



# **AGENDA**

## **Ordinary Meeting of Council**

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**9:30am Wednesday 26 May 2021**

**VENUE:**

Council Chambers

Yarriambiack Shire Council

34 Lyle Street, Warracknabeal Vic 3393

Next Meeting

Wednesday 23 June 2021

Copies of the Yarriambiack Shire Council's Agendas and Minutes  
can be obtained online at [www.yarriambiack.vic.gov.au](http://www.yarriambiack.vic.gov.au)

AGENDA	Ordinary Meeting of Council
Issue Date: 28 April 2021	

*OUR VISION:*

In consultation with our community, Yarriambiack Shire Council aims to provide a viable, sustainable, and vibrant future.

*OUR VALUES:*

## Customer Service

- treat our customers with courtesy and respect.
- lead and develop leadership within our community.
- constantly strive to improve our services.
- forge closer relationships with customers.
- investigate matters thoroughly and objectively and keep our customers informed, in plain language, about the process and outcome.
- treat people fairly, with respect and have proper regard for their rights.
- make decisions lawfully, fairly, impartially and in the public interest.
- we are honest, trustworthy, reliable, transparent, and accountable in our dealings.
- we are careful, conscientious, and diligent.
- use public resources economically and efficiently.
- actively pursue positive outcomes for the community

*CONTINUOUS IMPROVEMENT:*

Continuous Improvement We drive continuous and sustainable improvement in service provision, operational efficiency, and stakeholder relations to create a leading organisation.

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16.1 Questions from Councillors

**17 CLOSED SESSION – Reports for Decision**

17.1 Rescind motion 13.2 of Closed Council meeting 27 March 2019 being the Support of RCTP Application

**18 Next Meeting**

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## 1 WELCOME

## 2 ACKNOWLEDGEMENT AND PRAYER

Cr G Massey opened the meeting at 9:30am by acknowledging the Indigenous Community and offering the opening prayer.

### Acknowledging Traditional Owners

'I would like to acknowledge that this meeting is being held on the traditional lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagulk people, and I pay respects to their Elders, both past, present and emerging'.

### Prayer

*Almighty God, without whom no Council can stand, nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.*

*Amen*

## 3 PRESENT

## 4 APOLOGIES OR REQUEST FOR LEAVE OF ABSENCE

## 5 CONFIRMATION OF MINUTES

### 5.1 Minutes of the Ordinary Council Meeting of 28 April 2021

Minutes of the ordinary Council Meeting held on Wednesday 28 April 2021 be taken as an accurate record and confirmed.

**Recommendation:**

That the minutes of the Ordinary Meeting of Council held on Wednesday 28 April 2021, as circulated be taken as read and confirmed.

### 5.2 Minutes of the Closed Council Meeting of 28 April 2021

Minutes of the Closed Council Meeting held on Wednesday 28 April 2021 be taken as an accurate record and confirmed

**Recommendation:**

That the minutes of the Closed Council Meeting of Council held on Wednesday 28 April 2021, as circulated, be taken as read and confirmed.

## 6 DECLARATION OF CONFLICT OF INTEREST

Pursuant to Division 2 – Conflict of Interest, of the *Local Government Act 2020* general and material conflict of interest must be declared prior to debate on specific items within the agenda; or in writing to the Chief Executive Officer before the meeting.

A Councillor who has declared a conflict of interest in respect of a matter must;

- a) Disclose the conflict of interest in the manner required by the Yarriambiack Shire Council Governance Rules
- b) Exclude themselves from the decision-making process in relation to that matter, including any discussion or votes on the matter at any Council meeting or delegated committee, and any action in relation to the matter

General conflict of interest is if a relevant person has an interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty

- a) *Private interests* mean any direct or indirect interest of a relevant person that does not derive from their public duty and does not include an interest that is only a matter of personal opinion or belief.
- b) *Public duty* means the responsibilities and obligations that a relevant person has to members of the public in their role as a relevant person.

Material conflict of interest is if a relevant person has an interest in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter

- a) The benefit or loss incurred may be directly or indirectly

OR

- b) In a pecuniary or non-pecuniary form.

Councillors are also encouraged to declare circumstances where there may be a perceived conflict of interest.

## **7 BUSINESS ARISING**

### **7.1 Business arising from previous Minutes**

### **7.2 Ongoing and Pending Action List**

<b>Council Meeting</b>	<b>Recommendation Action</b>	<b>Action Taken</b>

## **8 PETITIONS**

Nil

## **9 CORRESPONDENCE**

Nil

## **10 SPECIAL COMMITTEES**

### **10.1 Audit and Risk Committee Minutes**

[Attachment: Draft Audit and Risk Committee Minutes](#)



**MINUTES OF MEETING OF THE YARRIAMBICK SHIRE COUNCIL AUDIT AND RISK COMMITTEE CONDUCTED AT THE MUNICIPAL OFFICE 34 LYLE STREET WARRACKNABEAL AT 6.00PM ON MONDAY 03 MAY 2021**

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1) **WELCOME** – Welcome by Jessie Holmes, Chief Executive Officer.

2) **PRESENT** - Diane Connolly, James Gregson, Martin Moynihan, Graeme Massey, Kylie Zanker, Simon Coutts, Tammy Smith, Jessie Holmes, Anita McFarlane, Daniel Brandon, Kathie Teasdale (Internal Auditor), Martin Thompson (External Auditor) and Kaanji Skandakumar (External Auditor).

Martin Thompson and Kaanji Skandakumar (External Auditors) left the meeting at 6.54pm

3) **APOLOGIES**  
NIL

4) **CONFLICT OF INTEREST**  
NIL

5) **APPOINTMENT OF CHAIRPERSON**

The position of Chairperson was declared open by the Chief Executive Officer. Nominations were taken for the position. James Gregson was the only nomination for the position.

**Recommendation:** That James Gregson be appointed as the Chairperson and will take the position of Chair for the remainder of the meeting.

**Moved:** Diane Connolly      **Seconded**      Martin Moynihan      **Motion Carried**

6) **WORK PLAN**

Noted the Annual Work Plan for 2020-21 attached in the Agenda.

The current Annual Work Plan is to be reviewed at each meeting and the proposed Work Plan for the 2021 – 2022 financial year was discussed and accepted.

**6.1 May Work Plan Tasks**

- a) Local Government Performance Reporting Summary of Changes
- b) Integrity Body Reports (refer to Item 16)
- c) Review Management Finance Reports and Performance Statements (refer to Item 11.)
- d) Review Governance Principles against Workplan and Control Environment.
- e) Insurance Program (hold over until July Meeting).
- f) Assessment of Committee Performance (for discussion). Kathie Teasdale to circulate form to Committee Members.

\*Agenda Item 11 (External Audit) was discussed prior to Agenda Item 7

11) **EXTERNAL AUDIT**

Draft Audit Strategy 30 June 2021 attached in the Agenda.

Key points in the draft strategy were highlighted by Martin Thompson.  
Council has been identified as having standard risks for a Local Government of similar size.

\*This was presented prior to item Agenda item 7.

7) **MINUTES OF PREVIOUS MEETING**

**Recommendation:**

That the Minutes of the previous meeting as noted in the Agenda held on the 10 February 2021 be accepted.  
Draft minutes Audit and Risk Committee 10 February 2021 attached in the Agenda.

**Moved:**              Martin Moynihan      **Seconded:**      Kylie Zanker      **Motion Carried**

8) **BUSINESS ARISING FROM THE PREVIOUS MEETING**

**8.1 COVID 19 Update**

Jessie Holmes provided a COVID 19 Update.

- a) Staff are welcome to return to the office provided numbers are at the accepted recommended levels.
- b) Individual negotiation on flexible working arrangements being undertaken.
- c) 60/ 70% of staff are back in the office on a regular basis.
- d) There have been no staff issues or business impacts with people working from home.
- e) The Business Continuity Plan is still active, have recently reviewed the plan.
- f) Management still to determine any cost and impact of pandemic.
- g) Customer service is a high priority.

9) **STRATEGIC INTERNAL AUDIT PLAN REVIEW**

The table outlining the proposed timing of future internal audit projects provided in the Agenda.

Kathie Teasdale (Internal Auditor) spoke briefly about 3-year plan and will provide an updated report for the next meeting.

**10) INTERNAL AUDIT**

The audit outcome report has not been provided to management for a response. Will be presented at the next Audit and Risk Committee Meeting.

**12) FINANCIAL PERFORMANCE**

December Performance Reporting attached in the Agenda, Financial Reporting as of 31 March 2021 circulated as a late report.

A number of suggested changes were made regarding the format of the Report as below:

- The Balance Sheet to include current month, same time last year and 30 June prior year for comparison.
- Band to be rolled up and included as one line item in Current Assets.
- Subtotals if possible to be at bottom and not in the top as presented.
- Pie graphs to be removed and horizontal graphs to be included.

**13) RISK AND OHS REPORTING**

The Proposed Strategic Risks, CCTV Quarterly Report and OHS Report were provided as attachments in the Agenda and discussed. The Committee endorsed the use of the VMIA model for the revision of the Risk Strategy, Policy and Framework. The Audit and Risk Committee accepted the Strategic Risks as outlined in the report.

**14) AUDIT RECOMMENDATION ACTIONS**

The latest Audit Tasks Report was attached to the Agenda for discussion.

**Recommendation:**

That the Audit and Risk Committee:

- a) Note the updated Audit Recommendation Actions Report dated 23 April 2021.
- b) Approve the closure of the thirteen Audit Actions highlighted in the report as attached in the Agenda.

**Moved:** Martin Moynihan

**Seconded:** Diane Connolly

**Motion Carried**

**15) SUMMARY OF POLICIES REVIEWED AND ADOPTED BY COUNCIL SINCE LAST MEETING**

A copy of the supporting documents was provided as attachments to the Agenda. The outstanding Assets and Operations Policies and Procedures will be grouped together in a Manual and completed by 30 December 2021.

**16) INFORMATION, COMMUNICATION AND TECHNOLOGY UPDATE**

The information communication technology report was provided in the Agenda.

An update on the progress was provided to the Committee by Tammy Smith, Director Business Strategy and Performance as outlined in the Agenda.

**17) FRAUD PREVENTION SYSTEMS AND CONTROLS**

A report was provided to the Committee that noted the following:

- a) There were no instances of fraud or corruption to be reported to the Audit and Risk Committee.
- b) There have been no reports of such matters to the appropriate integrity bodies.

**18) COMPLIANCE MATTERS**

**18.1 Waste Management**

Jessie Holmes provided an update on the Waste Management compliance matter.

**19) REPORTS FROM INTEGRITY BODIES**

Links to reports were provided to the Audit and Risk Committee in the Agenda.

**20) GENERAL BUSINESS**

**NIL**

**21) NEXT MEETING**

19 July 2021, 6.00PM

**22) MEETING CLOSED**

The meeting closed at 8.18pm

## 11 ACTIVITY REPORTS

### 11.1 Mayor's Report

Prepared by Graeme Massey

- 3 May      Attended Audit & Risk Committee Meeting
- 4 May      Attended Townscape Meeting in Warracknabeal
- 11 May     Opened Murtoa Pool and met with Danielle Green MP (Parliamentary Secretary for Sport and Regional Victoria)
- 12 May     Attended Council Forum
- 14 May     Attended National Walk to School Safely Day - Walked with Warracknabeal Primary School and St Mary's from Anzac Park to respective schools
- 17 May     Attended Yarriambiack Tourism Meeting
- 18 May     Attended First sod turning at Woodbine  
  
Met with Deputy Prime Minister, The Hon Michael McCormack MP
- 21 May     Attended WAG Meeting in Warracknabeal  
  
Attended MAV State Council in Melbourne

**11.2 Councillor's Reports****Cr A McLean**

- 12 May      Attended Council Forum
- 18 May      Attended Sunraysia Highway Improvement Committee Meeting in St Arnaud
- 19 May      Attended final dinner of the Hopetoun Lionesses

**Cr T Hamilton****Cr K Zanker****Cr C Lehmann**

- 28 April      Attended Beulah Progress Annual General Meeting
- 12 May      Attended Council Forum
- 26 May      Attended Council Meeting

**Cr C Heintze**

- 25 April      Attended Rural Council Victoria Communications Training
- 5 May      Attended Minyip Progress Association Meeting
- 6 May      Attended Grampians Central West Waste Resource Recovery Group EO update viz ZOOM
- 9 May      Attended Mother's Day walk around Jack's Track in Rupanyup
- 10 May      Attended Rupanyup Progress Association Meeting via ZOOM
- 11 May      Attended opening of Murtoa Pool Facility and visit to Murtoa Rec Reserve to discuss new community centre and netball courts plan with

Danielle Green MP (Parliamentary Secretary for Sport and Regional Victoria)

- 13 May      Attended Grampians Central West Waste Resource Recovery Group EO quarterly review via ZOOM
- 18 May      Attended Yarrilinks special meeting via ZOOM
- 20 May      Attended GWM Water stakeholders workshop via ZOOM

**Cr K Kirk**

- 29 April      Attended Regional Leaders Breakfast
- 30 April      Attended Wimmera Southern Mallee Regional Transport Meeting
- 12 May      Attended Council Forum
- 18 May      Attended Virtual meetings Procedure Workshop

**11.3 Chief Executive Officer Report****Prepared by Jessie Holmes**

3 May	Audit and Risk Committee Meeting
4 May	Joint LGV/MAV CEO meeting
5 May	RDA Grampians 'For want of a worker' session
6 May	Met with Hopetoun Historical Society
7 May	Wimmera Southern Mallee Housing Taskforce RDV Silo Art Funding Review Parliamentary inquiry in to supporting mothers interview
10 May	Regional Partnership Tourism Priorities
11 May	Opening ceremony 'Murtoa Pool Changerooms' Wimmera Development Association meeting
12 May	Council forum via zoom
13 May	Wimmera Southern Mallee Regional Partnership meeting RCCC and Wimmera CEO meeting
14 May	Murra Wurra Wind Farm Community grants evaluation panel
18 May	Woodbine sod turning event Childcare Industry Discussion
20 May	RIA Housing in Regional Australia webinar Wimmera Development Association Governance consultation
21 May	Wimmera Southern Mallee Housing Taskforce meeting

## 12 REPORTS FOR DECISION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

Nil

## 13 REPORTS FOR DECISION – DIRECTORATE BUSINESS STRATEGY AND PERFORMANCE

Organisational Performance Responsibilities	Corporate Services Responsibilities
<ul style="list-style-type: none"> <li>Human Resources</li> <li>Customer Service</li> <li>Executive Assistant to CEO</li> <li>Records (Information Management)</li> <li>Information Communication Technology</li> <li>Governance</li> <li>Risk</li> <li>Audit and Planning</li> <li>Occupational Health and Safety</li> <li>Corporate System Administration (Happy HR, AvePoint, RelianSys, Learning Management System)</li> </ul> <p>Manager Organisational Performance delegated roles:</p> <ul style="list-style-type: none"> <li>Return to Work Coordinator</li> <li>Freedom of Information Officer</li> <li>Privacy Officer</li> <li>Welfare Officer</li> </ul>	<ul style="list-style-type: none"> <li>Payroll</li> <li>Accounts Payable</li> <li>Procurement and Contracts</li> <li>Debtors</li> <li>Insurance</li> <li>Rates</li> <li>Corporate Planning (Performance Reporting)</li> <li>Media and Communications</li> <li>Corporate System Administration (Property, Rating, Animal Management, Infringement, Financial, Happy HR Payroll, Website)</li> </ul> <p>Manager Corporate Services delegated role:</p> <ul style="list-style-type: none"> <li>Principal Accounting Officer</li> </ul>

### 13.1 Finance Report April 2021

**Prepared by Anita McFarlane, Manager Corporate Services (Principal Accounting Officer)**

#### RECOMMENDATION:

That the Finance Report as of April 2021 be received.

[Attachment: Finance Report April 2021](#)

# Yarriambiack Shire Council

## Profit & Loss Statement by Resources

AS AT 30TH APRIL 2021

	Actuals	Budget	Actuals YTD	Variance	% Variance
<b>Operating Income</b>					
Asset Disposal	29,595	(72,000)	224,345	(296,345)	412%
Grants Commonwealth Capital	26,984	2,527,750	2,432,779	94,971	4%
Grants Commonwealth Operating	7,421	6,904,750	3,458,492	3,446,258	50%
Grants Vic Capital	493,410	138,000	934,201	(796,201)	(577%)
Grants Vic Operating	815,692	1,728,000	4,954,071	(3,226,071)	(187%)
Other Income	44,723	280,057	537,208	(257,151)	(92%)
Rates and Charges	53,186	12,862,367	12,685,800	176,567	1%
Statutory Fees and Fines	31,239	187,000	141,253	45,747	24%
User Fees	75,782	966,212	609,723	356,489	37%
<b>Total Operating Income</b>	<b>1,578,032</b>	<b>25,522,136</b>	<b>25,977,873</b>	<b>(455,737)</b>	<b>(2%)</b>
<b>Operating Expenses</b>					
Cost of Goods Sold - movement in inventory	-	54,000	(21,541)	75,541	140%
Asset Disposal	(50,309)	358,659	13,020	345,639	96%
Bad & Doubtful Debts	-	500	0	500	100%
Contributions and Donations	29,122	673,682	558,850	114,832	17%
Depreciation Amortisation & Impairment	-	5,193,334	0	5,193,334	100%
Employee Costs	759,881	10,775,578	8,691,862	2,083,716	19%
Materials and Services	518,803	6,138,191	4,937,936	1,200,255	20%
Other Expenses	43,368	1,366,055	1,462,100	(96,045)	(7%)
<b>Total Operating Expenses</b>	<b>1,300,865</b>	<b>24,559,999</b>	<b>15,642,228</b>	<b>8,917,770</b>	<b>36%</b>
<b>Net Profit</b>	<b>277,167</b>	<b>962,137</b>	<b>10,335,645</b>	<b>(9,373,507)</b>	



# Yarriambiack Shire Council - Detailed Actuals

JUL 2020 - APR 2021

	April Actuals	YTD Actuals
<b>Operating Income</b>		
<b>Asset Disposal</b>	<b>29,595</b>	<b>224,345</b>
Asset Disposal - Proceeds of Sale	29,595	224,345
<b>Grants Commonwealth Capital</b>	<b>26,984</b>	<b>2,432,779</b>
Grants Commonwealth Capital - Roads to Recovery	0	1,587,568
Grants Commonwealth Capital - Other	26,984	845,211
<b>Grants Commonwealth Operating</b>	<b>7,421</b>	<b>3,458,492</b>
Grants Commonwealth Operating - FAG Roads	0	793,719
Grants Commonwealth Operating - FAG General	0	1,302,995
Grants Commonwealth Operating - Aged Care	7,247	599,909
Grants Commonwealth Operating - Meals on Wheels	0	97,176
Grants Commonwealth Operating - Other	174	664,694
<b>Grants Vic Capital</b>	<b>493,410</b>	<b>934,201</b>
Grants VIC Capital - Preschools	0	145,316
Grants VIC Capital - Roads	483,500	678,975
Grants VIC Capital - Other	9,910	109,910
<b>Grants Vic Operating</b>	<b>815,692</b>	<b>4,954,071</b>
Grants VIC Operating - Preschools	92,449	924,929
Grants VIC Operating - Maternal and Child Health	29,776	303,557
Grants VIC Operating - Sustainability	0	87,481
Grants VIC Operating - Youth	0	44,833
Grants VIC Operating - Aged care	1,497	15,172
Grants VIC Operating - Other	691,969	3,578,099
<b>Other Income</b>	<b>44,723</b>	<b>537,208</b>
Other Income - Interest	0	5
Other Income - Interest on Rates	0	0
Other Income - Workcover Reimbursements	141	2,517
Other Income - Contributions	0	17,019
Other Income - Private Use Vehicle Reimbursements	0	0
Other Income - Insurance Recoupment	0	3,545
Other Income - Employee Contributions	0	37,796
Other Income - Legal Costs Recovered	0	0
Other Income - Fire Services Levy	118	200,897
Other Income - LSL Transfer	16,402	16,402
Other Income - Income Protection	0	81,711
Other Income - Recycling	28,062	62,768
Other Income - Other	0	114,549
<b>Rates and Charges</b>	<b>53,186</b>	<b>12,685,800</b>
Rates and Charges - Residential Rates	0	2,129,963

	April Actuals	YTD Actuals
Rates and Charges - Commercial Rates	0	350,730
Rates and Charges - Farm/Rural Rates	0	8,711,808
Rates and Charges - Municipal Charge	0	383,516
Rates and Charges - Supplementary Rates and Adjustments	0	0
Rates and Charges - Waste Management Garbage	0	780,117
Rates and Charges - Waste Management Recycling	0	424,826
Rates and Charges - in Lieu of Rates	0	0
Rates and Charges - Pensioner Concession	53,186	(95,160)
<b>Statutory Fees and Fines</b>	<b>31,239</b>	<b>141,253</b>
Statutory Fees and Fines - Animal Control	21,557	31,885
Statutory Fees and Fines - Planning	6,731	38,014
Statutory Fees and Fines - Building	1,838	62,072
Statutory Fees and Fines - Health	250	1,615
Statutory Fees and Fines - Other	864	7,666
<b>User Fees</b>	<b>75,782</b>	<b>609,723</b>
User Fees - Aged and Health Services	4,292	45,183
User Fees - Aged and Health Services Brokerage	8,453	77,284
User Fees - Meals on Wheels	8,801	61,296
User Fees - Meals on Wheels Brokerage	2,947	26,548
User Fees - Preschool	0	0
User Fees - Leisure Centre and Recreation	0	1,338
User Fees - Caravan Park	26,550	174,603
User Fees - Waste Management Services	5,494	69,059
User Fees - Rents	518	27,613
User Fees - Saleyard	14,493	81,417
User Fees - VicRoads	2,114	7,862
User Fees - Road Works	0	0
User Fees - Rates	14	742
User Fees - Other	2,107	36,778
<b>Total Operating Income</b>	<b>1,578,032</b>	<b>25,977,873</b>

#### Operating Expenses

<b>Cost of Goods Sold - movement in inventory</b>	<b>0</b>	<b>(21,541)</b>
Cost of Goods Sold	0	(21,541)
WorkflowMax Cost of Goods Sold Test	0	0
<b>Asset Disposal</b>	<b>(50,309)</b>	<b>13,020</b>
Asset Disposal - Cost of Sales	(50,309)	13,020
<b>Bad &amp; Doubtful Debts</b>	<b>0</b>	<b>0</b>
Bad Debt - Rates Debtors	0	0
<b>Contributions and Donations</b>	<b>29,122</b>	<b>558,850</b>
Contributions and Donations - Community Groups	0	49,976
Contributions and Donations - Community Halls	0	36,477
Contributions and Donations - Economic Development	0	14,264

	April Actuals	YTD Actuals
Contributions and Donations - Library	0	0
Contributions and Donations - Other	0	0
Contributions and Donations - Preschools	0	0
Contributions and Donations - Recreation Reserves	0	171,668
Contributions and Donations - Swimming Pools	24,382	257,608
Contributions and Donations - Weir Pools	4,740	28,858
<b>Depreciation Amortisation &amp; Impairment</b>	<b>0</b>	<b>0</b>
Depreciation - Aerodromes	0	0
Depreciation - Buildings - non Specialised	0	0
Depreciation - Buildings - Specialised	0	0
Depreciation - Buildings - Recreational	0	0
Depreciation - Computers and Telecoms	0	0
Depreciation - Drainage	0	0
Depreciation - Fittings, Fixtures and Furniture	0	0
Depreciation - Heritage Buildings	0	0
Depreciation - Other Infrastructure	0	0
Depreciation - Parks, Open Spaces and Streetscapes	0	0
Depreciation - Plant, Machinery and Equipment	0	0
Depreciation - Recreational, Leisure and Community	0	0
Depreciation - Roads	0	0
Depreciation - Waste Management	0	0
<b>Employee Costs</b>	<b>759,881</b>	<b>8,691,862</b>
Employee Costs - Annual Leave	0	0
Employee Costs - Conferences and Training	6,365	157,808
Employee Costs - Councillor Allowances	1,357	167,834
Employee Costs - FBT	0	0
Employee Costs - Income Protection	0	14,657
Employee Costs - LSL	0	0
Employee Costs - Other	0	2,122
Employee Costs - Other Leave	(608)	(47,579)
Employee Costs - Personal Leave	0	586
Employee Costs - Pre-Employment Checks	0	590
Employee Costs - Public Holidays	63,193	217,879
Employee Costs - RDO	562	4,113
Employee Costs - Superannuation	77,099	791,402
Employee Costs - Travel	4,679	58,206
Employee Costs - Uniforms and PPE	2,092	37,531
Employee Costs - Wages	482,309	6,564,077
Employee Costs - Workcover	1,129	241,022
Employee Costs - Annual Leave Paid	64,799	343,194
Employee Costs - Compassionate Leave Taken	0	1,891
Employee Costs - Long Service Leave Taken	18,635	28,306
Employee Costs - Maternity Leave Paid	10,100	26,425
Wages Oncosts Overhead - Sick Leave Taken	28,170	81,798
Wages Oncosts Overhead - Wages Oncosts Recovered	0	0

	April Actuals	YTD Actuals
<b>Materials and Services</b>	<b>518,803</b>	<b>4,937,936</b>
Materials and Services - Building Maintenance	6,174	53,723
Materials and Services - Consultants	14,894	339,998
Materials and Services - Contractors	91,823	2,033,829
Materials and Services - Cost of Meals on Wheels	16,965	184,156
Materials and Services - Equipment Maintenance	39,453	391,106
Materials and Services - External Plant Hire	2,150	132,260
Materials and Services - Fuel	82,746	399,034
Materials and Services - General	3,977	59,234
Materials and Services - Grounds Maintenance	617	13,912
Materials and Services - Information Technology and Equipment	52,619	466,836
Materials and Services - Internal Plant Hire	0	0
Materials and Services - Materials	162,472	545,210
Materials and Services - Motor Vehicles	4,802	15,664
Materials and Services - Other	1,128	30,585
Materials and Services - Stock	0	1,555
Materials and Services - Telecommunications	1,959	71,610
Materials and Services - Utilities - Gas	139	3,917
Materials and Services - Utilities - Power	8,079	118,632
Materials and Services - Utilities - Water	28,805	76,675
<b>Other Expenses</b>	<b>43,368</b>	<b>1,462,100</b>
Other Expenses - Advertising	4,798	58,903
Other Expenses - Bank Fees and Charges	1,099	28,624
Other Expenses - Buildings	0	802
Other Expenses - External Auditors	0	27,500
Other Expenses - Insurances	0	703,041
Other Expenses - Internal Auditors' Remuneration	858	16,718
Other Expenses - Legal Costs	24,728	62,074
Other Expenses - Meeting Expenses	2,132	11,948
Other Expenses - Operating Lease Rentals	1,977	324,823
Other Expenses - Plant and Motor Vehicle Registration	116	116
Other Expenses - Other	0	0
Other Expenses - Postage and Freight	2,322	17,832
Other Expenses - Printing and Stationery	3,947	48,691
Other Expenses - Subscriptions	1,390	161,027
<b>Total Operating Expenses</b>	<b>1,300,864</b>	<b>15,642,228</b>
<hr/>		
<b>Net Profit</b>	<b>277,168</b>	<b>10,335,645</b>
<hr/>		

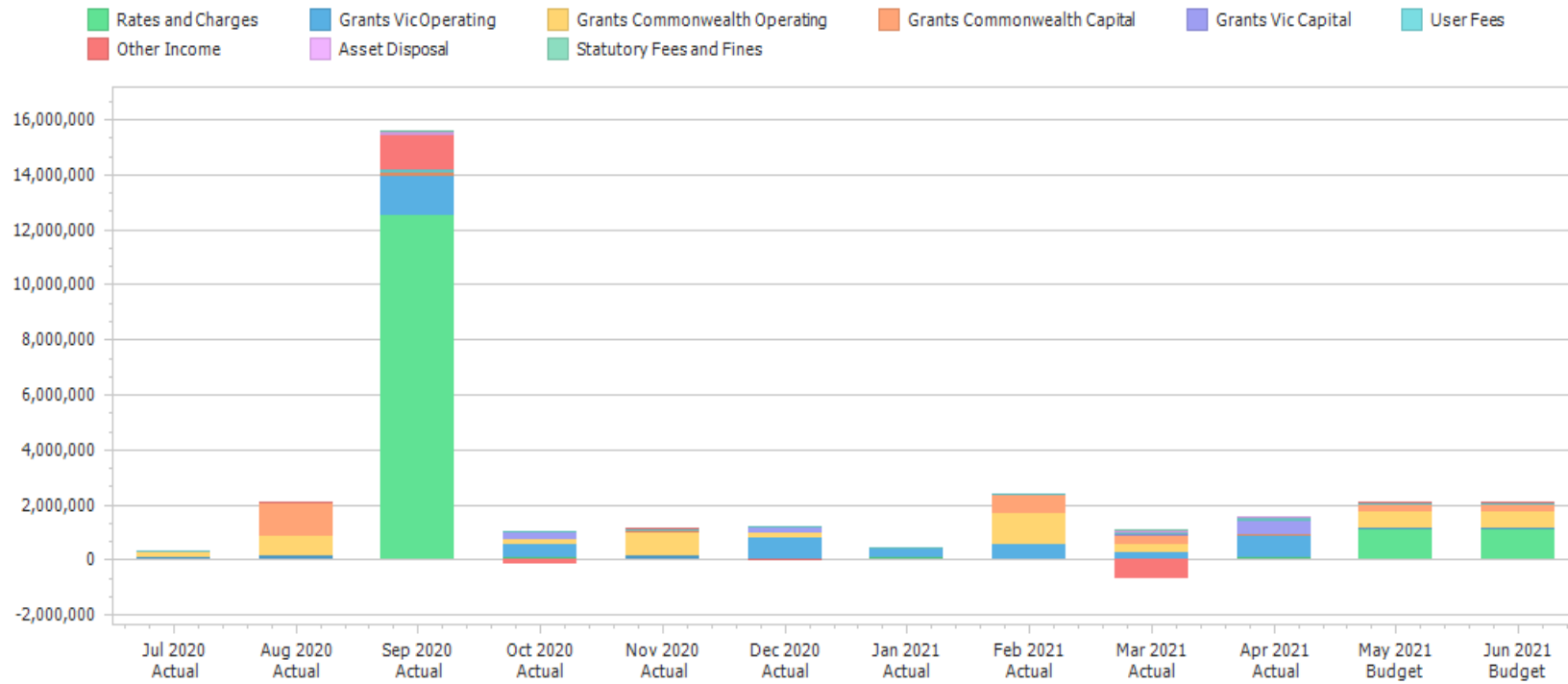
# Yarriambiack Shire Council

## Profit & Loss Statement by Department

AS AT 30TH APRIL 2021

	Actuals	Budget	Actuals	Variance	% Variance
			YTD		
	\$	\$	\$	\$	%
<b>Operating Income</b>					
Community Services	172,383	2,876,739	2,585,005	291,734	10%
Corporate Services	70,874	17,381,656	13,923,634	3,458,022	20%
Governance	0	0	66,219	(66,219)	N/A
Engineering	447,285	2,857,859	3,233,296	(375,437)	(13%)
Economic Development	113,518	481,565	1,847,497	(1,365,932)	(284%)
Recreation, Culture & Leisure	701,516	394,367	2,793,184	(2,398,817)	(608%)
Regulatory Services	30,398	205,240	153,764	51,476	25%
Waste Management	42,058	1,324,710	1,375,274	(50,564)	(4%)
<b>Total Operating Income</b>	<b>1,578,032</b>	<b>25,522,136</b>	<b>25,977,873</b>	<b>(455,737)</b>	<b>(2%)</b>
<b>Operating Expenses</b>					
Community Services	222,420	3,245,588	2,323,366	922,222	28%
Corporate Services	114,396	1,937,993	1,387,023	550,970	28%
Governance	80,819	2,198,809	1,431,434	767,375	35%
Engineering	482,183	10,509,774	6,589,246	3,920,528	37%
Economic Development	179,375	1,513,014	789,915	723,099	48%
Recreation, Culture & Leisure	68,040	1,960,744	1,047,205	913,539	47%
Regulatory Services	60,420	941,490	531,101	410,389	44%
Waste Management	93,212	2,252,587	1,542,938	709,649	32%
<b>Total Operating Expenses</b>	<b>1,300,865</b>	<b>24,559,999</b>	<b>15,642,228</b>	<b>8,917,771</b>	<b>36%</b>
<b>Total Operating Surplus / (Loss)</b>	<b>277,167</b>	<b>962,137</b>	<b>10,335,645</b>	<b>(9,373,508)</b>	

## Income by month



# Expenses by month



# Yarriambiack Shire Council

## Balance Sheet

AS AT APRIL 2021

	Apr 2021	Jun 2020	Variance	% Variance
<b>Assets</b>				
<b>Current Assets</b>	<b>18,844,546</b>	<b>14,049,436</b>	<b>4,795,110</b>	<b>34%</b>
Bank	9,985,086	9,525,264	459,822	5%
Financial Assets	231,757	231,757	0	0%
Investments	4,320,587	1,320,587	3,000,000	227%
Inventory	1,040,297	326,303	713,994	219%
Trade & Other Receivables	3,266,820	2,645,525	621,294	23%
<b>Fixed Assets</b>	<b>145,616,412</b>	<b>142,520,695</b>	<b>3,198,153</b>	<b>2%</b>
Land	2,522,312	2,522,312	0	0%
Plant & Equipment	6,374,657	6,023,946	350,711	6%
Infrastructure Assets	111,630,927	111,630,927	0	0%
Buildings	22,343,510	22,343,510	0	0%
Work in Progress - Assets	2,847,443	0	2,847,443	N/A
<b>Non-Current Assets</b>	<b>1,430,944</b>	<b>1,430,944</b>	<b>0</b>	<b>0%</b>
Investments	493,478	493,478	0	0%
Right of Use Assets	937,466	937,466	0	0%
<b>Total Assets</b>	<b>165,891,902</b>	<b>158,001,076</b>	<b>7,993,263</b>	<b>5%</b>

<b>Total Assets</b>	<b>165,994,339</b>	<b>158,001,076</b>	<b>7,993,263</b>	<b>5%</b>
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<b>Liabilities</b>				
<b>Current Liabilities</b>	<b>3,819,890</b>	<b>6,124,356</b>	<b>2,304,467</b>	<b>38%</b>
Provisions	3,188,519	3,646,112	457,593	13%
Trade & Other Payables	246,767	2,107,652	1,860,885	88%
Trusts Funds & Deposits	28,928	35,787	6,860	19%
Lease Liability	334,805	334,805	0	0%
Loans & Borrowings Current	20,870	0	(20,870)	N/A
<b>Non-Current Liabilities</b>	<b>1,273,889</b>	<b>1,311,804</b>	<b>37,915</b>	<b>3%</b>
Lease Liability	595,190	595,190	0	0%
Loans & Borrowings	41,415	79,330	37,915	48%
Provisions	637,283	637,283	0	0%
<b>Total Liabilities</b>	<b>5,093,779</b>	<b>7,436,160</b>	<b>2,342,381</b>	<b>31%</b>

<b>Total Liabilities</b>	<b>160,900,560</b>	<b>150,564,916</b>	<b>10,335,645</b>	<b>7%</b>
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<b>Equity</b>				
<b>Equity</b>	<b>160,900,560</b>	<b>150,564,916</b>	<b>10,335,645</b>	<b>7%</b>
Accumulated Surplus	74,584,000	74,584,000	0	0%
Reserves	75,980,916	75,980,916	0	0%
Current Earnings	10,335,645	0	10,335,645	N/A
<b>Total Equity</b>	<b>160,900,560</b>	<b>150,564,916</b>	<b>10,335,645</b>	<b>7%</b>



**13.2 Revenue Report May 2021****Prepared by Chantelle Pitt, Revenue Coordinator****RECOMMENDATION**

That the Revenue Report as of May 2021 be received.

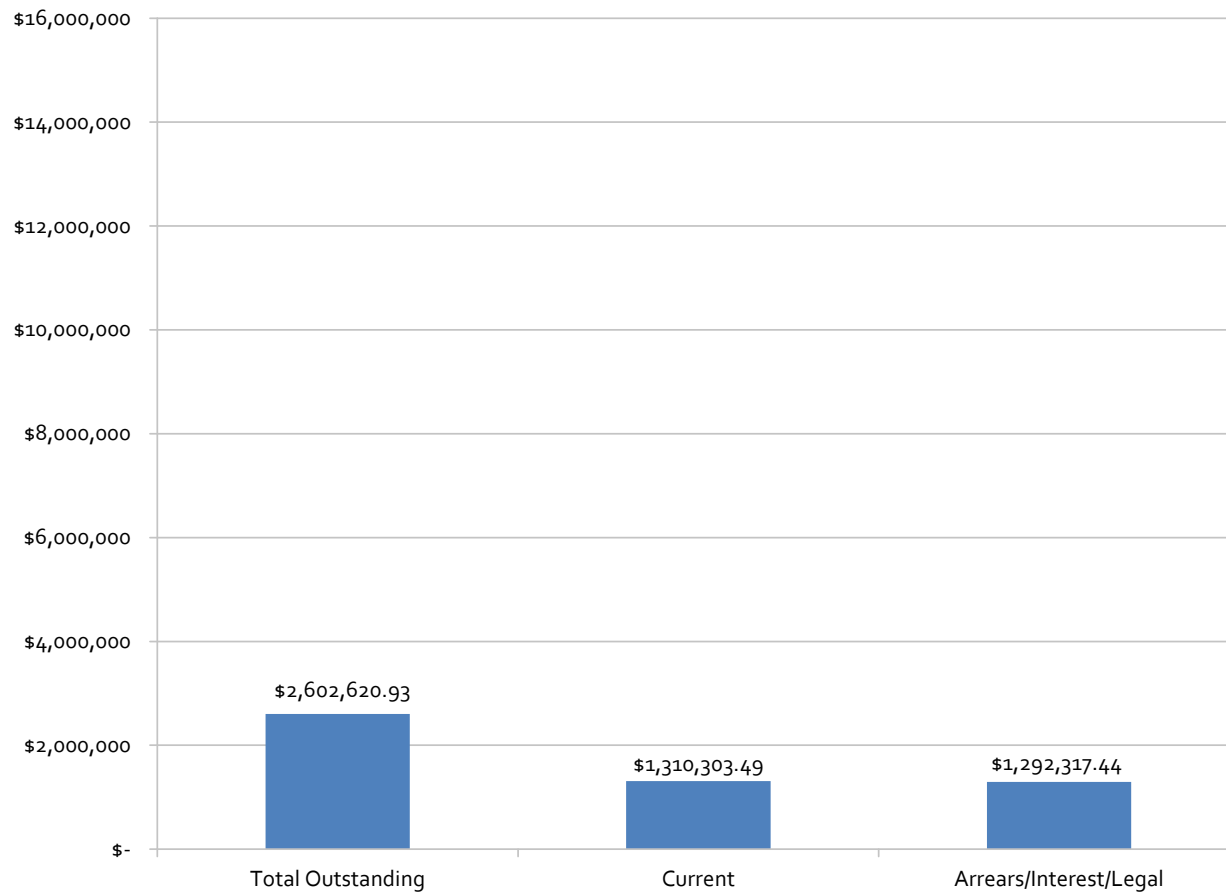
[Attachment: Revenue Report May 2021](#)

# Rates Report - May 2021

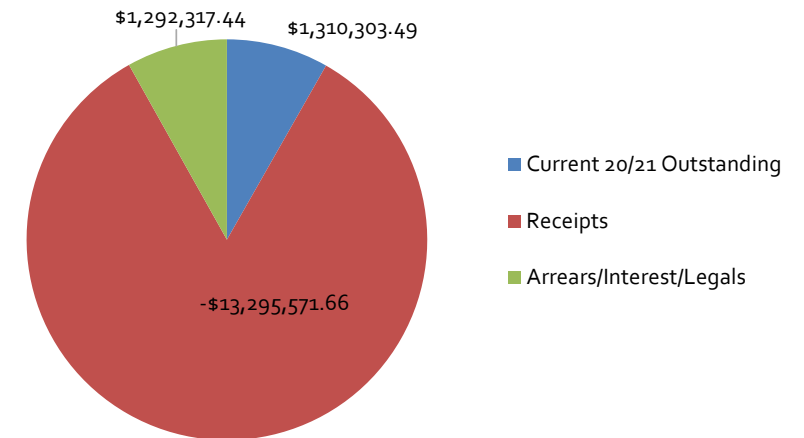
Prepared by Chantelle Pitt

Ward Total Rates & Charges	2019/2020 Budget	2019/2020 Actuals	2020/2021 Budget	Actual YTD Receipts	Rebates	Outstanding Rates		
						Current	Arrears/Legals/Interest	Total
Dunmunkle	\$4,148,364.16	\$567,315.83	\$4,154,635.37	-\$3,893,767.35	-\$87,397.09	\$381,568.21	\$379,521.16	\$761,089.37
Hopetoun	\$3,858,864.93	\$697,901.10	\$4,018,880.03	-\$3,820,776.52	-\$70,575.06	\$362,678.20	\$498,601.18	\$861,279.38
Warracknabeal	\$5,800,454.95	\$734,299.64	\$5,891,651.38	-\$5,581,027.79	-\$102,696.23	\$566,057.08	\$414,195.10	\$980,252.18
<b>Grand Total</b>	<b>\$13,807,684.04</b>	<b>\$1,999,516.57</b>	<b>\$14,065,166.78</b>	<b>-\$13,295,571.66</b>	<b>-\$260,668.38</b>	<b>\$1,310,303.49</b>	<b>\$1,292,317.44</b>	<b>\$2,602,620.93</b>

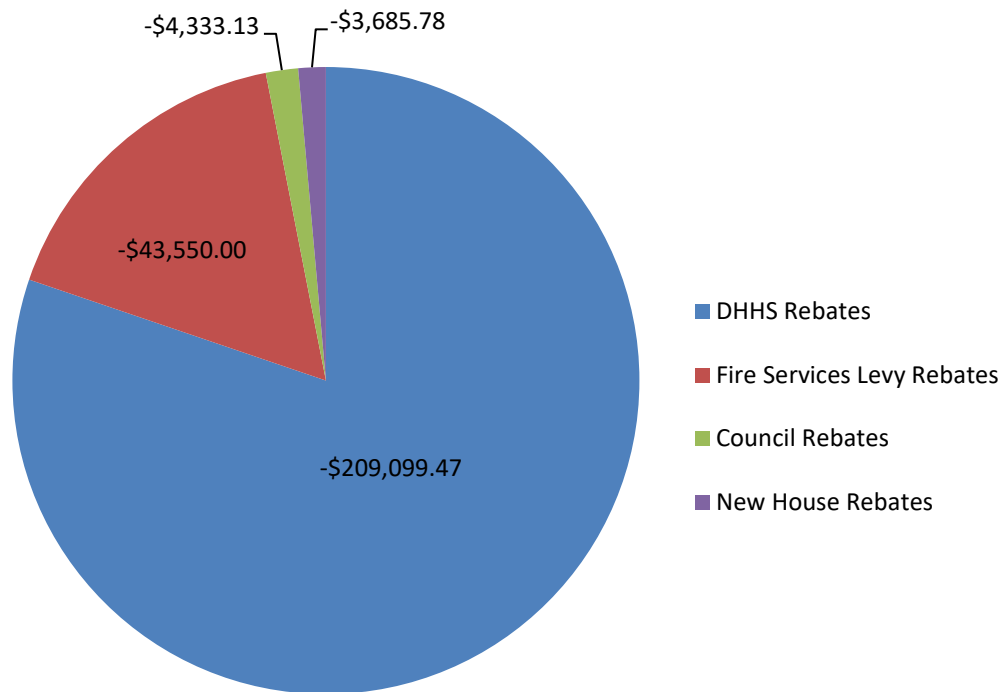
## Breakdown of Rates Outstanding



## Breakdown of Rates Outstanding

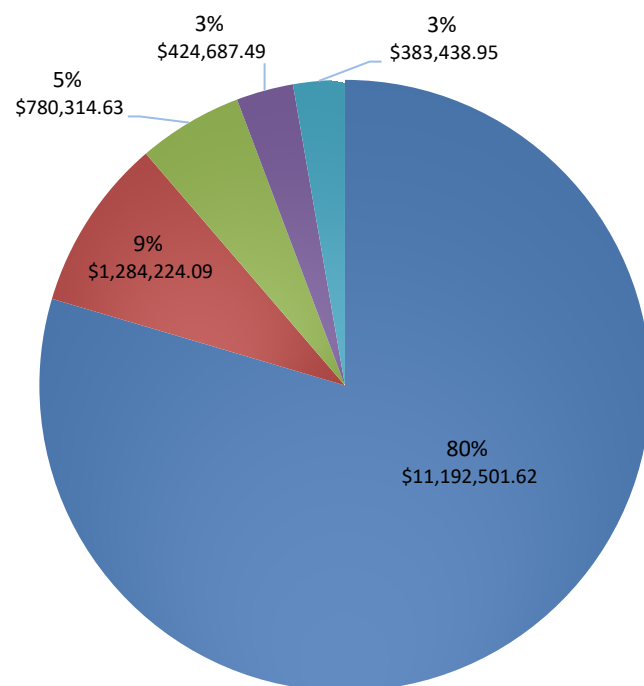


## 2020/21 Rebates

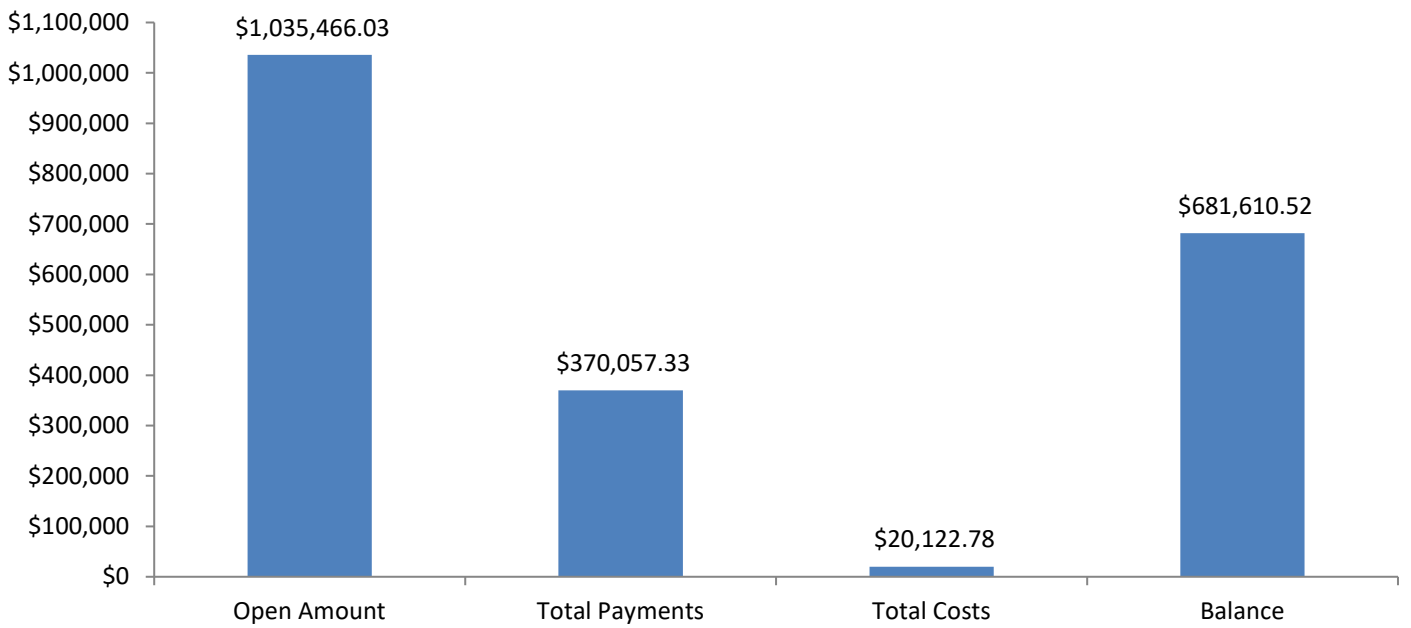


## Rates & Charges Calculation 2020/21

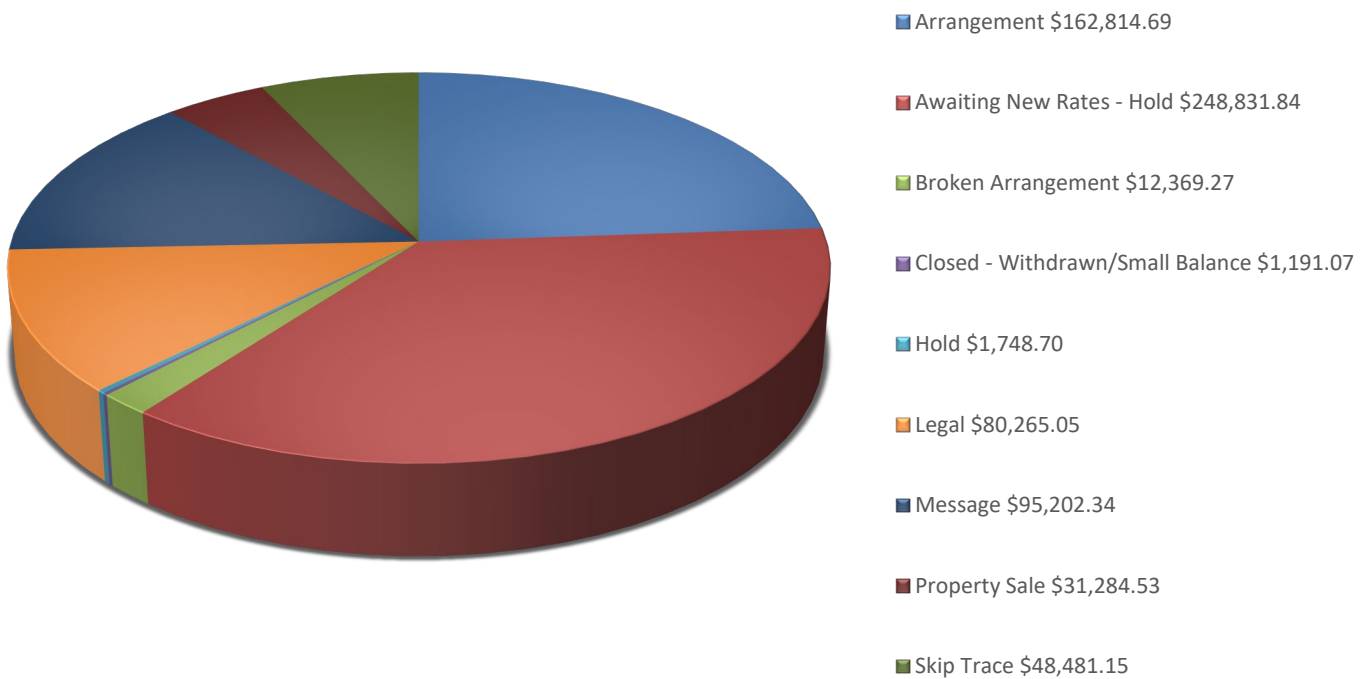
General Rates   FSPL   Garbage   Recycling   Municipal Charge



## CollectAU Debt Collection Report Summary



## CollectAU Debt Collection Account Status



Account No.	Status	Principal	Payments	Costs	Balance
32280	Property Sale	\$3,475.31	\$0.00	\$0.00	\$3,475.31
32281	Message	\$15,716.58	\$3,200.00	\$550.00	\$13,066.58
32282	Legal	\$11,248.59	\$0.00	\$2,225.80	\$13,474.39
32283	Legal	\$4,621.87	\$0.00	\$1,032.80	\$5,654.67
32284	Legal	\$6,127.19	\$0.00	\$1,200.80	\$7,327.99
32285	Property Sale	\$22,390.61	\$0.00	\$5,418.61	\$27,809.22
32289	Paid - Closed	\$58,276.46	\$60,457.26	\$2,180.80	\$0.00
32393	Legal	\$14,199.90	\$0.00	\$3,864.40	\$18,064.30
32736	Paid - Closed	\$17,633.09	\$13,712.13	\$0.00	\$0.00
38970	Paid - Closed	\$11,099.67	\$11,099.67	\$0.00	\$0.00
38971	Arrangement	\$14,227.71	\$1,600.00	\$0.00	\$12,627.71
38972	Paid - Closed	\$1,839.66	\$2,179.32	\$0.00	-\$339.66
38973	Arrangement	\$4,357.36	\$600.00	\$0.00	\$3,757.36
38974	Arrangement	\$5,767.45	\$1,200.00	\$0.00	\$4,567.45
38975	Arrangement	\$3,300.63	\$220.00	\$0.00	\$3,080.63
38976	Awaiting New Rates - Hold	\$184.00	\$0.00	\$0.00	\$184.00
38977	Awaiting New Rates - Hold	\$852.87	\$0.00	\$0.00	\$852.87
38978	Awaiting New Rates - Hold	\$880.98	\$0.00	\$0.00	\$880.98
38979	Awaiting New Rates - Hold	\$574.92	\$0.00	\$0.00	\$574.92
38980	Paid - Closed	\$3,094.91	\$3,094.91	\$0.00	\$0.00
38981	Arrangement	\$1,768.54	\$800.00	\$0.00	\$968.54
38982	Legal	\$14,924.28	\$0.00	\$2,331.91	\$17,256.19
38983	Paid - Closed	\$1,240.01	\$1,232.49	\$0.00	\$7.52
38984	Awaiting New Rates - Hold	\$4,034.97	\$0.00	\$0.00	\$4,034.97
38985	Paid - Closed	\$804.79	\$804.79	\$0.00	\$0.00
38986	Paid - Closed	\$7,815.88	\$7,815.88	\$0.00	\$0.00
38987	Arrangement	\$13,246.30	\$1,650.00	\$0.00	\$11,596.30
38988	Paid - Closed	\$255.64	\$255.64	\$0.00	\$0.00
38989	Paid - Closed	\$957.68	\$957.68	\$0.00	\$0.00
38990	Paid - Closed	\$239.00	\$239.00	\$0.00	\$0.00
38991	Paid - Closed	\$322.00	\$322.00	\$0.00	\$0.00
38992	Paid - Closed	\$234.16	\$234.16	\$0.00	\$0.00
38993	Message	\$5,753.02	\$450.00	\$0.00	\$5,303.02
38994	Arrangement	\$6,787.68	\$1,700.00	\$0.00	\$5,087.68
38995	Awaiting New Rates - Hold	\$407.89	\$0.00	\$0.00	\$407.89
38996	Arrangement	\$1,486.63	\$512.00	\$0.00	\$974.63
38997	Skip Trace	\$9,333.45	\$0.00	\$0.00	\$9,333.45
38998	Awaiting New Rates - Hold	\$4,487.81	\$0.00	\$0.00	\$4,487.81
38999	Closed - Withdrawn/Small Balance	\$493.00	\$0.00	\$0.00	\$493.00
39000	Awaiting New Rates - Hold	\$914.01	\$0.00	\$0.00	\$914.01
39001	Awaiting New Rates - Hold	\$1,343.45	\$0.00	\$0.00	\$1,343.45
39002	Awaiting New Rates - Hold	\$1,484.31	\$0.00	\$0.00	\$1,484.31
39003	Awaiting New Rates - Hold	\$206.00	\$0.00	\$0.00	\$206.00
39004	Paid - Closed	\$2,790.56	\$2,790.56	\$0.00	\$0.00
39005	Paid - Closed	\$3,667.50	\$3,667.50	\$0.00	\$0.00
39006	Paid - Closed	\$3,407.93	\$3,407.93	\$0.00	\$0.00
39007	Paid - Closed	\$712.34	\$712.34	\$0.00	\$0.00
39008	Awaiting New Rates - Hold	\$3,722.08	\$0.00	\$0.00	\$3,722.08
39009	Awaiting New Rates - Hold	\$2,663.55	\$1,650.00	\$0.00	\$1,013.55
39010	Paid - Closed	\$3,553.38	\$3,553.38	\$0.00	\$0.00
39011	Arrangement	\$1,450.72	\$200.00	\$0.00	\$1,250.72
39012	Awaiting New Rates - Hold	\$14,246.60	\$0.00	\$0.00	\$14,246.60
39013	Awaiting New Rates - Hold	\$1,745.94	\$0.00	\$0.00	\$1,745.94
39014	Paid - Closed	\$2,481.11	\$2,481.11	\$0.00	\$0.00
39015	Awaiting New Rates - Hold	\$22,377.17	\$0.00	\$0.00	\$22,377.17
39016	Awaiting New Rates - Hold	\$5,066.70	\$0.00	\$0.00	\$5,066.70
39017	Awaiting New Rates - Hold	\$9,977.26	\$0.00	\$0.00	\$9,977.26

Account No.	Status	Principal	Payments	Costs	Balance
39018	Paid - Closed	\$3,227.03	\$3,227.03	\$0.00	\$0.00
39019	Awaiting New Rates - Hold	\$7,243.70	\$0.00	\$0.00	\$7,243.70
39020	Arrangement	\$3,467.45	\$1,500.00	\$0.00	\$1,967.45
39021	Paid - Closed	\$5,062.34	\$5,062.34	\$0.00	\$0.00
39022	Arrangement	\$3,147.25	\$2,600.00	\$0.00	\$547.25
39023	Paid - Closed	\$973.03	\$973.03	\$0.00	\$0.00
39024	Awaiting New Rates - Hold	\$1,961.06	\$0.00	\$0.00	\$1,961.06
39025	Paid - Closed	\$198.72	\$198.72	\$0.00	\$0.00
39026	Paid - Closed	\$8,447.98	\$8,447.98	\$0.00	\$0.00
39027	Closed - Withdrawn/Small Balance	\$3,565.93	\$3,300.00	\$0.00	\$265.93
39028	Paid - Closed	\$1,676.20	\$1,676.20	\$0.00	\$0.00
39029	Paid - Closed	\$2,319.41	\$2,319.41	\$0.00	\$0.00
39030	Paid - Closed	\$1,296.00	\$1,296.00	\$0.00	\$0.00
39031	Message	\$1,450.94	\$0.00	\$0.00	\$1,450.94
39032	Paid - Closed	\$524.01	\$524.01	\$0.00	\$0.00
39033	Closed - Withdrawn/Small Balance	\$2,846.97	\$2,700.00	\$0.00	\$146.97
39034	Arrangement	\$7,450.96	\$200.00	\$0.00	\$7,250.96
39035	Paid - Closed	\$1,484.49	\$1,550.00	\$0.00	-\$65.51
39036	Awaiting New Rates - Hold	\$614.20	\$0.00	\$0.00	\$614.20
39037	Paid - Closed	\$3,142.36	\$3,142.36	\$0.00	\$0.00
39038	Awaiting New Rates - Hold	\$524.03	\$0.00	\$0.00	\$524.03
39039	Paid - Closed	\$3,732.10	\$3,732.10	\$0.00	\$0.00
39040	Paid - Closed	\$1,098.99	\$1,000.00	\$0.00	\$98.99
39041	Awaiting New Rates - Hold	\$1,117.28	\$0.00	\$0.00	\$1,117.28
39042	Awaiting New Rates - Hold	\$543.28	\$0.00	\$0.00	\$543.28
39043	Skip Trace	\$10,161.74	\$0.00	\$0.00	\$10,161.74
39044	Paid - Closed	\$935.71	\$935.71	\$0.00	\$0.00
39045	Awaiting New Rates - Hold	\$815.57	\$0.00	\$0.00	\$815.57
39046	Arrangement	\$2,756.85	\$350.00	\$0.00	\$2,406.85
39047	Awaiting New Rates - Hold	\$2,246.70	\$0.00	\$0.00	\$2,246.70
39048	Awaiting New Rates - Hold	\$396.60	\$0.00	\$0.00	\$396.60
39049	Message	\$8,861.12	\$125.00	\$0.00	\$8,736.12
39050	Closed - Withdrawn/Small Balance	\$188.61	\$0.00	\$0.00	\$188.61
39051	Paid - Closed	\$8,262.80	\$8,262.80	\$0.00	\$0.00
39052	Paid - Closed	\$5,618.05	\$5,618.05	\$0.00	\$0.00
39053	Paid - Closed	\$8,705.64	\$8,705.64	\$0.00	\$0.00
39054	Awaiting New Rates - Hold	\$426.50	\$0.00	\$0.00	\$426.50
39055	Awaiting New Rates - Hold	\$4,271.18	\$0.00	\$0.00	\$4,271.18
39056	Paid - Closed	\$406.00	\$406.00	\$0.00	\$0.00
39057	Paid - Closed	\$767.00	\$767.00	\$0.00	\$0.00
39058	Paid - Closed	\$414.00	\$414.00	\$0.00	\$0.00
39059	Paid - Closed	\$1,002.00	\$1,002.00	\$0.00	\$0.00
39060	Arrangement	\$12,910.56	\$2,400.00	\$0.00	\$10,510.56
39061	Arrangement	\$4,709.87	\$600.00	\$0.00	\$4,109.87
39062	Paid - Closed	\$838.16	\$838.16	\$0.00	\$0.00
39063	Message	\$3,963.39	\$0.00	\$0.00	\$3,963.39
39064	Arrangement	\$1,515.10	\$350.00	\$0.00	\$1,165.10
39065	Arrangement	\$3,140.79	\$2,200.00	\$0.00	\$940.79
39066	Awaiting New Rates - Hold	\$2,173.37	\$300.00	\$0.00	\$1,873.37
39067	Awaiting New Rates - Hold	\$2,133.88	\$0.00	\$0.00	\$2,133.88
39068	Awaiting New Rates - Hold	\$340.00	\$0.00	\$0.00	\$340.00
39069	Arrangement	\$3,298.54	\$400.00	\$0.00	\$2,898.54
39070	Paid - Closed	\$1,945.88	\$1,945.88	\$0.00	\$0.00
39071	Awaiting New Rates - Hold	\$1,375.01	\$0.00	\$0.00	\$1,375.01
39072	Awaiting New Rates - Hold	\$10,487.53	\$0.00	\$0.00	\$10,487.53
39073	Paid - Closed	\$2,089.77	\$2,089.77	\$0.00	\$0.00
39074	Paid - Closed	\$1,527.36	\$1,527.36	\$0.00	\$0.00

Account No.	Status	Principal	Payments	Costs	Balance
39075	Paid - Closed	\$342.00	\$342.00	\$0.00	\$0.00
39076	Skip Trace	\$3,505.50	\$0.00	\$0.00	\$3,505.50
39077	Arrangement	\$6,093.19	\$5,750.00	\$0.00	\$343.19
39078	Paid - Closed	\$1,602.91	\$1,602.91	\$0.00	\$0.00
39079	Awaiting New Rates - Hold	\$2,999.68	\$0.00	\$0.00	\$2,999.68
39080	Arrangement	\$2,746.02	\$140.00	\$0.00	\$2,606.02
39081	Paid - Closed	\$216.08	\$216.08	\$0.00	\$0.00
39082	Paid - Closed	\$200.00	\$200.00	\$0.00	\$0.00
39083	Paid - Closed	\$2,438.30	\$2,438.30	\$0.00	\$0.00
39084	Awaiting New Rates - Hold	\$2,982.96	\$0.00	\$0.00	\$2,982.96
39085	Arrangement	\$6,205.39	\$550.00	\$0.00	\$5,655.39
39086	Awaiting New Rates - Hold	\$1,142.90	\$0.00	\$0.00	\$1,142.90
39087	Awaiting New Rates - Hold	\$883.61	\$0.00	\$0.00	\$883.61
39088	Paid - Closed	\$352.35	\$352.35	\$0.00	\$0.00
39089	Paid - Closed	\$1,755.00	\$1,755.00	\$0.00	\$0.00
39090	Paid - Closed	\$1,240.21	\$1,240.21	\$0.00	\$0.00
39091	Paid - Closed	\$1,403.00	\$1,403.00	\$0.00	\$0.00
39092	Awaiting New Rates - Hold	\$573.80	\$300.00	\$0.00	\$273.80
39093	Paid - Closed	\$988.51	\$988.51	\$0.00	\$0.00
39094	Paid - Closed	\$385.70	\$385.70	\$0.00	\$0.00
39095	Message	\$7,575.90	\$4,500.00	\$0.00	\$3,075.90
39096	Arrangement	\$1,000.62	\$600.00	\$0.00	\$400.62
39097	Awaiting New Rates - Hold	\$859.83	\$0.00	\$0.00	\$859.83
39098	Paid - Closed	\$688.67	\$688.67	\$0.00	\$0.00
39099	Awaiting New Rates - Hold	\$8,155.94	\$0.00	\$0.00	\$8,155.94
39100	Paid - Closed	\$901.39	\$901.39	\$0.00	\$0.00
39101	Paid - Closed	\$123.00	\$123.00	\$0.00	\$0.00
39102	Paid - Closed	\$1,430.84	\$1,430.84	\$0.00	\$0.00
39103	Message	\$2,988.12	\$200.00	\$0.00	\$2,788.12
39104	Paid - Closed	\$681.00	\$681.00	\$0.00	\$0.00
39105	Awaiting New Rates - Hold	\$699.00	\$0.00	\$0.00	\$699.00
39106	Paid - Closed	\$1,542.22	\$1,542.22	\$0.00	\$0.00
39107	Awaiting New Rates - Hold	\$4,656.18	\$0.00	\$0.00	\$4,656.18
39108	Paid - Closed	\$1,571.62	\$1,871.62	\$0.00	-\$300.00
39109	Paid - Closed	\$6,502.37	\$6,502.37	\$0.00	\$0.00
39110	Paid - Closed	\$1,887.06	\$1,887.06	\$0.00	\$0.00
39111	Arrangement	\$4,587.18	\$1,300.00	\$0.00	\$3,287.18
39112	Paid - Closed	\$986.29	\$986.29	\$0.00	\$0.00
39113	Paid - Closed	\$1,217.54	\$1,200.00	\$0.00	\$17.54
39114	Arrangement	\$3,788.01	\$2,150.00	\$0.00	\$1,638.01
39115	Paid - Closed	\$903.00	\$900.00	\$0.00	\$3.00
39116	Awaiting New Rates - Hold	\$1,820.19	\$0.00	\$0.00	\$1,820.19
39117	Awaiting New Rates - Hold	\$1,521.03	\$0.00	\$0.00	\$1,521.03
39118	Awaiting New Rates - Hold	\$900.95	\$0.00	\$0.00	\$900.95
39119	Awaiting New Rates - Hold	\$2,872.15	\$315.00	\$0.00	\$2,557.15
39120	Awaiting New Rates - Hold	\$9,776.96	\$0.00	\$0.00	\$9,776.96
39121	Awaiting New Rates - Hold	\$489.32	\$0.00	\$0.00	\$489.32
39122	Arrangement	\$21,837.29	\$400.00	\$0.00	\$21,437.29
39123	Arrangement	\$5,313.38	\$400.00	\$0.00	\$4,913.38
39124	Message	\$1,881.08	\$1,800.00	\$0.00	\$81.08
39125	Paid - Closed	\$449.00	\$449.00	\$0.00	\$0.00
39126	Arrangement	\$5,259.76	\$700.00	\$0.00	\$4,559.76
39127	Awaiting New Rates - Hold	\$869.77	\$0.00	\$0.00	\$869.77
39128	Message	\$3,032.90	\$2,400.00	\$0.00	\$632.90
39129	Paid - Closed	\$163.00	\$163.00	\$0.00	\$0.00
39130	Message	\$1,680.91	\$440.00	\$30.00	\$1,270.91
39131	Paid - Closed	\$1,127.71	\$1,127.71	\$0.00	\$0.00



Account No.	Status	Principal	Payments	Costs	Balance
39132	Awaiting New Rates - Hold	\$4,042.91	\$505.00	\$0.00	\$3,537.91
39133	Skip Trace	\$1,356.08	\$0.00	\$0.00	\$1,356.08
39134	Message	\$18,315.43	\$480.00	\$0.00	\$17,835.43
39135	Message	\$20,210.62	\$3,000.00	\$0.00	\$17,210.62
39136	Paid - Closed	\$3,729.68	\$3,729.68	\$0.00	\$0.00
39137	Paid - Closed	\$308.00	\$308.00	\$0.00	\$0.00
39138	Skip Trace	\$11,363.99	\$0.00	\$0.00	\$11,363.99
39139	Legal	\$3,257.56	\$0.00	\$1,051.50	\$4,309.06
39140	Paid - Closed	\$2,068.94	\$2,068.94	\$0.00	\$0.00
39141	Paid - Closed	\$989.91	\$989.91	\$0.00	\$0.00
39142	Paid - Closed	\$1,299.73	\$1,299.73	\$0.00	\$0.00
39143	Paid - Closed	\$388.91	\$388.91	\$0.00	\$0.00
39144	Paid - Closed	\$1,086.96	\$1,086.96	\$0.00	\$0.00
39145	Paid - Closed	\$565.53	\$565.53	\$0.00	\$0.00
39146	Broken Arrangement	\$6,724.35	\$700.00	\$0.00	\$6,024.35
39147	Paid - Closed	\$1,616.22	\$1,616.22	\$0.00	\$0.00
39148	Paid - Closed	\$4,518.86	\$4,518.86	\$0.00	\$0.00
39149	Paid - Closed	\$1,671.91	\$1,671.91	\$0.00	\$0.00
39150	Awaiting New Rates - Hold	\$3,604.71	\$0.00	\$0.00	\$3,604.71
39151	Awaiting New Rates - Hold	\$1,372.13	\$0.00	\$0.00	\$1,372.13
39152	Arrangement	\$3,872.56	\$3,400.00	\$0.00	\$472.56
39153	Paid - Closed	\$12,816.50	\$12,816.50	\$0.00	\$0.00
39154	Paid - Closed	\$838.00	\$838.00	\$0.00	\$0.00
39155	Arrangement	\$15,657.14	\$2,405.00	\$0.00	\$13,252.14
39156	Paid - Closed	\$4,178.71	\$4,178.71	\$0.00	\$0.00
39157	Paid - Closed	\$198.72	\$198.72	\$0.00	\$0.00
39158	Message	\$10,876.25	\$0.00	\$0.00	\$10,876.25
39159	Awaiting New Rates - Hold	\$1,831.29	\$175.00	\$0.00	\$1,656.29
39160	Awaiting New Rates - Hold	\$4,149.23	\$0.00	\$0.00	\$4,149.23
39161	Paid - Closed	\$2,445.34	\$2,445.34	\$0.00	\$0.00
39162	Message	\$10,161.08	\$1,250.00	\$0.00	\$8,911.08
39163	Paid - Closed	\$196.00	\$196.00	\$0.00	\$0.00
39164	Paid - Closed	\$471.00	\$471.00	\$0.00	\$0.00
39165	Awaiting New Rates - Hold	\$4,997.61	\$0.00	\$0.00	\$4,997.61
39166	Arrangement	\$17,744.53	\$3,600.00	\$0.00	\$14,144.53
39167	Paid - Closed	\$4,527.50	\$4,527.50	\$0.00	\$0.00
39168	Paid - Closed	\$754.58	\$754.58	\$0.00	\$0.00
39169	Paid - Closed	\$2,013.00	\$2,013.00	\$0.00	\$0.00
39170	Arrangement	\$2,194.64	\$0.00	\$0.00	\$2,194.64
39171	Awaiting New Rates - Hold	\$568.12	\$0.00	\$0.00	\$568.12
39172	Arrangement	\$1,354.10	\$165.00	\$0.00	\$1,189.10
39173	Awaiting New Rates - Hold	\$1,689.92	\$0.00	\$0.00	\$1,689.92
39174	Paid - Closed	\$293.57	\$293.57	\$0.00	\$0.00
39175	Paid - Closed	\$2,451.01	\$2,451.01	\$0.00	\$0.00
39176	Paid - Closed	\$249.00	\$249.00	\$0.00	\$0.00
39177	Hold	\$1,748.70	\$0.00	\$0.00	\$1,748.70
39178	Arrangement	\$3,057.87	\$1,000.00	\$0.00	\$2,057.87
39179	Arrangement	\$1,400.82	\$750.00	\$0.00	\$650.82
39180	Awaiting New Rates - Hold	\$6,654.98	\$0.00	\$0.00	\$6,654.98
39181	Awaiting New Rates - Hold	\$3,399.69	\$0.00	\$0.00	\$3,399.69
39182	Paid - Closed	\$1,405.17	\$1,405.17	\$0.00	\$0.00
39183	Awaiting New Rates - Hold	\$951.98	\$0.00	\$0.00	\$951.98
39184	Awaiting New Rates - Hold	\$1,365.44	\$0.00	\$0.00	\$1,365.44
39185	Arrangement	\$2,280.54	\$450.00	\$15.00	\$1,845.54
39186	Paid - Closed	\$4,361.26	\$4,361.26	\$0.00	\$0.00
39187	Awaiting New Rates - Hold	\$1,550.79	\$0.00	\$0.00	\$1,550.79
39188	Closed - Withdrawn/Small Balance	\$211.00	\$114.44	\$0.00	\$96.56



Account No.	Status	Principal	Payments	Costs	Balance
39189	Awaiting New Rates - Hold	\$585.82	\$0.00	\$0.00	\$585.82
39190	Paid - Closed	\$194.00	\$194.00	\$0.00	\$0.00
39191	Awaiting New Rates - Hold	\$606.06	\$0.00	\$0.00	\$606.06
39192	Paid - Closed	\$1,812.68	\$1,812.68	\$0.00	\$0.00
39193	Paid - Closed	\$2,146.09	\$2,146.09	\$0.00	\$0.00
39194	Paid - Closed	\$1,316.42	\$1,316.42	\$0.00	\$0.00
39195	Legal	\$13,957.29	\$0.00	\$221.16	\$14,178.45
39196	Paid - Closed	\$641.31	\$641.31	\$0.00	\$0.00
39197	Awaiting New Rates - Hold	\$1,185.92	\$0.00	\$0.00	\$1,185.92
39198	Arrangement	\$1,609.69	\$800.00	\$0.00	\$809.69
39199	Awaiting New Rates - Hold	\$14,470.75	\$0.00	\$0.00	\$14,470.75
39200	Paid - Closed	\$308.25	\$308.25	\$0.00	\$0.00
39201	Broken Arrangement	\$2,168.88	\$350.00	\$0.00	\$1,818.88
39202	Awaiting New Rates - Hold	\$2,312.28	\$0.00	\$0.00	\$2,312.28
39203	Awaiting New Rates - Hold	\$12,527.54	\$0.00	\$0.00	\$12,527.54
39204	Arrangement	\$5,978.57	\$330.00	\$0.00	\$5,648.57
39205	Paid - Closed	\$1,097.18	\$1,097.18	\$0.00	\$0.00
39206	Awaiting New Rates - Hold	\$812.24	\$150.00	\$0.00	\$662.24
39207	Paid - Closed	\$1,517.10	\$1,517.10	\$0.00	\$0.00
39208	Awaiting New Rates - Hold	\$4,878.61	\$200.00	\$0.00	\$4,678.61
39209	Paid - Closed	\$329.00	\$329.00	\$0.00	\$0.00
39210	Awaiting New Rates - Hold	\$13,367.72	\$0.00	\$0.00	\$13,367.72
39211	Skip Trace	\$10,839.44	\$0.00	\$0.00	\$10,839.44
39212	Awaiting New Rates - Hold	\$2,905.08	\$300.00	\$0.00	\$2,605.08
39213	Awaiting New Rates - Hold	\$2,568.53	\$0.00	\$0.00	\$2,568.53
39214	Broken Arrangement	\$4,776.04	\$250.00	\$0.00	\$4,526.04
39215	Awaiting New Rates - Hold	\$1,860.64	\$1,550.00	\$0.00	\$310.64
39216	Awaiting New Rates - Hold	\$1,988.71	\$0.00	\$0.00	\$1,988.71
39217	Awaiting New Rates - Hold	\$963.60	\$0.00	\$0.00	\$963.60
39218	Paid - Closed	\$9,183.47	\$9,183.47	\$0.00	\$0.00
39219	Skip Trace	\$1,920.95	\$0.00	\$0.00	\$1,920.95
39220	Paid - Closed	\$1,071.42	\$1,071.42	\$0.00	\$0.00
39221	Awaiting New Rates - Hold	\$1,043.76	\$0.00	\$0.00	\$1,043.76
39222	Awaiting New Rates - Hold	\$978.93	\$0.00	\$0.00	\$978.93
39223	Awaiting New Rates - Hold	\$303.05	\$0.00	\$0.00	\$303.05
39224	Awaiting New Rates - Hold	\$381.12	\$0.00	\$0.00	\$381.12
39225	Awaiting New Rates - Hold	\$672.33	\$0.00	\$0.00	\$672.33
39226	Awaiting New Rates - Hold	\$640.68	\$0.00	\$0.00	\$640.68
39227	Paid - Closed	\$256.50	\$256.50	\$0.00	\$0.00
39228	Paid - Closed	\$2,779.93	\$2,779.93	\$0.00	\$0.00
39229	Paid - Closed	\$255.64	\$255.64	\$0.00	\$0.00
39230	Paid - Closed	\$269.00	\$269.00	\$0.00	\$0.00
39231	Paid - Closed	\$315.70	\$315.70	\$0.00	\$0.00
39232	Paid - Closed	\$385.66	\$385.66	\$0.00	\$0.00
<b>Grand Total</b>		<b>\$1,035,466.03</b>	<b>\$370,057.33</b>	<b>\$20,122.78</b>	<b>\$681,610.52</b>

### 13.3 Proposed Annual Budget 2021/22

prepared by Anita McFarlane, Manager Corporate Services

#### SUMMARY

The proposed Annual Budget 2021/22 has been prepared in consultation with Council and management and is presented for approval to give public notice in accordance with Section 129 of the *Local Government Act 1989* (the Act) as is still valid until 30 June 2021.

#### RECOMMENDATION

That Council:

1. Accept that the proposed Annual Budget 2021/22, as presented be the proposed Budget prepared by Council for the purposes of the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.
2. Authorise the Chief Executive Officer to give public notice of the preparation of the proposed Annual Budget 2021/22 in accordance with Section 129 of the *Local Government Act 1989*, noting the dates for public notice are from Wednesday 26 May, 2021 to 5 pm, Monday 21<sup>st</sup> June, 2021.
3. Agree that subject to changes to the proposed Annual Budget 2021/22 after consideration of all submissions, the proposed Annual Budget 2021/22 will be presented for adoption as Council's Annual Budget 2021/22, in accordance with Section 223 of the *Local Government Act 1989*, at the Ordinary Council Meeting to be held on Wednesday 23 June at 9.30am in the Council Chambers, 34 Lyle Street, Warracknabeal.

#### ATTACHMENT:

[Attachment: Proposed Budget 21/22](#)

#### DISCUSSION

The proposed Annual Budget 2021/22 document provides full details of the resources required to deliver the services and initiatives identified in the Council Plan.

A number of financial reports have been developed outlining expected income and expenditure for all areas of Council in 2021/22, and comparing these to the forecast actual results for 2020/21.

The proposed increase in rate revenue for the 2021/22 financial year is 1.46% which is slightly below the 1.5% rate cap set by the Minister for Local Government under the Fair Go Rates System.

The Budget has been structured to maintain existing service levels, deliver grant subsidised projects aimed at promoting liveability and sustainability within the municipality and provides a contribution towards the renewal of Council's infrastructure.

The budget document contains:

- Overview and budget highlights

AGENDA	Ordinary Meeting of Council
Issue Date: 26 May 2021	

- Analysis of operating and capital budgets, cash position, budget financial position and rating structure
- Standard Income Statement, Balance Sheet, Cash Flow Statement, Capital Works Statement and a Summary of Rates and Charges.
- Fees and charges.

The Draft 2021/22 Budget presented has been developed through a process of consultation and review with Council and Council officers.

The Draft Budget highlights that the farming rate differential will remain at 62%.

The municipal charge will increase from \$76.55 to \$77.70 (this is a 1.50% increase)

The kerbside collection and the recycling charge will increase by 1.50%.

It is proposed that there will be new borrowings in 2021/22 year. The proposed amount to be borrowed is \$500,000 and this will be for the construction of the Murtoa and Woomelang Units if the community loan infrastructure application is successful.

The Draft Budget provides for capital expenditure in 2021/22 of \$14.756 million.

The key capital works priorities outlined in the budget include:

- Roads (\$6.339 million)
- Footpaths and kerb and channel (\$611,000)
- Buildings (\$3.650 million)
- Heritage Buildings (\$341,000)
- Recreational, leisure and community facilities (\$1.568 million)
- Information Technology (\$111,000)
- Plant and Equipment (\$1.250 million)

The Draft 2021/22 Budget reflects Council's commitment to long term financial sustainability and continued support for the community with a range of initiatives.

The key initiatives contained within the Draft 2020/21 Budget are:

- Additional cabins and improved amenity buildings at a range of Caravan Parks across Council
- An investment of over \$ 7 million into our road and associated infrastructure
- Funding to increase the number of affordable Community Housing properties available across our Shire
- A doubling of the tree trimming budget to ensure our agriculture machinery can travel along our roads safely.
- A trial of community transport utilising Council vehicles and funding to support a volunteer co Ordinator.
- Increasing the Warracknabeal Early Years Centre to allow for 3 year old kindergarten and childcare
- Seeking funding for a Dunmunkle Early Years Centre to provide childcare
- Funds to prepare master planning for Anzac Park and Murtoa Recreation Reserve to ensure large scale infrastructure projects are shovel ready.
- Increased streetscape funding for shade initiatives including tree planting for shade

- A glass crusher to recycle glass into a road base material
- Integrated Water Management funding for Minyip Caravan Park
- Additional planning applications for wind and battery energy projects supported
- Upgrade the Council website
- Funding for professional development for Councillors and staff
- Support to assist community members to be active volunteers
- Development of a Workforce Strategy to ensure we have the right staff for future needs

### **Financial and Risk Considerations**

The Draft 2021/22 Budget, which is included in this report, is for the year 1 July 2021 to 30 June 2022. The Budget contains financial statements including a budgeted Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash flows, Statement of Capital Works and Statement of Human Resources.

These statements have been prepared for the year ended 30 June 2022 in accordance with the Act and Regulations. They are consistent with the annual financial statements prepared in accord with the Australian Accounting Standards.

The Draft 2021/22 Budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other information Council requires in order to make an informed decision about the adoption of the Budget.

### **Environmental Considerations**

There are a number of environmental considerations within the draft budget including an ongoing commitment to supporting an Environmental Officer and a funding for various streetscape projects as well as continued weed & pest control expenditure.

### **Community Consultation and Communication**

In order to consider the Budget, Council will advertise the Draft Budget in local newspapers, and make it available for inspection at the Warracknabeal and Hopetoun Office and on Council's website.

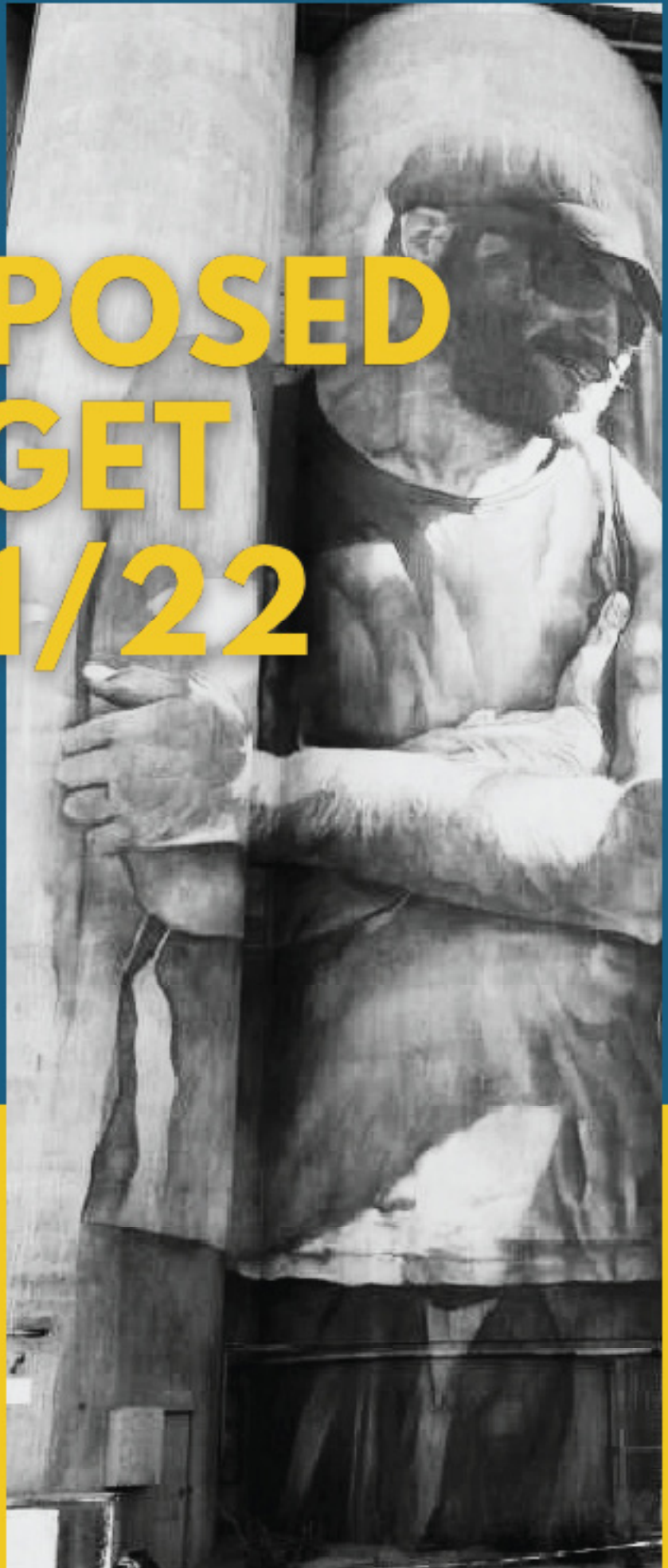
Media releases and a fact sheet have been developed to highlight the main sections of the proposed budget.

Members of the public will be invited to make written submissions by 5 PM, Monday 21st June 2021. Those who have made a written submission will be requested to indicate if they wish to make a verbal submission to the Ordinary Council Meeting on 23 June 2021 at 9:30 am in the Warracknabeal Council Chambers.

# PROPOSED BUDGET 2021/22



**Yarriambiack**  
SHIRE COUNCIL



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## Mayor's Introduction

The Councillors and I are pleased to release the proposed Budget 2021/22 to the Community for comment and public submissions. This is our first budget as a newly formed Council and with our new Council Plan 2021-2025 in place. The new Council Plan was developed following extensive community and stakeholder consultation with the following four themes directing the flow of funding;

### ***Our vibrant and diverse economy:***

- Additional cabins and improved amenity buildings at a range of Caravan Parks across Council
- An investment of over \$ 7million into our road and associated infrastructure
- Funding to increase the number of affordable Community Housing properties available across our Shire
- A doubling of the tree trimming budget to ensure our agriculture machinery can travel along our roads safely.

### ***A healthy and inclusive community***

- A trial of community transport utilising Council vehicles and funding to support a volunteer co Ordinator.
- Increasing the Warracknabeal Early Years Centre to allow for 3 year old kindergarten and childcare
- Seeking funding for a Dunmunkle Early Years Centre to provide childcare
- Funds to prepare master planning for Anzac Park and Murtoa Recreation Reserve to ensure large scale infrastructure projects are shovel ready.

### ***A robust and thriving environment***

- Increased streetscape funding for shade initiatives including tree planting for shade
- A glass crusher to recycle glass into a road base material
- Integrated Water Management funding for Minyip Caravan Park
- Additional planning applications for wind and battery energy projects supported

### ***A Council who serves its community***

- Upgrade the Council website
- Funding for professional development for Councillors and staff
- Support to assist community members to be active volunteers
- Development of a Workforce Strategy to ensure we have the right staff for future needs

The proposed budget proposes a rate increase of 1.5 per cent. The Fair Go Rates System (FGRS) has capped rates increases by Victorian councils to the forecast movement of 1.5 per cent.

In this proposed budget we have allocated funding of \$ 8.370 million for asset renewals and upgrades. The proposed budget also funds \$ 5.565 million for new assets.

Highlights of the capital program include;

- Roads (\$7.136 million) – including reconstructions, roads to recovery projects, fixing country roads, resheeting, resealing, footpaths and kerb and channel
- Buildings (\$ 3.991 million ) – including caravan park upgrades, new affordable housing units and multiple Hall upgrades.
- Recreation, leisure and community facilities (\$1.568 million) – including Rupanyup, Beulah and Brim Recreation Reserve Upgrades.
- Plant and Equipment (\$1.430 million) – including information technology, furniture and equipment and scheduled replacement of Council's fleet and machinery.

Our focus for the next four year planning cycle is to continue to deliver on the projects and services that make our Council a great place to live in and to deliver on one of the largest capital works budgets adopted by Council.

The community strongly supports the maintenance of existing service levels and for these to be funded through a mix of rates revenue and user charges. Council will continue to focus on the identification of sustainable cost reductions to protect existing service levels. We will also explore new approaches for providing services to our community in a tighter fiscal environment and ensure that we engage with you on any planned changes.

The proposed budget was developed through a rigorous process of consultation and review and Council endorses it as financially responsible. I encourage you to read the remainder of this document, in conjunction with our new Council Plan 2021-2025 and I look forward to receiving your submission.

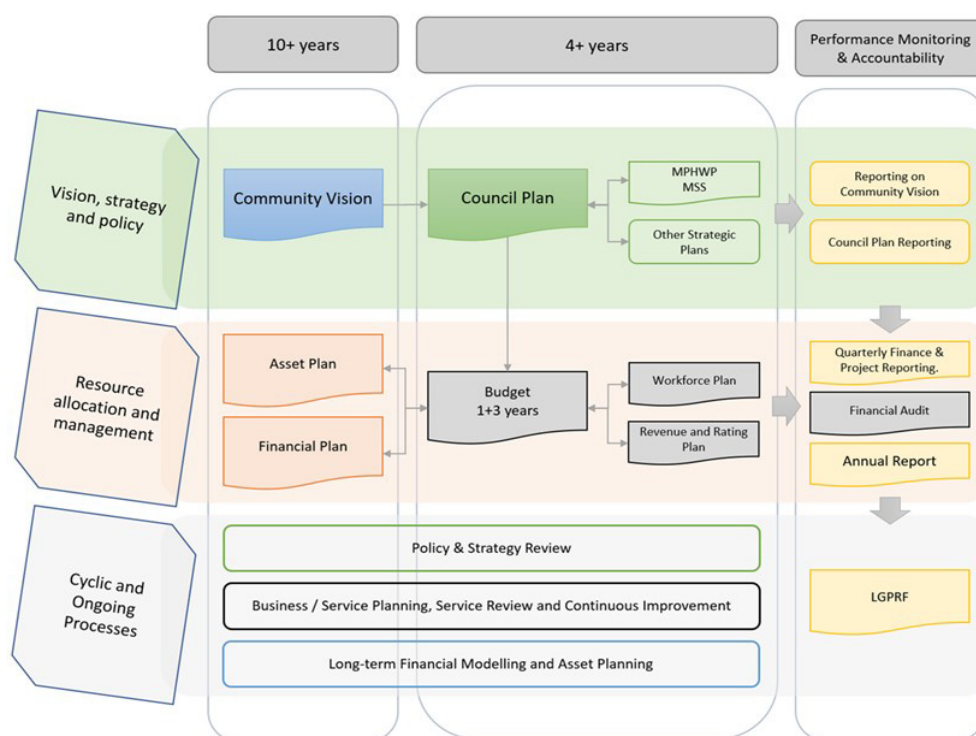
**Cr Graeme Massey**  
Mayor

## 1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

### 1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.



## 1.1.2 Key planning considerations

### Service level planning

Although councils have a legal obligation to provide some services— such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with a councils adopted Community Engagement Policy and Public Transparency Policy.

## 1.2 Our Purpose

**OUR VISION:** A connected rural community who values its land and community wellbeing.

**OUR MISSION:** Through strong leadership, transparency and strategic planning Councillors and Staff in partnership with community will achieve our vision.

### ICARE Values:

#### Integrity

- Make decisions lawfully, fairly, impartially, and in the public interest.
- We are honest, trustworthy, reliable, transparent and accountable in our dealings.
- Keep our customers informed, in plain language, about the process and outcome.

#### Community Focus

- Lead and develop leadership within our community.
- Constantly strive to improve our services.
- Forge closer relationships with customers.

#### Accountability

- We are careful, conscientious and diligent;
- Use public resources economically and efficiently;
- Investigate matters thoroughly and objectively;

#### Respect

- Treat people fairly, with respect and have proper regard for their rights.
- Treat our customers with courtesy and respect.

#### Excellence

- Actively pursue positive outcomes for the community.
- Investigate matters thoroughly and objectively.

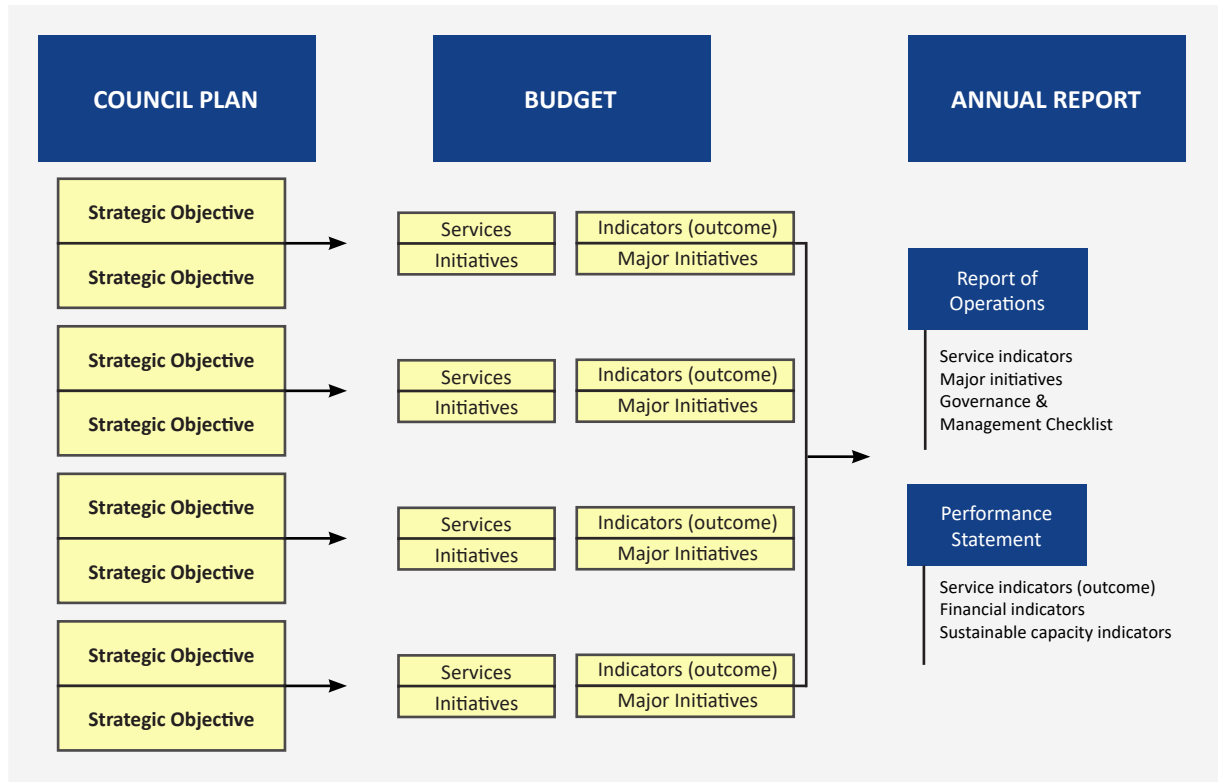
## 1.3 Strategic objectives

Council delivers activities and initiatives under 100 major service categories. Each contributes to the achievement of one of the 4 Strategic Objectives as set out in the Council Plan for the 2017-2021 years. The following is a list of the 4 Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
Strategic Objective 1	A vibrant and diversified economy
Strategic Objective 2	A healthy and inclusive community
Strategic Objective 3	A robust and thriving environment
Strategic Objective 4	A Council who serves its community

## 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2021/22 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below



Source: Department of Environment, Land, Water and Planning

## Strategic Objective 1 - A vibrant and diversified economy

Service Area	Description of services provided		2020/21 Forecast \$'000	2021/22 Budget \$'000
Community and Economic Development	The service provides a range of services that facilitates an environment that is conducive to sustaining and growing local residential and business sectors. The services include town planning, economic development and building control.	Exp Rev <b>NET</b>	1,331 (1,596) (265)	2,613 (967) <b>1,646</b>
Saleyards	This service is responsible for the management and maintenance of the Warracknabeal Regional Livestock Exchange.	Exp Rev <b>NET</b>	110 (285) (175)	119 (127) (8)
Public Halls	This service provides contributions towards insurance for public halls.	Exp Rev <b>NET</b>	357 (388) 7	526 (502) <b>24</b>
Other Heritage and Culture	This service provides a range of services that facilitates the maintenance and development of museums, other heritage buildings and cultures for the enjoyment of future generations.	Exp Rev <b>NET</b>	3 - 3	73 - <b>73</b>
Roads, Streets and Footpaths	The service provides ongoing maintenance of the Council's roads, drains, bridges and footpaths.	Exp Rev <b>NET</b>	8,456 (3,087) 5,369	8,218 (2,594) <b>5,624</b>
Tourism and Area Promotion	This service provides a range of services that facilitates the tourist industry, and the cleaning and maintenance of the tourist centre, caravan parks and public amenities.	Exp Rev <b>NET</b>	494 (517) (23)	1,176 (298) <b>878</b>
Passive Recreation	This service provides for the maintenance of public parks and gardens.	Exp Rev <b>NET</b>	110 - 110	152 - <b>152</b>
Other Transport Services	This service provides for the works crew administration and plant operations, as well as any private works.	Exp Rev <b>NET</b>	2,248 (374) 1,874	1,305 (241) <b>1,064</b>

### Major Initiatives

- Additional cabins and improved amenity buildings at a range of Caravan Parks across Council
- An investment of over \$ 7 million into our road and associated infrastructure
- Funding to increase the number of affordable Community Housing properties available across our Shire
- A doubling of the tree trimming budget to ensure our agriculture machinery can travel along our roads safely.

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	2019/20 Actual	2020/21 Forecast	2021/22 Target
Roads	Satisfaction	Satisfaction with sealed local roads	40%	42%	45%
Statutory planning	Decision making	Council planning decisions upheld at VCAT	0	0	0

# BUDGET 2021-22

## Strategic Objective 2 - A healthy and inclusive community

Service Area	Description of services provided		2020/21 Forecast \$'000	2021/22 Budget \$'000
Health and Education	This service provides family oriented support services including kindergartens, maternal & child health, counselling & support, immunisation, holiday programs and health & safety.	Exp	1,533	1,943
		Rev	(1,679)	(1,980)
		<b>NET</b>	<b>(146)</b>	<b>(37)</b>
Aged & Disability Services	This service provides a range of home and community care services for the aged and disabled, including home delivered meals, personal care, transport, dementia care, home maintenance, housing support and senior citizens.	Exp	942	1,160
		Rev	(1,023)	(1,291)
		<b>NET</b>	<b>(81)</b>	<b>(131)</b>
Library Services	This service provides the contribution to a regional library corporation for the provision of mobile and static services throughout the Shire.	Exp	210	243
		Rev	(202)	(120)
		<b>NET</b>	<b>8</b>	<b>123</b>

### Major Initiatives

- A trial of community transport utilising Council vehicles and funding to support a volunteer co Ordinator.
- Increasing the Warracknabeal Early Years Centre to allow for 3 year old kindergarten and childcare
- Seeking funding for a Dunmunkle Early Years Centre to provide childcare
- Funds to prepare master planning for Anzac Park and Murtoa Recreation Reserve to ensure large scale infrastructure projects are shovel ready.

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	2019/20 Actual	2020/21 Forecast	2021/22 Target
<b>Maternal and Child Health</b>	Participation	Participation in the MCH service	94%	96%	95%
		Participation in the MCH service by Aboriginal children	98%	100%	99%
<b>Libraries</b>	Participation	Active Library members	10%	12%	15%
<b>Food Safety</b>	Health and safety	Critical and major non-compliance notifications	0	0	0

## Strategic Objective 3 - A robust and thriving environment

Service Area	Description of services provided		2020/21 Forecast \$'000	2021/22 Budget \$'000
Active Recreation	This service provides for the contributions and maintenance of indoor and outdoor sporting complex's, clubs, amenities and recreation officer.	Exp	451	1,922
		Rev	(1,850)	(376)
		<b>NET</b>	<b>(1,399)</b>	<b>1,546</b>
Swimming Areas and Beaches	This service provides for the contributions and maintenance of swimming pools as well as the contributions to the weir pools.	Exp	498	429
		Rev	(46)	(27)
		<b>NET</b>	<b>452</b>	<b>402</b>
Street Cleaning, Lighting and Beautification	This service provides for the cleaning, lighting and beautification of Council's streets.	Exp	578	974
		Rev	(6)	-
		<b>NET</b>	<b>572</b>	<b>974</b>
Law, Order and Public Safety	This service provides support for services including fire prevention, animal control, local laws and emergency services.	Exp	187	278
		Rev	(136)	(61)
		<b>NET</b>	<b>51</b>	<b>217</b>
Waste Management and Environment	This service is responsible for garbage collection, transfer stations, septic tanks, kerbside recycling and land care operations of Council.	Exp	1,255	1,620
		Rev	(1,378)	(1,779)
		<b>NET</b>	<b>(123)</b>	<b>(159)</b>

### Major Initiatives

- Increased streetscape funding for shade initiatives including tree planting for shade
- A glass crusher to recycle glass into a road base material
- Integrated Water Management funding for Minyip Caravan Park
- Additional planning applications for wind and battery energy projects supported

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	2019/20 Actual	2020/21 Forecast	2021/22 Target
<b>Animal Management</b>	Health and safety	Animal management prosecutions	0	0	0
<b>Waste collection</b>	Waste diversion	Kerbside collection waste diverted from landfill	19%	22%	25%

# BUDGET 2021-22

## Strategic Objective 4 - A Council who serves its community

Service Area	Description of services provided		2020/21 Forecast \$'000	2021/22 Budget \$'000
Councillors, Chief Executive and Executive Team	This area of <b>governance</b> includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which cannot be easily attributed to the direct service provision areas.	Exp Rev <b>NET</b>	688 (23) <b>665</b>	996 - <b>996</b>
Information Services	This service provides, supports and maintains reliable and cost effective communications and computing systems, facilities and infrastructure to Council staff, enabling them to deliver services in a smart, productive and efficient way.	Exp Rev <b>NET</b>	649 (66) <b>583</b>	831 - <b>831</b>
Customer Service and Administration Staff and Municipal Offices	This service provides Council with strategic and operational organisation development support. It provides meeting rooms and function venues for Council use. It also provides a customer interface for an increasing number of service units and a wide range of transactions. The service is delivered through two customer service centres, a free call number and an emergency after hours service.	Exp Rev <b>NET</b>	263 (8) <b>255</b>	516 (11) <b>505</b>
Director, Contracts, Design and Asset Management	This area includes the Director and Council Officers and associated costs of supporting these positions.	Exp Rev <b>NET</b>	2,015 (86) <b>1,929</b>	2,639 (17) <b>2,622</b>
Accounting and Finance	This service predominately provides financial based services to both internal and external customers including the management of Council's finances, payments of salaries and wages to Council employees, procurement and contracting of services, raising and collection of rates and charges and valuation of properties throughout the municipality.	Exp Rev <b>NET</b>	563 - <b>563</b>	832 - <b>832</b>

### Major Initiatives:

- Upgrade the Council website
- Funding for professional development for Councillors and staff
- Support to assist community members to be active volunteers
- Development of a Workforce Strategy to ensure we have the right staff for future needs

### Service Performance Outcome Indicators

Service	Indicator	Performance Measure	2019/20 Actual	2020/21 Forecast	2021/22 Target
Governance	Satisfaction	Satisfaction with Council decisions	59%	63%	70%

## Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
<b>Governance</b>	Satisfaction	<i>Satisfaction with Council decisions.</i> (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
<b>Statutory Planning</b>	Decision making	<i>Council planning decisions upheld at VCAT.</i> (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x 100
<b>Roads</b>	Satisfaction	<i>Satisfaction with sealed local roads.</i> (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
<b>Libraries</b>	Participation	<i>Active library members.</i> (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x 100
<b>Waste Collection</b>	Waste diversion	<i>Kerbside collection waste diverted from landfill.</i> (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x 100
<b>Aquatic Facilities</b>	Utilisation	<i>Utilisation of aquatic facilities.</i> (Number of visits to aquatic facilities per head of municipal)	Number of visits to aquatic facilities / Municipal population
<b>Animal Management</b>	Health and safety	<i>Animal management prosecutions.</i> (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
<b>Food Safety</b>	Health and safety	<i>Critical and major non-compliance notifications.</i> (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x 100
<b>Maternal and Child Health</b>	Participation	<i>Participation in the MCH service.</i> (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x 100
	Participation	Participation in MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x 100

## 2.7 Reconciliation with budgeted operating result

	<i>Net Cost (Revenue) \$'000</i>	<i>Expenditure \$'000</i>	<i>Revenue \$'000</i>
A vibrant and diversified economy	9,580	14,309	(4,729)
A healthy and inclusive community	(45)	3,346	(3,391)
A robust and thriving environment	2,980	5,223	(2,243)
A Council who serves its community	5,786	5,814	(28)
<b>Total services and initiatives</b>	<b>18,301</b>	<b>28,692</b>	<b>(10,391)</b>
<b>Deficit before funding sources</b>	<b>18,301</b>		
<b><u>Funding sources:</u></b>			
Rates & charges	(13,040)		
Victorian Grants Commission	(5,647)		
<b>Total funding sources</b>	<b>(18,687)</b>		
<b>Operating (Surplus) / Deficit for the year</b>	<b>(386)</b>		
<b>Less</b>			
Capital grants	4,259		
<b>Underlying deficit for the year</b>	<b>3,873</b>		



## 3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2021/22 has been supplemented with projections to 2024/25.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

# BUDGET 2021-22

## Comprehensive Income Statement

For the four years ending 30 June 2025

	Note	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Income</b>						
Rates and charges	4.1.1	12,866	13,040	13,342	13,609	13,882
Statutory fees and fines	4.1.2	169	177	191	195	199
User fees	4.1.3	742	849	873	891	909
Grants - Operating	4.1.4	10,005	8,890	7,457	7,606	7,758
Grants - Capital	4.1.4	3,818	4,259	1,340	1,340	1,340
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		252	229	299	305	311
Other income	4.1.6	436	445	343	349	355
<b>TOTAL INCOME</b>		<b>28,288</b>	<b>27,889</b>	<b>23,846</b>	<b>24,295</b>	<b>24,753</b>
<b>Expenses</b>						
Employee costs	4.1.7	10,709	11,095	11,024	11,280	11,542
Materials and services	4.1.8	4,871	9,189	5,081	5,258	5,568
Depreciation	4.1.9	5,043	5,200	5,385	5,547	5,713
Amortisation - right of use assets	4.1.11	150	155	159	164	169
Bad and doubtful debts		1	1	1	1	1
Contributions and donations		563	727	682	695	708
Borrowing costs		-	2	2	2	1
Finance Costs - leases		20	20	20	20	20
Other expenses	4.1.12	1,584	1,887	1,426	1,474	1,524
<b>TOTAL EXPENSES</b>		<b>22,941</b>	<b>28,275</b>	<b>23,780</b>	<b>24,440</b>	<b>25,246</b>
<b>Surplus/(deficit) for the year</b>		<b>5,347</b>	<b>(386)</b>	<b>65</b>	<b>(145)</b>	<b>(493)</b>
<b>Other comprehensive income</b>						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment / (decrement)		500	500	500	500	500
<b>TOTAL COMPREHENSIVE RESULT</b>		<b>5,847</b>	<b>114</b>	<b>565</b>	<b>355</b>	<b>7</b>

## Balance Sheet

For the four years ending 30 June 2025

	Note	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		8,536	1,916	1,863	1,759	1,335
Trade and other receivables		3,267	2,000	1,900	1,929	1,957
Other financial assets		232	250	253	255	258
Inventories		1,040	1,000	1,010	1,020	1,030
Investments		4,321	3,366	3,383	3,400	3,417
<b>Total current assets</b>	4.2.1	<b>17,395</b>	<b>8,532</b>	<b>8,409</b>	<b>8,363</b>	<b>7,997</b>
<b>Non-current assets</b>						
Investments in associates, joint arrangement and subsidiaries		200	200	200	200	200
Property, infrastructure, plant & equipment		145,719	155,275	156,054	156,548	157,017
Right-of-use assets	4.2.4	937	950	950	950	950
<b>Total non-current assets</b>	4.2.1	<b>146,856</b>	<b>156,425</b>	<b>157,204</b>	<b>157,698</b>	<b>158,167</b>
<b>TOTAL ASSETS</b>		<b>164,252</b>	<b>164,957</b>	<b>165,613</b>	<b>166,061</b>	<b>166,164</b>
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		1,979	2,060	2,118	2,176	2,237
Trust funds and deposits		29	20	20	20	20
Provisions		3,189	3,251	3,314	3,379	3,445
Interest-bearing liabilities	4.2.3	1,274	1,702	1,672	1,642	1,612
Lease liabilities	4.2.4	6,826	7,417	7,507	7,601	7,697
<b>Total current liabilities</b>	4.2.2	<b>157,426</b>	<b>157,541</b>	<b>158,105</b>	<b>158,460</b>	<b>158,467</b>
<b>Non-current liabilities</b>						
Provisions		637	650	662	675	688
Interest-bearing liabilities	4.2.3	41	451	402	353	304
Lease liabilities	4.2.4	595	601	607	613	619
<b>Total non-current liabilities</b>	4.2.2	<b>1,274</b>	<b>1,702</b>	<b>1,672</b>	<b>1,642</b>	<b>1,612</b>
<b>Total liabilities</b>		<b>6,826</b>	<b>7,417</b>	<b>7,507</b>	<b>7,601</b>	<b>7,697</b>
<b>NET ASSETS</b>		<b>157,426</b>	<b>157,541</b>	<b>158,105</b>	<b>158,460</b>	<b>158,467</b>
<b>Equity</b>						
Accumulated surplus		80,931	80,545	80,610	80,465	79,972
Reserves		76,495	76,995	77,495	77,995	78,495
<b>Total equity</b>		<b>157,426</b>	<b>157,540</b>	<b>158,105</b>	<b>158,460</b>	<b>158,467</b>

# BUDGET 2021-22

## Statement of Changes in Equity

For the four years ending 30 June 2025

	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2020 Forecast Actual</b>					
Balance at beginning of the financial year		151,579	75,584	75,980	15
Surplus/(deficit) for the year		5,347	5,347	-	-
Net asset revaluation increment/(decrement)		500	-	500	-
<b>Balance at end of the financial year</b>		<b>157,426</b>	<b>80,931</b>	<b>76,480</b>	<b>15</b>
<b>2021 Budget</b>					
Balance at beginning of the financial year		157,426	80,931	76,480	15
Surplus/(deficit) for the year		(386)	(386)	-	-
Net asset revaluation increment/(decrement)		500	-	500	-
<b>Balance at end of the financial year</b>	4.3.2	<b>157,540</b>	<b>80,545</b>	<b>76,980</b>	<b>15</b>
<b>2022</b>					
Balance at beginning of the financial year		157,540	80,545	76,980	15
Surplus/(deficit) for the year		65	65	-	-
Net asset revaluation increment/(decrement)		500	-	500	-
<b>Balance at end of the financial year</b>		<b>158,105</b>	<b>80,610</b>	<b>77,480</b>	<b>15</b>
<b>2023</b>					
Balance at beginning of the financial year		158,105	80,610	77,480	15
Surplus/(deficit) for the year		(145)	(145)	-	-
Net asset revaluation increment/(decrement)		500	-	500	-
<b>Balance at end of the financial year</b>		<b>158,460</b>	<b>80,465</b>	<b>77,980</b>	<b>15</b>
<b>2024</b>					
Balance at beginning of the financial year		158,460	80,465	77,980	15
Surplus/(deficit) for the year		(493)	(493)	-	-
Net asset revaluation increment/(decrement)		500	-	500	-
<b>Balance at end of the financial year</b>		<b>158,467</b>	<b>79,972</b>	<b>78,480</b>	<b>15</b>

## Statement of Cash Flows

For the four years ending 30 June 2025

	Note	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>						
Rates and charges		12,866	11,040	13,342	13,609	13,882
Statutory fees and fines		169	177	191	195	199
User fees		742	849	873	891	909
Grants - operating		10,005	8,890	7,457	7,606	7,758
Grants - capital		3,818	4,259	1,340	1,340	1,340
Trust funds and deposits taken		29	20	20	20	20
Other receipts		436	1,045	343	349	355
Net GST refund / payment		500	2,500	810	821	833
Employee costs		(10,709)	(11,095)	(11,024)	(11,280)	(11,542)
Materials and services		(4,871)	(9,189)	(5,081)	(5,258)	(5,568)
Trust funds and deposits repaid		(29)	(20)	(20)	(20)	(20)
Other payments		(7,259)	(713)	(2,387)	(2,574)	(2,508)
<b>Net cash provided by/(used in) operating activities</b>	<b>4.4.1</b>	<b>5,697</b>	<b>7,763</b>	<b>5,865</b>	<b>5,699</b>	<b>5,657</b>
<b>Cash flows from investing activities</b>						
Payments for property, infrastructure, plant and equipment		(6,625)	(14,756)	(5,860)	(5,752)	(6,037)
Proceeds from sale of property, infrastructure, plant and equipment		252	229	299	305	311
<b>Net cash provided by/ (used in) investing activities</b>	<b>4.4.2</b>	<b>(6,373)</b>	<b>(14,527)</b>	<b>(5,561)</b>	<b>(5,448)</b>	<b>(5,726)</b>
<b>Cash flows from financing activities</b>						
Finance costs		-	(2)	(2)	(2)	(1)
Proceeds from borrowings		-	500	-	-	-
Repayment of borrowings		(41)	(49)	(49)	(49)	(49)
Interest paid - lease liability		(20)	(20)	(20)	(20)	(20)
Repayment of lease liabilities		(285)	(285)	(285)	(285)	(285)
<b>Net cash provided by/(used in) financing activities</b>	<b>4.4.3</b>	<b>(346)</b>	<b>144</b>	<b>(356)</b>	<b>(356)</b>	<b>(355)</b>
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>		<b>(1,022)</b>	<b>(6,620)</b>	<b>(53)</b>	<b>(104)</b>	<b>(424)</b>
Cash and cash equivalents at the beginning of the financial year		9,558	8,537	1,916	1,864	1,760
<b>Cash and cash equivalents at the end of the financial year</b>		<b>8,536</b>	<b>1,916</b>	<b>1,864</b>	<b>1,760</b>	<b>1,335</b>

# BUDGET 2021-22

## Statement of Capital Works

For the four years ending 30 June 2025

	Note	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Property</b>						
Land		120	-	120	-	-
<b>Total land</b>		120	-	120	-	-
Buildings		349	3,650	500	500	500
Heritage buildings		169	341	100	-	100
<b>Total buildings</b>		518	3,991	600	500	600
<b>Total property</b>		638	3,991	720	500	600
<b>Plant and equipment</b>						
Plant, machinery and equipment		602	1,250	1,000	1,000	1,000
Computers and telecommunications		30	111	158	124	21
Furniture & Fixtures		-	22	5	5	5
Library books		25	20	20	20	20
<b>Total plant and equipment</b>		657	1,403	1,183	1,149	1,046
<b>Infrastructure</b>						
Roads		4,947	6,339	3,506	3,617	3,939
Bridges		-	100	41	42	43
Footpaths		50	101	57	46	59
Kerb & channel		-	510	53	55	55
Drainage		-	100	50	44	45
Recreational, leisure and community facilities		84	1,568	50	50	50
Waste management		99	466	-	100	-
Parks, open space and streetscapes		103	145	100	100	100
Aerodromes		-	-	100	-	100
Other infrastructure		47	34	-	50	-
<b>Total infrastructure</b>		5,330	9,363	3,957	4,103	4,391
<b>Total capital works expenditure</b>		6,625	14,756	5,860	5,752	6,037
<b>Represented by:</b>						
New asset expenditure		369	5,564	579	430	343
Asset renewal expenditure		5,356	5,772	4,931	4,861	5,301
Asset upgrade expenditure		900	3,419	351	462	394
<b>Total capital works expenditure</b>	4.5.1	6,625	14,756	5,860	5,752	6,037
<b>Funding sources represented by:</b>						
Grants		3,818	9,045	1,700	1,600	1,700
Contributions		-	593	-	-	-
Council cash		2,807	4,618	4,160	4,152	4,337
Borrowings		-	500	-	-	-
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>		6,625	14,756	5,860	5,752	6,037

## Statement of Human Resources

For the four years ending 30 June 2025

	Note	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Staff expenditure</b>						
Employee costs - operating		10,709	<b>11,095</b>	11,024	11,280	11,542
Employee costs - capital		1,200	<b>1,333</b>	1,102	1,128	1,154
<b>Total Staff Expenditure</b>		11,909	<b>12,428</b>	<b>12,127</b>	<b>12,408</b>	<b>12,696</b>
<b>Staff Numbers</b>						
Employees		123.0	<b>123.0</b>	123.0	123.0	123.0
<b>Total Staff Numbers</b>		123.0	<b>123.0</b>	123.0	123.0	123.0

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2021/22 \$'000	Permanent Full Time \$'000	Permanent Part Time \$'000	Casual \$'000
Community Services	2,166	509	1,605	53
Corporate Services	645	576	69	-
Economic Development	593	494	100	-
Engineering	5,428	5,374	54	-
Governance	1,001	886	116	-
Recreation, Culture and Leisure	283	103	158	22
Regulatory Services	745	561	184	-
Waste and Environment	233	233	-	-
<b>Total permanent staff numbers</b>	<b>11,095</b>	<b>8,735</b>	<b>2,285</b>	<b>75</b>

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2021/22	Permanent Full Time	Permanent Part Time	Casual
Community Services	26	5.0	20.3	0.6
Corporate Services	5.6	5.0	0.6	-
Economic Development	6.2	5.0	1.2	-
Engineering	63.7	63.0	0.7	-
Governance	8.5	7.0	1.5	-
Recreation, Culture and Leisure	3.1	1.0	1.8	0.3
Regulatory Services	7.0	5.0	2.0	-
Waste and Environment	3.0	3.0	-	-
<b>Total permanent staff expenditure</b>	<b>123.0</b>	<b>94.0</b>	<b>28.1</b>	<b>0.9</b>
Other employee related expenditure	-			
Capitalised labour costs	-			
<b>Total expenditure</b>	<b>123.0</b>			

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## Summary of Planned Human Resources Expenditure - For the four years ending 30 June 2025

	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Community Services</b>				
<b>Permanent - Full time</b>	<b>509</b>	<b>519</b>	<b>529</b>	<b>539</b>
Female	271	276	281	287
Male	238	243	247	252
Self-described gender	0	0	0	0
<b>Permanent - Part time</b>	<b>1,606</b>	<b>1,637</b>	<b>1,669</b>	<b>1,702</b>
Female	1,606	1,637	1,669	1,702
Male	0	0	0	0
Self-described gender	0	0	0	0
<b>Total Community Services</b>	<b>2,115</b>	<b>2,156</b>	<b>2,198</b>	<b>2,241</b>
<b>Corporate Services</b>				
<b>Permanent - Full time</b>	<b>576</b>	<b>587</b>	<b>599</b>	<b>610</b>
Female	576	587	599	610
Male	0	0	0	0
Self-described gender	0	0	0	0
<b>Permanent - Part time</b>	<b>69</b>	<b>70</b>	<b>72</b>	<b>73</b>
Female	69	70	72	73
Male	0	0	0	0
Self-described gender	0	0	0	0
<b>Total Corporate Services</b>	<b>645</b>	<b>658</b>	<b>670</b>	<b>683</b>
<b>Economic Development</b>				
<b>Permanent - Full time</b>	<b>494</b>	<b>503</b>	<b>513</b>	<b>523</b>
Female	232	236	241	246
Male	262	267	272	278
Self-described gender	0	0	0	0
<b>Permanent - Part time</b>	<b>100</b>	<b>102</b>	<b>104</b>	<b>106</b>
Female	33	34	34	35
Male	67	68	70	71
Self-described gender	0	0	0	0
<b>Total Economic Development</b>	<b>594</b>	<b>605</b>	<b>617</b>	<b>629</b>
<b>Engineering</b>				
<b>Permanent - Full time</b>	<b>5,371</b>	<b>5,189</b>	<b>5,331</b>	<b>5,477</b>
Female	0	0	0	0
Male	5,371	5,189	5,331	5,477
Self-described gender	0	0	0	0
<b>Permanent - Part time</b>	<b>54</b>	<b>55</b>	<b>56</b>	<b>57</b>
Female	0	0	0	0
Male	54	55	56	57
Self-described gender	0	0	0	0
<b>Total Engineering</b>	<b>5,425</b>	<b>5,244</b>	<b>5,387</b>	<b>5,534</b>



	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
<b>Governance</b>				
<b>Permanent - Full time</b>	<b>886</b>	<b>903</b>	<b>921</b>	<b>939</b>
Female	674	687	701	714
Male	212	216	220	225
Self-described gender	0	0	0	0
<b>Permanent - Part time</b>	<b>116</b>	<b>118</b>	<b>121</b>	<b>123</b>
Female	56	57	58	59
Male	60	61	62	64
Self-described gender	0	0	0	0
<b>Total Governance</b>	<b>1,002</b>	<b>1,022</b>	<b>1,041</b>	<b>1,062</b>
<b>Recreation, Culture and Leisure</b>				
<b>Permanent - Full time</b>	<b>103</b>	<b>105</b>	<b>107</b>	<b>109</b>
Female	103	105	107	109
Male	0	0	0	0
Self-described gender	0	0	0	0
<b>Permanent - Part time</b>	<b>158</b>	<b>161</b>	<b>164</b>	<b>167</b>
Female	158	161	164	167
Male	0	0	0	0
Self-described gender	0	0	0	0
<b>Total Recreation, Culture and Leisure</b>	<b>261</b>	<b>266</b>	<b>271</b>	<b>277</b>
<b>Regulatory Services</b>				
<b>Permanent - Full time</b>	<b>561</b>	<b>572</b>	<b>583</b>	<b>594</b>
Female	95	97	99	101
Male	466	475	484	494
Self-described gender	0	0	0	0
<b>Permanent - Part time</b>	<b>184</b>	<b>188</b>	<b>191</b>	<b>195</b>
Female	46	47	48	49
Male	138	141	143	146
Self-described gender	0	0	0	0
<b>Total Regulatory Services</b>	<b>745</b>	<b>760</b>	<b>774</b>	<b>789</b>
<b>Waste and Environment</b>				
<b>Permanent - Full time</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female	0	0	0	0
Male	0	0	0	0
Self-described gender	0	0	0	0
<b>Permanent - Part time</b>	<b>233</b>	<b>238</b>	<b>242</b>	<b>247</b>
Female	0	0	0	0
Male	233	238	242	247
Self-described gender	0	0	0	0
<b>Total Waste and Environment</b>	<b>233</b>	<b>238</b>	<b>242</b>	<b>247</b>
<b>Casuals and temporary staff</b>	<b>75</b>	<b>76</b>	<b>78</b>	<b>79</b>
<b>Capitalised labour</b>	<b>1,333</b>	<b>1,359</b>	<b>1,385</b>	<b>1,413</b>
<b>TOTAL STAFF NUMBERS</b>	<b>12,428</b>	<b>12,383</b>	<b>12,665</b>	<b>12,954</b>

## 4. Notes to the Financial Statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

### 4.1 COMPREHENSIVE INCOME STATEMENT

#### 4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2021/22 the FGRS cap has been set at 1.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.5% in line with the rate cap.

#### 4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2020/21 \$'000	2021/22 \$'000	Variance \$'000	Change %
General rates*	11,182	<b>11,346</b>	164	1.46%
Municipal charge*	383	<b>390</b>	7	1.70%
Waste management charge	1,189	<b>1,227</b>	38	3.20%
Supplementary rates and rate adjustments	(15)	<b>(8)</b>	7	(46.67%)
Revenue in lieu of rates	85	<b>85</b>	-	0.00%
<b>Total Rates and charges</b>	<b>12,824</b>	<b>13,040</b>	<b>215</b>	<b>1.68%</b>

\*These items are subject to the rate cap established under the FGRS

#### 4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2020/21 cents/\$CIV	2021/22 cents/\$CIV	Change %
General rate for rateable residential properties	0.006018	<b>0.005414</b>	(10.0%)
General rate for rateable commercial properties	0.006018	<b>0.005414</b>	(10.0%)
General rate for rateable farm properties	0.003761	<b>0.003384</b>	(10.0%)

**4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year**

Type or class of land	2020/21 \$'000	2021/22 \$'000	Variance \$'000	Change %
Residential	2,126	<b>2,081</b>	(45)	(2.1%)
Commercial	351	<b>319</b>	(32)	(9.2%)
Farm	8,705	<b>8,946</b>	241	2.8%
<b>Total amount to be raised by general rates</b>	<b>11,182</b>	<b>11,346</b>	<b>163</b>	<b>1.46%</b>

**4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year**

Type or class of land	2020/21 \$'000	2021/22 \$'000	Variance \$'000	Change %
Residential	3,389	<b>3,393</b>	4	0.12%
Commercial	455	<b>456</b>	1	0.22%
Farm	3,121	<b>3,123</b>	2	0.06%
<b>Total amount to be raised by general rates</b>	<b>6,965</b>	<b>6,972</b>	<b>7</b>	<b>0.10%</b>

**4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)**

**4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year**

Type or class of land	2020/21 \$'000	2021/22 \$'000	Variance \$'000	Change %
Residential	356,247	<b>384,467</b>	28,220	7.92%
Commercial	58,192	<b>58,928</b>	736	1.26%
Farm	2,320,869	<b>2,643,608</b>	322,739	13.91%
<b>Total value of land</b>	<b>2,735,308</b>	<b>3,087,003</b>	<b>351,695</b>	<b>12.86%</b>

**4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year**

Type or class of land	Per Rateable Property 2020/21 \$	Per Rateable Property 2021/22 \$	Change \$'000	Change %
Municipal	76.55	<b>77.70</b>	1	1.50%

**4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year**

Type of charge	2020/21 \$'000	2021/22 \$'000	Variance \$'000	Change %
Municipal	383	<b>390</b>	7	1.70%

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## 4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2020/21 \$	Per Rateable Property 2021/22 \$	Change \$	Change %
<i>Kerbside Collection</i>				
Residential - 80lt bin	142.30	<b>144.43</b>	2	1.50%
Residential - 120lt bin	197.55	<b>200.51</b>	3	1.50%
Residential - 240lt bin	384.49	<b>390.26</b>	6	1.50%
Other - 80lt bin	142.30	<b>144.43</b>	2	1.50%
Other - 120lt bin	197.55	<b>200.51</b>	3	1.50%
Other - 240lt bin	384.49	<b>390.26</b>	6	1.50%
<i>Recycling Collection</i>				
Residential	138.47	<b>140.55</b>	2	1.50%
Other	138.47	<b>140.55</b>	2	1.50%

## 4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	Per Rateable Property 2020/21 \$	Per Rateable Property 2021/22 \$	Change \$	Change %
Kerbside Collection	766	<b>796</b>	30	3.92%
Recycling Collection	423	<b>431</b>	8	1.89%
<b>Total</b>	<b>1,189</b>	<b>1,227</b>	<b>38</b>	<b>3.20%</b>

## 4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

Type of Charge	2020/21 \$'000	2021/22 \$'000	Change \$'000	Change %
Rates and charges	11,182	<b>11,346</b>	164	1.47%
Municipal charge	383	<b>390</b>	7	1.83%
Kerbside collection	766	<b>796</b>	30	3.92%
Recycling collection	423	<b>431</b>	8	1.89%
Windfarms in lieu of rates	85	<b>85</b>	-	0.00%
Supplementary rates and rate adjustments	(15)	<b>(8)</b>	7	(46.67%)
<b>Total Rates and charges</b>	<b>12,824</b>	<b>13,040</b>	<b>216</b>	<b>1.68%</b>

## 4.1.1(l) Fair Go Rates System Compliance

Yarriambiack Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2020/21	2021/22
Total Rates	\$11,565,664	\$11,736,154
Number of rateable properties	6,965	6,972
Base Average Rate	\$1,628.98	\$1,658.87
Maximum Rate Increase (set by the State Government)	<b>2.00%</b>	<b>1.50%</b>
Capped Average Rate	\$1,660.54	\$1,683.76
Maximum General Rates and Municipal Charges Revenue	\$11,567,089	\$11,739,149
Budgeted General Rates and Municipal Charges Revenue	\$11,565,664	\$11,736,154
Budgeted Supplementary Rates	\$(15,000)	\$(8,000)
Budgeted Total Rates and Municipal Charges Revenue	\$11,550,664	\$11,728,154

## 4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2021/22: estimated \$8,000 and 2020/21: \$15,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.

## 4.1.1(n) Differential rates

### Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.5414% (0.005414 cents in the dollar of CIV) for all rateable residential and commercial properties; and
- A general rate of 0.3384% (0.003384 cents in the dollar of CIV) for all rateable farming properties.

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out below.

### Residential and Commercial land

Residential land is any land, which is:

- Occupied for the principal purpose of physically accommodating persons; or
- Unoccupied but zoned residential under the Yarriambiack Shire Council Planning Scheme.

Commercial land is any land, which is:

- Occupied for the principal purpose of carrying out the manufacture or production of, or trade in, goods or services; or
- Unoccupied but zoned commercial or industrial under the Yarriambiack Shire Council Planning Scheme.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services; and
- Provision of general support services.

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The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improved land, is any use of land.

The characteristics of planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to commercial land. The vacant land affected by this rate is that which is zoned commercial and/or industrial under the Yarriambiack Shire Council Planning Scheme. The classification of land which is improved will be determined by the occupation of that land and have reference to the planning scheme zoning.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

## Farm land

Farm land is any rateable land:

- that is not less than 2 hectares in area; and
- that is used primarily for grazing (including agistment, dairying, pig farming, poultry farming, fish farming, tree farming, bee keeping, viticulture, horticulture, fruit growing or the growing of crops of an kind or for any combination of those activities; and
- that is used by a business -
  - that has a significant and substantial commercial purpose of character; and
  - that seeks to make a profit on a continuous or repetitive basis from its activities on the land; and
- that is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- Construction and maintenance of infrastructure assets;
- Development and provision of health and community services; and
- Provision of general support services.

The types and classes of rateable land within this differential rate are those having the relevant characteristics described above.

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The geographic location of the land within this differential rate is wherever located within the municipal district, without reference to ward boundaries.

The use of the land within this differential rate, in the case of improved land, is any use of land.

The characteristics of planning scheme zoning are applicable to the determination of vacant land which will be subject to the rate applicable to residential land. The vacant land affected by this rate is that which is zoned residential under the Victorian Local Council Planning Scheme. The classification of land which is improved will be determined by the occupation of that land and have reference to the planning scheme zoning.

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

## 4.1.2 Statutory fees and fines

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Animal fees	38	41	3	7.89%
Building fees	76	84	8	10.96%
Town planning fees	37	41	4	9.68%
Other fees	11	11	1	5.84%
<b>Total Statutory fees and fines</b>	<b>162</b>	<b>177</b>	<b>16</b>	<b>9.61%</b>

Most statutory fees and fines are levied in accordance with legislation and related to income collected through animal registrations, planning permits and building permits.

Statutory fees and fines revenue for 2021/22 are expected to increase by \$16,000 due mainly to an increase in building fees.

## 4.1.3 User fees

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Aged and health services	142	151	9	6.53%
Meals on wheels	102	114	12	11.76%
Leisure centre and recreation	4	21	17	435.50%
Caravan parks	191	155	(36)	(18.60%)
Waste management	82	81	(1)	(1.22%)
Rents	30	73	43	144.01%
Livestock exchange	84	76	(9)	(10.18%)
Preschool	-	9	9	0.00%
Vic Roads	8	10	1	16.78%
Road works	-	2	2	0.00%
Rates	1	46	44	3161.86%
Other	38	111	73	190.98%
<b>Total user fees</b>	<b>683</b>	<b>849</b>	<b>166</b>	<b>24.25%</b>

User fees relate to the wide range of services Council provides across its extensive service delivery programs and includes caravan park fees, leisure centre user charges, livestock exchange selling fees, waste management fees and aged and health service brokerage and client fees.

Council set fees based on market conditions and the cost associated with running a service while giving consideration to those who may be suffering financial hardship.

User fees are expected to increase by 23.25% to \$849,000.

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## 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
<i>Grants were received in respect of the following:</i>				
Summary of grants				
Commonwealth funded grants	7,842	9,062	1,220	15.56%
State funded grants	4,936	4,087	(849)	(17.19%)
<b>Total grants received</b>	<b>12,777</b>	<b>13,149</b>	<b>372</b>	<b>2.91%</b>
<b>(a) Operating Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Financial Assistance Grants	4,192	5,647	1,455	34.71%
Meals on Wheels	117	80	(37)	(31.79%)
General home care	746	572	(174)	(23.34%)
Other	810	174	(636)	(78.54%)
<b>Total Recurrent - Commonwealth Government</b>	<b>5,865</b>	<b>6,473</b>	<b>608</b>	<b>10.36%</b>
<b>Recurrent - State Government</b>				
Aged care	18	10	(8)	(46.67%)
Youth	45	69	24	54.02%
Preschool	1,002	1,028	26	2.56%
Maternal and child health	358	310	(48)	(13.41%)
Sustainability	87	75	(12)	(13.79%)
Other	5	926	921	18417.80%
<b>Total Recurrent - State Government</b>	<b>1,515</b>	<b>2,417</b>	<b>902</b>	<b>59.57%</b>
<b>Total recurrent grants</b>	<b>7,380</b>	<b>8,890</b>	<b>2,118</b>	<b>28.70%</b>
<b>Non-recurrent - State Government</b>				
Other	2,921	-	(2,921)	(100.00%)
<b>Total Non-recurrent - State Government</b>	<b>2,921</b>	<b>-</b>	<b>(2,921)</b>	<b>(100.00%)</b>
<b>Total non-recurrent grants</b>	<b>2,921</b>	<b>-</b>	<b>(2,921)</b>	<b>(100.00%)</b>
<b>TOTAL OPERATING GRANTS</b>	<b>10,301</b>	<b>8,890</b>	<b>(1,411)</b>	<b>(13.70%)</b>
<b>(b) Capital Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Roads to recovery	1,977	1,322	(655)	(33.11%)
<b>Total Recurrent - Commonwealth Government</b>	<b>1,977</b>	<b>1,322</b>	<b>(655)</b>	<b>(33.11%)</b>
<b>Total recurrent grants</b>	<b>1,977</b>	<b>1,322</b>	<b>(655)</b>	<b>(33.11%)</b>
<b>Non-recurrent - Commonwealth Government</b>				
Roads	-	1,267	1,267	0.00%
<b>Total Non-recurrent - Commonwealth Government</b>	<b>-</b>	<b>1,267</b>	<b>1,267</b>	<b>0.00%</b>



	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
<b>Non-recurrent - State Government</b>				
Preschools	145	400	255	175.86%
Roads	195	-	-	0.00%
Other	160	1,270	1,110	693.78%
<b>Total Non-recurrent - State Government</b>	<b>500</b>	<b>1,670</b>	<b>1,365</b>	<b>273.01%</b>
<b>Total non-recurrent grants</b>	<b>500</b>	<b>2,937</b>	<b>2,437</b>	<b>487.41%</b>
<b>Total capital grants</b>	<b>2,477</b>	<b>4,259</b>	<b>1,783</b>	<b>71.98%</b>
<b>Total Grants</b>	<b>12,777</b>	<b>13,149</b>	<b>372</b>	<b>2.91%</b>

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall the level of operating grants has decreased by 13.70% or \$1.411 million.

Capital grants include all monies received from State and Federal sources for the purposes of funding the capital works program. Overall the level of capital grants has increased by 71.98% or \$1.783 million to 2021/22.

## 4.1.5 Other income

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Interest	5	77	72	1436.46%
Contributions	71	237	166	233.41%
Private use vehicle reimbursements	70	59	(11)	(15.12%)
Legal costs recovered	5	20	15	308.00%
Recycling	52	38	(14)	(26.72%)
Other	231	14	(217)	(93.90%)
<b>Total other income</b>	<b>434</b>	<b>445</b>	<b>12</b>	<b>2.68%</b>

Other income includes contributions, private use vehicle reimbursements, recycling, interest revenue from rates and investments. This movement in interest has increased due to interest on rates being paused throughout 2020/21 due to COVID19. Contributions has also increased due to community projects requiring a contribution from the community groups.

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## 4.1.6 Employee costs

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Wages and salaries	8,919	9,194	275	3.08%
WorkCover	266	283	17	6.33%
Superannuation	846	890	44	5.25%
Councillor allowances	199	203	4	2.03%
Conferences & training	194	240	46	23.59%
Travel	72	84	12	16.80%
Uniform & PPE	112	117	5	4.28%
Other	68	85	17	24.27%
<b>Total employee costs</b>	<b>10,676</b>	<b>11,095</b>	<b>419</b>	<b>3.93%</b>

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, travel and conference and training.

Employee costs are forecast to increase by 3.93% or \$419,000 compared to 2019/20. This increase relates to projected annual enterprise agreement increases and movement between levels within wage bands. The Budget also includes positions for a Tourism Officer and Economic Development Officer which are funded positions. Council has also included a 0.4 EFT position for an Environmental Health Officer and the Sustainability and Waste Officer will move from a 0.5 EFT to full time position.

## 4.1.7 Materials and services

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Contractors	2,486	5,457	2,971	119.51%
Consultants	447	705	258	57.87%
Building maintenance	48	18	(30)	(63.16%)
Ground maintenance	13	9	(4)	(29.65%)
Cost of meals on wheels	194	171	(23)	(11.87%)
Equipment maintenance	356	599	243	68.31%
Information technology and equipment	427	464	37	8.78%
External plant hire	457	82	(375)	(82.09%)
Internal plant hire	(1,108)	(1,065)	43	(3.84%)
Fuel	349	809	460	131.68%
Materials	604	958	354	58.64%
Motor Vehicles	41	188	147	358.94%
Telecommunications	85	162	77	90.48%
Utilities - Gas	5	6	1	27.24%
Utilities - Power	147	203	57	38.54%
Utilities - Water	67	123	56	83.29%
General maintenance	70	50	(20)	(28.19%)
Other	33	252	219	662.12%
<b>Total materials and services</b>	<b>4,718</b>	<b>9,189</b>	<b>4,471</b>	<b>94.75%</b>

Materials and services include the purchases of consumables, payments to contractors for the provision of services and utility costs. Materials and services are budgeted to increase by 94.75% or \$4.471 million compared to 2019-20.

Most of the increase is in contractors and consultants. This is a result of grant funding received for community projects such as the Brim and Beulah Recreation Reserve projects, Halls projects, Caravan Projects, Tourism projects - Murtoa Stick Shed, Warracknabeal Courthouse.

## 4.1.8 Depreciation

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Property	449	468	19	4.23%
Plant & equipment	879	906	27	3.06%
Infrastructure	3,715	3,826	111	2.99%
<b>Total depreciation</b>	<b>5,043</b>	<b>5,200</b>	<b>157</b>	<b>3.11%</b>

Depreciation is an accounting measure that attempts to allocate the value of an asset over its useful life. The depreciation charge is used as a proxy for the funds required to renew council's assets to maintain agreed service levels. The increase of \$157,000 is due to the effect of assets related to the capital works program having a full year effect of depreciation.

## 4.1.9 Contributions and donations

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Recreation Reserves	186	175	(11)	(5.90%)
Swimming Pools	255	252	(3)	(1.06%)
Economic Development	14	202	188	1316.15%
Community Halls	40	41	1	2.05%
Community Groups	70	14	(56)	(79.99%)
Weir Pools	32	36	4	12.09%
<b>Total contributions and donations</b>	<b>597</b>	<b>720</b>	<b>123</b>	<b>20.56%</b>

Contributions and donations includes annual grant that Council gives to halls, swimming pools, recreation reserves, weir pools and community consultative groups.

All recreation reserves, swimming pools, community halls, progress associations and weir pools have received an increase in funding of 1.5% for the 2021/22 financial year. During 2020/21 Council completed works at the Minyip and Murtoa swimming pool.

## 4.1.10 Amortisation - Right of use assets

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Right of use assets	150	155	5	3.00%
<b>Total amortisation - right of use assets</b>	<b>150</b>	<b>155</b>	<b>5</b>	<b>3.00%</b>

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## 4.1.11 Other expenses

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Advertising	73	91	19	26.00%
Bank Fees and charges	28	33	5	19.13%
External auditors remuneration	28	33	6	20.00%
Internal auditors remuneration	29	31	3	9.47%
Insurances	703	752	49	6.91%
Legal costs	45	97	52	116.24%
Meeting expenses	15	27	12	83.35%
Operating lease rentals	75	409	334	448.04%
Motor vehicle registrations	120	155	35	29.17%
Postage and freight	16	29	13	79.12%
Printing and stationery	55	63	8	15.05%
Subscriptions	145	152	7	4.50%
Other	5	15	10	205.30%
<b>Total other expenses</b>	<b>1,335</b>	<b>1,887</b>	<b>552</b>	<b>41.39%</b>

Other expenses relates to a range of unclassified items including audit fees, insurances, lease costs, subscriptions and other miscellaneous items.

## 4.2 BALANCE SHEET

### 4.2.1 Assets

**Current assets (\$8.86 million decrease) and Non-current assets (\$9.57 million increase).**

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by \$6.62 million during the year, this is dependent on when capital works are completed.

Trade and other receivables are monies owed to council by ratepayers and others. The balance is expected to decrease by \$1.267 million over the budget period as no large accounts are expected to be raised for grants in 2020-21.

### 4.2.2 Liabilities

**Current liabilities (\$162,000 increase) and Non-current liabilities (\$427,000 increase).**

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to increase slightly.

Provisions include accrued long service leave, annual leave, sick leave owing to employees and rehabilitation costs for ceased landfill and gravel pit sites.

## 4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Amount borrowed as at 30 June of the prior year	79	58	451	402	353
Amount proposed to be borrowed	-	500	-	-	-
Amount projected to be redeemed	(21)	(107)	(49)	(49)	(49)
<b>Amount of borrowings as at 30 June</b>	<b>58</b>	<b>451</b>	<b>402</b>	<b>353</b>	<b>304</b>

Borrowings for 2021/22 included \$500,000 for the construction of two residential units at Woomelang and two residential units at Murtoa. These borrowings have been made possible through the State Governments Community Infrastructure Loans Scheme, which council was successful in obtaining. These funds will only be drawn down when needed.

## 4.2.4 Leases by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000
<b>Right-of-use assets</b>		
Vehicles	937	950
<b>Total right-of-use assets</b>	<b>937</b>	<b>950</b>
<b>Lease liabilities</b>		
<b>Current lease Liabilities</b>		
Plant and equipment	335	335
<b>Total current lease liabilities</b>	<b>335</b>	<b>335</b>
<b>Non-current lease liabilities</b>		
Plant and equipment	595	601
<b>Total non-current lease liabilities</b>	<b>595</b>	<b>601</b>
<b>Total lease liabilities</b>	<b>930</b>	<b>936</b>

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities.

## 4.3 STATEMENT OF CHANGES IN EQUITY

### 4.3.1 Reserves

Reserves contain both a specific cash backed reserve and asset revaluation reserves. The cash backed reserves is a small infrastructure fund for aerodromes. No variation is expected in 2021/22.

The asset revaluation reserve represents the difference between the previously recorded value of assets and their current valuations. Asset valuations are required to be considered annually and formally revalued if there is a material change.

### 4.3.2 Equity

Accumulated surplus in the value of all net assets less specific reserve allocation and revaluations that have built up over the financial year.

## 4.4 STATEMENT OF CASH FLOWS

Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash flows.

### 4.4.1 Net cash flows provided by/used in operating activities

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works or repayment of debt.

The 2021/22 budget for net cash provided by operating activities is \$1.104 million more than forecast in 2020/21.

The net cash flows from operating activities does not equal the operating result for the year, as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement.

### 4.4.2 Net cash flows provided by/used in investing activities

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.

The increase in payments for investing activities represents the planned increase in capital works expenditure disclosed in Section 3 of the Budget.

### 4.4.3 Net cash flows provided by/used in financing activities

Financing activities refers to cash generated or used in the financing of Council's functions and include borrowings from financial institutions and advancing or repayable loans to other organisations. These activities also include repayment of the principle component of loan repayments for the year.

## 4.5 CAPITAL WORKS PROGRAM

This section presents a listing of the capital works projects that will be undertaken for the 2021/22 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary

	Forecast 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	Change %
Property	638	<b>3,991</b>	3,352	525.27%
Plant & equipment	657	<b>1,403</b>	746	113.50%
Infrastructure	5,330	<b>9,363</b>	4,033	75.67%
<b>Total</b>	<b>6,625</b>	<b>14,756</b>	8,131	122.73%

	Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Community Cash \$'000	Council Cash \$'000	Asset Sales \$'000
Property	<b>3,991</b>	2,925	332	734	1,746	527	1,218	500
Plant & equipment	<b>1,403</b>	193	1,210	-	-	6	1,397	-
Infrastructure	<b>9,363</b>	2,447	4,230	2,685	7,299	60	2,003	-
<b>Total</b>	<b>14,756</b>	5,564	5,772	3,419	9,045	593	4,618	500

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## 4.5.2 Current Budget

CAPITAL WORKS AREA		ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
	Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>PROPERTY</b>								
<b>Buildings</b>								
Power House - Hopetoun	140	-	-	140	140	-	-	-
Caravan Park - Warracknabeal - Cabins	200	200	-	-	200	-	-	-
Caravan Park - Hopetoun - Cabin	130	130	-	-	105	-	25	-
Caravan Park - Lascelles - extra powered sites	30	30	-	-	30	-	-	-
Depot - Warracknabeal	200	-	-	200	-	-	200	-
Depot - Hopetoun - Emulsion Tank	25	-	25	-	-	-	25	-
Depot - Rupanyup - Emulsion Tank	25	-	25	-	-	-	25	-
Housing Units - Woomelang	500	515	-	-	-	265	-	250
Housing Units - Murtoa	515	500	-	-	-	250	-	250
Kindergarten - Warracknabeal	1,150	1,150	-	-	400	-	750	-
Tourist Information Centre - Warracknabeal	150	-	-	150	150	-	-	-
Public Amenities - Warracknabeal	150	-	-	150	150	-	-	-
Technical Office - Warracknabeal	25	-	25	-	-	-	25	-
	<b>3,240</b>	<b>2,525</b>	<b>75</b>	<b>640</b>	<b>1,175</b>	<b>515</b>	<b>1,050</b>	<b>500</b>
<b>Heritage Buildings</b>								
Hall - Warracknabeal - Kitchen upgrade	51	-	-	51	-	-	51	-
Hall - Warracknabeal - Foundation	187	-	187	-	80	-	107	-
Hall - Warracknabeal - Ramp	18	-	18	-	18	-	-	-
Hall - Warracknabeal - Air conditioning	33	-	-	33	33	-	-	-
Hall - Warracknabeal - Curtains	27	-	27	-	17	10	-	-
Hall - Brim - Curtains	12	-	12	-	11	1	-	-
Hall - Sheep Hills - Curtains	7	-	7	-	6	1	-	-
Hall - Sheep Hills - Refurbishment	7	-	7	-	7	-	-	-
	<b>341</b>	<b>-</b>	<b>257</b>	<b>84</b>	<b>171</b>	<b>12</b>	<b>158</b>	<b>-</b>
<b>TOTAL PROPERTY</b>	<b>3,581</b>	<b>2,525</b>	<b>332</b>	<b>724</b>	<b>1,346</b>	<b>527</b>	<b>1,208</b>	<b>500</b>



CAPITAL WORKS AREA		ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
	Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>PLANT AND EQUIPMENT</b>								
<b>Plant, Machinery and Equipment</b>								
Jetpatcher	410	-	410	-	-	-	410	-
Staff Vehicles	190	-	190	-	-	-	190	-
Rover	40	40	-	-	-	-	40	-
<b>Total Plant, Machinery and Equipment</b>	<b>640</b>	<b>40</b>	<b>600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>640</b>	<b>-</b>
<b>Computers and Telecommunications</b>								
Computer equipment	40	40	-	-	-	-	40	-
<b>Total Computers and Telecommunications</b>	<b>40</b>	<b>40</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40</b>	<b>-</b>
<b>Furniture &amp; Fixtures</b>								
Warracknabeal Kindergarten	22	22	-	-	-	6	16	-
<b>Total Furniture &amp; Fixtures</b>	<b>22</b>	<b>22</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>16</b>	<b>-</b>
<b>Library books</b>								
Books	20	20	-	-	-	-	20	-
<b>Total Library books</b>	<b>20</b>	<b>20</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20</b>	<b>-</b>
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>722</b>	<b>122</b>	<b>600</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>716</b>	<b>-</b>

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CAPITAL WORKS AREA		ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
Project Cost	New	Renewal	Upgrade	Grants	Contributions	Council Cash	Borrowings	
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
INFRASTRUCTURE								
Resheets								
Southern Gravel Resheets								
3LK Road	-	53	-	53	-	-	-	
Dyers Estate Road	-	48	-	48	-	-	-	
Grahams Road	-	36	-	-	-	36	-	
Huebners Road	-	23	-	23	-	-	-	
Mathesons Road	-	82	-	82	-	-	-	
Rurades Road	-	37	-	37	-	-	-	
Rurades Road	-	21	-	21	-	-	-	
Hill Crest Road	-	27	-	27	-	-	-	
Holtkamps Road	-	26	-	26	-	-	-	
Total Southern Gravel Resheets	-	353	-	317	-	36	-	
Central Gravel Resheets								
Bangerang Road	-	22	-	22	-	-	-	
Cannum 5 Chain Road	-	48	-	48	-	-	-	
Carron Road	-	48	-	48	-	-	-	
Darts Road	-	14	-	-	-	14	-	
Dunn Road	-	44	-	44	-	-	-	
Elsoms Road	-	19	-	19	-	-	-	
Kewell School Road	-	48	-	48	-	-	-	
Kent Road	-	42	-	42	-	-	-	
Koschitzke North Road	-	16	-	16	-	-	-	
Oultons Road	-	33	-	33	-	-	-	
Rattray Road	-	40	-	40	-	-	-	
Total Central Gravel Resheets	-	373	-	359	-	14	-	

CAPITAL WORKS AREA		ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
Project Cost	New	Renewal	Upgrade	Grants	Contributions	Council Cash	Borrowings	
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Northern Gravel Resheets								
Beyal North Road	36	36	-	36	-	-	-	
Fred Frankles Road	72	72	-	72	-	-	-	
Burroin Road	27	27	-	27	-	-	-	
Cambacanya Road	93	93	-	93	-	-	-	
Ellam Willenabrina Road	30	30	-	30	-	-	-	
Gaalanungah Road	31	31	-	31	-	-	-	
Golders Road	31	31	-	31	-	-	-	
Goyura East School Bus Route	29	29	-	29	-	-	-	
Shannons Road	36	36	-	36	-	-	-	
Hofmaiers Road	46	46	-	46	-	-	-	
Lascelles East Road	24	24	-	24	-	-	-	
Mitchells Road	10	10	-	10	-	-	-	
Torney Road	24	24	-	24	-	-	-	
Turriff West Road	36	36	-	36	-	-	-	
Yarto Speed Road	29	29	-	29	-	-	-	
Maxwells Road	28	28	-	28	-	-	-	
Unnamed Rd Off Maxwells Road	44	44	-	44	-	-	-	
Total Northern Gravel Resheets	626	626	-	626	-	-	-	
TOTAL RESHEETS				1,352	-	1,301	50	
Hot Mix								
Breen Street, Murtoa	13	-	13	-	-	13	-	
Scott Street Roundabout	40	-	40	-	40	-	-	
Scott Street Roundabout	33	-	33	-	33	-	-	
Wood Street Rupanyup	1	-	1	-	-	1	-	
Stewart Street, Rupanyup	8	-	8	-	-	8	-	
Total Hot Mix	96	-	96	-	74	-	22	

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CAPITAL WORKS AREA		ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
Project Cost	New	Renewal	Upgrade	Grants	Contributions	Council Cash	Borrowings	
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Shoulder Resheet								
Rainbow Yaapect Road	-	42	-	42	-	-	-	
Centre Hill Road	-	57	-	57	-	-	-	
Gama Sea Lake Road	-	46	-	46	-	-	-	
Lascelles West Road	-	54	-	54	-	-	-	
Glenorchy Road	-	58	-	58	-	-	-	
Blue Ribbon Rd	-	67	-	67	-	-	-	
Antwerp Road	-	53	-	53	-	-	-	
Sheep Hills Bangerang Road	-	73	-	73	-	-	-	
Banyena Pimpinio Road	-	77	-	77	-	-	-	
Cemetery Road	-	30	-	30	-	-	-	
Total Shoulder Resheet		-	555	-	555	-	-	
Rural Rehabilitation								
Antwerp Road	-	85	-	85	-	-	-	
Lah East Road	-	136	-	-	-	136	-	
Rupanyup Road	-	216	-	-	-	216	-	
Hopetoun Yaapect Road	-	-	400	400	-	-	-	
Galaquil West Road	-	-	195	195	-	-	-	
Burrum North Road	-	-	160	160	-	-	-	
Sea Lake Lascelles Road	-	-	58	58	-	-	-	
Sea Lake Lascelles Road	-	-	204	204	-	-	-	
Sheep Hills Bangerang	-	256	-	256	-	-	-	
Horsham Lubeck Road	-	-	360	360	-	-	-	
Minyip Dimboola Road	-	-	200	200	-	-	-	
Dimboola Minyip Road (50% of 1 KM)	-	-	100	100	-	100	-	
Minyip Banyena Road	-	-	450	450	-	-	-	
Total Rural Rehabilitation		-	693	2,127	2,368	-	452	

CAPITAL WORKS AREA	ASSET EXPENDITURE TYPES				SUMMARY OF FUNDING SOURCES			
	Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>Urban Rehabilitation</b>								
McIntosh Avenue, Rupanyup	56	56	-	-	-	-	56	-
Dyer Street, Rupanyup	40	40	-	-	-	-	40	-
Toole Street, Hopetoun	16	-	-	16	-	-	16	-
Hamilton Street, Murtoa	86	86	-	-	-	-	86	-
Simson Street, Brim	106	-	-	106	106	-	-	-
Foundry Street, Minyip	10	-	-	10	-	-	10	-
Foundry Street, Minyip	32	-	-	32	-	-	32	-
<b>Total Urban Rehabilitation</b>	<b>345</b>	<b>182</b>	<b>-</b>	<b>163</b>	<b>106</b>	<b>-</b>	<b>239</b>	<b>-</b>
<b>Footpath</b>								
Campbell Street (school crossing), Warracknabeal	22	22	-	-	-	-	22	-
Elizabeth Ave & Craig Avenue Warracknabeal	24	24	-	-	-	-	24	-
Dodgshun Street (school crossing), Hopetoun	30	30	-	-	-	-	30	-
McDonald Street, Murtoa	15	-	15	-	-	-	15	-
Duncan Street, Murtoa	10	-	10	-	-	-	10	-
<b>Total Footpath</b>	<b>101</b>	<b>76</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>101</b>	<b>-</b>
<b>Bridge</b>								
Rosebery Rainbow Road	50	-	50	-	-	-	50	-
Lions Park Bridge, Warracknabeal plus others footbridge	50	-	50	-	-	-	50	-
<b>Total Bridge</b>	<b>100</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>-</b>

# BUDGET 2021-22

CAPITAL WORKS AREA	Project Cost \$'000	ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>Reseal</b>								
Allan Street, Warracknabeal	8	-	8	-	8	-	-	-
Blue Ribbon Road	43	-	43	-	43	-	-	-
Cambacanya Road	4	-	4	-	4	-	-	-
Campbell Street, Warracknabeal	28	-	28	-	28	-	-	-
Collins Street, Murtoa	23	-	23	-	23	-	-	-
Comyn Street, Murtoa	9	-	9	-	9	-	-	-
Cromie Street, Murtoa	13	-	13	-	13	-	-	-
Dennys Street, Hopetoun	12	-	12	-	12	-	-	-
Devereux Street, Warracknabeal	41	-	41	-	41	-	-	-
Galaquill West Road	25	-	25	-	25	-	-	-
Gardiner Street, Warracknabeal	28	-	28	-	28	-	-	-
Hopetoun Yaapeet Road	10	-	10	-	10	-	-	-
Higginbotham Street, Beulah	11	-	11	-	11	-	-	-
Lascelles West Road	31	-	31	-	31	-	-	-
Loats Street, Minyip	8	-	8	-	8	-	-	-
Luna Park Road, Beulah	-	-	-	-	-	-	-	-
Mandeville Street, Hopetoun	23	-	23	-	23	-	-	-
Minyip Dimboola Road	101	-	101	-	101	-	-	-
Minyip Dimboola Road	200	-	200	-	200	-	-	-
Parsons Street, Warracknabeal	2	-	2	-	2	-	-	-
Phillips Street, Beulah	14	-	14	-	14	-	-	-
Phillips Street, Beulah	5	-	5	-	5	-	-	-
Rosebery Rainbow Road	40	-	40	-	40	-	-	-
Strachan Street, Hopetoun	8	-	8	-	8	-	-	-
Watchem Warracknabeal Road	66	-	66	-	66	-	-	-
Wood Street, Yaapeet	11	-	11	-	11	-	-	-
Yarrack Lane, Hopetoun	4	-	4	-	4	-	-	-
<b>Total Reseal</b>	<b>768</b>	<b>-</b>	<b>767</b>	<b>-</b>	<b>767</b>	<b>-</b>	<b>-</b>	<b>-</b>

CAPITAL WORKS AREA		ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000	
Kerbing								
McDonald Street, Murtoa	60	-	60	-	-	-	60	-
Hamilton Street, Murtoa	130	-	130	-	-	-	130	-
McDonald Street, Murtoa	90	-	90	-	-	-	90	-
Scott Street (south end), Warracknabeal	20	-	20	-	-	-	20	-
Total Kerbing	300	-	300	-	-	-	300	-
Stabilisation								
Sheep Hills Bangerang Road	6	-	6	-	-	-	6	-
Sheep Hills Bangerang Road	17	-	17	-	17	-	-	-
Various	80	-	80	-	-	-	80	-
Total Stabilisation	104	-	104	-	17	-	86	-
Drainage								
Dyer Street to Connolly Parade, Rupanyup	95	-	-	-	95	-	-	-
Phillips Street - Higginbotham Street, Beulah	5	-	-	-	5	-	-	-
Total Drainage	100	-	-	-	100	-	-	-
Recreational, Leisure & Community Facilities								
Leisure Complex - Warracknabeal	20	-	20	-	-	-	20	-
Bowling Club - Brim	20	-	20	-	-	-	20	-
Recreation Reserve - Hopetoun - Lighting	295	-	-	-	195	60	40	-
Recreation Reserve - Rupanyup - Courts & change room	1,183	-	-	-	1,183	-	-	-
Swimming Pool - Hopetoun - Chemical room & pool leakage	50	-	50	-	-	-	50	-
Total Recreational, Leisure & Community Facilities	1,568	1,478	90	-	1,378	60	130	-

# BUDGET 2021-22

CAPITAL WORKS AREA		ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
Project Cost	New	Renewal	Upgrade	Grants	Contributions	Council Cash	Borrowings	
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Parks, Open Space and Streetscapes								
Streetscape	100	-	-	-	-	100	-	
Signage - Boundary signs	45	-	-	-	-	45	-	
Total Parks, Open Space and Streetscapes	145	-	-	-	-	145	-	
Waste Management								
Glass Crusher (contribution)	34	34	-	-	-	34	-	
Total Waste Management	34	34	-	-	-	34	-	
Other Infrastructure								
Livestock Exchange - Warracknabeal	34	34	-	-	-	34	-	
Total Other Infrastructure	34	34	-	-	-	34	-	
TOTAL INFRASTRUCTURE								
	8,420	4,020	2,386	6,666	60	1,693	-	
TOTAL NEW CAPITAL WORKS								
	12,723	4,952	3,110	8,012	593	3,617	500	



## 4.5.3 Works carried forward from the 2020/21 year

CAPITAL WORKS AREA		ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
	Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>PROPERTY</b>								
<b>Buildings</b>								
Caravan Park - Lascelles - Fire hydrant & reels	10	-	-	10	-	-	10	-
Kindergarten - Warracknabeal	400	400	-	-	400	-	-	-
<b>TOTAL PROPERTY</b>	<b>410</b>	<b>400</b>	<b>-</b>	<b>10</b>	<b>400</b>	<b>-</b>	<b>10</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>								
<b>Plant, Machinery and Equipment</b>								
Flocon	410	-	410	-	-	-	410	-
Rollers	200	-	200	-	-	-	200	-
<b>Computers and Telecommunications</b>								
Digital Radio system	71	71	-	-	-	-	71	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>681</b>	<b>71</b>	<b>610</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>681</b>	<b>-</b>
<b>INFRASTRUCTURE</b>								
<b>Roads</b>								
Minyip Banyena - Rural Rehabilitation (Agrilinks funded)	200	-	-	200	200	-	-	-
<b>Kerb &amp; Channel</b>								
Petering Street, Minyip	32	-	32	-	-	-	32	-
Jamouneau Street, Warracknabeal	66	-	66	-	-	-	66	-
Devereux Street, Warracknabeal	100	-	100	-	-	-	100	-
Bowman Street, Warracknabeal	12	-	12	-	-	-	12	-

# BUDGET 2021-22

CAPITAL WORKS AREA	Project Cost \$'000	ASSET EXPENDITURE TYPES			SUMMARY OF FUNDING SOURCES			
		New \$'000	Renewal \$'000	Upgrade \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
<b>Hotmix</b>								
Golf Links Road	15	-	-	15	-	-	15	-
Hopetoun West Road - Hopetoun Yaapeet Road Intersection	15	-	-	15	-	-	15	-
Hopetoun Yaapeet - Yaapeet Kenmare Intersection	15	-	-	15	-	-	15	-
Warracknabeal Sheephills Road - Sheephills Bangerang Road Intersection	17	-	-	17	-	-	17	-
R Learmonth Road	15	-	-	15	-	-	15	-
Glenorchy Road - Warranooke Road Intersection	17	-	-	17	-	-	17	-
Simson Street, Brim	7	-	-	7	-	-	7	-
<b>Waste Management</b>								
Glass Collection Bins etc	433	433	-	-	433	-	-	-
<b>TOTAL INFRASTRUCTURE</b>	<b>943</b>	<b>433</b>	<b>210</b>	<b>300</b>	<b>633</b>	<b>-</b>	<b>310</b>	<b>-</b>
<b>TOTAL CARRIED FORWARD CAPITAL WORKS 2020/21</b>	<b>2,033</b>	<b>904</b>	<b>820</b>	<b>310</b>	<b>1,033</b>	<b>-</b>	<b>1,001</b>	<b>-</b>

## Summary of Planned Capital Works Expenditure - For the four years ended 30 June 2025

2022/23	Total \$'000	ASSET EXPENDITURE TYPES New \$'000	Renewal \$'000	Upgrade \$'000	FUNDING SOURCES Total \$'000	Grants \$'000	Council Cash \$'000
<b>Property</b>							
Land	120	120	-	-	120	-	120
<b>Total Land</b>	<b>120</b>	<b>120</b>	<b>-</b>	<b>-</b>	<b>120</b>	<b>-</b>	<b>120</b>
<b>Buildings</b>	500	-	500	-	500	250	250
Heritage Buildings	100	-	100	-	100	100	-
<b>Total Buildings</b>	<b>600</b>	<b>-</b>	<b>600</b>	<b>-</b>	<b>600</b>	<b>350</b>	<b>250</b>
<b>TOTAL PROPERTY</b>	<b>720</b>	<b>120</b>	<b>600</b>	<b>-</b>	<b>720</b>	<b>350</b>	<b>370</b>
<b>Plant and Equipment</b>							
Plant, machinery and equipment	1,000	-	1,000	-	1,000	-	1,000
Computers and telecommunications	158	158	-	-	158	-	158
Furniture & fixtures	5	5	-	-	5	-	5
Library books	20	20	-	-	20	-	20
<b>Total Plant and Equipment</b>	<b>1,183</b>	<b>183</b>	<b>1,000</b>	<b>-</b>	<b>1,183</b>	<b>-</b>	<b>1,183</b>
<b>Infrastructure</b>							
Roads	3,506	175	2,980	351	3,506	1,300	2,206
Bridges	41	-	41	-	41	-	41
Footpaths	57	-	57	-	57	-	57
Kerb & channel	53	-	53	-	53	-	53
Drainage	50	-	50	-	50	-	50
Recreational, leisure and community facilities	50	-	50	-	50	-	50
Waste management	-	-	-	-	-	-	-
Parks, open space and streetscapes	100	100	-	-	100	-	100
Aerodromes	100	-	100	-	100	50	50
Other infrastructure	-	-	-	-	-	-	-
<b>Total Infrastructure</b>	<b>3,957</b>	<b>275</b>	<b>3,331</b>	<b>351</b>	<b>3,957</b>	<b>1,350</b>	<b>2,607</b>
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	<b>5,860</b>	<b>579</b>	<b>4,931</b>	<b>351</b>	<b>5,860</b>	<b>1,700</b>	<b>4,160</b>

# BUDGET 2021-22

## Summary of Planned Capital Works Expenditure For the years ended 30 June 2025

22023/24	Total \$'000	ASSET EXPENDITURE TYPES			FUNDING SOURCES		
		New \$'000	Renewal \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Council Cash \$'000
<b>Property</b>							
Land	-	-	-	-	-	-	-
<b>Total Land</b>	-	-	-	-	-	-	-
<b>Buildings</b>	500	-	500	-	500	250	250
Heritage Buildings	-	-	-	-	-	-	-
<b>Total Buildings</b>	500	-	500	-	500	250	250
<b>TOTAL PROPERTY</b>	500	-	500	-	500	250	250
<b>Plant and Equipment</b>							
Plant, machinery and equipment	1,000	-	1,000	-	1,000	-	1,000
Computers and telecommunications	124	124	-	-	124	-	124
Furniture & fixtures	5	5	-	-	5	-	5
Library books	20	20	-	-	20	-	20
<b>Total Plant and Equipment</b>	1,149	149	1,000	-	1,149	-	1,149
<b>Infrastructure</b>							
Roads	3,617	181	3,075	362	3,617	1,300	2,317
Bridges	42	-	42	-	42	-	42
Footpaths	46	-	46	-	46	-	46
Kerb & channel	55	-	55	-	55	-	55
Drainage	44	-	44	-	44	-	44
Recreational, leisure and community facilities	50	-	50	-	50	-	50
Waste management	100	-	-	100	100	50	50
Parks, open space and streetscapes	100	100	-	-	100	-	100
Aerodromes	-	-	-	-	-	-	-
Other infrastructure	50	-	50	-	50	-	50
<b>Total Infrastructure</b>	4,103	281	3,361	462	4,103	1,350	2,753
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	5,752	430	4,861	462	5,752	1,600	4,152

## Summary of Planned Capital Works Expenditure For the years ended 30 June 2025

2024/25	Total \$'000	ASSET EXPENDITURE TYPES New \$'000	Renewal \$'000	Upgrade \$'000	FUNDING SOURCES Total \$'000	Grants \$'000	Council Cash \$'000
<b>Property</b>							
Land	-	-	-	-	-	-	-
<b>Total Land</b>	-	-	-	-	-	-	-
<b>Buildings</b>	500	-	500	-	500	250	250
Heritage Buildings	100	-	100	-	100	100	-
<b>Total Buildings</b>	600	-	600	-	600	350	250
<b>TOTAL PROPERTY</b>	600	-	600	-	600	350	250
<b>Plant and Equipment</b>							
Plant, machinery and equipment	1,000	-	1,000	-	1,000	-	1,000
Computers and telecommunications	21	21	-	-	21	-	21
Furniture & fixtures	5	5	-	-	5	-	5
Library books	20	20	-	-	20	-	20
<b>Total Plant and Equipment</b>	1,046	46	1,000	-	1,046	-	1,046
<b>Infrastructure</b>							
Roads	3,939	197	3,348	394	3,939	1,300	2,639
Bridges	43	-	43	-	43	-	43
Footpaths	59	-	59	-	59	-	59
Kerb & channel	55	-	55	-	55	-	55
Drainage	45	-	45	-	45	-	45
Recreational, leisure and community facilities	50	-	50	-	50	-	50
Waste management	-	-	-	-	-	-	-
Parks, open space and streetscapes	100	100	-	-	100	-	100
Aerodromes	100	-	100	-	100	50	50
Other infrastructure	-	-	-	-	-	-	-
<b>Total Infrastructure</b>	4,391	297	3,701	394	4,391	1,350	3,041
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	6,037	343	5,301	394	6,037	1,700	4,337

## 5. Financial Performance Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual 2019/20	Forecast 2020/21	Budget 2021/22	2022/23	2023/24	2024/25	Trend +/-
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	4.15%	17%	<b>(13.32%)</b>	(0.48%)	(1.34%)	(2.74%)	+
<b>Liquidity</b>									
Working capital	Current assets / current liabilities	2	223.14%	313.31%	<b>149.31%</b>	144.09%	140.34%	131.42%	-
Unrestricted cash	Unrestricted cash / current liabilities	3	154.69%	153.22%	<b>33.18%</b>	31.59%	29.19%	21.61%	0
<b>Obligations</b>									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	0.63%	0.48%	<b>3.83%</b>	3.38%	2.95%	2.54%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.17%	0.47%	<b>0.53%</b>	0.52%	0.51%	0.50%	+
Indebtedness	Non-current liabilities / own source revenue		9.61%	8.81%	<b>11.55%</b>	11.11%	10.69%	10.30%	+
Asset renewal	Asset renewal expenditure / depreciation	5	165.82%	106.22%	<b>111.00%</b>	91.56%	87.64%	92.78%	-
<b>Stability</b>									
Rates concentration	Rate revenue / adjusted underlying revenue	6	49.57%	46%	<b>52%</b>	57%	57%	57%	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.49%	0.47%	<b>0.42%</b>	0.43%	0.43%	0.44%	-
<b>Efficiency</b>									
Expenditure level	Total expenditure / No. of property assessments		\$3,503	\$3,294	<b>\$4,055</b>	\$3,410	\$3,505	\$3,621	+
Revenue level	Residential rate revenue / No. of residential property assessments		\$1,634	\$1,847	<b>\$1,870</b>	\$1,913	\$1,952	\$1,991	+

### Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

## NOTES TO INDICATORS

### 1. Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance should be expected over the period although continued losses means reliance on Council's cash reserves or increase debt to maintain services.

### 2. Working Capital

The proportion of current liabilities represented by current assets. Working capital is slightly in decline due to less unrestricted cash being held over the years and increasing current liabilities.

### 3. Unrestricted Cash

Unrestricted cash ratio is slightly decreasing over the period of the SRP, as unrestricted cash is decreasing whilst current liabilities is increasing.

### 4. Debt compared to rates

Trend indicates Council is reducing reliance on debt against its annual rate revenue through redemption of long term debt.

### 5. Asset renewal

The percentage indicates the extent of Council's renewals against its depreciation charge (and indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

### 6. Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. The trend indicates that Council will become more reliant on rate revenue compared to all other revenue sources.

## 6. Schedule of Fees and Charges

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the Financial Year 2020/21.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
<b>GOVERNANCE</b>			
<b>Freedom of information</b>			
Application fee	Per Application	\$29.60	<b>\$29.60</b>
Photocopying fee - black & white	Per A4 page	\$0.35	<b>\$0.35</b>
Search fees	Per hour	\$22.20	<b>\$22.20</b>
<b>Hire of Function room (Warracknabeal)</b>			
Day (9am to 9pm)		\$100	<b>\$100</b>
Night (after 6pm)		\$110	<b>\$110</b>
Combined		\$200	<b>\$200</b>
<b>Photocopying</b>			
A4 - black & white	Single sided	\$0.35	<b>\$0.35</b>
Multiple copies	Single sided	\$0.30	<b>\$0.30</b>
A4 - black & white	Double sided	\$0.40	<b>\$0.40</b>
Multiple copies	Double sided	\$0.35	<b>\$0.35</b>
A3 - black & white	Single sided	\$0.55	<b>\$0.55</b>
Multiple copies	Single sided	\$0.45	<b>\$0.45</b>
A3 - black & white	Double sided	\$0.90	<b>\$0.90</b>
Multiple copies	Double sided	\$0.70	<b>\$0.70</b>
A4 - colour photocopying	1 copy	\$1	<b>\$1</b>
A3 - colour photocopying	1 copy	\$2	<b>\$2</b>
<b>FINANCE</b>			
<b>Rates Administration</b>			
Reprint of Current Rate Notice	Per rate notice	-	<b>\$12</b>
Reprint of Previous Rating Year Rates Notice	Per rate notice	-	<b>\$25</b>
Property Information for Other Entities (as per their request) <i>Cost covers wages per hour plus postage (excludes GST)</i>		-	<b>\$81.80</b>
<b>LOCAL LAWS</b>			
<b>Animal Registrations</b>			
Dog Registration - Dangerous or Restricted Breed		-	<b>\$500</b>
Dog registration	Not desexed	\$85	<b>\$90</b>
Dog registration	Desexed	\$29	<b>\$30</b>
Dog registration - pensioner	Not desexed	\$42.50	<b>\$45</b>
Dog registration - pensioner	Desexed	\$14.50	<b>\$15</b>
Dog registration (working)		\$29	<b>\$32</b>
Dog registration - VCA registered		\$29	<b>\$32</b>
Cat registration	Not desexed	\$79	<b>\$85</b>
Cat registration	Desexed	\$27	<b>\$28</b>



Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
Cat registration - pensioner	Not desexed	\$39.50	<b>\$42</b>
Cat registration - pensioner	Desexed	\$13.50	<b>\$14</b>
Cat registration - FCC, CFA, DCC registered		\$27	<b>\$28</b>
Replacement of lost tag	Per tag	\$7	<b>\$9</b>
Pound fees - Impounded animal	Per animal	\$90	<b>\$100</b>
Subsequent day release fee (after first day)	Per day	\$15	<b>\$20</b>
Animal surrender fee	Per animal	\$30	<b>\$35</b>
<i>Late payment administration fee (payment not received before 30 April)</i>	Per invoice	\$10	<b>\$12</b>
Domestic Animal Business – Registration flat fee		\$225	<b>\$235</b>
Annual Audit Reinspection Fee for Non Compliance		\$100	<b>\$110</b>
Application fee for Local Law Permits	Per permit	\$50	<b>\$55</b>
<b>General Local Law</b>			
Impounded item release fee	Per item	\$90	<b>\$95</b>
Subsequent day release fee (after first day)	Per item	\$20	<b>\$20</b>
Fire hazard administration fee	Per invoice	\$50	<b>\$60</b>
Unightly land administraion fee	Per invoice	\$50	<b>\$60</b>
<b>Caravan Parks (Warracknabeal, Hopetoun &amp; Murtoa)</b>			
Powered site	Per night	\$25	<b>\$25.00</b>
Unpowered site	Per night	\$15	<b>\$15.00</b>
Weekly rate - powered site	6 nights	\$150	<b>\$150.00</b>
Weekly rate - unpowered site	6 nights	\$90	<b>\$90.00</b>
Ensuites	Per night	\$35	<b>\$35.00</b>
More than 2 people accommodating, per night	Per person	\$5	<b>\$5.00</b>
<b>COMMUNITY SERVICES</b>			
<b>Commonwealth Home Support Program Services</b>			
Domestic Assistance	Per hour	\$8	<b>\$8</b>
Personal Care	Per hour	\$6	<b>\$6</b>
In-home Respite	Per hour	\$6	<b>\$6</b>
Social Support Individual	Per hour	\$8	<b>\$8</b>
"Home Modification (labour only - client contributes to cost of materials over \$1,000)"		\$13	<b>\$13</b>
<i>"External provider of care (includes respite, personal care, domestic Assistance, home modification &amp; social support individual)"</i>	Per hour	\$58.08	<b>\$58.08</b>
<b>Meals on Wheels</b>			
Delivered Meal – Client Fee	Per meal	\$9	<b>\$9.00</b>
Meal at Centre – Client Fee	Per meal	\$9.50	<b>\$9.50</b>
Delivered Meal & Meal at Centre – External		Full cost recovery	<b>Full Cost Recovery</b>
<b>Disabled Parking Permits</b>			
Initial permit	Per permit	no charge	<b>no charge</b>
Replacement permit	Per permit	\$6	<b>\$6</b>
<b>Gopher Hire</b>			
Bond for Hire of Gopher (refundable)	Per item	\$300	<b>\$300</b>

# BUDGET 2021-22

Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
<b>Kindergarten Fees (4 &amp; 3 year old)</b>			
Beulah	Per term	\$195	<b>\$195</b>
Hopetoun	Per term	\$195	<b>\$195</b>
Minyip	Per term	\$195	<b>\$195</b>
Murtoa	Per term	\$195	<b>\$195</b>
Rupanyup	Per term	\$195	<b>\$195</b>
Warracknabeal	Per term	\$195	<b>\$195</b>
<b>ENVIRONMENTAL HEALTH</b>			
Class 1 Food Premises - hospitals, nursing homes, childcare centres	Per item	\$300	<b>\$310</b>
Class 2 Food Premises - hotels, restaurants, cafes, supermarkets etc...	Per item	\$245	<b>\$250</b>
Class 3 Food Premises - newsagents, service stations	Per item	\$95	<b>\$100</b>
Non profit organisations and community groups - sporting clubs	Per item	\$85	<b>\$85</b>
Premises with limited operation - pool kiosks, home businesses	Per item		<b>50% fee reduction</b>
<b>Street Stalls / Temporary Food Vendor Registrations</b>			
Non profit and community groups - fetes, sausage sizzles, street stalls	Yearly registration	\$20	<b>\$20</b>
Private individuals and businesses - markets, private stalls	Yearly registration	\$50	<b>\$50</b>
<b>Health Act</b>			
Hairdresser / Beauty Parlour/ Skin Penetration	Yearly registration	\$95	<b>\$100</b>
Hairdresser only premises	Yearly registration	\$95	<b>\$100</b>
Premises providing accommodation for 6 or more persons	Yearly registration	\$95	<b>\$100</b>
Tattoo Premises	Yearly registration	New fee	<b>\$250</b>
<b>Residential Tenancies Act</b>			
Caravan Parks - total number of sites not exceeding 25		-	<b>17 Fee Units</b>
Caravan Parks - total number of sites exceeding 25 - not exceeding 50		-	<b>34 Fee Units</b>
<b>Environment Protection Act</b>			
Septic tank - new		\$285	<b>\$295</b>
Septic tank - alteration to existing		\$225	<b>\$235</b>
<b>Food Act Other Fees</b>			
Transfer/Inspection fee - pre purchase as a result of on-compliance		\$200	<b>\$200.00</b>
Transfer registration fee - to new proprietor for the remainder of the registration period			<b>50% of prescribed fee</b>
Late payment penalty fee			<b>50% of prescribed fee</b>
Pro rata registration fee - all businesses registering after 30 September			<b>50% of prescribed fee</b>
<b>ENGINEERING</b>			
<b>Sale Yard</b>			
Saleyard levy		\$1	<b>\$1</b>
<b>Road Reserve Works/Asset Protection Permit Fees</b>			
Road reserve works permit	Per permit		<b>\$105</b>
Asset protection permit	Per permit		<b>\$55</b>

Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
<b>Road Reserve Works - Reinstatement Fees (minimum charge of \$410)</b>			
Works - kerb & Channel	Per request		
Works - concrete	Per request		
Road surface - bituminous/asphalt	Per request		
Works - vehicle crossing	Per request		
Works - earth nature strip surface			
<b>RECREATION</b>			
<b>Leisure Centre Complex Fees</b>			
Badminton - casual	Per session	\$5	<b>\$5</b>
Squash Membership - 1 month		\$35	<b>\$35</b>
Squash Membership - 3 months		\$55	<b>\$55</b>
Squash court hire - per court	Per hour	\$10	<b>\$10</b>
Boxing Gym	Per week	\$20	<b>\$20</b>
Table Tennis room	Per hour	\$30	<b>\$30</b>
Table Tennis room - casual	Per table	\$5	<b>\$5</b>
School groups - public	Per year	\$8,000	<b>\$8,000</b>
School groups - St Mary's	Per year	\$200	<b>\$200</b>
User groups utilising main court area - competition per court	Per hour	\$25	<b>\$25</b>
User groups utilising main court area - training per court	Per hour	\$20	<b>\$20</b>
Small corporate rate (10 or less persons)	Per year	\$750	<b>\$750</b>
Large corporate rate	Per year	\$1,150	<b>\$1,150</b>
School groups - St Mary's	Per year	\$200	<b>\$200</b>
User groups utilising main court area - competition per court	Per hour	\$25	<b>\$25</b>
User groups utilising main court area - training per court	Per hour	\$20	<b>\$20</b>
Small corporate rate (10 or less persons)	Per year	\$750	<b>\$750</b>
Large corporate rate	Per year	\$1,150	<b>\$1,150</b>
<b>WASTE AND RECYCLING</b>			
<b>Tipping Fees</b>			
General hard waste	Per m3	\$12	<b>\$20</b>
Putrescibles waste	Per m3	\$30	<b>\$35</b>
Household / kitchen waste	240ltr bin	\$10	<b>\$11</b>
Clean green waste	Per m3	\$12	<b>\$12</b>
Timber / wood	Per m3	\$12	<b>\$20</b>
Builders waste / concrete	Per m3	\$50	<b>\$50</b>
Clean concrete - Warracknabeal, Murtoa and Hopetoun	Per m3 / ton	\$30	<b>\$50</b>
Clean fill	-	No charge	<b>No charge</b>
Minimum charge		\$10	<b>\$10</b>
Dead animals	Per animal	\$5	<b>\$5</b>
<b>Tyres</b>			
Light - tyre only	Per item	\$5	<b>\$5</b>
Light - with rim	Per item	\$10	<b>\$10</b>
Medium - tyre only	Per item	\$15	<b>\$15</b>
Medium - with rim	Per item	\$20	<b>\$20</b>
Heavy - tyre only	Per item	\$35	<b>\$35</b>
Heavy - with rim	Per item	\$50	<b>\$50</b>
Tractor - up to 1.5m diameter tyre only	Per item	\$90	<b>\$90</b>

# BUDGET 2021-22

Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
Tractor - up to 1.5m diameter with rim	Per item	\$110	<b>\$110</b>
Tractor - over 1.5m diameter tyre only	Per item	\$190	<b>\$190</b>
Tractor - over 1.5m diameter with rim	Per item	\$220	<b>\$220</b>
<b>Recyclables</b>			
Recyclables	Per load	Free if sorted	<b>Free if sorted</b>
E-Waste (Warracknabeal, Hopetoun and Murtoa)	Per item	\$2	<b>\$2</b>
Screens (Warracknabeal, Hopetoun and Murtoa)	Per screen	\$5	<b>\$6</b>
Solar Panels		NA	<b>\$36</b>
Mattresses		\$40	<b>\$40</b>
Gas cylinders	Per item	\$10	<b>\$10</b>
Lead acid batteries	Per item	\$5	<b>\$5</b>
Grain bags	Per tandem trailer load	\$20	<b>\$22</b>
Grain	-	not accepted	<b>not accepted</b>
Hazardous materials	-	not accepted	<b>not accepted</b>
Prescribed waste	-	not accepted	<b>not accepted</b>
<b>AERODROME</b>			
Aerodrome Hire Charge	Per day	\$200	<b>\$200</b>

Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
<b>BUILDING</b>			
<b>Dwellings</b>			
New Dwellings up to \$0 to 120,000	Per application	\$1,626	<b>\$1,650</b>
New Dwellings - \$120,001 to \$200,000	Per application	\$1,898	<b>\$1,926</b>
New Dwellings - \$200,001 to \$312,000	Per application	\$2,169	<b>\$2,201</b>
New Dwellings - \$312,001+	Per application	\$2,601	<b>\$2,640</b>
Re-Erection of Dwellings - Security Deposit	Per application	\$5,202	<b>\$5,280</b>
<b>Alterations/Additions/Sheds/Carports/Garages</b>			
Building Works Minor \$0 to \$5,000	Per application	\$390	<b>\$395</b>
Building Works \$5,001 to \$10,000	Per application	\$598	<b>\$606</b>
Building Works \$10,001 to \$20,000	Per application	\$781	<b>\$792</b>
Building Works \$20,001 to \$50,000	Per application	\$1,014	<b>\$1,029</b>
Building Works \$50,001 to \$100,000	Per application	\$1,301	<b>\$1,320</b>
Building Works \$100,001 to \$250,000	Per application	\$1,717	<b>\$1,742</b>
Building Works \$250,001+	Per application	\$value/130 plus levy	<b>\$value/130 plus levy</b>
<b>Swimming Pools (Construction)</b>			
Swimming Pools & Fence - above-ground pool	Per application	\$442	<b>\$448</b>
Swimming Pools & Fence - in-ground pool	Per application	\$858	<b>\$870</b>
<b>Swimming pool and spa registration</b>			
Registration fee	per swimming pool or spa	2.15 fee units	<b>2.15 fee units</b>
Information search fee	per swimming pool or spa	3.19 fee units	<b>3.19 fee units</b>
Lodging a certificate of barrier compliance	per swimming pool or spa	1.38 fee units	<b>1.38 fee units</b>
Lodging a certificate of barrier non-compliance	per swimming pool or spa	26 fee units	<b>26 fee units</b>
Swimming pool and spa barrier inspection	Per application	\$350	<b>\$350</b>
Follow up Swimming pool and spa barrier inspections	Per application	\$175	<b>\$175</b>
<b>Levy Payments</b>			
State Government Levy applies to all development over \$10,000. The Levy is payable directly to the Victorian Building Authority through the Building Permit process. The value of the Levy is 0.128% of the value of the development.			
<b>Commercial Building Work</b>			
Commercial \$0 to \$10,000	per application	\$598	<b>\$606</b>
Commercial \$10,001 to \$20,000	per application	\$749	<b>\$760</b>
Commercial \$20,001 to \$100,000	per application	\$1,457	<b>\$1,478</b>
Commercial \$100,001 to \$250,000	per application	\$value x 0.44% + \$1,925	<b>\$value x 0.44% + \$1,953</b>
Commercial \$250,001 to \$500,000	per application	\$value x 0.25% + \$2,783	<b>\$value x 0.25% + \$2,824</b>

# BUDGET 2021-22

Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
Commercial \$500,001+	per application	\$value x 0.25% + \$3,330	\$value x 0.25% + \$3,379
<b>Commercial Building Work Multi Unit</b>			
Units \$0 to \$200,000	per application	\$1,898	\$1,926
Units \$200,001 to \$312,000	per application	\$2,168	\$2,200
Units \$312,001+	per application		\$value/130
<b>Miscellaneous Items</b>			
Fence - building permit	per application	\$365	\$370.00
Demolitions or Removals \$0 to \$10,000	per application	\$598	\$606.00
Demolitions or Removals \$10,001+	per application	\$781	\$792.00
Re-erections of Dwellings - Security Deposit	per dwelling	\$5,200	\$5,278.00
Extension of time to a permit - 1st request	per application	\$157	\$159.00
Extension of time to a permit - 2nd request	per application	\$314	\$318.00
Extension of time to a permit - 3rd request	per application	\$471	\$477.00
Amended Plans	per application	\$157	\$159.00
Information Request with Plan copies (includes 306(1))	per application	\$70	\$71.00
Request for search of Building Permit Plans	per property	\$70	\$71.00
Amending Building Design or Plans	per application	\$230	\$233.00
<b>Report &amp; Consent (As per the Building Regulations 2018)</b>			
Maximum street setback (Regulation 73)	per application	19.61 fee units	19.61 fee units
Minimum street setback (Regulation 74)	per application	19.61 fee units	19.61 fee units
Building height (Regulation 75)	per application	19.61 fee units	19.61 fee units
Site coverage (Regulation 76)	per application	19.61 fee units	19.61 fee units
Permeability (Regulation 77)	per application	19.61 fee units	19.61 fee units
Car parking (Regulation 78)	per application	19.61 fee units	19.61 fee units
Side or rear boundary setbacks (Regulation 79)	per application	19.61 fee units	19.61 fee units
Walls and carports on boundaries (Regulation 80)	per application	19.61 fee units	19.61 fee units
Daylight to existing habitable room windows (Regulation 81)	per application	19.61 fee units	19.61 fee units
Solar access to existing north-facing habitable room windows (Regulation 82)	per application	19.61 fee units	19.61 fee units
Overshadowing of recreational private open space (Regulation 83)	per application	19.61 fee units	19.61 fee units
Overlooking (Regulation 84)	per application	19.61 fee units	19.61 fee units
Daylight to habitable room windows (Regulation 85)	per application	19.61 fee units	19.61 fee units
Private open space (Regulation 86)	per application	19.61 fee units	19.61 fee units
Siting of Class 10a buildings (Regulation 87)	per application	19.61 fee units	19.61 fee units
Front fence height (Regulation 89)	per application	19.61 fee units	19.61 fee units
Fence setbacks from side and rear boundaries (Regulation 90)	per application	19.61 fee units	19.61 fee units
Fences on within 150 mm of side or rear boundaries (Regulation 91)	per application	19.61 fee units	19.61 fee units
Fences on intersecting street alignments (Regulation 92)	per application	19.61 fee units	19.61 fee units
Fences and daylight to habitable room windows in existing dwelling (Regulation 94)	per application	19.61 fee units	19.61 fee units

Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
"Fences and solar access to existing north-facing habitable room windows (Regulation 95)"	per application	19.61 fee units	<b>19.61 fee units</b>
"Fences and overshadowing of recreational private open space (Regulation 96)"	per application	19.61 fee units	<b>19.61 fee units</b>
A mast, pole, aerial, antenna, chimney flue pipe or other service pipe (Regulation 97)	per application	19.61 fee units	<b>19.61 fee units</b>
Projections beyond the street alignment (Regulation 109)	per application	19.61 fee units	<b>19.61 fee units</b>
Protection of the Public (Regulation 116)	per application	19.9 fee units	<b>19.9 fee units</b>
Building over an easement (Regulation 130)	per application	19.61 fee units	<b>19.61 fee units</b>
Installation or alteration of a septic tank system, or construction of a building over an existing septic tank system (Regulation 132)	per application	19.61 fee units	<b>19.61 fee units</b>
Legal Point of Discharge (Regulation 133)	per application	9.77 fee units	<b>9.77 fee units</b>
Buildings above or below certain public facilities (Regulation 134)	per application	19.61 fee units	<b>19.61 fee units</b>
Building in areas liable to flooding (Regulation 153)	per application	19.61 fee units	<b>19.61 fee units</b>
Construction on designated land or designated works (Regulation 154)	per application	19.61 fee units	<b>19.61 fee units</b>
Application for building permit for demolition (Section 29A)	per application	5.75 fee units	<b>5.75 fee units</b>
<b>Inspections</b>			
Addition Inspection	per inspection	\$153	<b>\$155</b>
Contract Inspection - Foundations, Reinforcement & Finals	per inspection	\$204	<b>\$207</b>
Contract Inspection - Frame	per inspection	\$306	<b>\$310</b>
Building Notices/Orders	per notice	Building Permit Fee + 50%	<b>Building Permit Fee + 50%</b>
ESM Audits	per audit	\$255	<b>\$258</b>
Log Books and prepare plans	per hour	\$102	<b>\$103</b>
Occupancy Permit/Places of Public Entertainment	per application	\$586	<b>\$594</b>
Siting only	per application	\$357	<b>\$362</b>
Pre-purchase of Dwelling Inspections	per inspection	\$750 - \$1,000	<b>\$750 to \$1000</b>
Defect Reports	per report	\$750 - \$1,000	<b>\$750 to \$1000</b>
Occupancy Permit (no current one) or Determinations	each	\$510	<b>\$517</b>
Occupancy Permit and Determinations (combined)	each	\$663	<b>\$672</b>
Guarantee/Bond for the relocation of a dwelling	each	(must not exceed the lesser of - (i) the estimated cost of the building work to which the building permit applies; or \$10,000)	<b>(must not exceed the lesser of - (i) the estimated cost of the building work to which the building permit applies; or \$10,000)</b>
<b>Demolition works</b>			
Where Council is required to demolish fire damaged or unsafe buildings or works where no action has been undertaken through Orders or Notices under the Building Act		Cost incurred by contractor plus 20% administration fees	<b>Cost incurred by contractor plus 20% administration fees</b>



# BUDGET 2021-22

Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
<b>Planning Fees</b>			
Application for a planning permit (As per the Planning and Environment (Fees) Regulations 2016)			
Class 1 A permit relating to use of land.	per application	89 fee units	<b>89 fee units</b>
Class 2 A permit to— (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot— if the estimated cost of development is \$10 000 or less.	per application	13.5 fee units	<b>13.5 fee units</b>
Class 3 A permit to— (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot— if the estimated cost of development is more than \$10 000 but not more than \$100 000.	per application	42.5 fee units	<b>42.5 fee units</b>
Class 4 A permit to— (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot— if the estimated cost of development is more than \$100 000 but not more than \$500 000.	per application	87 fee units	<b>87 fee units</b>
Class 5 A permit to— (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot— if the estimated cost of development is more than \$500 000 but not more than \$1 000 000.	per application	94 fee units	<b>94 fee units</b>
Class 6 A permit to— (a) develop land for a single dwelling per lot; or (b) use and develop land for a single dwelling per lot; or (c) undertake development ancillary to the use of land for a single dwelling per lot— if the estimated cost of development is more than \$1 000 000 but not more than \$2 000 000.	per application	101 fee units	<b>101 fee units</b>
Class 7 A permit that is the subject of a VicSmart application, if the estimated cost of the development is \$10 000 or less.	per application	13.5 fee units	<b>13.5 fee units</b>
Class 8 A permit that is the subject of a VicSmart application, if the estimated cost of the development is more than \$10 000.	per application	29 fee units	<b>29 fee units</b>
Class 9 A permit that is the subject of a VicSmart application to subdivide or consolidate land.	per application	13.5 fee units	<b>13.5 fee units</b>
Class 10 A permit that is the subject of a VicSmart application (other than a class 7, class 8 or class 9 permit).	per application	13.5 fee units	<b>13.5 fee units</b>
Class 11 A permit to develop land if the estimated cost of development is not more than \$100,000.	per application	77.5 fee units	<b>77.5 fee units</b>
Class 12 A permit to develop land if the estimated cost of development is more than \$100,000 but not more than \$1,000,000.	per application	104.5 fee units	<b>104.5 fee units</b>
Class 13 A permit to develop land if the estimated cost of development is more than \$1,000,000 but not more than \$5,000,000.	per application	230.5 fee units	<b>230.5 fee units</b>
Class 14 A permit to develop land if the estimated cost of development is more than \$5,000,000 but not more than \$15,000,000.	per application	587.5 fee units	<b>587.5 fee units</b>
Class 15 A permit to develop land if the estimated cost of development is more than \$15,000,000 but not more than \$50,000,000.	per application	1732.5 fee units	<b>1732.5 fee units</b>
Class 16 A permit to develop land if the estimated cost of development is more than \$50,000,000.	per application	3894 fee units	<b>3894 fee units</b>
Class 17 A permit to subdivide an existing building.	per application	89 fee units	<b>89 fee units</b>
Class 18 A permit to subdivide land into 2 lots.	per application	89 fee units	<b>89 fee units</b>
Class 19 A permit to effect a realignment of a common boundary between lots or to consolidate 2 or more lots.	per application	89 fee units	<b>89 fee units</b>
Class 20 A permit to subdivide land (other than a class 9, class 17, class 18 or class 19 permit).	per application	89 fee units per 100 lots created	<b>89 fee units per 100 lots created</b>



Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
Class 21 A permit to— (a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or (b) create or remove a right of way; or (c) create, vary or remove an easement other than a right of way; or (d) vary or remove a condition in the nature of an easement (other than a right of way) in a Crown grant.	per application	89 fee units	<b>89 fee units</b>
Class 22 A permit not otherwise provided for in this regulation.	per application	89 fee units	<b>89 fee units</b>
<b>Application to amend a permit (As per the Planning and Environment (Fees) Regulations 2016)</b>			
Class 1 An amendment to a permit to— (a) change the use of land allowed by the permit; or (b) allow a new use of land.	per application	89 fee units	<b>89 fee units</b>
Class 2 An amendment to a permit — (a) to change the statement of what the permit allows; or (b) to change any or all of the conditions which apply to the permit.	per application	89 fee units	<b>89 fee units</b>
Class 3 An amendment to a class 2, class 3, class 4, class 5 or class 6 permit, if the estimated cost of any additional development to be permitted by the amendment is \$10 000 or less.	per application	13.5 fee units	<b>13.5 fee units</b>
Class 4 An amendment to a class 2, class 3, class 4, class 5 or class 6 permit, if the estimated cost of any additional development to be permitted by the amendment is more than \$10 000 but not more than \$100 000.	per application	42.5 fee units	<b>42.5 fee units</b>
Class 5 An amendment to a class 2, class 3, class 4, class 5 or class 6 permit, if the estimated cost of any additional development to be permitted by the amendment is more than \$100 000 but not more than \$500 000.	per application	87 fee units	<b>87 fee units</b>
Class 6 An amendment to a class 2, class 3, class 4, class 5 or class 6 permit, if the estimated cost of any additional development to be permitted by the amendment is more than \$500 000.	per application	94 fee units	<b>94 fee units</b>
Class 7 An amendment to a permit that is the subject of a VicSmart application, if the estimated cost of the additional development is \$10 000 or less.	per application	13.5 fee units	<b>13.5 fee units</b>
Class 8 An amendment to a permit that is the subject of a VicSmart application, if the estimated cost of the additional development is more than \$10 000.	per application	29 fee units	<b>29 fee units</b>
Class 9 An amendment to a class 9 permit.	per application	13.5 fee units	<b>13.5 fee units</b>
Class 10 An amendment to a class 10 permit.	per application	13.5 fee units	<b>13.5 fee units</b>
Class 11 An amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit, if the estimated cost of any additional development to be permitted by the amendment is \$100 000 or less.	per application	77.5 fee units	<b>77.5 fee units</b>
Class 12 An amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit, if the estimated cost of any additional development to be permitted by the amendment is more than \$100 000 but not more than \$1 000 000.	per application	104.5 fee units	<b>104.5 fee units</b>
Class 13 An amendment to a class 11, class 12, class 13, class 14, class 15 or class 16 permit, if the estimated cost of any additional development to be permitted by the amendment is more than \$1 000 000.	per application	230.5 fee units	<b>230.5 fee units</b>
Class 14 An amendment to a class 17 permit.	per application	89 fee units	<b>89 fee units</b>
Class 15 An amendment to a class 18 permit.	per application	89 fee units	<b>89 fee units</b>
Class 16 An amendment to a class 19 permit.	per application	89 fee units	<b>89 fee units</b>
Class 17 An amendment to a class 20 permit.	per application	89 fee units per every additional 100 lots created	<b>89 fee units per every additional 100 lots created</b>
Class 18 An amendment to a class 21 permit.	per application	89 fee units	<b>89 fee units</b>
Class 19 An amendment to a class 22 permit.	per application	89 fee units	<b>89 fee units</b>

# BUDGET 2021-22

Description of Fees and Charges	Unit of Measure	2020/21 Fee Inc GST \$	2021/22 Fee Inc GST \$
<b>Other matters</b>			
An application for more than one class of permit set out in the above table or an application to amend a permit in more than one class set out in the Planning and Environment (Fees) Regulations.	per application	The sum of: The highest of the fees which would have applied if separate applications were made; and 50% of each of the other fees which would have applied if separate applications were made.	<b>The sum of: The highest of the fees which would have applied if separate applications were made; and 50% of each of the other fees which would have applied if separate applications were made.</b>
Amending an application after notice has been given - Section 57A - Request to amend an application for permit after notice has been given; or Request to amend an application for an amendment to a permit after notice has been given:	per amendment	40% of the application fee for that class of permit or amendment to permit; and where the class of application is changing to a new class of higher application fee, the difference between the fee for the application to be amended and the fee for the new class.	<b>40% of the application fee for that class of permit or amendment to permit; and where the class of application is changing to a new class of higher application fee, the difference between the fee for the application to be amended and the fee for the new class.</b>
Certificate of Compliance under Section 97N	per certificate	22 fee units	<b>22 fee units</b>
Amend or end a Section 173 agreement	per certificate	44.5 fee units	<b>44.5 fee units</b>
Satisfaction matters	each	22 fee units	<b>22 fee units</b>
Secondary consent to plans	per application	\$195.10	<b>\$198</b>
Extension of time to a permit - 1st request	per application	\$195.10	<b>\$198</b>
Extension of time to a permit - 2nd request	per application	\$390.20	<b>\$396</b>
Extension of time to a permit - 3rd request	per application	\$585.30	<b>\$594</b>
Request for planning information, including written advice whether a planning permit is required	per request	\$100.00	<b>\$101</b>
<b>Subdivision (As per the Subdivision (Fees) Regulations 2016)</b>			
Fee for application to certify plan and for statement of compliance	per application	11.8 fee units	<b>11.8 fee units</b>
Fee for alteration of plan	per alteration	7.5 fee units	<b>7.5 fee units</b>
Fee for application to amend certified plan	per application	9.5 fee units	<b>9.5 fee units</b>
Fee for checking engineering plan	per application	0.75 per cent of the estimated cost of constructing the works proposed on the plan.	<b>0.75 per cent of the estimated cost of constructing the works proposed on the plan.</b>
Fee for engineering plan prepared by Council	per application	3.5 per cent of the estimated cost of constructing the works proposed on the plan	<b>3.5 per cent of the estimated cost of constructing the works proposed on the plan</b>
Fee for supervision of works	per application	2.5 per cent of the estimated cost of constructing the works	<b>2.5 per cent of the estimated cost of constructing the works</b>





### 13.4 Strategic Risk Register

Prepared by Tammy Smith, Director Business Strategy and Performance

#### SUMMARY

In accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020, Council is required to have an integrated approach to strategic planning with the requirement that monitoring and performance reporting is to be adopted.

Schedule 1 of the Local Government (Planning and Reporting) Regulations 2020 states the requirement for Council to have an overarching Risk Management Framework for monitoring and managing compliance of Strategic Risks.

#### RECOMMENDATION

That Council:

- a) Adopt the ten Strategic Risks that are included as an attachment to this report.
- b) Rescind the YSC Corporate Risk Register as attached, noting that Council is in the process of developing an Operational Risk Register for each function area within Council.

#### ATTACHMENTS

[Attachment: Strategic Risks](#)

[Attachment: YSC Corporate Risk Register \(to be rescinded\)](#)

#### DISCUSSION

Schedule 1 of the Local Government (Planning and Reporting) Regulations 2020 identifies that management is required to present risk reports to Council. The report of strategic risks to Council's operations, their likelihood and consequence of occurring, along with risk minimisation strategies are to be presented at minimum on a six monthly basis.

Council is also required to have a Risk Management Policy and Framework to support the identification and monitoring of the Strategic Risks. Management is currently reviewing the Policy and Framework with the aim of both documents being presented to Council at the July meeting.

Council has established an Audit and Risk Committee with the objective of improving Council's governance, risk and management controls. Council's Strategic Risks along with risk mitigation measures are reported quarterly to the Committee.

#### COUNCIL PLANS AND POLICIES

Council Plan 2017-2021

*Strategic Objective 1 – Good Governance.*

The Performance Reporting Framework has been developed based on best practice guidance and to manage Council's strategic and operational risks.

AGENDA	Ordinary Meeting of Council
Issue Date: 26 May 2021	

## RELATED COUNCIL DECISIONS

Non-Financial Performance Reporting Report presented at the 27 January 2021 Council Meeting.

The Audit and Risk Committee Charter was adopted by Council on 26 August 2020.

## OPTIONS

Council may wish for additional Strategic Risks to be added and/or considered.

## SUSTAINABILITY IMPLICATIONS

Council must give effect to the overarching governance principles in section 9 of the Local Government Act 2020, when considering sustainability implications.

The establishment and monitoring of strategic risks provides a governance framework to consider economic, social and environmental sustainability risks of the municipal district.

## COMMUNITY ENGAGEMENT

Engagement has not been undertaken to develop the strategic risks.

In accordance with section 9 of the Local Government Act 2020, Council must in the performance of its role give effect to the overarching governance principles.

The development of strategic risks is utilised as a tool for decision making to achieve good governance.

## RISK

Utilising the Risk Management Framework, the following assessment has been made:

<b><i>Risk Rating</i></b>	<b><i>Consequence</i></b>	<b><i>Risk Description</i></b>	<b><i>Action</i></b>
Low	Corporate Governance, Compliance and Liability Risk	The risk that insiders (employees) won't act in the best interest of the Council. The risk that Council's services or corporate execution leads to legal liability issues. The risk of non-compliance with regulations and law.	Review and adoption of the Strategic Risk Register will enhance corporate governance and compliance monitoring.

## REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

## CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

# Risk Audit Report

## Risk Register

### AUDITOR'S NOTES

Register: Strategic Risk Register 2021 - 2024

	Register	Description	Impact	Likelihood	Risk Level
22	Strategic Risk Register 2021 - 2024	Innovation Risk	Failure to identify opportunities to find cost-effective solutions to improve efficiency within the organisation and longevity of our assets and infrastructure. Lack of investment or willingness to embrace innovation can lead to staff being unsatisfied and inability to retain high performing staff. Increased carbon emissions, increased waste.	2 : Unlikely	Low
Risk Consequences			Control Measures		
Area	Description		Type	Description	
Reputation	Minor : Reputation - Local Media Coverage		Administrative Controls	Implemented a Best of Breed ICT System incorporating Xero, Councilwise, Calxa, ApprovalMax, WorkflowMax, Happy HR (Key Pay Payroll), Workzone Application, Office 365 with PowerBI Dashboards. Electronic Purchase Orders, Electronic Timesheets.	
Financial	Minor : Financial - \$10k to \$299k				
People	Minor : People - Significant Medical Treatment, Staff Turnover.				
Service	Insignificant : Service - Minimal Disruption				
Legal and Compliance	Insignificant : Legal & Compliance - Minor Legal Issue or Breach		Substitution	Glass Crushing: Applied for a grant for a glass crushing machine to produce road-making materials. Will reduce disposal and road-making material costs. Aim to reduce the cost to ratepayers if do not require glass collection. Aiming for 2024 introduction.	
Management	Minor : Management - Director Attention (Days)				
			Substitution	Fogo Trial: Nine Councils with the lead Council NGS currently trialling the collection of organic matter locally with the aim of reducing green waste at landfills.	

	Register	Description	Impact	Likelihood	Risk Level
23	Strategic Risk Register 2021 - 2024	Corporate Governance, Compliance and Liability Risk	The risk that insiders (employees) won't act in the best interest of the Council. The risk that Council's services or corporate execution leads to legal liability issues. The risk of non-compliance with regulations and law. Consequences: Leading to poor culture, fraud, and corruption, integrity being compromised, reputational damage, loss of funding or inability to attract funding, dismissal of Council, administrators appointed. Legal proceedings and significant financial losses, investigations by integrity bodies and compromised health and safety of staff and community.	2 : Unlikely	Low
Risk Consequences			Control Measures		
Area	Description		Type	Description	
Management	Insignificant : Management - Manager Attention (Days)		Administrative Controls	Policies and Procedures: Monitoring of Policies and Procedures via RelianSys Software. Regular Reporting to Leadership Team and Audit and Risk Committee.	
Legal and Compliance	Insignificant : Legal & Compliance - Minor Legal Issue or Breach			Employee Code of Conduct reviewed and updated annually.	
Service	Insignificant : Service - Minimal Disruption		Administrative Controls	Councillor Code of Conduct, reviewed and updated annually.	
People	Minor : People - Significant Medical Treatment, Staff Turnover.		Administrative Controls	Organisational Wide Training - Online Learning Management System. A suite of training programs for staff to complete as induction and every two years thereafter.	
Financial	Minor : Financial - \$10k to \$299k		Elimination	Internal Audit Program - RSD Auditors engaged.	
Reputation	Insignificant : Reputation - No Media Coverage		Elimination	Audit and Risk Committee established and operating in accordance with Legislation and Charter.	
			Elimination	External Audit Program - Crowe appointed by VAGO as external auditors.	
			Administrative Controls	People and Safety Officer appointed to monitor and report OHS compliance across the organisation.	



	Register	Description	Impact	Likelihood	Risk Level
24	Strategic Risk Register 2021 - 2024	Strategy Execution and Change Management Risk	The risk that business strategy and execution will fail. Failure to deliver the Council Plan objectives.The risks associated with organisational change and Management to achieve organisational objectives. Consequences: Services to ratepayers compromised. Deterioration of assets and roadways. Financial losses and/or investment failures. Lack of staff buy-in, impacts negatively on culture. Investments not realised, financial losses.	2 : Unlikely	Medium
Risk Consequences			Control Measures		
Area		Description	Type	Description	
Reputation		Minor : Reputation - Local Media Coverage	Administrative Controls	Community Consultation & Council Plan - Council Plan being built on Community Expectations and Legislative Governance Requirements.	
Financial		Minor : Financial - \$10k to \$299k		Strategic Resource Plan and Long Term Financial Plan to be included in the Budget for 2021-22.	
People		Moderate : People - Short Term Disability, Some Turn Over Key Staff.	Administrative Controls	Workforce Plan to be implemented by 31 December 2021. Actively planning for the development of the plan.	
Service		Minor : Service - Some Disruption	Administrative Controls	Asset Management Plan - To be implemented by 30 June 2022. Council commencing the planning for this document.	
Management		Moderate : Management - Director Attention (Weeks)	Administrative Controls	Key Performance Indicators developed for all staff that ties back to the objectives within the Council Plan.	
Legal and Compliance		Moderate : Legal & Compliance - Breach of Regulation with Investigation and Financial Costs.	Administrative Controls	Reporting to Council and Audit and Risk Committee - Financial and Non-Financial Performance Reporting, KPI progress on Council Plan.	
			Administrative Controls	Council Report Template to report on Risk and Strategic Objective initiatives for all decision papers.	
			Administrative Controls		

	Register	Description	Impact	Likelihood	Risk Level
25	Strategic Risk Register 2021 - 2024	Security and Technology Risk	The risk that Council's technology strategy will fail and we will fall behind other Council's and benchmark performance KPI's. The risk of an information security/privacy incident. Information security can damage the reputation, cause compliance issues. Consequences: Loss of innovation. Financial loss, privacy compromised, business efficiencies not realised. OVIC Report (personal information data breach), legal action, negative media coverage and reputational damage.	2 : Unlikely	Low
Risk Consequences			Control Measures		
Area	Description		Type	Description	
Management	Insignificant : Management - Manager Attention (Days)		Administrative Controls	DWM-Milan Industries appointed as Yarriambiack Shire Councils ICT Contractors to manage and maintain security compliance of systems and hardware.	
Service	Insignificant : Service - Minimal Disruption				
Legal and Compliance	Insignificant : Legal & Compliance - Minor Legal Issue or Breach		Engineering Controls	Australian Cyber Security Centre - CHIPS Report - minimising the impact of third party data breaches. ACSC notifies the Victorian Government if there are vulnerabilities in systems. Council provides to Contractor to rectify and reduce risk.	
People	Insignificant : People - First Aid, Minor Treatment, No Staff Turnover				
Financial	Minor : Financial - \$10k to \$299k				
Reputation	Minor : Reputation - Local Media Coverage		Administrative Controls	Monthly and Quarterly Meetings with DWM - Milan Industries. Monitor issues, incidents, threats etc.	
			Substitution	Replaced ICT systems with Best of Breed concept to ensure greater governance and security compliance.	
			Substitution.	Replaced Council ICT Financial System with a Best of Breed Integrated System. Xero, ApprovalMax, WorkflowMax, Calxa, Happy HR, Key Pay, Asset Finda. Enhanced reporting and functionality with Officer 365 Power BI.	
			Administrative Controls	ICT, GIS and Business Transformation Strategy for the next five years developed and to be used as guiding documents to inform Councils investment in enhancing and maintaining Councils ICT environment.	

	Register	Description	Impact	Likelihood	Risk Level	
26	Strategic Risk Register 2021 - 2024	Program and Project Risk	The risks associated with program/project delivery failures. Consequences: Financial loss. Occupational health and safety compromised. Council Plan objectives not realised. Community expectations not met. Funding revoked.	3 : Possible	Medium	
Risk Consequences			Control Measures			
Area	Description		Type	Description		
Reputation	Minor : Reputation - Local Media Coverage		Administrative Controls	Project Management Framework adopted by Council.		
Financial	Moderate : Financial - \$300 to \$999k		Administrative Controls	Budget Framework and Guidelines for 2021 - 2022 Financial Year adopted. Includes Mandate (business case template) and requirements to maintain the Priority Project list which identifies projects for future funding.		
People	Minor : People - Significant Medical Treatment, Staff Turnover.			Administrative Controls	Review of Service Level Plans for Programs and Services currently being undertaken.	
Legal and Compliance	Minor : Legal & Compliance - Breach of Regulations and Costs Incurred, Litigation.				Administrative Controls	Review of Contractor Occupational Health and Safety requirements to be undertaken in 2021.
Service	Minor : Service - Some Disruption		Engineering Controls	WorkflowMax Software implemented to manage and monitor Capital, Operational and Community projects.		
Management	Moderate : Management - Director Attention (Weeks)					

	Register	Description	Impact	Likelihood	Risk Level
27	Strategic Risk Register 2021 - 2024	Talent Management Risk	The risk of losing key talent to other Local Government Entities or Government Departments. Inability to attract high calibre staff to drive innovation and change. Consequences: Financial impact, loss of high calibre staff, high staff turnover, additional costs for training and development.	2 : Unlikely	Low
Risk Consequences			Control Measures		
Area		Description	Type	Description	
Service		Insignificant : Service - Minimal Disruption	Administrative Controls	Enterprise Agreement - One of the highest-paid small rural Councils in comparison to Buloke, West Wimmera, Hindmarsh, and Pyrenees Shire Councils.	
Management		Insignificant : Management - Manager Attention (Days)			
Legal and Compliance		Insignificant : Legal & Compliance - Minor Legal Issue or Breach	Administrative Controls	Recruitment based on Merit. Processes and procedures that support this process to ensure the best candidate is employed.	
People		Minor : People - Significant Medical Treatment, Staff Turnover.	Administrative Controls	Flexible Work Arrangements offered to attract the best talent for positions.	
Reputation		Insignificant : Reputation - No Media Coverage	Administrative Controls	Significant investment in staff development and training via allocation in annual budget to ensure staff are provided with opportunities for growth and development.	
Financial		Insignificant : Financial - <10K	Administrative Controls		

	Register	Description	Impact	Likelihood	Risk Level
28	Strategic Risk Register 2021 - 2024	Financial Risk	Risks to the financial health of Council. For example, the risk that you'll be unable to raise sufficient capital to fund operations. Consequences: Government funding changes, Government reduces rate cap, inability to pay staff and contractors. Poor project management leading to overspending and significant financial losses.	3 : Possible	Medium
Risk Consequences			Control Measures		
Area		Description	Type	Description	
Reputation		Minor : Reputation - Local Media Coverage	Administrative Controls	Internal Audit Program - RSD Internal Auditors appointed who tests compliance with legislation and regulations governing a Local Government entity. Also tests against best practice guidelines.	
People		Minor : People - Significant Medical Treatment, Staff Turnover.			
Financial		Moderate : Financial - \$300 to \$999k			
Service		Moderate : Service - Cessation of One Service For A Few Months	Administrative Controls	External Audit Program - Crowe Auditors appointed by VAGO to conduct Annual audit.	
Legal and Compliance		Insignificant : Legal & Compliance - Minor Legal Issue or Breach	Administrative Controls	Internal Auditing / Testing of Compliance - Director Business Strategy and Performance tests compliance of systems against legislative frameworks and integrity reports.	
Management		Minor : Management - Director Attention (Days)			
			Administrative Controls	Appointment of People and Safety Officer to monitor compliance with legislation.	
			Administrative Controls	Financial Systems and Reports - Best of Breed System implemented to provide greater financial compliance and monitoring. Financial Reports developed and dashboards for greater compliance monitoring.	
			Elimination	Overdraft - maintained at \$3million to monitor cashflow and reduce risk of not having funds available to pay staff and contractors.	
			Administrative Controls	Grants and Funding Opportunities - Applied for and have been successful in receiving a significant amount of grants and funding opportunities to mitigate asset renewal financing risks.	

	Register	Description	Impact	Likelihood	Risk Level
29	Strategic Risk Register 2021 - 2024	Environmental Sustainability Risk	The risk of missing sustainability targets or non-compliance with environmental laws and regulations. Depletion of natural resources, inability to maintain an ecological balance. Environmental sustainability is a central theme of the principles and ethics of many Councils. Environmental sustainability is increasingly important to maintaining the reputation of a Council. Consequences: Damage to the environment leading to significant financial loss, reputational damage, regulatory body fines and/or prosecutions.	2 : Unlikely	Medium
Risk Consequences			Control Measures		
Area	Description		Type	Description	
Management	Moderate : Management - Director Attention (Weeks)		Administration Controls.	Financial provisions for landfills and quarries included in financial statements.	
Service	Minor : Service - Some Disruption				
Legal and Compliance	Minor : Legal & Compliance - Breach of Regulations and Costs Incurred, Litigation.		Administrative Controls	Environmental Management Systems considered during the evaluation process when procuring goods, services, and works from contractors and consultants.	
People	Minor : People - Significant Medical Treatment, Staff Turnover.		Administrative Controls	Council is connected and has regular communications with Sustainability Vic, EPA, Grampians Central West Waste & Recovery Group (GCWWRRG). Council also provides guidance in compliance, legislation and future planning.	
Reputation	Minor : Reputation - Local Media Coverage				
Financial	Minor : Financial - \$10k to \$299k			Council undertakes promotion of Environmental and Educational Awareness Programs.	
				Qualified staff member engaged in Sustainability and Environment Officer position.	
			Administrative Controls	Business Case / Mandate consideration for Environmental Impacts and scoring to reflect if the project will provide a positive, negative or neutral impact on the environment.	

	Register	Description	Impact	Likelihood	Risk Level
30	Strategic Risk Register 2021 - 2024	Reputational Risk	The risk of bad publicity or negative relationships with employees, ratepayers, partners, counterparties, and regulators. Reputational risk can be a serious threat to Councils. Consequences: Loss of talent and/or inability to recruit staff. Poor media coverage, damage to reputation within Community and across the state. Loss of funding opportunities.	2 : Unlikely	Low
Risk Consequences			Control Measures		
Area		Description	Type	Description	
Financial		Minor : Financial - \$10k to \$299k	Administrative Controls	Communications Consultant engaged to promote Councils activities, develop media releases and promote positive news stories.	
Reputation		Minor : Reputation - Local Media Coverage			
People		Insignificant : People - First Aid, Minor Treatment, No Staff Turnover	Administrative Controls	Council actively strives to maintain a positive working relationship with Ministerial Representatives from both State and Federal Parliament in both the upper and lower houses.	
Service		Insignificant : Service - Minimal Disruption			
Legal and Compliance		Insignificant : Legal & Compliance - Minor Legal Issue or Breach			
Management		Minor : Management - Director Attention (Days)	Administrative Controls	Internal Controls implemented to detect and mitigate risks as they arise.	
			Administrative Controls	Engage in deliberative community consultation for all matters where it will have an impact on the community.	
			Administrative Controls	Community engagement sessions held across the Shire to develop the Council Vision, Council Plan, and identify opportunities for potential funding opportunities based on Community needs. Provide feedback to the community on the information gathered and Councils future actions.	

	Register	Description	Impact	Likelihood	Risk Level
31	Strategic Risk Register 2021 - 2024	Political Risk	The risk that the political environment will turn hostile. Consequences: Lack of funding opportunities, financial losses, inability to maintain assets.	2 : Unlikely	Low
Risk Consequences			Control Measures		
Area		Description	Type	Description	
Management		Minor : Management - Director Attention (Days)	Administrative Controls	CEO and Mayor have a positive working relationship with State and Federal Government Ministers. Regular meetings and briefings in the region and have secured significant funding opportunities.	
Legal and Compliance		Insignificant : Legal & Compliance - Minor Legal Issue or Breach			
Service		Insignificant : Service - Minimal Disruption			
People		Insignificant : People - First Aid, Minor Treatment, No Staff Turnover			
Reputation		Minor : Reputation - Local Media Coverage			
Financial		Minor : Financial - \$10k to \$299k			

Reported by: Tammy Smith Report Date: 26/04/2021 11:43 AM



YSC Corporate Risk Register			Last Review			4/06/2019															
Item	Responsible Officer	Risk: What can Happen and How?	Risk of Event Occurring			Existing Controls	Consequence with Controls in place					Are Further Actions Required?	Action Required	Estimated Cost	Target Date for Completion	Action Status	Actual Date Completed	Comment	Residual Risk after actions		
			Consequence	Likelihood	Level of Risk		Description of Consequence	Consequence	Likelihood	Level of Residual Risk	Risk Score								Consequence	Likelihood	Level of Risk
1	CEO, Management Unit	Inadequate human resources causing significant staff stress	Severe	Almost Certain	Urgent	Staff cover multiple roles, Casual staff cover, Health officer-MOU with Horsham Structure Review, Service level reviews, Budget	Lack of resources, Lack of Knowledge, Service delivery fails, Financial loss, Impact on performance, Reduced efficiency in staffing, Poor performance, low staff morale, community dissatisfaction and non compliance with EBA and NES	Severe	Possible	High	23	Yes	Workforce planning-Succession planning Review and implement a structure that supports service delivery Business process reviews to eliminate non-value adding functions Develop a work force strategy Skills matrix review, Develop training program, A short and long term strategy to be developed, budget to allow for resources required including training						Major	Very Unlikely	Medium
2	Management Unit	Lack of robust systems and processes to prevent Fraud	Extreme	Almost Certain	Urgent	Fraud Policy Fraud Awareness training Internal / External Audit function	Financial loss, misuse of Council equipment, loss of reputation	Major	Unlikely	Medium	12	Yes	Continue to build on Fraud awareness training Refresher training every three years Continue to work on culture change Resource Risk management function Crime insurance policy Cultural awarness						Moderate	Unlikely	Low
3	CEO	Perception of Council	Extreme	Almost Certain	Urgent	CRM system Community response community question time communication processes Improved reporting and governance processes Community relationships Community satisfaction survey	Community's mistrust in Council administration low staff morale on community perception	Major	Possible	Medium	18	Yes	Community engagement strategy in place Resources to manage community engagement Review CRM sytem & processes Agreed service levels Promote Council's positive outcomes					Improved Reporting and governance processes starting to be implemented	Moderate	Unlikely	Low
4	CEO, Councillors	Council's limited ability to raise funds / source revenue	Severe	Almost Certain	Urgent	Review service levels to reduce expenditure Lobby State and Federal Government for new and increased grants Rate Capping Could apply for rate cap variation	Financial-Reduced income Unable to pay staff and creditors Council cash declines Council unable to fund infrastructure requirements Council become insolvent	Major	Likely	High	24	Yes	Review service levels to reduce expenditure Lobby State and Federal Government for new and increased grants Take advantage of any grant opportunities Reject and lobby against cost shifting					Accept the Risk	Major	Likely	High
5	GMOP	IT- Old IT hardware and systems, Old disaster recovery plan/system, lack of integration	Extreme	Almost Certain	Urgent	New servers purchased and installed Researching new cloud based software for Council's operations NBN now connected	Impact on service delivery , data loss, reputational damage, financial loss	Severe	Possible	High	23	Yes	Replace the old servers ASAP Implement new software to meet Council's needs  Update the disaster recovery plan and develop a policy Carry out an IT asset audit & develop an IT asset renewal / replacement program Develop & adopt an IT strategy					Replaced one server with the last two servers still to be replaced. Council looking at a new platform to be developed so that staff use software on the local PC's and only store files on the servers. Council to replace all computers by December Implemented software Reliancesys for monitoring of Governance IT strategy and IT Policy still being developed Disaster recovery Plan and policy still being developed	Moderate	Likely	Medium
6	GMCD GMOP HR	Failure to adopt & implement Child Safety Standards across all Council departments and implement the reportable code of conduct scheme	Major	Likely	High	Child Safety Policy Code of Conduct provided to staff on commencement Working with Children check required for staff working with youth / children	Financial, People, Reputation- Incident of inappropriate behaviour leads to significant trauma for affected child with impacting Council personnel and Council's financial position and reputation.	Major	Possible	Medium	18		Policy to be implemented in line with Child Safety Standards including expectations of behaviour and reporting processes in the event that an incident has, or is suspected of occurring. Review council's working with children policy and update including aspects for volunteers and Early years. Councillors to have Completed Working with Children checks						Significant	Unlikely	Medium
7	GMIP SPAMWG	Assets- Inadequate planning and funding to renew infrastructure assets and asset maintenance in a timely manner	Major	Likely	High	Asset condition audit reports are conducted every year, which identify renewal funding requirements for road infrastructure. Buildings every 3 years, footpaths yearly and other assets every three years. Asset Management system / software, Asset Management policy & Strategy	Financial, Property, Reputation- Council's infrastructure assets become degraded and the cost of renewal outstrips Council's ability to fund. Asset failure requiring unplanned expenditure to maintain or renew assets, resulting in additional financial costs, leading to financial pressures and increased community dissatisfaction.	Significant	Possible	Medium	13	Yes	Make sure the inspection regimes are continually monitored and carried out inline with the asset management plans Develop renewal programs for all Council assets Continue to implement Council new asset management software with all asset categories to be imported into the system Use the current asset management system to capture asset defects and develop maintenance programs Adopt Asset Management Plans						Moderate	Unlikely	Low
8	GMOP	Governance- Policy documents substantially overdue for review and update	Major	Likely	High	Stared to update over due policies Currently reviewing the existing policies for need and compliance Investment in software	Financial, Information Systems, People, Property, Reputation- Organisation operating with out dated policies as a guide. Staff not clear of the correct policies and processes to follow. Confusion and inconsistency	Significant	Possible	Medium	13	Yes	Governance Office to provide oversight of status of Council's Policies and Procedures Extra resources to be sourced to assist the reviewing and updating of policies Policy review process to be shared across the organisation and use the input from relevant departments Utilise Reliance software system					Policies and Procedures being reviewed and updated as they are identified by need.	Moderate	Unlikely	Low



YSC Corporate Risk Register			Last Review			4/06/2019															
Item	Responsible Officer	Risk: What can Happen and How?	Risk of Event Occurring			Consequence with Controls in place						Are Further Actions Required?	Action Required	Estimated Cost	Target Date for Completion	Action Status	Actual Date Completed	Comment	Residual Risk after actions		
			Consequence	Likelihood	Level of Risk	Existing Controls	Description of Consequence	Consequence	Likelihood	Level of Residual Risk	Risk Score								Consequence	Likelihood	Level of Risk
9	GMOP	OHS & Risk Management- Council's Strategic Risk Register not been used and updated	Major	Almost Certain	High	Risk Register, Risk Management policy, framework and Strategy Pd's which have risk management clause inserted into them Annual review process Risk awareness training Induction process	Financial, Information Systems, People, Property, Reputation- Risks not properly identified and monitored. New risks not included in register. Risk controls not kept up to date and are not progressing with regular monitoring and reporting. Staff not engaged in a culture of proper risk management if systems not upheld. Council left open to a wide range of possible consequences as a result.	Major	Possible	Medium	18	Yes	Regular reporting of Risk Register to Audit Committee meetings and Council meetings. Risk Register to be updated annually as a priority, in consultation with each department. High risks to be reviewed first with action plans to be put in place. Risk Manager Officer to facilitated meetings with each department to review all risks and the progress of risk treatment plans. Risk Management training					Risk Register to be presented to Leadership Group meetings on a regular basis, including updates. To commence with review of High risks. Risk Register reactivated and undergone a review working in consultation with management, councillors and officers to update current records and identify any new risks. Quarterly reports submissions to Audit Committee reactivated	Moderate	Likely	Medium
10	GMIP	Essential Safety Measures	Major	Likely	High	Asset Register, Inspection regime	Severe Legal Action , Poor reputation, Financial loss	Major	Possible	Medium	18	Yes	Essential services inspection and reports for all buildings.					Inspections have commenced and a reporting system is still be developed -currently paper format only	Significant	Unlikely	Medium
11	GMIP	Natural Disaster Funding Preparedness	Severe	Almost Certain	Urgent	Asset Registers, old photos of assets	Severe Legal Action , Poor reputation, Financial loss	Severe	Likely	High	28	Yes	Condition assessments no older than 2 years, photos of all assets no older than 2 years, meet the Natural Diasater funding criteria needs to make a claim if need be. Look at company cloud based imagery						Major	Possible	Medium
12	CEO, GMOP	Records Management	Major	Likely	High	Current paper system and storage facilities Internal audit Records officer	Impact on service delivery , data loss & historical data loss, reputational damage, financial loss, public liability claims against Council	Major	Likely	High	24	Yes	Purchase & implement a document management system and training for staff Develop a records management policy Ensure that all staff understand their responsibility for good record keeping Ongoing auditing of records system					Records officer has commenced a training course in record management	Moderate	Possible	Low
13	CEO Management Unit, GMSC	Long term strategic planning	Major	Likely	High	Budget and service level reviews Project planning and reviews Condition inspection regimes Community input into future planning 10 year long term financial plan	Finacial loss, Poor reputation, Community dissatisfaction, Non compliance with legislation Low chances to attract grants	Major	Possible	Medium	18	Yes	Mangement review on strategic plan Councillor review on plan More community consultation Develop and adopt a long term financial plan, community plans & Asset plans					Community consultations have commenced	Significant	Unlikely	Medium
14	CEO	Managing relationships with external stakeholders	Major	Likely	High			Major	Possible	Medium	18	Yes	Stake holder mapping & management officer delegations						Significant	Unlikely	Medium
15	GMIP	Procurement	Major	Likely	High	Procurement policy Draft Procurement Manaul Projects framework	Legal action, Finacial loss, Poor reputation, Community dissatisfaction, Non compliance with legislation, possible insurance claims, Health & Saftey Issues	Major	Possible	Medium	18	Yes	Procurement training Procurement officer implement procurement manual					Procuremen training has commenced with 80% of delegated staff completing the training Draft procument manual has been devloped and is under going due process of consultation for feedback	Significant	Unlikely	Medium
16		Cultural behaviour- Sexual Harassment, Bullying	Major	Likely	High			Major	Possible	Medium	18								Significant	Unlikely	Medium
17		Trees	Major	Likely	High			Major	Possible	Medium	18								Significant	Unlikely	Medium
18		Mental Health	Major	Likely	High			Major	Possible	Medium	18								Significant	Unlikely	Medium
19	GMIP	Asset Valuation Process	Extreme	Likely	Urgent	Asset Policy	Potential mitigating controls are not functioning correctly.	Severe	Possible	High	23	Yes	Update policy, Place risk in Councils risk register, Audit committee to review valuation policy and monitor for compliance						Moderate	Unlikely	Low
20		Recruitment Request process-There is a risk that unqualified or unnecessary staff are hired	Extreme	Likely	Urgent	Recruitment policy and procedure	loss of reputation, Community dissatisfaction, Finacial loss,	Moderate	Likely	Medium	14	Yes	Review and up date policies & procedures						Moderate	Unlikely	Low
21		Payroll Masterfile Changes Report-there is an increased risk that changes to employee details are incorrectly amended, whether due to fraud or error, and the error will not be identified and corrected in a timely manner.	Major	Likely	High		loss of reputation, Community dissatisfaction, Finacial loss,	Major	Possible	Medium	18	Yes	Management should investigate if the current Masterfile changes report can be produced in a format that is easier to read. A person independent of the payroll process should then review the Masterfile changes report monthly and sign as evidence of this review.					No changes due to possible change in accounting system in future years, and Civica has no intention at this stage to change the current Masterfile report unless Council is prepared to invest considerable dollars to implement a new report.	Significant	Unlikely	Medium

## 14 REPORTS FOR DECISION – DIRECTORATE ASSETS AND OPERATIONS

Operations Responsibilities	Assets Responsibilities	Development Services Responsibilities
<ul style="list-style-type: none"> <li>Town Maintenance</li> <li>Capital Works &amp; Maintenance Programs- Roads, footpaths, kerb &amp; Channel, Bridges &amp; Culverts</li> <li>Parks &amp; Gardens Gravel Pits</li> <li>Plant &amp; Equipment</li> </ul>	<ul style="list-style-type: none"> <li>Aerodromes</li> <li>Technical</li> <li>Services Asset</li> <li>Engineer Asset</li> <li>Inspectors</li> <li>Waste Services</li> <li>GIS</li> <li>Caravan Parks</li> </ul>	<ul style="list-style-type: none"> <li>Planning</li> <li>Building</li> <li>Projects</li> <li>Sustainability</li> </ul>

### 14.1 Capital Works Program 2020/2021 (May)

Prepared by Joel Turner, Manager Operations

#### RECOMMENDATION:

That the Capital Works Report as of May 2021 be received.

[Attachment: Capital Works Program 2020/2021 May](#)

**CWP 2020/21 May Report - Prepared by Joel Turner**

Work Type	Job No.	Road Name	Length	Start to End	Reference Point	Construction date & Comments	Budgeted Cost	Cost to Date
Southern Gravel Resheets	1	Ratray Rd	900	00-900	00 at Stawell W'beal Rd	Dec (Complete)	\$27,000.00	\$25,720.58
	2	Ailsa Wheat Rd	110	9750-9860	00 at Dimboola Minyip Rd	Dec/Jan (complete)	\$3,300.00	\$2,960.67
		<del>Mellis Rd</del>	<del>5720</del>	<del>1000-6720</del>	<del>00 at Stawell W'beal Rd</del>	<del>Mar/Apr</del>	<del>\$171,600.00</del>	<del>\$0</del>
	3	Mellis Rd	3060	13670-16730	00 at Stawell W'beal Rd	May (50% complete)	\$123,400.00	\$87.80
	4	Daveys rd	2600	3800-6400	00 at Donald Murtoa Road	Nov/Dec (complete)	\$78,000.00	\$57,652.97
		<del>Longerenong Warracknabeal Rd</del>	<del>1700</del>	<del>13610-17000</del>	<del>00 at Wimmera Highway (between Horsham Minyip Rd - Daveys Rd)</del>	<del>Mar/Apr</del>	<del>\$51,000.00</del>	<del>\$0</del>
	5	Wards Road	1770	00-1770	00 at Blue Ribbon Road - Fitzgerald Road	Oct/Nov (complete)	\$53,100.00	\$31,244.18
	6	Carron Rd	2630	8850-11480	00 Rupanyup Road	Jan/Feb (complete)	\$78,900.00	\$54,446.15
	7	Drillers Rd	970	00-970	00 at Yarriambiack Creek - Longerenong W'beal Road	Oct/Nov (complete)	\$29,100.00	\$11,606.93
	8	Nitschke Rd	1000	2630-3630	00 at Mellis Road	Jan/Feb (complete)	\$30,000.00	\$14,018.57
	9	Moloneys Rd	1040	17780-18820	00 at Borung Highway	Jan/Feb (complete)	\$31,200.00	\$14,980.01
	10	Wynne Rd	1200	1400-2620	00 at Schaches Road - Banyena Pimpinio Road	Oct/Nov (complete)	\$36,000.00	\$13,296.82
	11	Albrechts Rd	1280	00-1280	00 at Dimboola Minyip Rd	Mar/Apr (complete)	\$38,400.00	\$8,546.65
		<del>Kewell School Rd</del>	<del>1880</del>	<del>5820-7700</del>	<del>00 at Donald Murtoa Road</del>	<del>Mar/Apr</del>	<del>\$56,400.00</del>	<del>\$0</del>
	12	Florence rd	3180	00-3180	00 at Stawell Warracknabeal rd	Mar/Apr (complete)	\$95,400.00	\$-
	13	Lawler rd	1500	800-2300	00 at end of seal Boolite Sheep Hills rd – Lawler Carron rd	Mar/Apr (complete)	\$43,600.00	\$27,980.65
	14	Hewitts Rd	1850	00-1850	00 at W'beal Birchip Road	Mar/Apr (complete)	\$55,500.00	\$2,296.19
	15	Walders Road	1950	00-1950	00 at Watchem Warracknabeal Road -	Mar/Apr (carted)	\$58,500.00	\$4,397.72

Northern Gravel Resheets	1	Erhardts Rd	530	0-530	00 at Birchip Rainbow Rd	Jan/Feb (complete)	\$15,900.00	\$11,451.73
	2	Guleys Road	3490	00-3490	00 at Golf Hill Rd	Nov/Dec (complete)	\$104,700.00	\$69,641.76
	3	Kinkora Rd	1290	6030-7320	00 at Windy Ridge Rd	Aug/Sep (complete)	\$38,700.00	\$36,179.19
	4	Lascelles North Rd	1250	13280-14530	00 at Sea Lake Lascelles Rd	Mar/Apr	\$37,500.00	\$0
	5	Lascelles St (Rosebery)	180	300-480	00 at Oehm Street	July (complete)	\$5,400.00	\$5,171.67
	6	Maidavale Rd	480	0-480	00 at Henty Hwy	Aug/Sep (complete)	\$14,400.00	\$24,041.08
	7	Martins Road	1034	8936-9970	00 at Bangerang Rd	Mar/Apr (started, material carted)	\$31,020.00	\$22,836.48
	8	McFarlanes Rd	1490	3700-5190	00 at Henty Hwy	Apr/May (started, material carted)	\$44,700.00	\$4,305.64
	9	Roberts Rd 2	2000	1500-3500	00 at Sunraysia Hwy	Oct/Nov (complete)	\$60,000.00	\$46,776.36
	10	Rosebery East Rd	1455	11345-12800	00 at Henty Hwy	Mar/Apr (complete)	\$43,650.00	\$6,997.47
	11	Two Mile Rd	1020	4800-5820	00 at Henty Hwy	Jan/Feb (complete)	\$30,600.00	\$24,264.30
	12	Wardles Road East	1350	0-1350	00 at Sheep Hills Bangerang	Mar/Apr (carted)	\$40,500.00	\$0
	13	Frankel Rd	1340	0-1340	00 at Old Walpeup Rd	Mar/Apr (complete)	\$40,200.00	\$0
	14	Golf Hill Rd	390	7180-7570	00 at Henty Hwy	July (complete)	\$11,700.00	\$24,501.84
	15	Golf Hill Rd	1730	9320-11050	00 at Henty Hwy	July (complete)	\$51,900.00	\$34,327.75
	16	Lascelles East Rd	1000	9600-10600	00 at Sea Lake Lascelles Rd	Mar/Apr (complete)	\$30,000.00	\$9,072.54
	17	King Rd	2780	1240-4020	00 Geodetic Road	Mar/Apr (carted)	\$83,400.00	\$0
	18	Hancock Rd	200	00-200	00 at Geodetic Road	Oct/Nov (complete)	\$6,000.00	\$9,161.85
	19	Smiths Rd	2000	0-2000	00 at Elliot Rd	Jan/Feb (complete)	\$60,000.00	\$29,122.21
	20	McPhersons Rd	2030	10340-12370	00 at Henty Hwy	Jan/Feb (complete)	\$60,900.00	\$59,841.49
			58699			TOTAL	\$1,760,970.00	\$627,073.17

Hotmix	1	Golf Links Rd	50	Entrance from Henty hwy, hot mix up to railway line	Road ripped to pieces hot mix overlay will correct damage permanently	July (rolled to 2021/22)	\$14,700.00	\$0
	2	Hopetoun West, Hopetoun Yaapeet Intersection	50		Road intersection awkward to rehabilitate using council plant. Conditions requires rehabilitation hot mix will rectify. Contains many underground services.	July (rolled to 2021/22)	\$14,700.00	\$0
	3	Hopetoun Yaapeet-Yaapeet Kenmare Intersection	50		Road intersection awkward to rehabilitate using council plant. Conditions requires rehabilitation hot mix will rectify.	July (rolled to 2021/22)	\$14,700.00	\$0
	5	Warracknabeal Sheephills/Sheep hills Bangerang Intersection	80		Road intersection awkward to rehabilitate using council plant. Condition requires rehabilitation, hot mix will rectify.	July (rolled to 2021/22)	\$16,800.00	\$0
	6	R Learmonth Rd	360	2 Wimpak drives 30X6.4 each.	Road ripped to pieces hot mix overlay will correct damage permanently	Mar/Apr (rolled to 2021/22)	\$15,120.00	\$0

	7	Glenorchy Rd-Warranooke Rd Intersection	50			July (rolled to 2021/22)	\$16,800.00	\$0
	8	Simson Street	40	either side, centre of each driveway	Road awkward to rehabilitate using council plant. Condition requires rehabilitation, hot mix will rectify.	July (rolled to 2021/22)	\$6,720.00	\$0
			680	0	0		\$99,540.00	\$0
Shoulder Resheet	1	Minyip Dimboola Rd	1440	12770-14210	00 at Stawell W'beal Road	Aug/Sep (complete)	\$57,600.00	\$76,362.64
	2	Minyip Banyena Road	2215	00-2215	00 at Stawell W'beal Road	Oct/Nov (complete)	\$88,600.00	\$51,8782.48
	3	Boolite Sheep Hills Road	1463	11267-12730	00 at Sheep Hills Minyip	Aug/Sep (complete)	\$58,520.00	\$102.596.82
	5	Blue Ribbon Road	2800	5450-8250	00 at Borung Highway	Aug/Sep (complete)	\$112,000.00	\$141,593.98
	6	Banyena Pimpinio Road	800	27400-28200	East of Railway Line, 00 at Banyena Silo Rd	Sep/Oct (complete)	\$32,000.00	\$8,442.46
	7	Sea Lake Lascelles Road	1140 3040	10124-11264 15100-18300	East of Gama-Sea-Lake Rd	Jan/Feb (3km section complete)	\$121,600.00	\$9,129.01
	8	Centre Hill Road	1500	4840-6440	North from current resheet 00 at Hopetoun Sea Lake	Mar/Apr (complete)	\$60,000.00	\$10,247.26
	9	Ailsa Road	2010	9130-11140	00 at Borung Highway	July (complete)	\$80,400.00	\$39,220.27
	10	Aubrey Road	1690	1530-3220	00 at Jeparit Warracknabeal Road	Aug (complete)	\$67,600.00	\$106,705.75
	11	Aubrey Road	2515	11650-14165	00 at Jeparit Warracknabeal Road	Aug/Sep (complete)	\$100,600.00	As above (Combined)
	12	Blue Ribbon Road	1620	0-1620	00 at Borung Highway	July (complete)	\$64,800.00	\$141,593.98

	13	Blue Ribbon Road	2410	5450-7860	00 at Borung Highway	Aug/Sep (complete)	\$96,400.00	As above (combined)
	14	Gama Sea Lake Road	1425	3690-5115	00 at Sunraysia Highway	Jan/Feb (complete)	\$57,000.00	\$20,876.50
	15	Minyip Banyena Road	1080	2215-3295	00 at Stawell W'beal Road	July (complete)	\$43,200.00	\$51,782.48
	16	Minyip Rich Avon Road	994	14286-15280	00 at Stawell W'beal Road	July (complete)	\$39,760.00	\$22,800.00
			27002				\$1,080,080.00	\$586,233.00
Rural Rehab	1	Minyip Banyena Rd	2000	4800-new segment (last rehab towards Minyip)	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Apr/May (10% complete)	\$396,000.00	\$11,559.77
	2	Rosebery Rainbow Rd	740	7650-8390	Road condition requires rehabilitation. 4m seal 8m pavement.	Jan/Feb (complete)	\$88,800.00	\$115,109.91
	3	Gama Sea Lake Rd	1680	8520-10200	Road condition requires rehabilitation. 4m seal 8m pavement.	Mar/Apr (30% complete)	\$201,600.00	\$2,948.00
	4	Banyena Pimpinio Rd	869	24380-25249	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Oct/Nov (complete)	\$172,062.00	\$169,727.55
	5	Sea Lake Lascelles Rd	1000	12264-13264	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Mar/Apr (90% complete)	\$200,000.00	\$63,565.44



	6	Glenorchy Rd	1810	3520-5330	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Mar/Apr (90% complete)	\$358,000.00	\$85,724.25
	7	Hopetoun Yaapeet Rd	2000	16385-18385	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Jan/Feb (complete)	\$396,000.00	\$267,959.02
	8	Warranooke rd	850	3900-4750	Road condition requires rehabilitation. 4m seal 8m pavement.	Mar/Apr (complete)	\$200,000.00	\$57,596.61
							\$2,008,842	
Urban Rehab	1	Morris Street	200	Mills St - Church St		Aug/Sep (complete)	\$55,440.00	\$128,233.37
	2	Mill Street	700	Change (end of seal) - Stawell W'beal Rd		Oct/Nov (complete)	\$194,040.00	\$161,236.10
	3	Cemetery Rd	100		Car park in front of cemetery North side (in between two cemetery entrance)	Mar/Apr (90% complete)	\$22,500.00	\$684.50
	4	R Learmonth Rd	270		Stabilised from Wimpak through to South street along East side.	Mar/Apr	\$80,190.00	\$0
			1270				\$352,170.00	\$292,164

Footpath	1	Dogshun st from Lascelles st to school and up to school, crossing landing on school side	200		Footpath leading to school and hospital made from old asphalt with large cracks needs replacing. Footpath hierarchy needs checking to ensure path is a high category.	Aug/Sep (complete)	\$42,600.00	\$-
	2	Munro St, Murtoa Hamilton street to school	350		Footpath leading to both schools, made of of asphalt large cracks and dangerous needs replacing. Footpath hierarchy needs checking to ensure path is a high category.	Oct/Nov (complete)	\$74,550.00	\$49,775.57
			550				\$117,150.00	\$49,7765.57
Bridge	1	Minyip Banyena Rd Box Culverts	3.6m x 9m	5.5km from Stawell W'beal Road	00 at Stawell W'beal Road	Widening bridge to meet Australian Standards as it has deteriorated and requires urgent repair. Speed has been reduced.	\$100,000.00	\$0
							\$100,000.00	\$0
Reseal	1	Nandaly Tempy Rd	1610	0-1610	00 at Sunraysia Hwy	Nov/Dec (complete)	\$43,470.00	\$25,811
	2	Glenorchy Rd	579	5330-5909	00 at Wimmera Hwy	Nov/Dec (complete)	\$32,134.50	\$55,279.40
	3	Banyena Pimpinio Rd	1358	26834-28192	00 at Banyena Silo Road	Jan (complete)	\$101,850.00	\$25,222.82
	4	Dyer St	234	443-677	McIntosh Ave- Sweetman St	Mar/Apr	\$15,795.00	\$14,377.30
	5	Dyer St	304	1250-1554	Change - Wimmera Hwy	Mar/Apr	\$15,504.00	\$14,377.30
	6	Boolite-Sheephills Rd	2380	3310-5690	00 at Sheep Hills Minyip	Jan (complete)	\$66,045.00	\$42,182.32
	7	Duncan St	344	424-768	Breen Street-Comyn Street	Jan (complete)	\$21,328.00	\$20,037.52
	8	Friend St	200	00-200	Lake Street - Lloyd Street	Jan (complete)	\$12,750.00	\$11,152.96
	9	Webb St	193	35-228	Munro Street - Change	Jan (complete)	\$14,909.25	\$10,985.80
	10	Taylor St	107	406-513	Walter Street - North end	Mar/Apr (complete)	\$8,025.00	\$11,744.05
	11	Thomas St	524	00-524	Gardiner St - Franklin St	Nov/Dec (complete)	\$21,615.00	\$39,033.74

	12	Devereux St	242	357-599	Lyle to Woolcock	Mar/Apr	\$39,204.00	\$-
	13	Milbourne St	132	129-261	Jamouneau St - Scott St	Nov/Dec (complete)	\$5,445.00	\$15,173.72
	14	Gardiner St	231	00- 231	Anderson St- Scott St	Dec (complete)	\$19,057.50	\$29,312.58
	15	Minyip Rich Avon Rd	285	15610-15895	00 at Stawell Warracknabeal	Nov/Dec (complete)	\$7,908.75	\$14,430.64
	16	Turriff West Rd	520	00-520	00 at Sunraysia Highway	Nov/Dec (complete)	\$21,450.00	\$29,750.16
	17	Horsham Lubeck Rd	1410	12330-13740	00 at Stawell W'beal Rd	Nov/Dec (complete)	\$69,795.00	\$52,279.40
	18	Rupanyup Road	1800	Hepworth Road and Kent Road	00 at Donald Murtoa Rd	Nov/Dec (complete)	\$83,700.00	\$93,308.27
	20	Soldiers Ave	160	495-655	Change - Comyn Street	Jan (complete)	\$12,000.00	\$10,391.60
	21	Walter Str	81	200-281	Cromie St - Stewart St	Jan (complete)	\$3,341.25	\$7,375.00
	22	Gibson Str	938	00-938	Start to End	Jan (complete)	\$61,556.25	\$25,130.16
	23	Wood St	141	243-384	Dyer St - Cromie St	Jan (complete)	\$5,816.25	\$12,533.40
	24	Simpson Ave	212	0-212	Dyer St - Ron Lingham Drive	Mar/Apr (complete)	\$12,402.00	\$10,201.48
	25	Molyneaux St	288	00-288	Gardiner St - Arnold St	Nov/Dec (complete)	\$11,880.00	\$21,889.98
	26	McLean St	178	00-178	Start (Creek Side) - Hudgson St	Mar/Apr (complete)	\$9,211.50	\$7,593.32
	27	South St	125	00-125		Mar/Apr	\$6,375.00	\$0
	28	Boree St	187	0-187	Wychunga st - Quandong St	Nov/Dec (complete)	\$7,713.75	\$21,446.06
	29	Toole St	161	382-543	Austin St - Murdoch St	Mar/Apr	\$12,316.50	\$0
			14924				\$742,598.50	
Kerbing	1	Petering Street	215	00-215	Mill St to Church St	July (rolled to 2021/22)	\$32,250.00	\$0
	2	Jamouneau Street	240	Woolcock St to Phillips St	Right side from Woolcock St towards Phillips St	July (rolled to 2021/22)	\$66,000.00	\$290.03
	3	Devereux Street	204			July (rolled to 2021/22)	\$100,000.00	\$0
	4	Bowman Street	25			July (rolled to 2021/22)	\$12,000.00	\$0
			684				\$210,250.00	\$290.03
Stabilisation	1	Carroll Street	202	370-572		Apr/May	\$22,725.00	\$0
	2	Ashens Jackson rd	300			Apr/May	\$74,250.00	\$0
			502				\$96,975.00	\$0

## 14.2 Permits issued by Assets and Operations Department – April 2021

### RECOMMENDATION:

That Council note the permits issued by Council between 1 April 2021 and 30 April 2021.

Reference No	Description	Address	Date of Issue
<b>Building Permits</b>			
BP 16-21	Farm Shed	Murtoa	14/04/2021
BP 17-21	Farm Shed	Lubeck	14/04/2021
BP 01-21	Garage	Warracknabeal	24/04/2021
BP 21-21	Re-Stumping of Shed	Rupanyup	21/04/2021
<b>Planning Permits</b>			
TP 11-21	Dependant Persons Unit	Warracknabeal	15/04/2021
TP 12-21	Farm Shed	Hopetoun	15/04/2021
TP 13-21	Dependant Persons Unit	Warracknabeal	15/04/2021
TP 16-21	2 Lot Subdivision	Kewell	16/04/2021
TP 09-21	2 Lot Subdivision	Bangerang Road	15/04/2021
TP 08-21	Laundromat	Hopetoun	22/04/2021
<b>Road Reserve Works &amp; Asset Protection Permits</b>			
09-2021	Open Drain in Road Reserve	Longerenong	6/04/2021
10-2021	Light surface drilling along various road reserves	Various locations	7/4/2021
11-2021	Vehicle Crossing	Warracknabeal	8/4/2021
12-2021	Underpinning / Remedial works	Warracknabeal	15/4/2021

## 15 REPORTS FOR DECISION – DIRECTORATE COMMUNITY DEVELOPMENT AND WELLBEING

Community Health Responsibilities	Community and Economic Development Responsibilities
<ul style="list-style-type: none"> <li>Local Laws (including infringement and animal management)</li> <li>Sale Yards Environmental Health Sports and Recreation</li> <li>Positive Ageing (Commonwealth Home Support Program, Brokered &amp; Packaged care)</li> <li>Leisure Centre Kindergartens Playgroup</li> <li>Maternal Child Health (including enhanced services)</li> <li>Immunisation Program</li> </ul>	<ul style="list-style-type: none"> <li>Libraries</li> <li>Economic Development Community Development Tourism</li> <li>Housing Youth</li> <li>Stakeholder Engagement</li> </ul>

### 15.1 Permits issued by Community Development and Wellbeing Department April 2021

#### RECOMMENDATION

That Council note the permits issued by Council between 1 April 2021 and 30 April 2021.

Reference No	Name / Location	Description	Date of Issue
<b>Local Laws Permits</b>			
06-21	Warracknabeal	Keep more than allowed number of animals in township	9/04/2021
<b>Firewood collection Permits</b>			
	Warracknabeal	Roadside Firewood Collection	1/4/2021
	Murtoa	Roadside Firewood Collection	15/4/2021
	Brim	Roadside Firewood Collection	13/4/2021
<b>Septic Tank Permits</b>			

## 15.2 Disposal of Assets – Gym Equipment

Prepared by Gavin Blinman, Director Community Development & Wellbeing

### SUMMARY

Yarriambiack Shire Council has engaged the services of a 24 hour Gym operator for the Warracknabeal Leisure Centre commencing Late May 2021. All gym equipment in the gym will be surplus once new operator commences.

### RECOMMENDATION:

That Council:

- a) Offer the surplus gym equipment from Warracknabeal Leisure Centre to the Hopetoun Neighbourhood House, to support their community gym development.
- b) If the Hopetoun Neighbourhood House does not require the gym equipment, Council will sell the surplus gym equipment via public tender process.

### ATTACHMENTS

Nil

### DISCUSSION

Yarriambiack Shire Council has engaged an organisation to operate a 24-hour gym at the Warracknabeal Leisure Centre. The operator will supply their own gym equipment.

Council now has surplus gym equipment assets that it wishes to dispose of.

In accordance with Council's Asset Lifecycle Policy the Chief Executive Officer has delegation to dispose of Plant and Equipment assets.

The procedure for any sale of surplus Council assets is subject to one of the following requirements:

- Trading the equipment to suppliers (testing that value for money has been achieved); or
- Obtaining expressions of interest from interested buyers; or
- Selective tender from an identified group of buyers; or
- Public tender –openly seeking buyers using the tender process (including third party provider); or
- Public auction - advertisement for auction through the local paper and, where appropriate, a paper circulating in the State, or procuring the services of an auctioneer.

The selection process is to give consideration to:

- The method likely to return the higher value net of disposal costs; and
- The current written down value (book value) of the asset; and
- Compliance with relevant statutory obligations. The sale of each item of plant and equipment is to be subject to a minimum reserve price to be approved by the Chief Executive Officer.

The Hopetoun Neighbourhood House is an incorporated association and is currently establishing a community gymnasium.

Operating a community gym will enhance liveability within our region and would boost Council's commitment to the Council Plan Objective number five, Health and Wellbeing, Physical Activity.

It would be recommended that instead of Council working with the community group to source funding for the gymnasium assets, that Council gift some or all the assets to the Neighbourhood House.

As this recommendation is outside of the Asset Lifecycle Policy guidance a recommendation to Council would be required before such an act could be considered.

If the Neighbourhood House does not wish to be gifted all the gym equipment, it would then be recommended that the equipment be advertised via a public tender process.

#### RELEVANT LAW

- Local Government Act 2020, Division 2 Procurement Section 108
- Local Government Act 2020, Part 3 Council Decision Making, Division 1, Section 58, The Public Transparency Principles.

#### COUNCIL PLANS AND POLICIES

- Councils Asset Lifecycle Policy 2020

#### RELATED COUNCIL DECISIONS

Not Applicable.

#### OPTIONS

- Council could decide not to endorse the recommendation and instead offer the assets via a public tender process only.

#### SUSTAINABILITY IMPLICATIONS

**Economic:** The funds of the community group can be deployed for future community benefit.

**Social:** Promotion of providing a healthy and vibrant community with focus on wellbeing.

**Financial:** Cost neutral for council as equipment was second hand when bought for leisure centre and has been utilised for over 5 years.

#### COMMUNITY ENGAGEMENT

The Hopetoun community was engaged to discuss if they required the surplus equipment. The Warracknabeal community has lobbied for a 24 hour gym for some time.

#### RISK

Utilising the Risk Management Framework 2019, the following assessment has been made:

<i><b>Risk Rating</b></i>	<i><b>Consequence</b></i>	<i><b>Risk Description</b></i>	<i><b>Action</b></i>
Major	Medium	Perception of Council	Transparent decision making regarding the disposal of assets.

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**REGIONAL, STATE AND NATIONAL PLANS AND POLICIES**

Victorian State Public Health and Wellbeing plan.

National Heart Foundation good exercise goal and plans.

**CONFLICTS OF INTEREST**

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.



**16 OTHER BUSINESS****16.1 Questions from Councillors****17 CLOSED SESSION – Reports for Decision****17.1 Rescind motion 13.2 of Closed Council meeting 27 March 2019 being the Support of RCTP Application****18 Next Meeting**

23 June 2021

**CLOSE**

\_\_\_\_\_ **Mayor**