Transport and Resources) by 4 December 2021.

The document was approved in Draft form by Council and made available for public comment. One submission from the Animal Justice Party was received.

RECOMMENDATION

That Council:

- a) Adopt the draft Domestic Animal Management Plan 2021-2025 that was made available for public exhibition and consultation for a period of 30 days.
- b) Present the Domestic Animal Management Plan 2021-2025 to the Secretary of the Department of Economic Development, Jobs, Transport and Resources.

Moved Cr C Heintze Seconded Cr K Kirk

That the recommendation be adopted

Carried

ATTACHMENTS

[Attachment: Draft Domestic Animal Management Plan](#)

[Attachment: Submission Received](#)

DISCUSSION

The Domestic Animal Management plan addresses responsible pet ownership and animal welfare by focussing on registration, identification, dog attacks, nuisance behaviour, dangerous/ menacing/restricted breed dogs, and animal businesses. It also deals with Council's domestic animal control services, authorised officer training, emergency management and matters relating to the enforcement, compliance and evaluation of the Council's control measures.

Council has considered a number of the items addressed in the submission by the Animal Justice Party. While the submission was extensive, we are pleased to report that a number of the items have already been included in the Draft DAM Plan and surround themes in animal management that Council is already committed to improving. In particular, these themes include improving the quality of animal registration and activity data, providing pet friendly facilities (dog parks and waste bag dispensers), continue to reduce our already low euthanise rates, provide emergency shelter for abandoned animals, improve training for officers and enhance educational materials aimed at encouraging responsible pet ownership.

Council will also consider the reintroduction of a subsidised animal desexing program during next financial year's budget process.

RELEVANT LAW

Under Section 68A of the Domestic Animals Act 1994, every Council must prepare a domestic animal management plan, as follows

68A Councils to prepare domestic animal management plans

- (1) *Every Council must, in consultation with the Secretary, prepare at 4-year intervals a domestic animal management plan.*
- (2) *A domestic animal management plan prepared by a Council must—*
 - (a) *set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations; and*
 - (b) *outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district; and*
 - (c) *outline programs, services and strategies which the Council intends to pursue in its municipal district—*
 - i) *to promote and encourage the responsible ownership of dogs and cats; and*
 - ii) *to ensure that people comply with this Act, the regulations and any related legislation; and*
 - iii) *to minimise the risk of attacks by dogs on people and animals; and*
 - iv) *to address any over-population and high euthanasia rates for dogs and cats; and*
 - v) *to encourage the registration and identification of dogs and cats; and*
 - vi) *to minimise the potential for dogs and cats to create a nuisance; and*
 - vii) *to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations; and*
 - (d) *provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable; and*
 - (e) *provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and*
 - (f) *provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.*
- (3) *Every Council must—*
 - (a) *review its domestic animal management plan annually and, if appropriate, amend the plan; and*
 - (b) *provide the Secretary with a copy of the plan and any amendments to the plan; and*
 - (c) *publish an evaluation of its implementation of the plan in its annual report.*

COUNCIL PLANS AND POLICIES

Dangerous Dog & Restricted Breed Policy –

The Domestic Animal Management Plan 2021-25 covers what programs, services and strategies that Yarriambiack Shire Council uses to identify all dangerous dogs, menacing dogs and restricted breed dogs in the municipal district, and to ensure that those dogs are kept in compliance with Domestic Animals Act 1994.

RELATED COUNCIL DECISIONS

Endorsement of Domestic Animal Management Plan 2017-2021

OPTIONS

1. Council could adopt the Domestic Animal Management Plan 2021-2025 in final.
2. Council could opt to not adopt the Domestic Animal Management Plan 2021-2025.

SUSTAINABILITY IMPLICATIONS

The previous Domestic Animal Management Plan correctly focused on Council's limited resources on the key issues confronting the Shire; an area that covers 7158 Sq Km, which is currently serviced by 1.5 staff. These included unregistered dogs and cats, dogs at large and dog attacks on people and livestock and cats – both wild and nuisance. These key issues have not altered and remain a priority for Council.

COMMUNITY ENGAGEMENT

The draft Domestic Animal Management Plan was made available on Council website, in various publications and at Council reception, for public viewing and consultation for a period of 30 days. 1 submission was received during this time.

GENDER IMPACT ASSESSMENT

The Gender Equality Act 2020 requires entities to conduct gender impact assessments on all new policies, programs and services that directly and significantly impact the public as well as those up for review.

Complete the table below for Gender Impact Assessment Requirements.

Gender Impact Assessment (GIA)	Status
Does this Council report recommendation c) Introduce a new policy, program and/or service; or d) Is it a review of a policy, program and/or service; that directly and significantly impacts the public?	YES <input type="checkbox"/> A GIA has been completed. NO <input checked="" type="checkbox"/> A GIA is not required.
Link to Gender Impact Assessment	GIA – Not applicable

RISK

Assess the risk for the decision.

Utilising the Risk Management Framework the following assessment has been made:

<i>Strategic Risk Description and Residual Risk Level</i>	<i>Action to Mitigate/Reduce Risk</i>	<i>Does Action maintain or reduce Residual Risk Level</i>
Corporate Governance, Compliance and Liability Risk - Residual Risk Level Low	By having a Domestic Animal Management Plan that sets out plans, strategies and goals to achieve desire	Reduces Residual Risk Level

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.



Yarriambiack
SHIRE COUNCIL

DOMESTIC ANIMAL MANAGEMENT PLAN

2021-2025



TABLE OF CONTENTS

1. STATUTORY REQUIREMENTS	4
2. INTRODUCTION	6
2.1. WHAT WILL THE PLAN ADDRESS?.....	6
2.2. ANIMAL MANAGEMENT AT THE YARRIAMBIACK SHIRE COUNCIL	7
2.3. STRUCTURE OF THIS PLAN.....	7
2.4. PREVIOUS PLAN.....	7
2.5. EXISTING DOMESTIC ANIMAL CONTROLS.....	7
2.6. EXISTING DOMESTIC ANIMAL SERVICES.....	8
2.7. DOMESTIC ANIMAL MANAGEMENT STATISTICS.....	9
2.8. PRIORITIES IN DOMESTIC ANIMAL MANAGEMENT	9
3. FOUR YEAR ACTION PLAN.....	11
4. STATEMENT OF PURPOSE	11
5. STRATEGIC DIRECTIONS.....	12
<i>AMO training and development.....</i>	<i>12</i>
6. Encouraging responsible pet ownership	12
7. Compliance and enforcement	13
8. TRAINING OF AUTHORISED OFFICERS.....	13
8.1. CURRENT SITUATION	13
<i>Authorised Officer Training.....</i>	<i>13</i>
<i>Current (2021)</i>	<i>13</i>
<i>Planned.....</i>	<i>13</i>
<i>Certificate IV in Animal Control and Regulation.....</i>	<i>13</i>
<i>Officer 1.....</i>	<i>13</i>
<i>Officer 2 (2022-23).....</i>	<i>13</i>
<i>Cert IV in Local Government.....</i>	<i>13</i>
<i>Officer 1.....</i>	<i>13</i>
<i>Officer 2 (2022-23).....</i>	<i>13</i>
<i>Dangerous Dog – Safe Dog Handling & Bite Prevention</i>	<i>13</i>
<i>Officer 1 & 2</i>	<i>13</i>
<i>Officer 1 & 2 (2023).....</i>	<i>13</i>
<i>Industry Training.....</i>	<i>13</i>
<i>Officer 1.....</i>	<i>13</i>
<i>OH&S Dealing with aggressive customers.....</i>	<i>13</i>
<i>Officer 1.....</i>	<i>13</i>
<i>Officer 1 & 2 (2022).....</i>	<i>13</i>
8.2. ORGANISATIONAL CHART.....	14

8.3. OUR PLANS.....	15
9. REGISTRATION AND IDENTIFICATION	16
9.1. CURRENT SITUATION.....	16
9.2. OUR PLANS.....	17
10. NUISANCE	18
10.1. CURRENT SITUATION.....	18
10.2. OUR PLANS.....	19
11. DANGEROUS, MENACING AND RESTRICTED BREED DOGS.....	20
11.1. CURRENT SITUATION.....	20
11.2. OUR PLANS.....	21
12. DOG ATTACKS.....	22
12.1. CURRENT SITUATION.....	22
12.2. OUR PLANS.....	23
13. OVERPOPULATION AND HIGH EUTHANASIA	24
13.1. CURRENT SITUATION.....	24
13.2. OUR PLANS.....	25
14. DOMESTIC ANIMAL BUSINESSES	26
14.1. CURRENT SITUATION.....	26
14.2. OUR PLANS.....	27
15. OTHER MATTERS	28
15.1. CURRENT SITUATION.....	28
15.2. OUR PLANS.....	29
16. ANNUAL REVIEW OF PLAN AND ANNUAL REPORTING	30

1. STATUTORY REQUIREMENTS

A four year Domestic Animal Management Plan (DAM Plan) is a statutory requirement for every Victorian municipality under the Domestic Animal Act 1994. It is intended to provide Yarriambiack Shire Council (Council) with a management plan for all dogs, cats, and domestic animal businesses within the municipality. Council's existing Domestic Animal Management Plan was adopted by Council in November 2017 and expires at the end of 30 June 2021. This plan is expected to operate from 1 July 2021 through to 30 June 2025.

The plan addresses responsible pet ownership and animal welfare by focussing on registration, identification, dog attacks, nuisance behaviour, dangerous/ menacing/restricted breed dogs, and animal businesses. It also deals with Council's domestic animal control services, authorised officer training, emergency management and matters relating to the enforcement, compliance and evaluation of the Council's control measures.

The Domestic Animal Act 1994 sets out the following requirements:

68A Councils to prepare domestic animal management plans

- (1) *Every Council must, in consultation with the Secretary, prepare at 4 year intervals a domestic animal management plan.*
- (2) *A domestic animal management plan prepared by a Council must—*
 - (a) *set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations; and*
 - (b) *outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district; and*
 - (c) *outline programs, services and strategies which the Council intends to pursue in its municipal district—*
 - i) *to promote and encourage the responsible ownership of dogs and cats; and*
 - ii) *to ensure that people comply with this Act, the regulations, and any related legislation; and*
 - iii) *to minimise the risk of attacks by dogs on people and animals; and*
 - iv) *to address any over-population and high euthanasia rates for dogs and cats; and*
 - v) *to encourage the registration and identification of dogs and cats; and*
 - vi) *to minimise the potential for dogs and cats to create a nuisance; and*
 - vii) *to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations; and*
 - (d) *provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable; and*
 - (e) *provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and*
 - (f) *provide for the periodic evaluation of any program, service, strategy or review outlined under the plan.*

(3) *Every Council must—*

- (a) *review its domestic animal management plan annually and, if appropriate, amend the plan; and*
- (b) *provide the Secretary with a copy of the plan and any amendments to the plan; and*
- (c) *publish an evaluation of its implementation of the plan in its annual report.*

2. INTRODUCTION

The purpose of the Domestic Animal Management Plan (the Plan) is to provide the Yarriambiack Shire Council with a strategic framework that delivers policy direction and action plans for animal management over the next 4 years.

The preparation of the Plan follows a recent amendment to the Domestic Animals Act 1994 (DAA) which now requires all Victorian councils to have a four year plan in place for the management of dogs and cats within their area.

The Plan integrates the developing expertise in domestic animal management with Council's own investigations to produce a program of action to be undertaken over the next four years (2021-2025). Relevant issues include those prescribed under relevant legislation and local laws as well as the generally understood notion of responsible pet ownership.

The Plan is confined to Council's management of dogs and cats under the DAA

2.1. WHAT WILL THE PLAN ADDRESS?

Section 68A of the DAA sets out the statutory requirements of the Plan which state that the Plan must:

- *Set out a method for evaluating whether the animal control services provided by the Council in its municipal district are adequate to give effect to the requirements of this Act and the regulations; and*
- *Outline programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district; and*
- *Outline programs, services, and strategies which the Council intends to pursue in its municipal district-*
 - *to promote and encourage the responsible ownership of dogs and cats; and*
 - *to ensure that people comply with this Act, the regulations, and any related legislation; and*
 - *to minimise the risk of attacks by dogs on people and animals; and*
 - *to address any over-population and high euthanasia rates for dogs and cats; and*
 - *to encourage the registration and identification of dogs and cats; and*
 - *to minimise the potential for dogs and cats to create a nuisance; and*
 - *to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations; and*
- *Provide for the review of existing orders made under this Act and local laws that relate to the Council's municipal district with a view to determining whether further orders or local laws dealing with the management of dogs and cats in the municipal district are desirable; and*
- *Provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary; and*
- *Provide for the periodic evaluation of any program, service, strategy, or review outlined under the plan.*

2.2. ANIMAL MANAGEMENT AT THE YARRIAMBIACK SHIRE COUNCIL

The Yarriambiack Shire Council is located at Warracknabeal. It covers an area of 7158 Sq Km.

The Shire is bounded by the Shires of Buloke, Hindmarsh, Mildura Rural City Council, Horsham Rural City Council and the Northern Grampians Shire Council. It includes the towns of Beulah, Brim, Hopetoun, Lascelles, Lubeck, Minyip, Murtoa, Patchewollock, Rupanyup, Sheep hills, Speed, Tempy, Warracknabeal, Woomelang and Yaapeat.

In the 2016 Census, the Shires population was 6,674.

The Yarriambiack Shire Council has many key features – Yarriambiack Creek, Lake Lascelles, Dunmunkle Creek and Lake Marma.

2.3. STRUCTURE OF THIS PLAN

Section 2 describes the context for developing the Plan. It provides an overview of animal management at the Yarriambiack Shire Council including a brief overview of the shire, a summary of the DAA, key Council animal management statistics and Council animal management staffing. It also outlines the role of other stakeholders.

The **Statement of Purpose** is provided in Section 4. It includes overarching goals for the provision of Council's animal management services. It also identifies key issues that the plan will address.

The **Strategic Directions** contained in Section 5 outline how Council will achieve and implement its goals. Each strategic direction contains objectives and a discussion that explains the issues and Council's intentions.

2.4. PREVIOUS PLAN

In September 2007, a group of 10 Councils in northern and western Victoria engaged consultants to prepare a single Domestic Animal Management Plan that could then be customised by each Council in the group. Council's existing comprehensive animal management services, outlined in part 2.6 operated under this now expiring Domestic Animal Management Plan. Council is required to prepare a new four year Domestic Animal Management Plan.

The previous Domestic Animal Management Plan correctly focused Council's limited resources on the key issues confronting the Shire. These included unregistered dogs and cats, dogs at large and dog attacks on people and livestock and cats – both wild and nuisance. These key issues have not altered and remain a priority for Council. Existing Domestic Animal Controls

2.5. EXISTING DOMESTIC ANIMAL CONTROLS

Domestic Animal Act 1994

Council is responsible for implementing the Act, which has been in operation now for well over a decade. It replaced the former Dog Act. Its introduction heralded a new era in animal control with cats included for the first time in animal control, tougher penalties for dangerous dogs, clearer nuisance provisions and a greater emphasis on prevention.

The purpose of the DAA is to promote animal welfare, the responsible ownership of dogs and cats and the protection of the environment by providing for:

- *A scheme to protect the community and the environment from feral and nuisance dogs and cats.*
- *A registration and identification scheme for dogs and cats which recognises and promotes responsible ownership.*

- *The identification and control of dangerous dogs.*
- *A registration scheme for domestic animal businesses which promotes the maintenance of standards of those businesses.*
- *Matters related to the boarding of dogs and cats.*
- *Payments to the Treasurer from fees received by Councils under this Act; and*
- *Other related matters.*

A recent amendment to the Act saw the introduction of a requirement for all councils to develop and implement the four year animal management plans for dealing with all matters relating to dog and cat management issues. Section 1.1 of this Plan outlines what the Plan is required to include.

Council Local Laws

Council's existing local laws relating to animal management are summarised below. A mechanism will be established to ensure that they are reviewed over the life of the Plan.

Local Law No .5

Has been made under Section 111 of the Local Government Act. It exists to protect the wellbeing and livelihood of all animals within the shire of Yarriambiack and to protect people from nuisance and dangerous animals while keeping a well balanced approach to animal management

2.6. EXISTING DOMESTIC ANIMAL SERVICES

Council through its Local Laws Department provides the following domestic animal services to the community of the Shire:

- registration and identification for domestic dogs and cats, including renewal follow-ups and doorknocks;
- registration and identification of dangerous, menacing and restricted breed dogs.
- dog attack (immediate - including 24-hour emergency service) and dog at large (as available) call-out services.
- cat trap hire services.
- vehicle patrols and nuisance complaint response.
- a domestic animal pound.
- euthanasia services where no alternative occurs.
- identification of, registration and audits of domestic animal businesses.
- prevention of cruelty to animals' authorisation and attendance services.
- infringement notice system and where required, prosecution services; and
- educational and informational services provided, as resources and opportunity allow.

2.7. DOMESTIC ANIMAL MANAGEMENT STATISTICS

Table 1: Animal Management Statistics

	2018/19	2019/2020	2020/2021
Dogs registered	1033	1162	1104
Cats registered	319	394	372
Dogs impounded	81	74	85
Dogs euthanised	2	2	3
Cats impounded	31	23	26
Cats euthanised	92	84	73
Number of declared dogs	0	0	1
Number of registered Domestic Animal Businesses	1	1	2

Table 2: Animal Management Complaints received by Council

	2018/2019	2019/2020	2020/2021
Dogs wandering	74	68	75
Dog attack/rushing	10	12	14
Dog Barking	15	17	23
Cat trespassing (does not include impounded cat figures)	30	36	42

Comments on Table 1

The previous Domestic Animal Management Plan had emphasis on increasing pet registration rates. There has been a slight decrease in the last financial year in dogs and cats getting registered; this could be attributed to COVID-19 and the subsequent lockdowns and restrictions that were present during 2020/21. There has also been a slight decrease in dog attacks; whilst Dog impoundments have gradually increased. These issues will continue to be further addressed in this Domestic Animal Management Plan.

2.8. PRIORITIES IN DOMESTIC ANIMAL MANAGEMENT

The following priorities have been identified for the period of the new Domestic Animal Management Plan.

- Increase numbers of registered and microchipped dogs and cats.
- Decrease dogs' attacks on people and animals
- Decrease dogs and cats wandering at large

- Decrease wild cat populations
- Encourage desexing of domestic animals
- Decrease euthanasia rates
- Increase community awareness with education programs and information availability
- Review Orders and increase community awareness of the orders
- Improve animal management officer training
- Monitor, evaluate and report performance

These priorities underlie Part 3 of this Plan, the Action Plan (which uses the 2012 template provided by The Animal Welfare Bureau of the Department of Primary Industries). Measurable and achievable targets, as well as proposed implementation actions are given in the Four Year Action Plan in Part 3.

3. FOUR YEAR ACTION PLAN

The following 4 year Action Plan is structured according to the 2017 Template provided by Animal Welfare Victoria. A general overview of Yarriambiack Shire Council's domestic animal management issues, controls, services, statistics and priorities can be read in Part 2 of this Plan.

It should be noted that Council is a small rural Council with limited resources. Council's animal management staff has many responsibilities, both administrative and in the community, including local laws, permit processing, prosecutions, fire prevention tasks and litter enforcement. Inevitably, this heavily committed small unit has limited opportunity and few resources to undertake additional service activities. Simple maintenance of existing basic services is of itself an ongoing challenge.

Consequently, this Action Plan is targeted to provide the maintenance and improvement of basic animal management services and controls within the municipality.

4. STATEMENT OF PURPOSE

Our GOALS for animal management are:

- To protect people and animals (pets, livestock, wildlife) from attack by dogs and cats.
- To create an environment where people and pets can peacefully co-exist within the community.
- To promote the welfare of companion animals; and
- To inform and educate the community about the needs of companion animals and promote responsible pet ownership.

KEY ISSUES for the delivery of animal management services in the Yarriambiack Shire Council are:

- Unregistered dogs and cats.
- Dogs wandering at large and attacks on livestock.
- Cats – both feral and nuisance cats.
- Limited resources compared to metropolitan councils.
- The large size of the Shire compared to metropolitan councils.

The Plan is based on the following priorities or STRATEGIC DIRECTIONS for the delivery of Council's animal management services:

- AMO training and development.
- Responsible pet ownership.
- Compliance and enforcement.
- Registration and Identification.
- Confinement of dogs and cats.
- Prevention of animal attacks and risk to the community.
- Animal welfare.
- Domestic animal businesses/ puppy farms.

5. STRATEGIC DIRECTIONS

AMO training and development

Objective

Ensure that all staff involved in animal management has the knowledge and skills necessary to carry out their work.

Discussion

All Animal Management Officers receive ongoing on the job training. This includes Safe Dog Handling, Apprehension & Dog Bite Prevention training.

All Animal Management Officers will be encouraged to have or attain the Certificate IV in Animal Control and Regulation and Certificate IV in Government.

Council will encourage officers to undergo further study to obtain higher animal management and welfare qualifications.

The annual review of this Plan will include a skills audit to identify any gaps in the skills available within the animal management team.

Council will ensure that annual performance reviews include a review of the staff member's skills and training undertaken in the last year.

Council will encourage the Animal Liaison Group (recommended in Section 5) to operate as an information sharing network.

6. Encouraging responsible pet ownership

Objectives

Implement appropriate community education programs in responsible pet ownership.

Discussion

Animal Welfare Victoria operates education programs and activities on a statewide basis.

These include:

Each primary school in Victoria is entitled to a free annual visit from a trained Pet Educator.

They educate the children on issues such as choosing an appropriate pet for the family pet health and welfare and the importance of registration. Particular attention is also given to recognizing the warning signs given by dogs, the correct way to approach a dog and what to do if approached by an aggressive dog. Council will encourage all schools in the Shire to take up this opportunity annually. Council will also consider augmenting the State Government's schools visitation program.

Council's community education programs in responsible pet ownership will focus on the following priorities:

- Registration and microchipping of dogs and cats.
- Desexing of dogs and cats; and
- Confinement of dogs and cats.

Council will ensure the Animal Welfare Victoria brochures on responsible pet ownership are appropriately distributed.

The Animal Management Liaison Group will consider regional approaches to education in responsible pet ownership.

7. Compliance and enforcement

Objectives

Maximise compliance with domestic animal laws, orders and regulations (State and Local).

Discussion

Council will review its procedures for dealing with animal management complaints and incidents in Year 2 of the Plan.

Council will review all existing animal management laws and orders in Year 3 of the Plan.

8. TRAINING OF AUTHORISED OFFICERS

This section outlines programs for the training of authorised officers to ensure that they can properly administer and enforce the requirements of this Act in the Council's municipal district.

Compliant with Section 68(A)(2)(b) of the Domestic Animal Act 1994.

8.1. CURRENT SITUATION

All Animal Management Officers receive ongoing on the job training and are encouraged to have or attain the Certificate IV in Animal Control & Regulation. Council's annual performance reviews include a review of the staff members' skills and training undertaken in the last year.

The current organisational structure and list of relevant staff is as follows:

Staff

- Local Laws Officer (1)
- Relieving Local Laws Officer (1)

Duties of all officers include responsibilities under a large variety of legislation. Domestic Animal Management services forms only a part of each role. These responsibilities include Local Laws administration, livestock control, parking enforcement, production of Local Law permits, preparation of infringement and offence prosecutions, administration of fundraising and events, issuing of fire prevention notices and subsequent works and litter control.

Authorised Officer Training	Current (2021)	Planned
Certificate IV in Animal Control and Regulation	Officer 1	Officer 2 (2022-23)
Cert IV in Local Government	Officer 1	Officer 2 (2022-23)
Dangerous Dog – Safe Dog Handling & Bite Prevention	Officer 1 & 2	Officer 1 & 2 (2023)
Industry Training	Officer 1	Officer 1 & 2 2021-22
OH&S Dealing with aggressive customers	Officer 1	Officer 1 & 2 (2022)

8.2. ORGANISATIONAL CHART



8.3. OUR PLANS

Objective 1: Develop a training policy that clearly identifies minimum training requirements and any additional training opportunities that should be undertaken by Animal Management Officers.

Activity	When	Evaluation
Identify minimum training requirements by consultation with management and staff	2021/2022	Documentation to be finalised and incorporated into an approved council training policy by end 2021
Identify additional training opportunities by consultation with management and staff	Ongoing	Evaluation of staff skill levels at all times and summarised at yearly staff performance appraisal.

Objective 2: Council will encourage officers to undergo further study to obtain higher animal management, welfare qualifications and, where practical, to attend relevant conferences and seminars.

Activity	When	Evaluation
Identify additional training opportunities e.g. prosecutions training, conflict management, communication / education technique, networking opportunities and conferences.	Ongoing	Annually – review how many officers undertook training that was in addition to their minimum requirements. Meet objective of providing at least 2 additional training opportunities annually

9. REGISTRATION AND IDENTIFICATION

This section outlines programs, services and strategies to encourage the registration and identification of dogs and cats.

Compliant with Section 68A(2)(c)(v) of the Domestic Animal Act 1994, (and also Section 68A(2)(a),(c)(i),(c)(ii),(d),(f).

9.1. CURRENT SITUATION

Our data - Council dog and cat registration figures 2019/20 and 2020/21 compared (see full Table in Part 2.8)

	2019/2020	2020/2021	Difference
Dogs registered	1162	1104	% -5.0
Cats registered	394	372	% -5.6

Our Orders, Local Laws, Council Policies and Procedures

Council has no Orders or Local Laws relevant to the registration of cats and dogs. Council's current controls are under the Domestic Animal Act 1994. Council currently provides:

- registration and identification for dogs and cats, including renewal follow-ups;
- registration and identification of dangerous, menacing and restricted breed dogs including identification programs.
- Council website updated regularly with pet registration information.

Our Education/Promotion Activities

Council currently provides:

- Regular media information releases on pet registration.
- Provision of online payment options
- Introduction of lifetime tags

Our Compliance Activities

Council currently provides:

- Issue of registration notices annually.
- Follow up of non-renewals with reminder notices and phone calls.
- Follow up of registration for animals notified as sold by domestic animal businesses; and
- Use of notice to comply, infringements where required, prosecution of owners with unregistered dogs and cats.

9.2. OUR PLANS

Objective 1: Improve the dog and cat registration renewal process to encourage prompt response to renewal invitations

Activity	When	Evaluation
Improve accuracy of council pet registration database by ensuring consistency in entry of data and appropriate training of staff members using the system.	Ongoing	Reduction of returned notices and contact from customers advising previous changes advised of not having been changed on database
Exploration of alternative methods of payment of renewal notices and issue of reminder notices	Ongoing	Increase of renewals paid prior to reminders being sent.

Objective 2: Increase dog and cat registration numbers by 5% each year.

Activity	When	Evaluation
Ensure all seized and impounded animals are registered to their owner prior to release.	Prior to every release.	Review annual increase in registration numbers. Review number of dogs and cats being seized and impounded who are not registered to their owner.
Ensure all Animal Registration Renewals are followed up on, and that there are no outstanding registrations.	May/June after new Animal Registration period begins from April 10 th	Review animal registration renewal numbers one month after April 10 th . Send out reminder notices to owners who have outstanding registration(s) Review numbers again one month after reminder letters are sent. Issue Infringements for not renewing registrations
Media articles	Annually	Review annual increase in registration numbers.
Website update	Annually as part of the website review and at time of any significant change	Review annual increase in registration numbers.
Ensure that animal complaints are checked for registration compliance as part of the process of dealing with the complaint. Issue of notices to comply for unregistered animals and appropriate follow up in non-compliance continues	Ongoing	Review annual increase in registration numbers and reduction in issue of notice to comply for non-registration.

10. NUISANCE

This section outlines programs, services and strategies to minimise the potential for dogs and cats to create a nuisance.

Compliant with Section 68A(2)(c)(vi) of the Domestic Animal Act 1994, (and also Section 68A(2)(a),(c)(i),(c)(ii),(d),(f).

10.1. CURRENT SITUATION

Our data - Council dog and cat nuisance complaint figures 2019/20 and 2020/21 compared (see full Table in Part 2.8)

	2019/2020	2020/21	Difference
Dogs wandering	68	75	10% Increase
Barking dog complaints	17	23	27% Increase

Orders, Local Laws, Council Policies and Procedures

Local Law No.5 Animals 2010 includes local laws on maximum numbers of domestic animals on certain size allotments, excess animal permits, appropriate animal accommodation including nuisance provisions and removing animal excrement on Council land. Extensive community consultation was undertaken in the preparation of this Local Law

Our Education/Promotion Activities

Council currently undertakes the following educational and promotional activities in support of nuisance offences:

- Barking dog kit for dog owners and complainants.
- Availability of brochures and educational information.
- Local Media Press Release

Our Compliance Activities

Council treats the issues of animal nuisance very seriously. Council currently undertakes the following compliance activities in support of nuisance offences:

- Vehicle patrols and nuisance complaint response.
- Cat trap hire services.
- Barking dog kits
- Issuing of notice to comply, infringements and prosecutions of non-compliance issues.

Summary

The most significant issue to Council relating to nuisance animals is barking dog complaints and dogs wandering at large. Numbers of complaints regarding nuisance cats are low and the number of cats impounded has reduced significantly also. The rate of complaint of wandering dogs has reduced however the number of barking dog complaints continues to rise, and this will be an area of focus in this Domestic Animal Management Plan

10.2. OUR PLANS

Objective 1: Reduce cat impounding rates by 2% per year.

Activity	When	Evaluation
Provide education material about cat enclosures and nuisance issues to cat owners with registration renewals	Commencing 2021/22 pet registration year	Evaluate number of owned cats being impounded and complaints received for trespassing cats.
Assist residents with dealing with cat trespass / nuisance problems by purchasing an additional cat cages and provide them to local residents for trapping nuisance cats	Ongoing	Number of traps purchased Numbers hired out Number of cats impounded
Media release on responsible cat ownership	Annually	Evaluate number of owned cats being impounded and complaints received for trespassing cats.

Objective 2: Reduce dog nuisance complaints by 5% each year.

Activity	When	Evaluation
Review of current orders and consideration of additional orders for "on lead" areas	Annually	Number of incidents involving dogs that are with their owners but not on lead.
Produce barking dog kit and procedure	2021/2022	Number of ongoing barking dog complaints
Review the number and placement of dog faeces bag dispensers and increase numbers in areas that require them.	Annually	Number of bags used in each area.
Media release on responsible dog ownership and nuisance issues	Annually	Evaluate number of dogs being impounded and complaints received for wandering dogs.
Ensure ongoing promotion of the health benefits of owning a dog and exercising your dog regularly.	Ongoing	In conjunction with Councils healthy living programs
Ensure ongoing promotion of responsible pet ownership, dog training and dog walking opportunities.	Ongoing	Evaluate number of new dog registrations.

11. DANGEROUS, MENACING AND RESTRICTED BREED DOGS

This section outlines programs, services, and strategies to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations.

Compliant with Section 68A(2)(c)(vii) of the Domestic Animal Act 1994, (and also Section 68A(2)(a),(c)(i),(c)(ii),(d),(f).

11.1. CURRENT SITUATION

Our data - Council declared dog figures 2019/20 and 2020/21 compared (see full Table in Part 2.8)

	2019/2020	2020/2021
Dangerous dogs registered	0	0
Menacing dogs registered	0	1
Restricted breed dogs registered	0	0

Our Orders, Local Laws, Council Policies and Procedures

Dangerous, menacing, and restricted breed dogs are controlled by the *Domestic Animal Act 1994*.

Our Education/Promotion Activities

Council currently undertakes the following educational and promotional activities, including providing information of dangerous, menacing, and restricted breed dogs:

- Information regarding declared dogs on Councils website;
- Availability of brochures and information regarding declared dogs.

Our Compliance Activities

Council treats all dangerous, menacing, and restricted breed dogs very seriously. Council currently undertakes the following compliance activities in support of such offences:

- Declaration of dogs in appropriate situations.
- Audits of potential areas housing dangerous dogs (guard).
- Registration and identification of dangerous, menacing, and restricted breed dogs including audits of properties containing declared dogs; and
- Updating of declared dog database.

Summary

Whilst there are currently no declared dogs in the Yarriambiack Shire Council, there is constant consideration is given to any dogs that are involved in any type of incident that they may be declared as dangerous. Council has adopted a policy that does not allow registration of restricted or declared dangerous dogs within the Shire.

11.2. OUR PLANS

Objective 1: Identify and register all Declared Dogs in the municipality.

Activity	When	Evaluation
Inspect all industrial properties in the municipality for dogs housed or kept for guarding purposes	Annually	All guard dogs either removed from premises or declared appropriately
Educate the community about what is a declared dog	2021/2022 & 2022/2023	Media releases and website updates

Objective 2: Effectively inspect and audit all declared dog premises annual to ensure they are following the keeping requirements.

Activity	When	Evaluation
Inspect all premises housing declared dogs	Annually	Compliance with requirements

12. DOG ATTACKS

This section outlines programs, services, and strategies to minimise the risk of attacks by dogs on people and animals.

Compliant with Section 68A(2)(c)(iii) of the Domestic Animal Act 1994, (and also Section 68A(2)(a),(c)(i),(c)(ii),(d),(f).

12.1. CURRENT SITUATION

Our data - Council dog attack and rushing complaint figures 2019/20 and 2020/21 compared (see full Table in Part 2.8)

	2019/2020	2020/2021	Difference
Reported dog attack and rushing complaints	12	14	15% Increase

Our Education/Promotion Activities

Council currently undertakes the following educational and promotional activities in support of dog attack issues:

- Media releases
- Council website information.
- Brochures and information available at Council offices.

Our Compliance Activities

Council treats the issues of dog attack very seriously. Council currently undertakes the following compliance activities in support of nuisance offences:

- vehicle patrols and nuisance complaint response.
- dog attack (immediate - including 24-hour emergency service) call-out services.
- investigation of reported attacks including issuing of notice to comply, infringement notices and court prosecutions

Summary

The number of dog attacks reported has increased.

Confinement of dogs is a priority because the instances of wandering dog's increases risk to other pets, humans, and livestock, and consumes time and resources of Local Laws officers. Desexed animals are less likely to wander so Council will continue to encourage people to have their pet desexed.

Council will ensure there is information available on the importance of animal confinement at Council service centres and other key locations. Council will also encourage responsible pet ownership practices and continue to investigate methods of encouraging and assisting this behaviour.

12.2. OUR PLANS

Objective 1: Decrease number of dog attacks in the community by 2% each year.

Activity	When	Evaluation
Publicise key dog attack prevention messages (e.g., confinement of dogs to property, leash laws etc) through media articles, mail outs, website info.	Annually	Compare number of reported dog attack incidents
Develop dog attack enforcement and investigation policy	2021/2022	To be developed
Create dog attack database	2021/2022	Database to be used to identify “hot spots” and trends and patterns of attacks
Run an education campaign targeting dog attack issues	2021/2022	To be targeted at the issue at the time and evaluated at the conclusion of the campaign with comparison to previous data.

13. OVERPOPULATION AND HIGH EUTHANASIA

This section outlines programs, services, and strategies to address any over-population and high euthanasia rates for dogs and cats.

Compliant with Section 68A(2)(c)(iv) of the Domestic Animal Act 1994, and also Section 68A(2)(a),(c)(i),(c)(ii),(d),(f).

13.1. CURRENT SITUATION

Our data - Council dog and cat euthanasia figures 2019/20 and 2020/21 compared (see full Table in Part 2.8)

	2019/2020	2020/2021
Impounded dogs euthanased	2	3
Impounded cats euthanased	84	73

Orders, Local Laws, Council Policies and Procedures

Council's pound and euthanasia policies are guided by the *Domestic Animal Act 1994*. Council operates under its own pound and policies and procedures in accordance with the Domestic Animals Act 1994 and code of practice for shelters and pounds.

Our Compliance Activities

Council currently undertakes the following compliance activities in support of increasing registration and thereby reducing euthanasia rates:

- renewal follow-ups for registration and identification for domestic dogs and cats.
- vehicle patrols and nuisance complaint response.
- registration of animals released from the pound
- Follow up of registration for animals notified as sold by domestic animal businesses; and
- Use of notice to comply, infringements where required, prosecution of owners with unregistered dogs and cats.

Summary

The number of cat's euthanased has shown a moderate decrease in the last financial year due to an increase in Cat registration, microchipping and desexing. Significant work has been done by Council in partnership with local animal rescue groups to rehome unwanted cats; this will continue to be a priority in this Domestic Animal Management Plan.

13.2. OUR PLANS

To decrease euthanasia rates of seized animals. Council plans to achieve this objective by increasing the registration rates, identification and return to owners will increase.

Objective 1: Identify all illegally operating Domestic Animal Breeding establishments in the municipality

Activity	When	Evaluation
Follow up of complaints relating to breeding establishments and monitoring of advertisements and excess pet registrations.	Ongoing	Compare number of council registered breeding establishments before and after campaign

Objective 2: Identify reasons for euthanasia of unclaimed animals

Activity	When	Evaluation
Create database to clearly define euthanasia reasons i.e. unable to be rehoused due to health/temperament issues rather than no new home available	Ongoing	Compare numbers of animals euthanased .

Objective 3: Reduce number of animals euthanased by 5% each year (not including wild, feral, or diseased animals)

Activity	When	Evaluation
Look at offering subsidised cat desexing program	Annually	Reduction of animals euthanased
Continue re-homing programs	Annually	Reduction of animals euthanased

Objective 6: Reduced number of wild and feral cats in the community.

Activity	When	Evaluation
Continue to offer cat trapping program to residents	Annually	Numbers of wild or feral cats impounded via trapping program

14. DOMESTIC ANIMAL BUSINESSES

This section outline programs, services and strategies which the Council intends to pursue in its municipal district to ensure that people comply with this Act, the regulations, and any related legislation.

Compliant with Section 68A(2)(c)(ii) of the Domestic Animal Act 1994, and also Section 68A(2)(a),(c)(i),(d),(f).

14.1. CURRENT SITUATION

Our data - Council registered Domestic Animal Business figures 2015/16 and 2016/17 compared (see full Table in Part 2.8)

	2019/2020	2020/2021
Shelter/pound	1	1
Boarding facilities	1	1
Breeding/rearing establishments	0	0
Training facilities	0	1
Pet shops	0	0

Our Orders, Local Laws, Council Policies and Procedures

Domestic animal business registration is controlled by the *Domestic Animal Act 1994*.

Council will continue to investigate all reports on domestic animal breeding businesses and seek compliance for any non-registered domestic animal business by conducting door knocks and property inspections.

Our Education/Promotion Activities

Council provides information and guidance to every domestic animal business on the necessity of registration, the procedure, and the requirements to be fulfilled under the Act.

Our Compliance Activities

Council currently undertakes the following compliance activities in support of ensuring compliance with businesses registered and the identification of unregistered businesses by;

- Annual audits of registered businesses.
- Production of work plans to ensure DAB's meet the requirements of the relevant code of practice.
- Follow up of properties identified with excess animals and any complaints regarding suspected DAB's.

Summary

Yarriambiack Shire Council does not have many animal businesses. There are mandatory Codes of Practice for the operation of breeding and rearing establishments, boarding establishments, shelters, and pounds. Pet shops and breeding and rearing establishments. Council is obliged to ensure each establishment complies with the relevant Code of Practice with regular audits.

14.2. OUR PLANS

Objective 1: Identify and register all Domestic Animal Businesses in the municipality.

Activity	When	Evaluation
Identify all businesses that should be registered DABs in the municipality, using yellow pages (or similar, including online sites) identify businesses selling pets / pet products / services in the municipality. Follow up to determine whether they are and should be registered with council.	Annually	Compare number of registered DABs before and after activity
Media release to advise the public of the definition of a domestic animal business	2021/2022	Compare number of registered DABs before and after activity

Objective 2: Ensure compliance of all registered domestic animal businesses.

Activity	When	Evaluation
Audit all registered businesses	End of April of each year	Rate of compliance of registered businesses

15. OTHER MATTERS

This section provides for the review of other matters related to the management of dogs and cats in the Council's municipal district.

Compliant with Section 68A(2)(e) of the Domestic Animal Act 1994.

15.1. CURRENT SITUATION

Our data – Yarriambiack Shire Council has over the past few years experienced drought, fires and floods. This is an ongoing issue of concern and emphasis has been placed by the shire on preparation of a MEMP, other related sub plans and general emergency management procedures and processes.

While full responsibility for domestic animals in all circumstances rests with the owner of the animal, Council needs to consider issues of domestic animal management when considering evacuation procedures and emergency relief centres. Housing and feeding animals may become an important issue, when people bring domestic animals into relief centres or domestic animal businesses require evacuation.

Our Orders, Local Laws, Council Policies and Procedures

Provision for emergency management planning for domestic animals should be included within the MEMP. Council might also develop separate plan/procedures/contact lists as appropriate by the Emergency Management Committee of Council.

Our Education/Promotion Activities

Council may need to undertake community education about owner responsibility for domestic animals in emergency planning.

This may include the provision of advice/brochures/media releases on what to consider for pets in an emergency – include their needs as part of your emergency planning, e.g. food, water, bowls, bedding, cage, medication, registration and microchipping to help reunite pets with their owners after emergencies, external identification – e.g. collar with registration tag

Summary

Domestic animal management planning a municipal emergency can become a significant logistical issue, even though primary responsibility rests on the owners of domestic animals. Confusion, conflict and diverted resources can all result from a failure to consider domestic animals in evacuation and relief centres. The numbers of animals involved in domestic animal businesses could further aggravate these issues.

15.2. OUR PLANS

Objective 1: To ensure consideration is given to the management of Domestic Animals during emergency events.

Activity	When	Evaluation
Review all emergency management plans relevant to domestic animals	Annually	Review results and any feedback after an event
Officers to maintain involvement in emergency management groups within the shire to ensure that the needs of domestic animals in the event of an emergency are met	Ongoing	Involvement of officers at emergency management meetings and discussions and input into sub-plans and organisational plans relating to domestic animals.

16. ANNUAL REVIEW OF PLAN AND ANNUAL REPORTING

This section provides for the annual review of the Plan and Annual Reporting.

Compliant with Section 68A(3)(a)(b)(c) of the Domestic Animal Act 1994 as below:

68A(3) Every Council must—

- (a) review its domestic animal management plan annually and, if appropriate, amend the plan*
- (b) provide the Department of Primary Industries' Secretary with a copy of the plan and any amendments to the plan*
- (c) publish an evaluation of its implementation of the plan in its annual report.*

Our Performance Monitoring and Evaluation Process

Council will monitor performance of the animal management services that are detailed in this plan by reporting annually through the Councils established reporting system.

Review Cycle/Date for This Plan

Council has a comprehensive business planning and monitoring system in place. Any new initiatives or ongoing programs identified in this plan will be recorded in that system and reported against in accordance with any actions shown in the previous sections.

This system also feeds into Councils annual report.

This plan will be reviewed on an annual basis by the Local Laws Coordinator in conjunction with council officers and key stakeholders. A report will be presented to Council and any amendments made to the plan will be forwarded the secretary.

The plan will be reviewed, and a new Domestic Animal Management Plan will be completed on or before 30 June 2021.

Submission

***Victoria - Local Government
Domestic Animal Management Plan (DAMP)***

September 2021





Animal Justice Party

Animal Justice Party Limited
PO Box Q1688
Queen Victoria Building NSW 1230

The Animal Justice Party 2021

Images

Front cover: Dog walk, Dr Nadine Richings © 2016

This Page: Mount Ash Forest, Kinglake, Dr Nadine Richings © 2020

Submission contacts

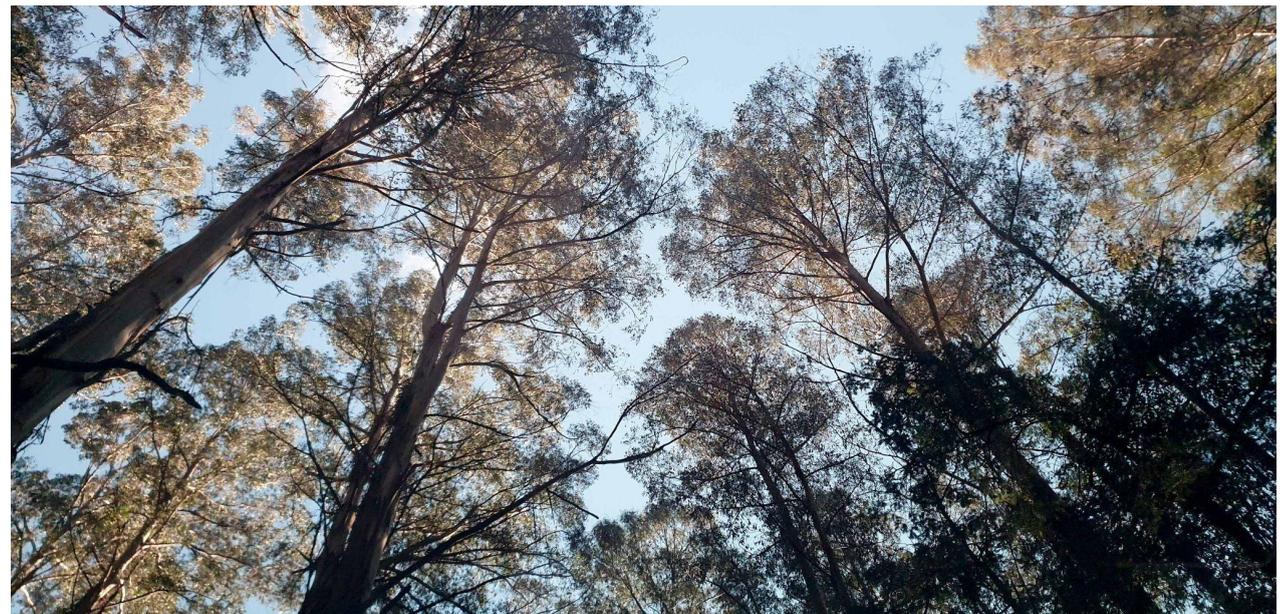
Primary Contact:

Natalie Kopas
Victorian Advocacy Manager
advocacy@ajpvic.org.au

Other Contacts:

Sasha Janes
National Submissions Manager
submissions@animaljusticeparty.org

Dr Nadine Richings
Director of Advocacy
nadine.richings.ajp@gmail.com
0425 736 795



The Animal Justice Party acknowledges the First Nations peoples as the custodians of the land on which we live and work.

About the Animal Justice Party

The Animal Justice Party (the AJP) is a political party established in 2009 to secure the interests of animals and nature through Australia's democratic institutions of government. Our vision is a planet on which animals and nature have the right to live and thrive free from negative human interference and a human society which functions with kindness and compassion within its ecological limits as a responsible member of the Earth community. The AJP seeks to foster respect, kindness, and compassion towards all species particularly in the way governments design and deliver initiatives, and the manner in which these initiatives function.

In New South Wales the AJP has two elected representatives in the Legislative Council of NSW, Mark Pearson MLC and Emma Hurst MLC. In Victoria, the AJP has an elected representative in the Legislative Council, Andy Meddick MLC, and two councillors in Local Government, Councillors Julie Sloan and Charlie Vincent.

This submission was prepared by the Victorian Submissions Working Group within the AJP. The working group makes this submission on behalf of the AJP with the approval and the endorsement of the Board of Directors.

Introduction

Companion animals are recognised and cherished by the majority of Australians for their friendship, comfort and devotion. Indeed, over 60 percent^{1,2} of Australian households include a companion animal. Companion animals can be cats and dogs, but also the birds, reptiles, horses, etc., that we care for and are frequently referred to as “pets”, although “companion” better recognises their individuality and sentience and their relationship with people. They are individuals with whom a human guardian has a symbiotic relationship and are socialised to enjoy the company of people. All these animals deserve consideration and respect – they provide us with many benefits, but also with obligations and responsibilities. A companion animal is not an accessory. Although the law considers companion animals to be property and people are therefore considered to be “owners”, the AJP prefers to focus on the relationship and therefore refers to people as guardians.

Local and state governments are responsible for overseeing the wellbeing and management of companion animals, including their breeding and sale. But there is little national consistency in these laws. Our legal system regards companion animals not as individuals, but as property, with some promise of “welfare”. Laws tend to focus on protecting people from danger and nuisance, rather than on the wellbeing of animals.

In Victoria³, the *Domestic Animals Act (1994)* requires Local Government Areas (LGAs) to prepare a Domestic Animal Management Plan (DAMP), which is reviewed every four years and:

- promotes responsible “pet ownership” and the welfare of dogs and cats in the community;
- protects the community and the environment from “nuisance” dogs and cats;
- identifies a method to evaluate whether the animal management services provided by them are adequate; and
- outlines the training programs for their Authorised Officers to ensure these Officers are capable in administering and enforcing the provisions of the Act.

The AJP wants to see the DAMP broadened to include more than just dogs and cats, and also to be a more proactive and positive plan, rather than a negative document that deals with “nuisance” animals. The AJP recognises the challenges Council and their Animal Management Team face on a daily basis, which is accentuated by lack of adequate resources.

¹ Wilkins R, Botha F, Vera-Toscano E and Wooden M (2020) The Household, Income and Labour Dynamics in Australia (HILDA) Survey: Selected Findings from Waves 1 to 18. Melbourne Institute: Applied Economic & Social Research, University of Melbourne. https://melbourneinstitute.unimelb.edu.au/__data/assets/pdf_file/0009/3537441/HILDA-Statistical-report-2020.pdf

² Animal Medicines Australia (2019) Pets in Australia: A national survey of pets and people.

https://animalmedicinesaustralia.org.au/wp-content/uploads/2019/10/ANIM001-Pet-Survey-Report19_v1.7_WEB_high-res.pdf

³ Animal Welfare Victoria (2021) Domestic animal management plans. Agriculture Victoria, Victorian Government.

<https://agriculture.vic.gov.au/livestock-and-animals/animal-welfare-victoria/domestic-animals-act/registration-legislation-and-permits/domestic-animal-management-plans>

In October 2020, the *Pound and Shelter Reform* was introduced by Animal Justice Party MP, Andy Meddick MLC and passed through Victorian Parliament⁴. This motion consisted of a number of initiatives for much-needed changes in animal management and is widely supported by both the Victorian Parliament and the greater community. Recently, there was a Victorian Government consultation into mandatory reporting of animal fate data by shelters and pounds⁵, which is part of the *Pounds and Shelter Reform*.

We have focused this submission on six key themes, including three initiatives from the *Pound and Shelter Reform* that local councils will need to comply with:

1. Broaden the scope to include all companion animals
2. Kill Counts (Initiative 1 in the *Pound and Shelter Reform*)
3. Breeding Blitz (Initiative 2 in the *Pound and Shelter Reform*)
4. Reuniting Rights (Initiative 3 in the *Pound and Shelter Reform*)
5. Helping the victims of family and domestic violence – keeping animals and people together
6. Addressing Dog guardianship challenges in our community

This submission is guided by our mission and vision and underpinned by our policies. The AJP has policies on animals, environment and human issues⁶. Our Companion Animals⁷, Puppy and Kitten Farms⁸, Family and Domestic Violence⁹, Biosecurity¹⁰ and Mental Health¹¹ policies and our position statement on Homelessness¹² are particularly relevant to this consultation. Recommendations are provided at the end of each section.

Thank you for the opportunity to contribute to this consultation.

We look forward to working with Councils to achieve the best outcome for all domestic animals.

⁴Andy Meddick (2020) Victorian government commits to Animal Justice Party's life-saving Pound and Shelter reform. Media Release. 28 Oct 2020.

<https://andymeddick.com.au/2020/10/28/victorian-government-commits-to-animal-justice-partys-life-saving-pound-and-shelter-reform/>

⁵Victorian Government (2021) Mandatory reporting of animal fate data by shelters and pounds.

<https://engage.vic.gov.au/mandatory-reporting-animal-fate-data-shelters-and-pounds>

⁶ Animal Justice Party *Policies* <https://animaljusticeparty.org/policies/>

⁷ Animal Justice Party Companion Animals Policy.

<https://animaljusticeparty.org/wp-content/uploads/2021/03/CompanionAnimalsRevised2021a.pdf>

⁸Animal Justice Party Puppy and Kitten Farms Policy.

https://animaljusticeparty.org/wp-content/uploads/2021/08/PUPPY_FARMS2021-1.pdf

⁹ Animal Justice Party *Family and Domestic Violence Policy*.

http://animaljusticeparty.org/wp-content/uploads/2019/04/DOMESTIC_VIOLENCE-NAT-Basic-1.pdf

¹⁰ Animal Justice Party *Biosecurity Policy*. <http://animaljusticeparty.org/wp-content/uploads/2017/11/biosecurityA4.pdf>

¹¹ Animal Justice Party *Mental Health Policy*. <https://animaljusticeparty.org/wp-content/uploads/2018/04/mental-healthA4.pdf>

¹² Animal Justice Party *Position on Homelessness*. <https://animaljusticeparty.org/wp-content/uploads/2021/08/Homelessness2021.pdf>

Theme 1: Broaden the scope to include all companion animals, a new community-integrated approach that recognises the value of companion animals and their families to the community.

The AJP cherishes the role of all companion animals in Australian homes and lives. Companion animals can be cats and dogs, but also rabbits, birds, reptiles, horses, etc.; in short, any animal we care for and refer to as a “pet”. All these animals deserve consideration and respect – they provide us with many benefits, but also with obligations and responsibilities. Our policy on companion animals⁵ seeks not only to broaden the definition of companion animal, but also to ensure their best interests are protected. We believe this will best be achieved through an integrated approach across all levels of government, beginning with recognising that companion animals are sentient individuals and not just commodities, and also acknowledging the value they bring to the community.

Three in five Australian households (61 percent) include companion animals, which is a total of 29 million animals who live with people¹³. Australians report that the top four benefits of sharing their lives with animals are:

1. Relational benefits (love, affection and companionship),
2. Life being better in general,
3. Happiness, joy, pleasure and fun, and
4. Improvements in mental health and wellbeing.

The 2020 HILDA (Household, Income and Labour Dynamics in Australia) report confirmed that over three in five Australian households have at least one companion animal¹⁴, which aligns with other reports¹³. The HILDA report revealed that while the majority of these animals are cats or dogs, 55 percent of these households also have another type of animal, including fish, birds, or horses. This indicates an overwhelming need to extend the definition of companion animal in line with the data on companion animals. At present, Victorian legislation only requires councils to address matters relating to cats and dogs, which effectively renders the current DAMP a “Cat and Dog Management Plan”.

The AJP believes that each council can make their DAMP a more significant council document by acknowledging the importance of companion animals in the lives of people and by extending it to include other animals and more positive initiatives. We acknowledge that at present the *Domestic Animal Act 1994* only requires the DAMP to address cat and dog issues, but councils could choose to create strategic plans that cover other companion animals.

¹³ Animal Medicines Australia (2019) Pets in Australia: A national survey of pets and people.

https://animalmedicinesaustralia.org.au/wp-content/uploads/2019/10/ANIM001-Pet-Survey-Report19_v1.7_WEB_high-res.pdf

¹⁴ Wilkins R, Botha F, Vera-Toscano E and Wooden M (2020) The Household, Income and Labour Dynamics in Australia (HILDA) Survey: Selected Findings from Waves 1 to 18. Melbourne Institute: Applied Economic & Social Research, University of Melbourne.

https://melbourneinstitute.unimelb.edu.au/__data/assets/pdf_file/0009/3537441/HILDA-Statistical-report-2020.pdf

Recommendations:

1. Extend the term ‘companion animal’ beyond its usual association with cats and dogs to include any animal under our care and include these animals in the DAMP.
 2. Adopt an integrated approach which includes all companion animals in the community. This will enable councils to understand and address companion animal management issues in a more effective and complete manner, and will create opportunities for innovation.
 3. Design and implement programs, policy and research based on a One Health¹⁵ approach that recognises that the health of people is closely connected to the health of animals and our shared environment.
 4. Provide species-specific education on the proper care of companion animals (including appropriate housing, exercise and stimulation), to prevent cruelty and neglect.
-

Theme 2: Kill Count – Initiative 1 in the Pound and Shelter Reform

Too many healthy animals are put to death every year in pounds. On 28 October 2020 the motion to end convenience killing, put forward by Animal Justice Party MP Andy Meddick MLC, passed almost unanimously, with the government committing to huge changes in the way pounds and shelters operate across Victoria¹⁶. Pounds and shelters must report when they have killed an animal and, importantly, why each animal was killed. The petition tabled to parliament¹⁷ listed the following requirements:

- mandatory public reporting of shelter animal euthanasia statistics;
- mandatory rescue group access to all animals in pounds and shelters;
- prohibition of euthanasia of an animal in a pound or shelter where a rescue group is willing to take on its care.

The AJP would like to see local councils introduce additional measures for domestic animal management and to use the current DAMP review as an opportunity to reform some management practices. The AJP is happy to work with councils to achieve these reforms.

¹⁵One Health Commission (2021) What is One Health? https://www.onehealthcommission.org/en/why_one_health/what_is_one_health/

¹⁶Andy Meddick (2020) Victorian government commits to Animal Justice Party's life-saving Pound and Shelter reform. Media Release. 28 Oct 2020.

<https://andymeddick.com.au/2020/10/28/victorian-government-commits-to-animal-justice-partys-life-saving-pound-and-shelter-reform/>

¹⁷Parliament of Victoria (2020) Stop convenience killing of Victorian shelter animals. E-petition Number 180, Legislative Council. <https://www.parliament.vic.gov.au/council/petitions/electronic-petitions/view-e-petitions/details/12/192>

Recommendations:

5. Ensure data collection is more detailed and specific, including separate intake/outcome data for cats, kittens, dogs and puppies; and for “owner”-surrendered, stray, impounded/seized animals and animals transferred from/to another facility.
 6. Collate and publish monthly outcome data for all animals on Council website within one month of the end of each month, in their Annual Report, and on the “Know Your Council” website, irrespective of whether the council runs its own pound or outsources this to a contractor.
 7. Express each outcome as both number and percentage of total animals.
 8. Express ‘euthanasia’ figures as a percentage of the unclaimed animals; do not include reclaimed animals as it masks and diminishes the impact of euthanasia.
 9. Increase educational training for officers in the use of correct definitions and assessment of animals.
 10. Develop and implement a scientifically-based, Best Practice Euthanasia Policy and Procedure for council-run pounds and contractors.
 11. Establish KPIs to reduce killing in all contracts with third-party providers.
 12. Include urban stray and free-living (“feral”) cats in all statistics.
 13. Adopt recommendations from latest research into strategies to achieve zero euthanasia of healthy and treatable animals in shelters and pounds¹⁸.
 14. Adopt an industry-recommended management software to help with the day-to-day management of shelters.
 15. Increase revenue to assist councils to implement these changes.
-

Theme 3: Breeding Blitz – Initiative 2 in the Pound and Shelter Reform

The AJP is committed to ensuring there is more free or subsidised desexing in areas with large stray cat populations and in low socio-economic communities. Mandatory desexing of cats would appear to reduce the number of stray cats, however, research and the experience of overseas governments show that this is not the case. Research has found that offering affordable and accessible desexing is more effective than making it mandatory. For example, initial data from the City of Banyule demonstrates that provision of free desexing programs for owned and semi-owned cats is very effective in reducing numbers of cats impounded (from 8 cats to 1 cat per 1,000 residents)¹⁹. Banyule City Council’s free and targeted desexing program has reduced cat

¹⁸Rand, Jacquie et al (2018). ‘Strategies to Reduce the Euthanasia of Impounded Dogs and Cats Used by Councils in Victoria, Australia’. *Animals (Basel)*, 8(7), 100. <https://doi.org/10.3390/ani8070100>

¹⁹ Rand, Jacquie (2020). ‘Inquiry into the problem of feral and domestic cats in Australia’. Submission 142 to the Australian House of Representatives Standing Committee on the Environment and Energy, p. 29. https://www.aph.gov.au/Parliamentary_Business/Committees/House/Environment_and_Energy/Feralanddomesticcats/Submissions

intake from 800 cats per year to 141 per year. This has reduced the number of stray cats and has saved the council nearly \$400,000²⁰.

Recommendations:

16. Replace mandatory desexing of cats with free (or at least more affordable) desexing, particularly in high cat intake/low socioeconomic areas.
 17. Provide carriers/transport to and from clinics for desexing programs in targeted, low-socioeconomic areas.
 18. Offer desexing vouchers through the MAV/AVA and widen the eligibility criteria.
 19. Collaborate with local veterinary clinics to encourage Early Age Desexing and cheaper desexing. Cats can safely be desexed at 12 weeks of age, which stops that first “surprise” litter at four months.
 20. Record all cats seized and their outcome; every cat and kitten should be recorded and reported, regardless of their age or circumstance.
 21. Work with people who care for cats, whether owned or semi-owned.
 22. Promote incentives directly to households through mail-outs or door-knocking, and not just on social media.
-

Theme 4: Reuniting Rights - Initiative 3 in the Pound and Shelter Reform

One of the initiatives of the *Pound and Shelter Reform* is that veterinarians will have the legal right to directly reunite animals with their guardians, and bypass pounds and shelters. Current flaws in legislation mean that all lost animals taken into veterinary clinics must be sent to the local council’s contracted pound or shelter to be scanned for a microchip, creating unnecessary stress to animals and people, and room for error. In addition to the work already committed to this at the veterinary clinic level, there is the opportunity to implement strategies to increase animal identification and registration rates. An identified and registered animal has much less chance of entering the pound system. This has been shown not only to improve outcomes for animals, but also to lead to savings for councils and increase the wellbeing of animal management staff.

²⁰Rand, Jacquie et al (2018). ‘Strategies to Reduce the Euthanasia of Impounded Dogs and Cats Used by Councils in Victoria, Australia’. *Animals (Basel)*, 8(7), 100. <https://doi.org/10.3390/ani8070100>

Recommendations:

23. Adopt a research-based, best practice approach to microchipping and registration. Such practice reduces impoundments and euthanasia rates²¹.
24. Increase identification and reuniting rates through free microchipping days; proper training of animal management staff, particularly to become certified, microchip implanters; online registration for entering and updating information; no release fee for microchipped animals; and incentives to encourage registration and microchipping.
25. Lobby for a single industry-integrated microchip and registration database.
26. Implement initiatives aimed at increasing animal registrations based on research and analysis.
27. Identify obstacles that hinder animal registration such as fees, mandatory desexing, mandatory curfew/containment, limit of animals per household.
28. Construct a 24-hour holding area, if one does not already exist, to increase time for animals to be collected when they have been readily identified. Consider using volunteers to help run it.
29. Instal Geographic Information System (GIS) software to record, map and analyse animal incident data.
30. Publish all impounded animals on social media or the council website. Provide clear photographs, found location, and other information, on social media or websites (see, for example, <https://www.facebook.com/centralgoldfields.rehoming/>).
31. Develop section 84Y agreements²² with all interested veterinary clinics and registered animal rescue organisations and ensure the application process is simple. Allow veterinary clinics and rescue groups/organisations with an s84Y to reunite animals with their guardians directly.
32. Provide every ranger with a microchip scanner and access to databases in their vehicle.
33. Reunite any microchipped/registered animal without fee at least three times per year with appropriate scaled penalties for repeat offenders beyond this.

²¹ Rand, Jacque (2020). 'Inquiry into the problem of feral and domestic cats in Australia'. Submission 142 to the Australian House of Representatives Standing Committee on the Environment and Energy, p. 32.

https://www.apf.gov.au/Parliamentary_Business/Committees/House/Environment_and_Energy/Feralanddomesticcats/Submissions

²² 84Y agreements allow certain people and organisations other than local councils to receive and manage lost and/or stray animals. Councils can tailor agreements to suit their operational and local community needs. See: <https://agriculture.vic.gov.au/livestock-and-animals/animal-welfare-victoria/domestic-animal-businesses/shelters-and-pounds/animal-re-scue#h2-5>

Theme 5: Helping the victims of family and domestic violence – keeping animals and people together.

The AJP believes that policies addressing family and domestic violence (FDV) should be well-resourced and evidence-based²³. This should include addressing intersections between family and domestic violence and animal justice issues.

It is estimated that companion animals are present in 70 percent of domestic violence cases in Australia²⁴, with substantial evidence indicating a strong connection between animal abuse and domestic violence²⁵. Studies indicate that in up to 71 percent of domestic violence situations, women with companion animals report threatened or actual animal abuse²⁶. Perpetrators of domestic and family violence often threaten, hurt or kill family companion animals as a means of coercing and controlling female partners²⁷. One in three women delay leaving their violent relationship because of concerns for the welfare of their family animals²¹.

While the Eastern Domestic Violence Outreach Service (EDVOS) includes “pets and other animals” in its list of victims and victim survivors of family and domestic violence, animals are in general notably absent in government and community sector approaches dealing with family and domestic violence.

In March 2021, Victorian Parliament unanimously passed a motion introduced by Animal Justice Party MP, Andy Meddick MLC, to recognise animals as victims of family and domestic violence²⁸. Companion animals will be redefined as “family members” under the *Family Violence Protection Act 2008* and a new system will see “ownership of pets” being removed from perpetrators and defaulting to the victim survivors of family violence. Also, there will be more funding for animal-friendly crisis accommodation, one-off government payments to help remove animals from violent homes, and greater scope to family violence leave provisions, which will allow women to access family violence leave to help their animals.

²³ Animal Justice Party Family and Domestic Violence Policy.

http://animaljusticeparty.org/wp-content/uploads/2019/04/DOMESTIC_VIOLENCE-NAT-Basic-1.pdf

²⁴ Medhora S (2018) When animals are abused, humans are too: The link between pets and DV. Triple J Hack

<https://www.abc.net.au/triplej/programs/hack/link-between-domestic-violence-and-pets/10263328>

²⁵ Diemer K and Humphreys C (2021) In Victoria, animal abuse may soon be considered a form of family violence. Here's why that matters. The Conversation. March 3, 2021.

<https://theconversation.com/in-victoria-animal-abuse-may-soon-be-considered-a-form-of-family-violence-heres-why-that-matters-156284>

²⁶ Volant AM, Johnson JA, Gullone E, Coleman GL (2008) The relationship between domestic violence and animal abuse: an Australian study. *Journal of Interpersonal Violence* 23(9):1277-95.

https://journals.sagepub.com/doi/10.1177/0886260508314309?url_ver=Z39.88-2003&rfr_id=ori:rid:crossref.org&rfr_dat=cr_pub%20%20pubmed

²⁷ Faver CA & Strand EB (2003) Domestic Violence and Animal Cruelty, *Journal of Social Work Education*, 39:2, 237-253, DOI: 10.1080/10437797.2003.10779134

²⁸ Andy Meddick (2021) Victorian Parliament votes for animals to be considered victims of family violence. Media release. 03 March 2021. <https://andymeddick.com.au/2021/03/03/victorian-parliament-votes-for-animals-to-be-considered-victims-of-family-violence/>

Recommendations:

34. Recognise animals as victims of family and domestic violence.
 35. Educate and train council officers to be aware that animals are victims of family and domestic violence, and to be alert and empathetic to this possibility; social and support workers and animal management teams should complete the Animal-3Rs training developed by EDVOS and the University of Melbourne²⁹.
 36. Increase coverage of family and domestic violence refuges, especially those that also shelter dependent children and animals, and provide secure funding.
 37. Provide crisis shelter/accommodation and/or veterinary treatment for animals who have been in a FDV situation and who cannot be accommodated with their family.
 38. Offer assistance with transport of animals (*e.g.*, carriers, drivers), including larger animals like horses.
 39. Be empathetic in cases of FDV and help to facilitate the transfer of registration away from perpetrators of violence to those who have the animal's best interests in mind; *e.g.*, animals are often registered in the name of an abuser and many councils will not transfer "ownership" without the permission of the current "owner". Councils could waive this requirement in FDV cases.
 40. Improve resources on council websites so that people can explore their options to support their companion animals as part of a plan to leave a situation of family or domestic violence.
-

Theme 6: Addressing Dog guardianship challenges in our community.

The requirements of companion animals are inadequately understood by many animal guardians. This can lead to behavioural problems in animals and ultimately end in them being surrendered. The AJP supports people living with companion animals and promotes reform to protect the needs and best interests of companion animals³⁰.

Research shows that inadequate levels of socialisation and inactivity are major sources of behavioural problems for dogs living in urban areas^{31,32}. Thus an integrated approach to "dog

²⁹EDVOS (2021) Animal-3Rs: Family violence awareness training teaching those who work with animals how to Recognise, Respond and Refer. <https://www.facebook.com/animal3rs/>

³⁰ Animal Justice Party Companion Animals Policy.

<https://animaljusticeparty.org/wp-content/uploads/2021/03/CompanionAnimalsRevised2021a.pdf>

³¹ Puurunen, J., Hakanen, E., Salonen, M.K. et al. (2020). 'Inadequate socialisation, inactivity, and urban living environment are associated with social fearfulness in pet dogs'. *Sci Rep* 10, 3527.

³² Howell, T. J., King, T., & Bennett, P. C. (2015). 'Puppy parties and beyond: the role of early age socialization practices on adult dog behavior.' *Veterinary medicine (Auckland, N.Z.)*, 6, 143–153.

training” is needed, particularly in urban areas; one that focuses on educating people about the needs of dogs, including basic dog behaviour, socialisation, activity and strengthening guardian-dog relationships.

Australian Institute of Health and Welfare (AIHW) reported there were almost 4,000 dog-related injuries that required hospitalisation in 2014-2015, and 92 percent of these injuries were dog bites³³. Some reports (30 percent) stated where the incident occurred and of these reports, 74 percent occurred "in the home", which indicates that the dog involved was known to various people at the home. Clearly, the many behavioural signs and signals that our canine companions are sending us are being ignored or misunderstood by people and there is an urgent need for community education about dogs, dog behaviour and the way dogs communicate.

In the USA, there is an initiative to tackle this very problem: *StopThe77*³⁴. The number "77" refers to the 77% of dog bites that involve dogs that are known to the people who are bitten: family dogs or dogs of family members or friends. There is a comprehensive and user-friendly website³⁴ with videos aimed at children and adults. At the very least, councils could promote this website as a great community education initiative. Alternatively, Australian-based resources could be developed.

Many council complaints about dogs and cats are labelled as "creating a nuisance", which is such a subjective term. Community education about dogs and cats may help to modify what some people define as a "nuisance" and therefore reduce the number of "nuisance complaints". Dogs bark for many and varied reasons³⁵; there is not one single dog bark. If a dog is identified as a repeat/regular barker, the most effective management is to determine why the dog is barking. If you can manage the trigger, you improve your chance of managing the barking. Community and animal guardian education about the different types of dog barking is imperative and would allow people to ask important questions when they hear any dog barking, such as:

- Is there a problem that needs some attention? e.g. burglar, harassment (kids playing against a fence), dog trapped and in need of assistance
- Is there a public area adjacent to the dog's property, where other dogs walk by or people may be playing?
- Is the dog suffering from separation anxiety?
- Is the dog bored and in need of some exercise, activity and/or enrichment?
- Is the dog a senior and possibly going deaf or undergoing cognitive changes? These changes that occur with ageing can cause increased barking in senior dogs.

There are many ways to minimise dog-related incidents, including education programs for all community members, prospective dog guardians and dog guardians and handlers, and better planning of council facilities and areas.

³³ AIHW 2017. Dog-related injuries. Cat. no. INJCAT 186. Canberra: AIHW. <http://www.aihw.gov.au/publication-detail/?id=60129559171>

³⁴The Family Dog (2021) Stop the 77. <https://www.thefamilydog.com/stop-the-77>

³⁵RSPCA (2019) What causes dogs to bark excessively? 30 April 2019 <https://kb.rspca.org.au/knowledge-base/what-causes-dogs-to-bark-excessively/>

Recommendations:

41. Balance the needs of dogs and their companion people with those in the community who may not like dogs, by providing areas where dogs are welcome, including shopping precincts, such as Chapel St in South Yarra³⁶, and areas where dogs are not permitted.
42. Advocate for more off-lead areas (with dogs under effective control) so that dogs are not concentrated in small areas.
43. Plan and develop council areas with dogs in mind and to be dog-friendly; provide appropriate access to water, and adequate facilities to dispose of dog waste, including dog poo bags and rubbish bins.
44. Provide resources on being a responsible dog guardian, *e.g.* brochures, webpage, videos.
45. Provide an interactive website or app (along the lines of apps like Playground Finder) for locating dog-friendly and/or off-lead areas.
46. Consult with dog guardians and experts in the community to develop appropriate off-lead areas.
47. Avoid being too restrictive about dogs on lead. For example, residents should be able to exercise a degree of common sense about letting their dog off lead on beaches or in parks during times when no one is around.
48. Respond swiftly to reports of dog-related incidents, such as aggression or attacks.
49. Promote the socialisation of puppies during their critical socialisation period of 3 to 14 weeks of age.
50. Advise residents to attend a qualified dog trainer or puppy pre-school that uses positive reinforcement training techniques after eight weeks of age, to provide education about training on health issues, feeding, and how to live with dogs safely. This should include how to meet other dogs both on and off lead.
51. Provide incentives for residents to undertake training, such as reduced registration fees in the first year.
52. Encourage ongoing socialisation of dogs and exposure to all types of dogs, situations and people.
53. Encourage the organisation of social groups such as ‘puppy parties’ for young dogs.
54. Provide education sessions for people before they decide to share their life with a dog so that they can make an informed decision, have realistic expectations and begin to understand dogs.

³⁶ Beers LM (2019) Chapel Street becomes permanent dog-friendly shopping strip. 7 news Online. 4 October 2019. <https://7news.com.au/lifestyle/pets/chapel-street-becomes-permanent-dog-friendly-shopping-strip-c-487385>

Conclusion

The DAMP is a critical strategy to manage domestic animals within local government areas. The AJP wants to see the DAMP be a more proactive and positive plan, rather than a negative document that deals with “nuisance” animals.

We want to see DAMPs broadened to include more than just dogs and cats, kill counts drastically decreased, animals reunited more easily with their companion people, affordable and subsidised desexing programs, animals supported and acknowledged as victims of family and domestic violence, and dog guardians supported to be better guardians through robust education programs.

The AJP is committed to advocating for improvements for animals and will work with Local Councils to see these changes.

15.3 Council Property - 18 Cromie Street, Rupanyup

Prepared by Gavin Blinman, Director Community Services & Wellbeing.

SUMMARY

Council owns a property at 18 Cromie Street, Rupanyup that is zoned Public Use Zone and contains our Public Toilet Facility. The surplus land behind the toilet block has previously been leased for storage and this lease has ended. This report makes recommendations about the future use of the land.

RECOMMENDATION

That Council:

1. Demolish the current asbestos shed, identified in Councils Asbestos Audit
2. Place an Expression of Interest to lease the area for storage on public exhibition

Moved Cr T Hamilton Seconded Cr K Kirk

That the recommendation be adopted

Carried

ATTACHMENTS

Nil

DISCUSSION

The land at 18 Cromie Street has historically been leased to a local business for storage. This arrangement has been in place for over two decades and the leasee no longer requires the land.

The land has previously been used for fuel storage and is zoned Public Use Zone.

A recent Asbestos Audit undertaken by Council at the property has identified that a shed on the site is in disrepair and requires demolition and removal by a certified demolition consultant.

A business in town has indicated that they wish to enter into a lease with Council for storage on site.

In order to enable Council to enter into a lease or sale of the land, a valuation must be undertaken and this request has been made and will be tabled if Council recommends public exhibition.

As the current title contains the Public Toilet a subdivision would be required to enable sale of the rear area. Any sale price would be significantly reduced by the inappropriate zoning of the land and the need for an Environmental Audit Overlay requirement to be met (significant soil rehabilitation from former fuel tank contamination)

The land could not be developed without significant expense and the most appropriate use would be a storage lease.

It is recommended that Council endorse the demolition of the asbestos clad shed and move to advertise an Expression of Interest to lease the area for consideration, in conjunction with the valuation, at the October Ordinary Council Meeting.

RELEVANT LAW

Local Government Act 2020 Part 5 , Division 4 , Section 115

That Council has the right to enter into appropriate land management arrangements.

COUNCIL PLANS AND POLICIES

Yarriambiack Shire Council Leasing and Licence Policy 2019.

RELATED COUNCIL DECISIONS

Council meeting date 28th July Lease Lascelles Street, Hopetoun - Gateway BEET discussed the leasing of Council owned land.

OPTIONS

Alternate options:

1. Move to subdivide the allotment and sell the lot created behind the toilet block.
 *The land is contaminated and would require a rezoning from Public Use Zone and the application of an Environmental Audit Overlay.
2. Council does not lease the land.

SUSTAINABILITY IMPLICATIONS

Economic: Little impact to council some income derived from lease

Social: Good outcome for a local based business

Environmental: Block is maintained by business at no costs to council

Climate change: Block maintained

Financial: Some income for block not used by council

COMMUNITY ENGAGEMENT

We would advertise sale or lease to public as per the adopted Community Engagement Policy.

GENDER IMPACT ASSESSMENT

The Gender Equality Act 2020 requires entities to conduct gender impact assessments on all new policies, programs and services that directly and significantly impact the public as well as those up for review.

Gender Impact Assessment (GIA)	Status
Does this Council report recommendation e) Introduce a new policy, program and/or service; or f) Is it a review of a policy, program and/or service; that directly and significantly impacts the public?	YES <input type="checkbox"/> A GIA has been completed. NO <input checked="" type="checkbox"/> A GIA is not required.
Link to Gender Impact Assessment	GIA – Not applicable

RISK

Utilising the Risk Management Framework the following assessment has been made:

Strategic Description Residual Risk Level	Risk and	Action to Mitigate/Reduce Risk	Does Action maintain or reduce Residual Risk Level
Corporate Governance, Compliance and Liability Risk - Residual Risk Level Low		Long term lease may recover some costs to council	Maintains Residual Risk Level
Reputational Risk - Residual Risk Level Low		Council; supporting locally employing business	Reduces Residual Risk Level

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Local Government Act 2020

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

Cr C Heintze declared a conflict of interest and left the Council Meeting at 10:19am
Cr T Hamilton declared a conflict of interest and left the Council Meeting at 10:19am

15.4 SHARE GRANT – ROUND 1, 2021.

Prepared by Gavin Blinman, Director Community Development and Wellbeing

SUMMARY

In this Round of the Share grant program 35 applications totalling \$74,359 was requested, council has allocated \$30,000 for the two rounds of the program this financial year.

MINUTES	Ordinary Meeting of Council
Issue Date: 29 September 2021	

RECOMMENDATION

That Council approve the following:

Project Number	Project Name	Grant	Score
2021RD10017	Minyip 150 celebration Minyip 150 committee	\$1,000.00	83
2021RD10012	Improved shop front Murtoa Supermarket	\$2,000.00	80
2021RD10031	Increased play space Beulah Playgroup	\$2,854.00	80
2021RD10030	Vacant shop windows W'Beal Townscape committee	\$3,000.00	79
2021RD10022	Safety switches Lubeck hall	\$3,000.00	79
2021RD10020	Upgraded lighting BBQ area Boolite hall	\$2,400.00	79
2021RD10035	Ongoing upgrade to hall Warrack Town Hall	\$2,700.00	77.3
2021RD10033	Temporary Fencing Rupanyup Playgroup	\$1,000.00	77
2021RD10003	Front Fascade upgrade Clugston Butchers	\$2,000.00	77
2021RD10025	Practice facility upgrade Lubeck/Murtoa cricket	\$2,500.00	74
2021RD10036	Tourist info board W'Beal Tourist centre	\$2,500.00	73.3
2021RD10027	Painting of internal and external windowsills Concordia cottage	\$1,250.00	73
2021RD10021	Outdoor seating Minyip Golf Club	\$2,948.00	73
	TOTAL	\$29,152.00	

Moved Cr K Kirk Seconded Cr C Lehmann

That the recommendation be adopted

Carried

ATTACHMENTS

[Attachment 1: Evaluation report](#)

[Attachment 2: Council template](#)

DISCUSSION

Council allocates \$30,000 per round of the Share grant program across two rounds each year totalling \$60,000.

In this round applications were received from across the shire and assessed as per the Councils Community Grant policy.

The attached council template shows the full applications list and scoring.

RELEVANT LAW

Local Government Act 2020, Part 3 Council Decision making.

COUNCIL PLANS AND POLICIES

The Community Grant Policy and Procedures 2019.

RELATED COUNCIL DECISIONS

Share grants round 2. Council meeting March 2021

OPTIONS

1. Council award funding to alternate applications from those recommended.
2. Council award additional funding in Round 1 and reduce funding available in Round 2.

SUSTAINABILITY IMPLICATIONS

Discuss whether the subject matter of the report raises any sustainability implications.

Economic: Funding is allocated as part of the budget

Social: Allocation of the grant improves social outcomes across small communities

Environmental: Projects are asked to consider the impact of their project on the environment

Climate change: Impact on the environment is a consideration for all projects

Financial: Allocation this round is \$30,000

COMMUNITY ENGAGEMENT

Grant round was widely advertised across shire.

GENDER IMPACT ASSESSMENT

The Gender Equality Act 2020 requires entities to conduct gender impact assessments on all new policies, programs and services that directly and significantly impact the public as well as those up for review.

Gender Impact Assessment (GIA)	Status
Does this Council report recommendation g) Introduce a new policy, program and/or service; or h) Is it a review of a policy, program and/or service; that directly and significantly impacts the public?	YES <input type="checkbox"/> A GIA has been completed. NO <input checked="" type="checkbox"/> A GIA is not required.

Link to Gender Impact Assessment

GIA – Not applicable

RISK

Utilising the Risk Management Framework the following assessment has been made:

Strategic Description Residual Risk Level	Risk and	Action to Mitigate/Reduce Risk	Does maintain or reduce Residual Risk Level
Corporate Governance, Compliance and Liability Risk - Residual Risk Level Low		Share grants are covered in the Community Grant policy and evaluations carried out as per guidelines	Reduces Residual Risk Level
Financial Risk - Residual Risk Level Medium		Budget allocation for two rounds of grant	Reduces Residual Risk Level
Reputational Risk - Residual Risk Level Low		Grant rounds advertised and a good cross representation is considered	Reduces Residual Risk Level

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not Applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

A recommended grant recipient is Clugston Butchers which is co-owned by a member of staff. That member of staff was not a part of the decision making or scoring process nor was any of the scoring undertaken by staff in her directorate.

Cr C Heintze was notified at 10:23am by text to return to Council Meeting

Cr T Hamilton was notified at 10:23am by text to return to Council Meeting

Evaluation Report

Name: SHARE GRANT EVALUATION – ROUND 1 2021

Date: 17/09/2021

Officer: BRENTON CHENEY

1. DESCRIPTION

1.1 Scope

Evaluation of SHARE Grant submissions for Round 1 (2021) – all submissions scored using 0 – 9 scoring.

1.2 Term of Contract

The projects were to be completed by 30 June 2022 however due to Covid19 restrictions they are now required to be completed by 30 December 2022.

1.3 Budget (excluding GST)

- Yarriambiack Shire Council **\$30,000**

2. SUBMISSIONS

2.1 Refer to attached spreadsheet

3. EVALUATION PANEL

In accordance with Council's SHARE Grants Policy & Procedure, the evaluation team were selected from within Council's employees. All participants declared no conflict of interest. The evaluation team includes:

- Brenton Cheney – Project support Officer
- Rebecca Botheras – Project Co-Ordinator
- Andrea Stepney – Project Officer

4. EVALUATION CRITERIA

Applications were evaluated in accordance with the qualitative criteria and weightings relevant to each funding stream. Funding streams are as follows:

- Community Share Grant - Event and Sponsorship (up to \$1,000 with no matching funding)
- Community Share Grant – Business and Streetscape (Up to \$2,000 with 1:1 funding)
- Community Share Grant – Community Building Grants (up to \$3,000 with no matching funding)

5. EVALUATION SCORES

Evaluations were conducted independently through an online link to the submissions and scorecard. Scores from the three evaluations were averaged and the final score is identified in the attached evaluation spread sheet.

6. SUMMARY

There were 35 submissions with the first 13 highest scoring applications totaling \$29,152.00. The summary of scores is below.

Project Number	Project Name	Applicant	Grant Requested	Average Score
2021RD10017	Minyip 150 celebration	Minyip 150 committee	\$1,000	83
2021RD10012	Improved shop front	Murtoa Supermarket	\$2,000	80
2021RD10031	Increased play space	Beulah Playgroup	\$2,854	80
2021RD10030	Vacant shop windows	W'Beal Townscape committee	\$3,000	79
2021RD10022	Safety switches	Lubeck hall	\$3,000	79
2021RD10020	Upgraded lighting BBQ area	Boolite hall	\$2,400	79
2021RD10035	Ongoing upgrade to hall	Warrack Town Hall	\$2,700	77.3
2021RD10033	Temporary Fencing	Rupanyup Playgroup	\$1,000	77
2021RD10003	Front Fascade upgrade	Clugston Butchers	\$2,000	77
2021RD10025	Practice facility upgrade	Lubeck/Murtoa cricket	\$2,500	74
2021RD10036	Tourist info board	W'Beal Tourist centre	\$2,500	73.3
2021RD10027	Painting of internal and external windowsills	Concordia cottage	\$1,250	73
2021RD10021	Outdoor seating	Minyip Golf Club	\$2,948	73
			\$29,152.00	

7. RECOMMENDATION OF EVALUATION PANEL

A) That Council accepts the report for evaluated submissions for \$29,152.00.

8. DELEGATED AWARDING OF CONTRACT

I have reviewed the attached report and evaluation process and endorse the Evaluation Team's recommendation.

Name: Gavin Blinman Signature: *Gavin Blinman* DATE: 21/09/21
DIRECTOR OF COMMUNITY DEVELOPMENT & WELLBEING

Applicant	Town	Project	Amount	Score	1	2	3	Total
Minyip 150	Minyip	Costs of running event	1,000		85	80	83	83
Murtoa SuperMKT	Murtoa	Shop front improvement	2,000		80	81	78	80
Beulah Playgroup	Beulah	Increased play area	2,854		81	81	77	80
Warrack Townscape	Warracknabeal	Sticker photo shop windows	3,000		80	83	73	79
Lubeck Hall	Lubeck	Install RCD switches	3,000		83	81	74	79
Boolite Hall	Boolite	upgrade lights BBQ area	2,400		81	79	76	79
Warrack Town Hall	Warracknabeal	ongoing hall upgrade	2,700		81	80	71	77.3
Rupanyup Playgroup	Rupanyup	Temporary fencing	1,000		79	77	76	77
Clugston Butchers	Hopetoun	Shop front improvement	2,000		82	78	72	77
Lubeck Murtoa Cricket Club	Murtoa	Practice facility development	2,500		61	78	83	74
Tourist centre	Warracknabeal	Information Board	2,500		78	74	68	73.3
Concordia College	Murtoa	Window restoration	1,250		75	75	68	73
Minyip Golf Club	Minyip	Outdoor seating	2,948		76	75	67	73
			29,152	Total				
Beulah recreation reserve	Beulah	Upgrade lights	3,000		78	80	58	72
Rupanyup Hall	Rupanyup	New doors	3,000		82	77	58	72
Beulah Hall	Beulah	New roof over kitchen area	1,900		74	72	70	72
Rupanyup Consultative committee	Rupanyup	Audio Video Hardware	2,578		75	79	61	72
Hopetoun Golf club	Hopetoun	Mini Golf	3,000		78	77	59	71
Hopetoun swimming pool	Hopetoun	New auto cleaner	3,000		70	69	72	70
Murtoa Golf Club	Murtoa	Entrance signs upgrade	2,500		69	66	68	68
Warracknabeal Historical	Warrack	Metal Bender	1,000		73	70	60	68
Warrack Home Timber & Hardware	Warrack	Upgrade shop front	2,000		70	74	60	68
SMG Cricket club	Hopetoun	New Nets	3,000		66	70	65	67
Seed n Sprout	Rupanyup	Fun food Fridays	1,000.00		68	66	61	65
Warrack Eagles	Warrack	Heating and seating	2,500		66	62	68	65
Woods Museum	Rupanyup	Entrance photo boards	2,439		69	67	58	65
Beulah Cemetery trust	Beulah	Grave Info board	2,700		65	64	56	62
Murtoa show	Murtoa	Covid safe show	957		63	62	60	61.6
Rupanyup Bowls club	Rupanyup	Back Timber Wall	3,000		61	66	53	60
Warrack Ladies Rest Room	Warrack	Storage shed	1,733		61	56	61	59
Warrack Trap & Skeet Club	Warrack	New Computer	900		59	54	54	56
Patche Progress	Patche	Sun Shelter	2,000		59	61	46	55
Murtoa Bowls Club	Murtoa	Sponsorship of season & tournament	1,000		57	60	48	55
Mens shed	Warrack	New T-Shirts	1,000		50	52	52	52
Murtoa Racing Club	Murtoa	Murtoa Cup costs	1,000		12	20	50	27

15.5 Excess animal permit application for the keeping of three dogs at 11 Goudie Street, Speed

Prepared by Craig Byron, Local Laws Officer / Ranger

SUMMARY

On the 6th of August 2021, the 11 Goudie Street, Speed property occupier applied for a permit to keep extra dog(s). On this day he also registered two of his Kelpie dogs following requests and infringements being issued for unregistered dogs.

The applicant informed Council Local Laws Officer that the dogs are rescue dogs (there were five at one stage); Council have had many complaints about the dogs being at large outside the property and trespassing on surrounding properties, including from the local Police Officer.

The RSPCA have been involved with complaints about the welfare of the dogs; having recently seized two of them that needed immediate Veterinary care.

RECOMMENDATION

That Council does not grant an excess animal permit to the applicant from 11 Goudie Street, Speed

Moved Cr K Kirk Seconded Cr C Lehmann

That the recommendation be adopted

Carried

ATTACHMENTS

[Attachment: 3 x returned Objection to Permit forms](#)

DISCUSSION

Since the 22nd of June 2021, Council Local Laws Officers have received numerous complaints from the townsfolk of Speed including the local police, about roaming dogs from 11 Goudie Street Speed. Local Laws Officers have witnessed a couple of these roaming dogs when attending Speed, but have been unable to catch them, as they went back to the property they are kept at.

Council Local Laws Officer was able to eventually speak to the owner who explained that he had moved from Hoppers Crossing and that the dogs were all rescue dogs. There were 5 dogs in total at the time, two Kelpie X, a Staffy, a Ridgeback X and a Rottweiler. None of these dogs were registered and only the Rottweiler was microchipped.

The owner was given a warning about his dogs being at large and told that he needed to fix the fence(s) and register his dogs and apply for a permit.

Whilst the owner did fix the front fence, Local Laws was still receiving calls to say that his dogs were getting out and going onto neighbouring properties and knocking over bins etc.

Due to the size and attitude of the Rottweiler, the owner keeps the Rottweiler tethered with a chain, and to Councils knowledge it hasn't been out again.

The owner has since registered two of his dogs (the kelpies) and has applied for a permit to keep extra dogs. He has had two of his dogs (the Staffy and the Ridgeback X dogs) seized by the RSPCA because he failed to get them immediate Veterinary treatment.

Council also understands that one of his Kelpies has just had 9 puppies.

Local Laws Officers believe that the owner has no demonstrated responsible pet ownership in relation to containing the animals and caring for them.

RELEVANT LAW

- *Yarriambiack Shire Council General Local Law No.5 – Clause 412 – Limit to the number of animals to be kept.*
 An owner or occupier of any separate rateable land must not, without a permit keep or allow to be kept on that land any more in number of each kind of animal than that determined by Council in accordance with clause 702.

COUNCIL PLANS AND POLICIES

Not applicable

RELATED COUNCIL DECISIONS

August 2018 - Excess animal permit was declined on the grounds of objections from neighbours for excessive barking and not registering animals.

OPTIONS

To grant the permit for one extra dog (the Rottweiler) but to have strict conditions on the permit e.g., similar to keeping a menacing dog – must have a muzzle on.

Permit can be revoked if conditions are broken.

SUSTAINABILITY IMPLICATIONS:

Financial: The cost of monitoring compliance with an approved excess animal permit would be borne by Council and there has already been complaints received by Council in relation to the dogs at large.

COMMUNITY ENGAGEMENT

Objection to Permit forms were posted to six immediate neighbours of 11 Goudie Street Speed. Three of these forms were returned.

Compliance staff have also had regular verbal contact with a neighbouring properties.

GENDER IMPACT ASSESSMENT

The Gender Equality Act 2020 requires entities to conduct gender impact assessments on all new policies, programs and services that directly and significantly impact the public as well as those up for review.

Gender Impact Assessment (GIA)	Status
Does this Council report recommendation i) Introduce a new policy, program and/or service; or j) Is it a review of a policy, program and/or service; that directly and significantly impacts the public?	YES <input type="checkbox"/> A GIA has been completed. NO <input checked="" type="checkbox"/> A GIA is not required.
Link to Gender Impact Assessment	GIA – Not applicable

RISK

Utilising the Risk Management Framework the following assessment has been made:

<i>Strategic Risk Description and Residual Risk Level</i>	<i>Action to Mitigate/Reduce Risk</i>	<i>Does Action maintain or reduce Residual Risk Level</i>
Environmental Sustainability Risk - Residual Risk Level Medium	Reduce risk by removing aggressive dog from the community of Speed.	Reduces Residual Risk Level

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.



RECEIVED
30 AUG 2021
Yarriambiack Shire Council

Local Law No. 5- General Local Law.

OBJECTION TO PERMIT ISSUE

COUNCIL WISHES TO ADVISE THAT IT HAS RECEIVED THE FOLLOWING PERMIT APPLICATION.

PERMIT FOR:

To keep more than the allowed number of animals.

ADDRESS OF ACTIVITY:

11 Goudie Street Speed

ITEMS TO BE KEPT:

Four dogs; 2 x Kelpies, are registered
1 x Rottweiler, 1 x Ridgeback X

IMPORTANT INFORMATION

If you wish to object to the issue of this permit please complete all the sections below and return this document to Council **within 14 days.**

Failure to return this document within the specified time shall indicate to Council that you have no objections and are agreeing to the issue of this permit.

PLEASE WRITE IN BLOCK LETTERS.

Your Name:

Address:

..... Ph:

Please state your objection in block letters.

No objections so long as he keeps them on the property and feed and if they keep getting out his permit can be revoked

NOTE: If an objection is received the permit application shall go before Council and all information from the applicant and the objector shall be given full consideration.

Signed:

Date: 25/8 / 2021



RECEIVED
02 SEP 2021
Yarriambiack Shire Council

Local Law No. 5- General Local Law.

OBJECTION TO PERMIT ISSUE

COUNCIL WISHES TO ADVISE THAT IT HAS RECEIVED THE FOLLOWING PERMIT APPLICATION.

PERMIT FOR:

To keep more than the allowed number of animals.

ADDRESS OF ACTIVITY:

11 Goudie Street Speed

ITEMS TO BE KEPT:

Four dogs; 2 x Kelpies, are registered
1 x Rottweiler, 1 x Ridgeback X

IMPORTANT INFORMATION

If you wish to object to the issue of this permit please complete all the sections below and return this document to Council **within 14 days**.

Failure to return this document within the specified time shall indicate to Council that you have no objections and are agreeing to the issue of this permit.

PLEASE WRITE IN BLOCK LETTERS.

Your Name: .

Address: Ph:

Please state your objection in block letters.

Dogs are often loose, roaming the streets, homes
owner is uncontactable

NOTE: If an objection is received the permit application shall go before Council and all information from the applicant and the objector shall be given full consideration.

Date: 26.08.2021

Return in the pre-paid envelope supplied with this document.



RECEIVED
02 SEP 2021
Yarriambiack Shire Council

Local Law No. 5- General Local Law.

Yarriambiack Shire Council

OBJECTION TO PERMIT ISSUE

COUNCIL WISHES TO ADVISE THAT IT HAS RECEIVED THE FOLLOWING PERMIT APPLICATION.

PERMIT FOR:

To keep more than the allowed number of animals.

ADDRESS OF ACTIVITY:

11 Goudie Street Speed

ITEMS TO BE KEPT:

Four dogs; 2 x kelpies, are registered
1 x Rottweiler, 1 x Ridgeback X

IMPORTANT INFORMATION

If you wish to object to the issue of this permit please complete all the sections below and return this document to Council **within 14 days.**

Failure to return this document within the specified time shall indicate to Council that you have no objections and are agreeing to the issue of this permit.

PLEASE WRITE IN BLOCK LETTERS.

Your Name:

Address: Ph:

Please state your objection in block letters.

I HAVE NO ISSUE, IF ALL DOGS ARE REGISTERED
AND ARE KEPT IN A SECURED BACKYARD

NOTE: If an objection is received the permit application shall go before Council and all information from the applicant and the objector shall be given full consideration.

Signed: .

Date:

29-08-2021

2021

Return in the pre-paid envelope supplied with this document.

16 OTHER BUSINESS

16.1 Questions from Councillors

Cr T Hamilton

- Wished to clarify the process relating to the approval of signage planning applications

J Turner Response: it was confirmed that the planning permits met Planning Scheme requirements including the zone and signage requirements and were issued by staff under delegation.

Cr C Lehmann

- Raised concerns regarding the town maintenance activities at Patchewollock and Beulah.

J Turner Response: Cr Lehmann's concerns were noted and will be investigated.

- Requested an update on the status of the volunteer applications for the Patient Transport program.

G Blinman Response: At present Council has only received one enquiry. The request for volunteers is being extensively advertised across the Shire.

- Commended the works completed by Council staff, on driveways in Mandeville and Conran Street and the kerb and channel repairs in Evelyn Street.

Cr A McLean

- Wished to confirm if the alternations to Stations is related to the Railway Stations in Patchewollock and Woomelang?

J Turner Response: it was confirmed, following the meeting, that the applications related to the VicTrack work being undertaken at Woomelang and Patchewollock.

Moved Cr C Heintze Seconded Cr T Hamilton that Council move into Closed Session at 10:35 am

Carried

Moved Cr K Kirk Seconded Cr T Hamilton that Council move back into Open Session at 10:57am

Carried

Moved Cr K Kirk Seconded Cr T Hamilton that Council bring the recommendations from Closed Session items into the Open Session

Carried

17 CLOSED SESSION – Reports for Decision

17.1 CEO Review

RECOMMENDATION

That Council:

- a) Endorse The Confidential CEO Annual Performance Review Report as previously circulated.
- b) Accept and endorse the Minutes, as attached from the CEO and Employment Remuneration Committee held on 25 August 2021.
- c) Endorse the CEO remuneration package of \$219,987.53, that includes the non-salary motor vehicle component and superannuation guarantee component be effective from 29 September 2021.
- d) Endorse the Council contribution of \$6,600 (six thousand and six hundred dollars) for the 21/22 financial year for the CEO professional development post-graduate studies.
- e) Endorse the Council contribution of \$3,000 (three thousand dollars) for the 21/22 financial year for the CEO professional development executive coaching.
- f) Endorse the back pay of \$26,643.98 to the CEO for the application of a vehicle deduction payment to the CEO's total remuneration package, therefore reducing her overall package since commencing with Yarriambiack Shire Council.
- g) Endorse only the Mayor can speak on behalf of Council regarding the CEO Remuneration.

Moved Cr K Kirk Seconded Cr C Heintze

That the recommendation be adopted

Carried

17.2 C289-2021 Rupanyup Modular Build

RECOMMENDATION

That Council:

Accepts the recommendation to appoint ATG Project & Property Solutions Pty Ltd for the Construction of the Rupanyup Modular Changeroom Building based on their tendered / offered price of \$860,034.00 (excluding GST).

It is further recommended that a contingency amount of 10% be included in the total cost of the project rounded up to \$946,037.40.

Moved Cr T Hamilton Seconded Cr C Lehmann

That the recommendation be adopted

Carried

18 Next Meeting

27 October 2021

CLOSE

_____ **Mayor**