



Yarriambiack
SHIRE COUNCIL

Financial and Non-Financial Performance Reporting

Modified Report – Quarter 4

April to June 2023



Table of Contents

1	Executive Summary.....	3
2	Cashflow Statement	5
3	Rates and Charges	6
4	Quarterly Statement – 181G Local Government Act 1989	10
5	Summary of Budget Impacts and Changes	10
6	Capital Works & Projects Program	11
7	Non-Financial Performance Reporting.....	19
8	Asset Management	26
9	Occupational Health and Safety.....	27
10	Strategic Risk Register.....	29

1 Executive Summary

This report is for the period ending 30 June 2023 and outlines Council's preliminary position and performance for the 2022-23 Financial Year.

The Profit and Loss, Balance Sheet and Financial Indicators will be completed as part of the Annual Reporting process, to be finalised no later than the 30 September 2023.

Cashflow Statement

At 30 June 2023, Council is holding \$13.8 million in its operating bank account, an increase from the start of the financial year's holdings of \$1.8m. Council received its full allocation of its 2023/24 Financial Assistance Grant in advance on 27 June 2023 totalling \$6.7m.

Projects

Management has split the projects into five categories for reporting purposes. Projects that are in progress or nearing completion and require to be carried forward into the next financial year will be presented to Council for adoption in September 2023 following the completion of end of year financial report.

Property: Council has a \$5.0 million capital works program being delivered on council owned buildings and associated infrastructure, with 64% being expended during the financial year. Several projects that have not commenced have been rescope and considered in the 2023-24 budget. The Woomelang and Murtoa Housing Units will be carried forward to future years, the project remains on track in terms of budget and timeline, with the project expecting the delivered at the end of Q2 in the 2023/24 financial year.

Plant & Equipment: – Council has a \$2.1 million capital works program being delivered on council owned plant and equipment, with 66% being expended during the financial year. This category includes the purchase of grader, truck, motor vehicles, and flocon road maintenance machine. These items have been ordered and are awaiting delivery as of the end of the financial year.

Infrastructure – Flood Recovery: – Flooding and significant rain events in October 2022 have caused widespread damage across the Shire's infrastructure network creating a large package of additional rehabilitation and recovery works. During the financial year, \$2.4million has been expended on this flood recovery program. Council has made a claim to the Federal Government under the Disaster Recovery Funding Arrangement (DRFA), with \$1.75m of this received period to the end of the year. Additional program works and the remaining funding will occur in the next financial year.

Infrastructure: Council has a \$8.9 million capital works program being delivered on Council owned infrastructure, which includes roads, recreation assets and other assets such as aerodrome fencing and streetscapes. The above-mentioned rains have impacted a number of capital programs and also resulted in increased maintenance activities for the works team. The program is being monitored closely, with \$7.2 million plus \$2.4 million in flood recovery works (as mentioned above) expended in the financial year.

Non-Capital Projects: Council reports on key projects delivered on community assets and infrastructure with \$0.9million expended during the year. Key works during the quarter included the progression of the Hopetoun former school site feasibility study and business case, the commencement of the master planning for the Brim, Beulah and Rupanyup recreation reserves and the commencement of delivery of the digital literacy for seniors program.

Budget Impact and Changes

During the quarter Council received a \$1.75m advance payment from the Federal Government under the Disaster Recovery Funding Arrangement from the impact of the floods and severe weather events in October 2022. Total flood works were undertaken during the financial year of \$2.35m. The remaining amount is expected to be reimbursed in the next financial year through pending Disaster Recovery Funding Arrangement claims.

Council also received 100% of its 2023/24 Financial Assistance Grant allocation from the Victorian Grants Commission on 27 June 2023.

Rates and Charges

2022-23 rate notices were released during the first quarter, with ratepayers having the option to pay in full by 15 February 2023 or by four instalments that are due on 30 September 2022, 30 November 2022, 28 February 2023 and 31 May 2023.

96% of the current years rates balance has been collected at the end of the quarter.

Rates in the arrears balance at the end of the quarter was \$0.9 million. This is a reduction of \$100,000 or 10% from the balance at the beginning of the quarter.

Non-Financial Performance

Indicators noted during the quarter that reached an unacceptable level include Staff turnover, with this calculation being impacted by the decision for Council to transition out of providing CHSP services, with these services being awarded to Rural Northwest Health, West Wimmera Health Services, Annecto and Bennetas. The cessation of the Council delivering this service resulted in 15 redundancies from the Positive ageing team on 30 June 2023.

Staff absenteeism increased slightly from last quarter to 5.4%, with increased personal leave still reflective of the impacts of COVID-19.

The annual community satisfaction survey was completed during the quarter, with Council's overall performance decreasing from 60 to 59 when compared to the prior year.

Three contracts were past due at the end of the quarter, two of these contracts relate to projects expected to be completed in Q1 of 2023-24. Extension documentation is being prepared for the final contract with the project it relates to expected to be completed by Q2 2023-24

Several Council strategies and plans are requiring renewal. The draft Environmental Strategy is on hold, and will be incorporated into a comprehensive Waste Resource, Environment and Climate Change Strategy. The Tourism strategy is being developed to consider regional outcomes of the state government's Visitor Economic partnership framework and is expected to be completed by December 2023. Pre-planning has begun on the Youth Engagement Strategy, and the Road Hierarchy and are due to be presented to Council for adoption in July 2023. The Early Years Plan and Economic Development strategy is due to be presented to Council for adoption in August 2023

Eight workers' compensation claims were made during the financial year, above the target indicator of five.

Occupational Health and Safety

The implementation of Happy HR OHS reporting in the prior year has resulted in the timely reporting of Incidents, Near Misses and Hazards. Public Incidents are being reported via an online internal digital form.

The incidents reported resulted in 637.1 hours of lost time due to injuries during the quarter, with a total of 1,454.8 hours of lost time during the financial year. There were no WorkSafe notified reports during the 2022-23 financial year. 22 incidents, hazards, near misses and public incidents were registered during the quarter, with 4 of these being noted as high risk rating.

Strategic Risk Register

A review of the ten strategic risks and the associated control measure effectiveness was completed for the third quarter. The overall risk level of two of the strategic risks has been increased. In response to an increase in IT security breaches in Australia, particularly impacting the government, the security and technology risk has been upgraded to high. Talent management risk has also increased to a medium rating after increasing the likelihood of this risk occurring after controls. This assessment has been made with consideration to the wider local government sector which currently has a low length of tenure of key staff, with further consideration given to the upcoming council elections.

Conclusion

In 2022/2023 Council worked towards delivering one of its largest infrastructure, building and community project programs on record. Flooding and significant rain events in the first half of the financial year impacted the condition of roads and Council owned infrastructure across the shire, creating a flood recovery program of works to deliver in addition to the adopted program. The ongoing impacts of these floods are expected to continue to emerge in the future.

Council will continue to monitor the risks associated with delivering a program of this nature by continuously enhancing its reporting for analysis purposes.

2 Cashflow Statement

Jul 2022 - Jun 2023	
Bank at Beginning	12,653,092
Cashflow from Operating Activities:	
Grants Commonwealth Capital	3,882,562
Grants Commonwealth Operating	9,193,973
Grants Vic Capital	4,421,717
Grants Vic Operating	4,146,595
Other Income	1,177,033
Rates and Charges	13,249,469
Statutory Fees and Fines	128,999
User Fees	730,923
Cost of Goods Sold - movement in inventory	(166,943)
Contributions and Donations	(583,879)
Employee Costs	(11,378,592)
Materials and Services	(8,503,078)
Other Expenses	(2,212,481)
Current Assets	67,200
Current Liabilities	(2,250,023)
Net Cashflow from Operating Activities	11,903,475
Cashflow from Investing Activities:	
Asset Disposal	144,228
Fixed Assets	(10,823,234)
Net Cashflow from Investing Activities	(10,679,006)
Cashflow from Financing Activities:	
Other Expenses	(44,148)
Net Cashflow from Financing Activities	(44,148)
Net Cashflows	1,180,321
Bank at End	13,833,414

3 Rates and Charges

Ward Total Rates & Charges	2021/2022 Budget	2021/2022 Actuals	2022/2023 Budget	Actual YTD Receipts	Rebates	Outstanding Rates		
						Current	Arrears/Legal/Interest	Total
Dunmunkle	\$4,174,638.57	\$366,436.79	\$4,773,381.74	-\$4,722,508.22	-\$89,443.02	\$140,943.87	\$242,669.05	\$383,612.92
Hopetoun	\$4,219,392.63	\$559,488.83	\$4,052,072.24	-\$4,033,690.65	-\$66,186.25	\$230,709.91	\$387,965.10	\$618,675.01
Warracknabeal	\$5,981,516.03	\$515,078.90	\$5,946,276.50	-\$5,938,448.67	-\$101,088.69	\$187,706.99	\$307,762.12	\$495,469.11
Grand Total	\$14,375,547.23	\$1,441,004.52	\$14,771,730.48	-\$14,694,647.54	-\$256,717.96	\$559,360.77	\$938,396.27	\$1,497,757.04

2021-22 Budget: Represents the amount raised in the 2021-22 financial year for General Rates, Fire Services Levy, Waste and Garbage Charges, Recycling Charges and the Municipal Charge.

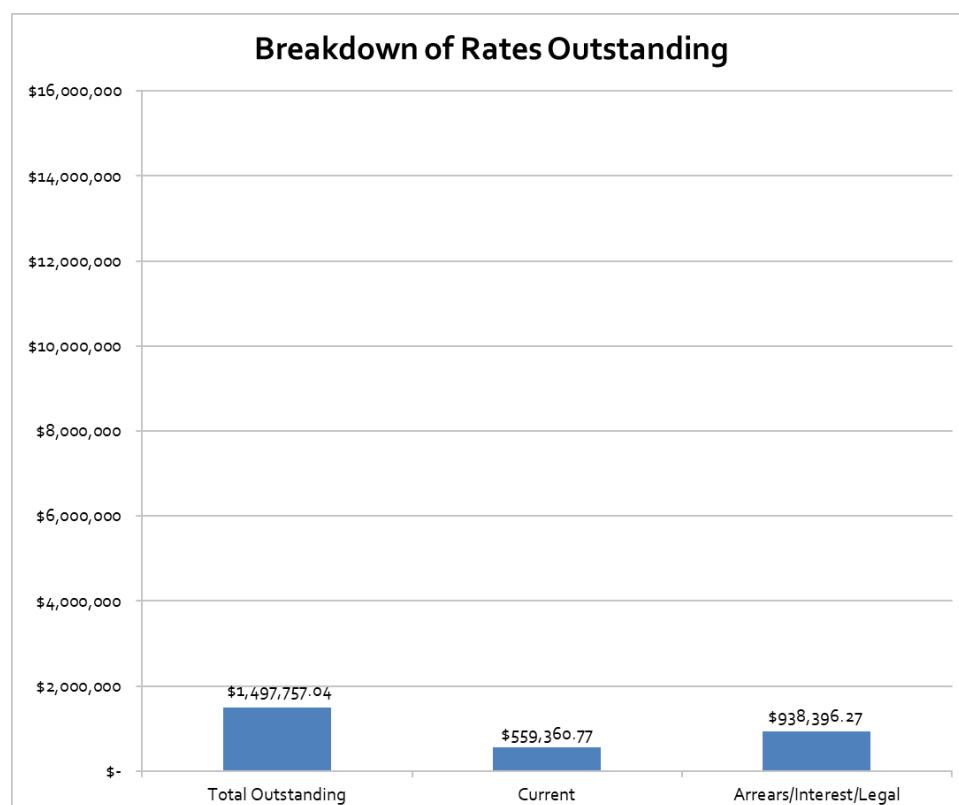
The **2021-22 Actuals** relates to the amount outstanding from the above raised charges as of 30 June 2022.

The **2022-2023 Budget** represents the amount raised in General Rates, Fire Services Levy, Waste and Garbage Charges, Recycling Charges and the Municipal Charge for the 2022-23 financial year.

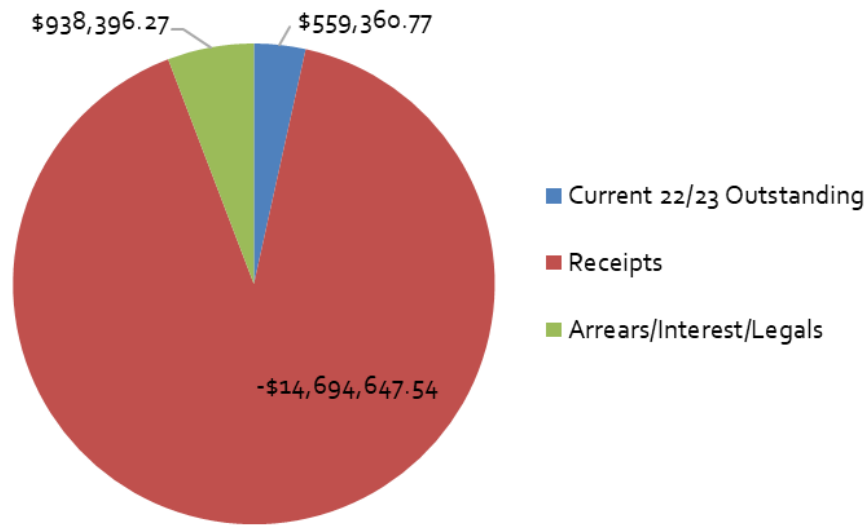
The **Actual YTD Receipts** represents the value collected as of 30 June 2023 along with the **Rebates** to be claimed from the Department of Families, Fairness and Housing and State Revenue Office. The receipts relate to both arrears payments and/or current rates and charges.

Outstanding Rates is separated into three categories. Current represents the balance owing on the Rates and Charges raised for the current financial year (e.g., Budget \$14.7m raised, \$559,360.77 currently outstanding). Arrears/Legal/Interest is amount outstanding from prior years, providing a total balance of current and arrears outstanding rates and charges.

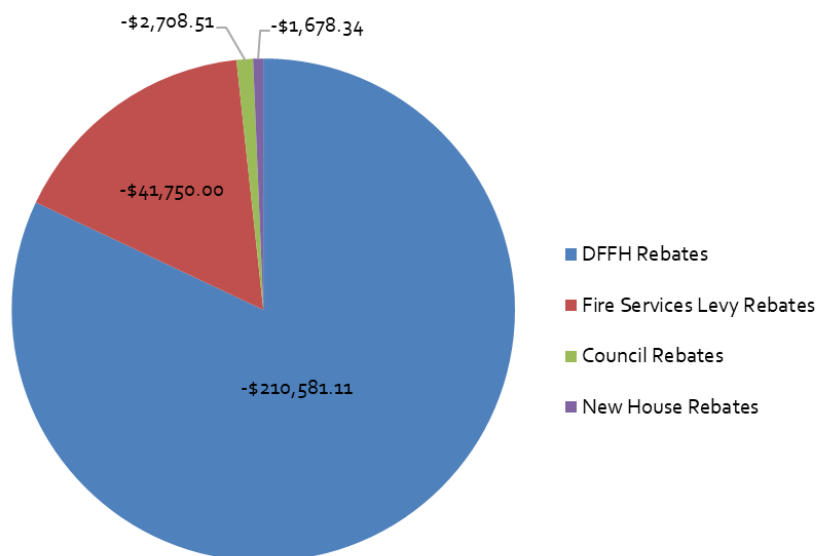
Debt Collection: Council has referred outstanding rates and charges to our Debt Collection Agency where there is a likelihood that the amount maybe recovered.



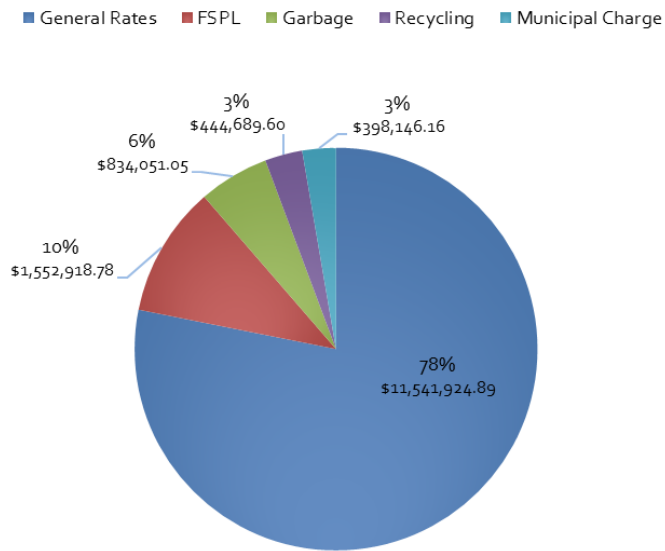
Breakdown of Rates Outstanding



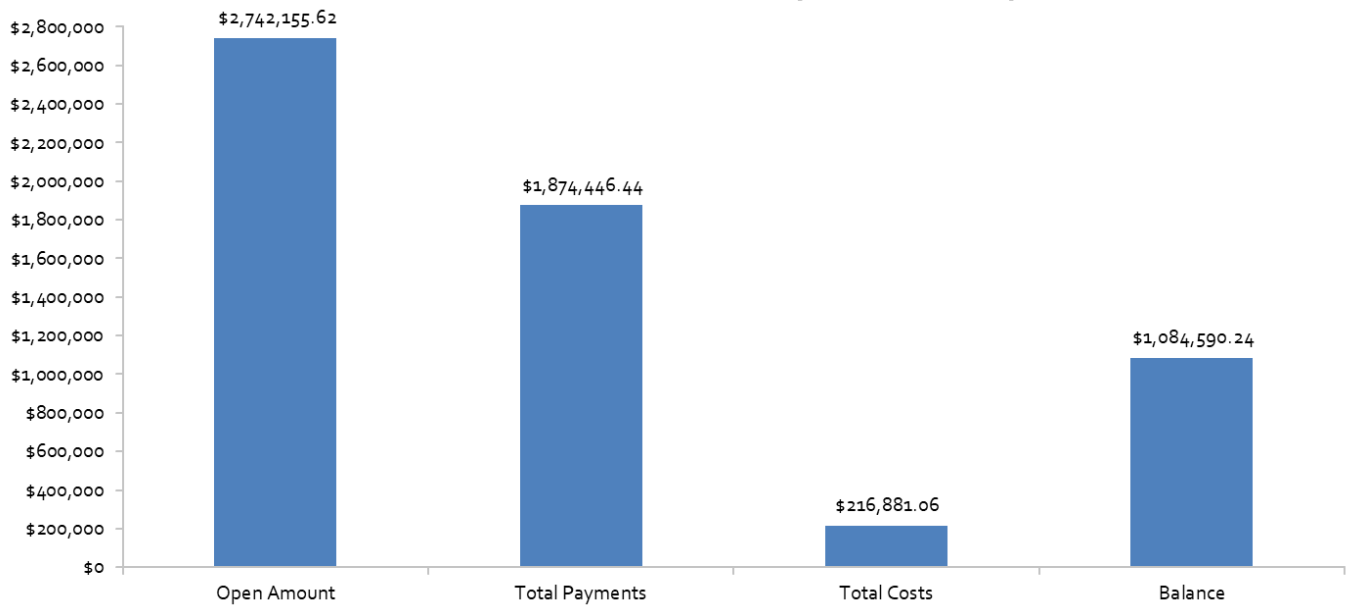
2022/23 Rebates



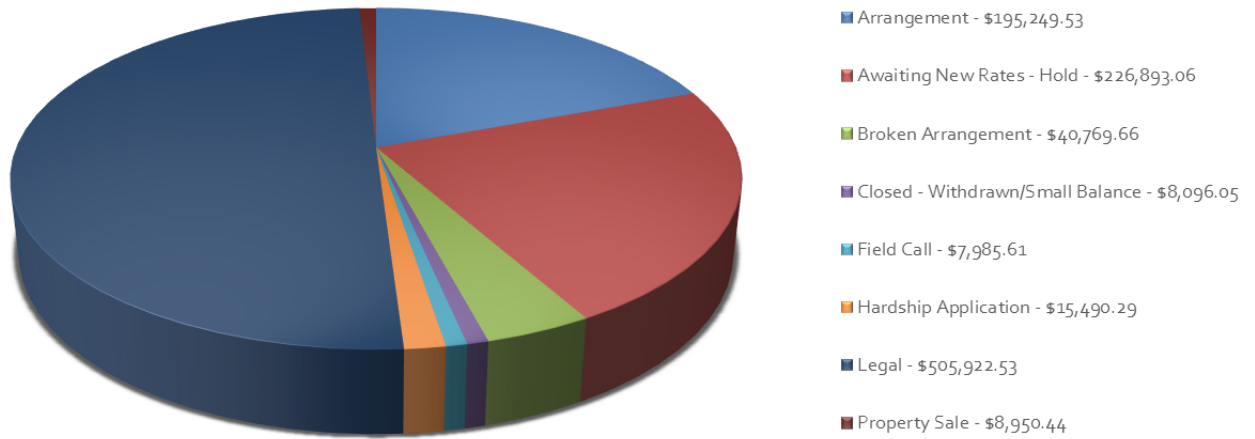
Rates & Charges Calculation 2022/23



CollectAU Debt Collection Report Summary



CollectAU Debt Collection Account Status



4 Quarterly Statement – 181G Local Government Act 1989

The Chief Executive Officer must ensure that the quarterly financial statements include the following information:

Record of each Environmental upgrade agreement entered into in the last quarter, and the rateable land to which the agreement relates	<ul style="list-style-type: none"> Nil
Each environmental upgrade charge approved in respect of the agreements referred above and the value of the charges.	<ul style="list-style-type: none"> Nil
The total number of environmental upgrade charges in operation in the last quarter.	<ul style="list-style-type: none"> Nil
The total value of all environmental upgrade charge payments that have fallen due and have not been paid	<ul style="list-style-type: none"> Nil
The total value of all environmental upgrade charge payments that are yet to fall due.	<ul style="list-style-type: none"> Nil

5 Summary of Budget Impacts and Changes

Outlined below is the fund received since the development and adoption of the 2022-23 Financial Year budget.

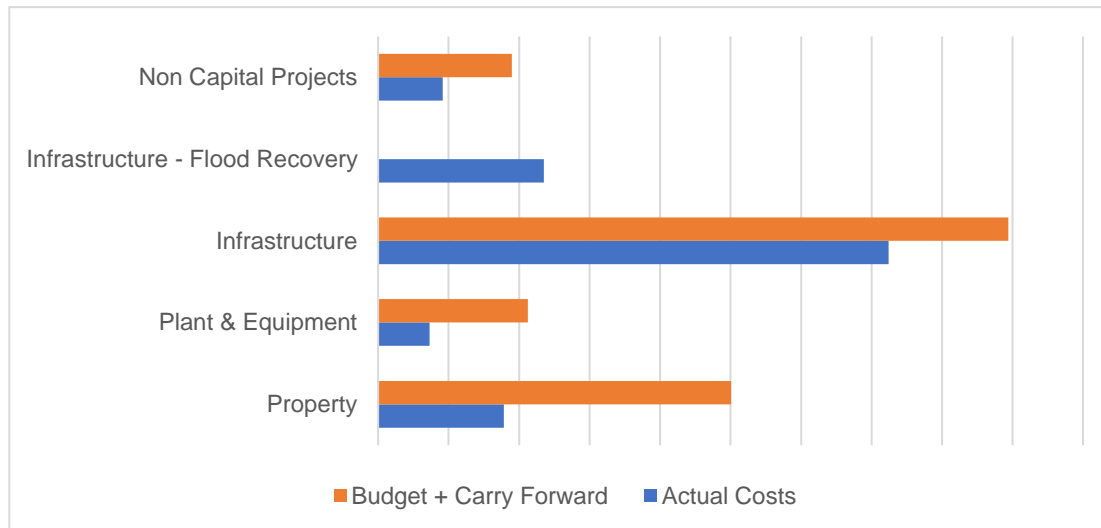
Description of Project	Funding Source	Amount Received
Financial Assistance Grants – State Allocation Increase 2022-23	Commonwealth Government	272,000
Living Libraries Fund – Rupanyup Shire Building	State Government	578,163
Building Blocks Funding – Rupanyup Kindergarten	State Government	\$140,000
Local Sports Infrastructure Fund - Planning Stream – Beulah, Brim, Rupanyup Recreation Reserves Masterplans Project	State Government	\$40,000
Regional Infrastructure Fund - Investment Fast Track Fund – Hopetoun Former School Site	State Government	\$101,250
JMAPP Grant Initiative – Building Security Funding	JMAPP Property	\$12,500
Bridges Renewal Program and Heavy Vehicle Safety and Productivity Program – Hopetoun Yaapeet Road Upgrade	Federal Government	\$662,200
Flood Support Fund	State Government	\$500,000
Jobs Victoria	State Government	\$20,000
Digital Literacy for Seniors Program 2022-23	State Government	\$12,314
Disaster Recovery Funding Arrangement – Advance Payment	Federal Government	\$1,750,000
Financial Assistance Grants – 2023/24 Advance Payment	Federal Government	\$6,669,345

During the quarter, Council has received \$1.75m advance payment from the Federal Government under the Disaster Recovery Funding Arrangement from the impact of the floods and severe weather events in October 2022. Total flood works undertaken during the financial year of \$2.35m. The remaining amount is expected to be reimbursed in the next financial year through pending Disaster Recovery Funding Arrangement claims.

Council also received 100% of its 2023/24 Financial Assistance Grant allocation from the Victorian Grants Commission on 27 June 2023. As per accounting standards, this amount is required to be recorded as revenue in the financial year it is receipted (rather than the year it is expended.)

6 Capital Works & Projects Program

Summary - Projects Status



Summary - Projects Detail

Budget 2022-23				
	Actual Costs \$'000	Budget 2022-23 \$'000	Remaining \$ \$'000	Remaining %
Property	300	2,194	1,894	86%
Plant & Equipment	361	1,361	1,000	73%
Infrastructure	5,481	6,182	701	11%
Infrastructure - Flood Recovery	2,350	-	2,350	0%
Non Capital Projects	308	689	381	55%
	8,800	10,426	1,627	16%

Carry Forward 2021-22				
	Actual Costs \$'000	Carry Forward 2021-22 \$'000	Remaining \$ \$'000	Remaining %
Property	1,481	2,815	1,334	47%
Plant & Equipment	368	764	396	52%
Infrastructure	1,762	2,760	998	36%
Non Capital Projects	609	1,207	598	50%
	4,220	7,546	3,326	44%

Total Project Works				
	Actual Costs \$'000	Budget + Carry Forward \$'000	Remaining \$ \$'000	Remaining %
Property	1,781	5,009	3,228	64%
Plant & Equipment	729	2,125	1,397	66%
Infrastructure	7,243	8,942	1,699	19%
Infrastructure - Flood Recovery	2,350	-	2,350	0%
Non Capital Projects	917	1,896	979	52%
	13,020	17,973	4,953	28%

BUDGET 2022-23
Project Indicator

	Within Budget (in progress, or not started)
	Within Tolerance Range of 10% over Budget (in progress or completed)
	Over Budget greater than 10% (in progress or completed)
	Project Completed within Budget
	Government Grant or YSC Funded - Not included in 22-23 Budget
	Project will not commence this financial year, deferred to future program or removed from program

Job Name	Actual Costs	Budget 22-23	Actual Cost as a % of Budget	Indicator	Comment on Status
PROPERTY					
BUILDINGS					
Murtoa Depot - Sheds	0	200,000	0%		Project has not commenced. Project to be rescoped and included in 2023-24 capital budget
Murtoa Depot - Fence	0	40,000	0%		Project has not commenced. Project to be rescoped and included in 2023-24 capital budget
Hopetoun Depot - Sign Shed	0	40,000	0%		Project has not commenced. Project to be rescoped and included in 2023-24 capital budget
Warracknabeal Depot - Office (Extra)	0	100,000	0%		Project has not commenced. Project to be rescoped and included in 2023-24 capital budget
Warracknabeal Livestock Exchange - 2nd Ramp	0	75,000	0%		Tender awarded, physical completion of project to be undertaken in 2023-24 financial year
Warracknabeal Lions Park Public Amenities - Building Works	0	25,000	0%		This project will be rescoped and delivered in a future financial Year. No further expenditure to be incurred in current financial year
Warracknabeal Technical Office - Finalise Renovation	9,072	20,000	45%		Rendering works in progress
Warracknabeal Technical Office - Security (Swipe Cards)	15,469	17,000	91%		Installation complete of security swipe card system
Warracknabeal Main Office - Security (Swipe Cards)	37,417	35,000	107%		Installation complete of security swipe card system
Warracknabeal Library - Security (Swipe Cards)	11,556	12,000	96%		Installation complete of security swipe card system
Warracknabeal Leisure Centre & Gym - Security	14,390	0	N/A		JMAPP Grant received to install swipe cards on leisure centre/gym doors. Grant applied for was \$20,000, received \$12,500 in funding. Project complete
Murtoa Childcare Centre - New Portable Building	14,038	440,000	3%		State Government to fund the Dunmunkle Early Years precinct to be located at the Murtoa College site. This co-contribution is no longer required
Woomelang Housing Units	9,780	500,000	2%		Tender awarded as part of the delivery of the State Government Regional Infrastructure Fund - Affordable Housing project. Design and colour selections finalised. Funding to be carried forward to future year as - project completion expected December 2024
Murtoa Housing Units	54,923	500,000	11%		Tender awarded as part of the delivery of the State Government Regional Infrastructure Fund - Affordable Housing project. Design and colour selections finalised. Funding to be carried forward to future year as - project completion expected December 2024
Warracknabeal Library - Carpet	10,411	12,000	87%		Complete
Rupanyup Library - Building Works	68,953	80,000	86%		Council was successful in receiving a further \$578k of Living Library State Government Funding towards the redevelopment of the Old Shire Building in Rupanyup, where the current library is located. This is in addition to the \$80k council contribution. The tender for this project is currently open to the market. Project is aimed to be completed by December 2023.
Hopetoun Scout Hall - Air conditioning	8,880	18,000	49%		Complete
Hopetoun Bowling Club - Construction of Amphitheatre (On Old Green)	7,089	80,000	9%		Shed and decking has been installed, electrical works to be completed.
Hopetoun Bowling Club - Fence / Retaining wall	9,697	0	N/A		Project complete on Council Asset. Build retaining wall which will be reimbursed by the Hopetoun Bowling Club Committee
Rupanyup Recreation Reserve - Water Tank Project	28,609	0	N/A		Site Preparation, Supply, Installation and connection of a 250,000 Litre Water Tank at the Rupanyup Recreation Reserve, a Council Asset. Rupanyup Recreation Reserve to reimburse Council for the cost of the project
TOTAL BUILDINGS	300,285	2,194,000			
TOTAL PROPERTY	300,285	2,194,000			
PLANT AND EQUIPMENT					
PLANT					
Works Plant - Grader	0	350,000	0%		Plant to be delivered July-August 2023, invoice has been received, total cost of grader is over budget
Works Plant - Truck	0	400,000	0%		Purchase Order Issued, awaiting delivery
Works Plant - Tractor	210,000	200,000	105%		Complete
Works Plant - Motor Vehicles	0	250,000	0%		3 x Vehicles ordered May 2023. Awaiting delivery
Works Plant - Drainage Camera & Pipe Cleaner	0	10,000	0%		Plant to be delivered July-August 2023, invoice has been received
TOTAL PLANT	210,000	1,210,000	17%		
LIBRARY COLLECTION					
Library Collection	25,545	27,000	95%		Complete
TOTAL LIBRARY COLLECTION	25,545	27,000	95%		
INFORMATION TECHNOLOGY					
Information Technology - Hardware (Replacement of Laptops Etc)	121,590	120,000	101%		Complete
Information Technology - Drone	3,680	4,000	92%		Complete
TOTAL INFORMATION TECHNOLOGY	125,270	124,000	101%		
TOTAL PLANT & EQUIPMENT	360,814	1,361,000			
INFRASTRUCTURE - FLOOD RECOVERY					
Flood 2022 - Emergency Works					
Rupanyup - Flood Emergency Works 2022	29,787	0	N/A	100%	Emergency works undertaken. To be claimed through State Government's Council Flood Support Fund
Warracknabeal - Flood Emergency Works 2022	170,760	0	N/A	100%	
Murtoa - Flood Emergency Works 2022	36,325	0	N/A	100%	
Southern Area - Flood Emergency Works 2022	29,333	0	N/A	100%	
Central Area - Flood Emergency Works 2022	34,642	0	N/A	100%	
TOTAL EMERGENCY WORKS	300,847	0			
Disaster Recovery Funding Arrangement Works					
RESHEET - CENTRAL - 1341 - MOLONEYS ROAD - 2022/23	55,279	0	N/A	100%	Funded by Disaster Recovery Funding Arrangement
RESHEET - CENTRAL - 1671 - ZERBSTS ROAD - 2022/23	171,168	0	N/A	100%	
RESHEET - CENTRAL - 1515 - KRAUSE LANE - 2022/23	45,800	0	N/A	100%	
RESHEET - CENTRAL - 1664 - KEWELL EAST RD - 2022/23	52,171	0	N/A	100%	
RESHEET - CENTRAL - 1664 - KEWELL EAST RD - 2022/23	182,600	0	N/A	100%	
RESHEET - CENTRAL - 1777 - KING ROAD - 2022/23	61,994	0	N/A	100%	
RESHEET - CENTRAL - 1551 - LEITH ROAD - 2022/23	43,033	0	N/A	100%	
RESHEET - SOUTH - 1454 - LALLAT NORTH ROAD - 2022/23	245,889	0	N/A	100%	
RESHEET - SOUTH - 1589 - MURTOA SETTLEMENT ROAD	53,363	0	N/A	100%	
RESHEET - SOUTH - 1487 - HILL CREST ROAD - 2022/23	59,268	0	N/A	100%	
RESHEET - SOUTH - 1497 - 3LK ROAD - 2022/23	38,647	0	N/A	100%	
RESHEET - SOUTH - 1384 - DAVEYS ROAD - 2022/23	54,389	0	N/A	100%	
RESHEET - SOUTH - 1485 - BURNT CLAY ROAD - 2022/23	224,094	0	N/A	100%	
RESHEET - SOUTH - 1376 - MT PLEASANT ROAD - 2022/23	131,813	0	N/A	100%	
RESHEET - NORTH - 1238 - GOLF HILL ROAD - 2022/23	74,271	0	N/A	100%	
RESHEET - NORTH - 2043 - WHITES NORTH ROAD	93,464	0	N/A	100%	
RESHEET - NORTH - 1198 - HATCHERS ROAD - 2022/23	86,718	0	N/A	100%	
RESHEET - NORTH - 1248 - ROSEBERRY RAINBOW ROAD	93,464	0	N/A	100%	
RESHEET - NORTH - 1251 - YAAPEET SOUTH ROAD	93,464	0	N/A	100%	
RESHEET - NORTH - 1704 - ANGP LANE - 2022/23	37,637	0	N/A	100%	
CONSTRUCTION - SOUTH - 1422 - BANYENA PIMPINIO RD	150,000	0	N/A	100%	
TOTAL DISASTER RECOVERY FUNDING ARRANGEMENT WORKS	2,048,726	0			
TOTAL INFRASTRUCTURE - FLOOD RECOVERY	2,349,573	0			

Job Name	Actual Costs	Budget 22-23 plus CWP Adjustments	Actual Cost as a % of Budget	Indicator / % of Physical Completion	Comment on Status
INFRASTRUCTURE					
RECREATION					
Warracknabeal Leisure Centre - Basketball Backboards	0	80,000	0%		Market to be engaged through EOI process. Project to be rescoped and considered in future financial years
Warracknabeal Leisure Centre - Rust Removal On Outside Steel Supports	0	25,000	0%		Project has not commenced. Project to be rescoped and included in 2023-24 capital program as a carried forward project
Woomelang Bowling Club - New Synthetic (Council Contribution)					Onsite Construction works completed. Total project spend is \$277,697. Funded by- 80,000 Council Contribution per adopted budget plus \$37,697 Transferred from Streetscapes Budget as per October 2022 Council Resolution plus 160,000 Grant Funding Local Sports Infrastructure Fund
	267,774	80,000	335%		
TOTAL RECREATION	267,774	185,000	145%		
WASTE INFRASTRUCTURE					
Waste Plant - Little Green Wagon	5,006	0	N/A		Purchase of little green wagon from Recycling Victoria to be utilised in waste education campaign.
	5,006	0			
OTHER					
Murtoa Rabi Park - Rumble at Rabi Park Project					Pump track installed, paving to be installed to complete Election commitment from State Government for this project estimated to be \$56,000. Adopted Council's contribution to project of \$89,000
Hopetoun Aerodrome – Fencing	132,794	89,000	149%		Project not started, funding for project to be returned to Federal government
Traffic Control - Boundary Signage Posts, Fittings & Installation	0	145,000	0%		
	25,414	45,000	56%		Signage has been ordered. Posts, fittings and installation plan being developed, which has been included in 2023-24 capital budget "Boundary Signs - fittings and installation"
Streetscapes					The annual streetscape budget of \$100,000 has been reallocated across Patchewollock (\$30,000) and Yapeet (\$15,000) projects. An amount has been allocated to Woomelang Bowling Club (\$37,697). The remaining amount (\$17,303) will be utilised to offset against other project costs.
Streetscapes - Patchewollock	0	100,000	0%		
Streetscapes - Yapeet	28,548	0	N/A		Streetscape works in Patchewollock including garden bed rejuvenation, plantings, edging, galvanised channel and signage. Installation to be completed by community
Streetscapes - Beulah	14,990	0	N/A		Landscape architect has been engaged, proposed streetscape plan presented at June Yapeet Community Club meeting
Street Furniture - Bus Shelter - Yapeet	6,525	0	N/A		100 Trees and plants ordered, awaiting planting
	0	0	N/A		Project to modify and upcycle existing skip bins into bus shelters for community.
TOTAL OTHER	208,270	379,000	55%		
ROAD INFRASTRUCTURE					
GRAVEL RESHEETS					
Southern Gravel Resheets					
SOUTH - 1369 - WALLERS ROAD Ch 0.00-0.55	22,825	20,000	114%	100%	Works Completed
SOUTH - 1375 - CARRON LAWLER ROAD Ch 0.00-3.00	94,837	108,000	88%	100%	Works Completed
SOUTH - 1396 - BURRUM LAWLER ROAD Ch 0.00-1.00	38,739	36,000	108%	100%	Works Completed
SOUTH - 1426 - HOLTKAMPS ROAD Ch 1.66-2.13	14,102	16,920	83%	100%	Works Completed
SOUTH - 1806 - TEMPLEMORE ROAD Ch 0.00-1.00	36,300	25,000	145%	100%	Works Completed
SOUTH - 1425 - NOWOTNAS ROAD Ch 0.00-0.95	42,577	34,200	124%	100%	Works Completed
SOUTH - 1462 - BOYDS ROAD Ch 0.00-1.60	50,988	57,600	89%	100%	Works completed
SOUTH - 1468 - DUNLOPS ROAD Ch 3.97-4.97	28,213	30,000	94%	100%	Works completed
SOUTH - 1472 - DYERS ESTATE ROAD Ch 0.00-1.80	0	0	N/A		Deferred to future year program as per Sept 22 Council Meeting
SOUTH - 1497 - 3LK ROAD Ch 4.52-5.90	52,276	50,000	105%	100%	Works completed
SOUTH - 1499 - MCINTYRES ROAD Ch 6.05-6.55	23,500	21,600	109%	100%	Works completed
SOUTH - 1503 - LEN MATTHEWS ROAD Ch 8.14-8.69	0	0	N/A		Deferred to future year program as per Sept 22 Council Meeting
SOUTH - 1555 - DUNMUNKLE CREEK EAST RD Ch 0-1.15	25,887	41,400	63%	100%	Works completed
SOUTH - 1559 - GULBIN ROAD Ch 0.705-0.795	2,209	3,240	68%	100%	Works completed
SOUTH - 1615 - LINGHENS ROAD Ch 1.65-2.47	0	0	N/A		Deferred to future year program as per Sept 22 Council Meeting
SOUTH - 1620 - LONGERENONG WARRACKNABEAL ROAD					
	129,579	45,000	288%	100%	Works completed - identified that amount adopted during budget process did not agree to procurement plan and cost estimate.
SOUTH - 8421 - MUNRO STREET Ch 0.00-0.17	3,325	6,120	54%	100%	Works completed
SOUTH - 1394 - WOODS ROAD - 2022/23 (EMERGENCY WORKS)	102,418	0	N/A	100%	Emergency works undertaken. Budget to attributed from additional Financial Assistance Grant payment received in Q1
SOUTH - 1396 - BURRUM LAWLER ROAD - 2022/23 (EMERGENCY WORKS)	102,637	0	N/A	100%	Emergency works undertaken. Budget to attributed from additional Financial Assistance Grant payment received in Q1
Total Southern Gravel Resheets	770,412	494,400	0%		
Central Gravel Resheets					
CENTRAL - 1719 - WALDEN ROAD Ch 0.00-2.80	101,118	101,000	100%	100%	Works completed
CENTRAL - 1315 - MARTINS ROAD Ch 14.18-15.78	0	0	N/A		Deferred to future year program as per Sept 22 Council Meeting
CENTRAL - 1336 - GAULKES ROAD Ch 0.00-1.09	46,286	39,240	118%	100%	Works completed
CENTRAL - 1366 - MELLIS ROAD Ch 1.00-2.60	67,400	57,600	117%	100%	Works completed
CENTRAL - 1394 - WOODS ROAD Ch 6.52-8.60	74,088	74,880	99%	100%	Works completed
CENTRAL - 1545 - WALTERS ROAD Ch 1.95-3.29	0	240	N/A		Deferred to future year program as per Sept 22 Council Meeting
CENTRAL - 1658 - HEMPILLS ROAD Ch 0.00-0.70	38,995	25,200	155%	100%	Works completed
CENTRAL - 1766 - LIERSCH ROAD Ch 0.00-0.73	23,940	26,280	91%	100%	Works completed
CENTRAL - 1781 - NULLAN ROAD Ch 0.00-3.00	23,135	10,800	214%	100%	Works completed
CENTRAL - 1789 - PETERS ROAD Ch 1.47-1.70	12,132	8,280	147%	100%	Works completed
CENTRAL - 2045 - PINE HILL ROAD Ch 0.00-1.62	0	320	N/A		Deferred to future year program as per Sept 22 Council Meeting
Total Central Gravel Resheets	387,093	343,440	113%		
Northern Gravel Resheets					
NORTH - 1776 - MOYLES ROAD Ch 0.00-0.80	18,164	19,000	96%	100%	Works completed
NORTH - 1166 - BURROIN ROAD Ch 11.00-11.68	22,955	48,000	48%	100%	Works completed
NORTH - 1295 - CAMBACANYA ROAD Ch 0.70-3.96	47,531	93,360	51%	100%	Works completed
NORTH - 1101 - FRED FRANKEL ROAD Ch 0.55-3.55	34,962	72,000	49%	100%	Works completed
NORTH - 1143 - DESERT ROAD Ch 2.00-4.00	38,785	60,000	65%	100%	Works completed
NORTH - 1144 - WATHE RESERVE ROAD 2 Ch 0.00-0.80	9,482	19,200	49%	100%	Works completed
NORTH - 1189 - KELLYS ROAD Ch 1.24-1.88	10,981	15,360	71%	100%	Works completed
NORTH - 1213 - MAROSKIS ROAD Ch 0.00-1.20	13,117	28,800	46%	100%	Works completed
NORTH - 1228 - BRENTWOOD WEST ROAD Ch 7.96-8.66	10,737	16,800	64%	100%	Works completed
NORTH - 1232 - BOUNDARY ROAD 2 Ch 7.40-8.76	54,669	32,640	167%	100%	Works Completed
NORTH - 1312 - BRIKKE ROAD Ch 8.18-9.51	5,110	7,920	65%	100%	Works completed
NORTH - 9603 - BARNES STREET Ch 0.273-0.373	1,840	2,400	77%	100%	Works completed
Total Northern Gravel Resheets	268,333	415,480	65%		
TOTAL GRAVEL RESHEETS	1,425,839	1,253,320	114%		
HOT MIX					
Line Marking	0	8,000	0%	0%	Consolidated with works undertaken in Hot Mix Scott Street works.
CENTRAL - 8169 - SCOTT STREET ROUNDABOUT	0	60,500	0%	100%	Works complete. Invoice still to come in, job will be over budget with additional spend offset by savings in Breen St
SOUTH - 8401 - BREEN STREET MURTOA	0	15,000	0%	0%	Works to be completed under maintenance program. Savings to be offset against Scott St.
TOTAL HOT MIX	0	83,500	0%		
SHOULDER RESHEETS					
NORTH - 1208 - GOYURA EAST SCHOOL BUS ROUTE Ch 5.805-9.10	85,220	105,440	81%	100%	Works completed
CENTRAL - 1324 - AUBREY ROAD Ch 14.165-17.785	178,789	130,320	137%	100%	Works completed
NORTH - 1248 - ROSEBERRY RAINBOW RD Ch 4.413-7.650	97,470	103,584	94%	100%	Works completed
CENTRAL - 1367 - RUPANYUP ROAD Ch 21.19-23.55	103,937	84,960	122%	100%	Works completed
CENTRAL - 2047 - DIMBOOLA MINYIP ROAD Ch 2.20-4.00	0	200	N/A		Deferred to future year program as per Sept 22 Council Meeting
NORTH - 1108 - NANDALY TEMPY ROAD Ch 0.00-1.60	17,241	25,200	68%	100%	Works completed
NORTH - 1157 - LASCELLES WEST ROAD Ch 6.595-8.435	44,992	58,800	76%	100%	Works completed
NORTH - 1229 - GALAQUIL EAST ROAD Ch 15.923-17.79	58,776	59,744	98%	100%	Works complete
NORTH - 1306 - LAH WEST ROAD Ch 4.915-6.495	50,963	50,560	101%	100%	Works completed
NORTH - 1534 - TURRIFF WEST ROAD Ch 0.52-1.72	29,511	38,400	77%	100%	Works completed
SOUTH - 1398 - MINYIP RICH AVON ROAD Ch 7.70-11.70	98,179	176,000	56%	100%	Works completed
SOUTH - 1422 - BANYENA PIMPINIO ROAD Ch 8.23-11.70	80,003	112,680	71%	100%	Works completed
SOUTH - 1462 - BOYDS ROAD Ch 1.39-2.00	26,332	26,840	98%	100%	Works completed
TOTAL SHOULDER RESHEETS	871,414	972,808	90%		

Job Name	Actual Costs	Budget 22-23 plus CWP Adjustments	Actual Cost as a % of Budget	Indicator / % of Physical Completion	Comment on Status
REHABILITATIONS					
Rural Rehabilitation					
CENTRAL - 1318 - WATCHEM WARRACKNABEAL RD	316,313	264,000	120%	100%	Works completed
CENTRAL - 1324 - AUBREY ROAD Ch 2.04-3.22	235,581	236,000	100%	100%	Works completed
SOUTH - 1673 - WARRANOOKE ROAD Ch 4.75-5.95	204,483	192,000	107%	100%	Works completed
CENTRAL - 1302 - BRIM WEST ROAD Ch 6.40-7.41	116,233	70,700	164%	100%	Works completed.
SOUTH - 2047 DIMBOOLA MINYIP ROAD Ch				0%	Successful in receiving funding for Heavy Vehicle Safety and Productivity Program (HVSPP). Shared job with HRCC for boundary road.
SOUTH - 1422 - BANYENA PIMPINIO ROAD Ch 15.465-17.37	53	73,000	0%	100%	Works completed
SOUTH - 1422 - BANYENA PIMPINIO ROAD	435,769	425,000	103%	100%	Successful in receiving funding for Heavy Vehicle Safety and Productivity Program (HVSPP). Shared job with NGSC for boundary road.
CENTRAL - 1370 - SHEEP HILLS WARRACKNABEAL ROAD	150,000	151,000	99%		Unsuccessful in application for HVSPP funding, which contributes 80% towards total cost of job.
	594	165,600	0%		
CENTRAL - 1695 - SHEEP HILLS INTERSECTION	9,413	65,000	14%	80%	Works commenced, invoices still to come in.
NORTH - 1277 - HOPETOUN YAAPET RD Ch 15.56-16.625				100%	Successful in receiving funding for Heavy Vehicle Safety and Productivity Program (HVSPP).
	214,463	283,800	76%		Works completed
SOUTH - 1427 - COORONG SWAMP ROAD Ch 1.70-3.30	237,150	256,000	93%	100%	Works completed
Total Rural Rehabilitation	1,920,052	2,182,100	88%		
Urban Rehabilitation					
CONSTRUCTION - HOPETOUN - 9122 - TOOLE STREET	6,614	21,000	31%	100%	Works completed
CONSTRUCTION - RUPANYUP - 8219 - WESTCOTT AVE	29,375	56,000	52%	100%	Works completed
CONSTRUCTION - MINYIP - 8311 - R LEARMONTH ROAD	250,765	231,000	109%	100%	Project expected to be over budget due to ground water issues and extra work
Total Urban Rehabilitation	286,754	308,000	93%		
TOTAL REHABILITATION	2,206,806	2,490,100	89%		
FOOTPATHS					
HOPETOUN - 9102 - AUSTIN STREET	65,778	74,000	89%	100%	Works completed
MURTOA - 8415 - LAKE STREET	0	32,000	0%		Works not yet commenced
WARRACKNABEAL - 8118 - CRAIG AVENUE	38,249	16,000	239%	100%	Works completed
WARRACKNABEAL - 8169 - SCOTT STREET	58,970	48,000	123%	100%	Works completed
WARRACKNABEAL - 8184 - LYLE STREET	8,046	38,000	21%	75%	Works commenced
WARRACKNABEAL - 8184 - WERRIGAR STREET	19,524	16,000	122%	100%	Works completed
WARRACKNABEAL - 8187 - WOOLCOCK STREET	0	20,000	0%		Works not yet commenced
HOPETOUN - 9112 - EVELYN STREET - 2022/23	3,693	0	N/A	100%	Footpath leading into Hopetoun pool that was completed prior to pool opening.
TOTAL FOOTPATHS	194,260	244,000	80%		
RESEALS					
SHEEP HILLS - 1695 - SHEEP HILLS MINYIP RD	31,979	42,900	75%	100%	Works completed
HOPETOUN - 9108 - CUTYA LANE Ch 0.00-0.11	9,713	6,600	147%	100%	Works completed. Area grew slightly from time of measure, note overall reseal budget not over budget
MURTOA - 8427 - TOBIN STREET Ch TBA	17,467	11,678	150%	100%	Works completed. Area grew slightly from time of measure, note overall reseal budget not over budget
WARRACKNABEAL - 8103 - ANDERSON STREET				100%	Works completed. Area grew slightly from time of measure, note overall reseal budget not over budget
	41,825	30,750	136%		
WARRACKNABEAL - 8113 - CEMETERY ROAD Ch 0-0.80	29,378	34,320	86%	100%	Works completed
WARRACKNABEAL - 8169 - SCOTT STREET	12,532	58,500	21%	100%	Works completed
WARRACKNABEAL - 8174 - SUTCLIFFE STREET	6,259	12,036	52%	100%	Works completed
WARRACKNABEAL - 8157 - MOLYNEAUX STREET				100%	Part of programmed reseal program from 2019-20 agreed with contractors that was not included in carried forward project list but completed during year.
	42,416	0	N/A		
TOTAL RESEALS	191,569	196,784	97%		
KERB & CHANNEL					
MINYIP - 8301 - CARROLL STREET	0	60,250	0%		Works not yet commenced - removed as per Council report
WARRACKNABEAL - 8140 - JAMOUNEAU STREET	0	55,000	0%	90%	Works commenced, seal remaining
HOPETOUN - 9106 - CONRAN STREET					Works not yet commenced, included as new job in adopted budget capital program 2023-24
	0	62,500	0%		
MURTOA - 8408 - DUNCAN STREET	49,965	37,500	133%	90%	Works commenced, seal remaining
WARRACKNABEAL - 8110 - BOWMAN STREET	51,175	62,500	82%	90%	Works commenced, seal remaining
TOTAL KERB & CHANNEL	101,140	277,750	36%		
STABILISATIONS					
Various Road Sections	0	50,000	0%	100%	Significant maintenance stabilisations have occurred during the year to date.
TOTAL STABILISATIONS	0	50,000	0%		
DRAINAGE					
Beulah	9,200	50,000	18%	100%	Works completed, invoice to be processed
TOTAL DRAINAGE	9,200	50,000	18%		
TOTAL ROAD INFRASTRUCTURE	5,000,227	5,618,262	89%		
TOTAL INFRASTRUCTURE	5,481,277	6,182,262	89%		

Job Name	Actual Costs	Budget 22-23 plus CWP Adjustments	Actual Cost as a % of Budget	Indicator / % of Physical Completion	Comment on Status
NON CAPITAL PROJECTS					
Minyip Recreation Reserve Masterplan	14,400	37,588	38%		Community consultation extended during the quarter, with the project to be considered in line with the Shire's Sport and Recreation Strategy which is also in development. Projected expected to be completed by the end of Q1 2023-24.
Hopetoun Recreation Reserve Masterplan	10,800	37,588	29%		Community consultation extended during the quarter, with the project to be considered in line with the Shire's Sport and Recreation Strategy which is also in development. Projected expected to be completed by the end of Q1 2023-24.
Warracknabeal Recreation Precinct Masterplan	18,000	37,588	48%		Community consultation extended during the quarter, with the project to be considered in line with the Shire's Sport and Recreation Strategy which is also in development. Projected expected to be completed by the end of Q1 2023-24.
Rabi Park Designs	13,200	15,000	88%		Community consultation extended during the quarter, with the project to be considered in line with the Shire's Sport and Recreation Strategy which is also in development. Projected expected to be completed by the end of Q1 2023-24.
Minyip Cabins	3,590	75,000	5%		Wimmera Development Association was successful in receiving \$240k State Government Regional Infrastructure Tourism Funding for the installation of two Cabins at the Minyip Caravan Park. The \$240k is in addition to the \$75k Council contribution included in the budget. Council is project managing the works. Tenderer appointed. Service planning commenced. Project to be completed by June 2024. Total Project value of \$325,000.
Beulah Community Store	10,890	25,000	44%		Business Case and Feasibility Study completed. Next stage to assess co-contribution and source funding. Advocacy document has been developed.
Murtoa Silo Art	15,000	15,000	100%		Co-contribution towards the Murtoa Silo Art project paid to Murtoa Progress Association.
Woomelang Op Shop Shelving	10,000	10,000	100%		Payment made to Woomelang and District Historical Society for the fit out of the Makers Gallery Shop located at the Woomelang Railway Station.
Woomelang Wagon Shelter	0	38,000	0%		Funding to be paid to the Woomelang and District Development Association for the construction of a shelter over the historical wagon. Awaiting designs of shed.
Town Signs	0	20,000	0%		Funding allocated as part of a replacement program where town arch signs have faded across the Shire.
Minyip Pool	36,517	0	N/A		Repair works to pool surface covering. Complete.
Hopetoun Caravan Park Masterplan	7,575	18,090	42%		Initial consultation complete, project expected delivered by 30 September 2023. Budget from operational funding, not itemised in project budget.
Sport & Recreation Strategy	35,217	40,000	88%		Community consultation completed during quarter, final draft strategy expected to be delivered by 30 September 2023. Budget from operational funding, not itemised in project budget.
Brim Recreation Reserve Masterplan	5,000	43,802	11%		Projected funded by \$13,333 of Local Sport Infrastructure Funds awarded during the year and \$30,469 of Council contribution from operational funding, not itemised in project budget. Tender awarded, project expected to be completed during 2023-24 financial year.
Beulah Recreation Reserve Masterplan	5,600	43,802	13%		Projected funded by \$13,333 of Local Sport Infrastructure Funds awarded during the year and \$30,469 of Council contribution from operational funding, not itemised in project budget. Tender awarded, project expected to be completed during 2023-24 financial year.
Rupanyup Recreation Reserve Masterplan	5,400	43,802	12%		Projected funded by \$13,333 of Local Sport Infrastructure Funds awarded during the year and \$30,469 of Council contribution from operational funding, not itemised in project budget. Tender awarded, project expected to be completed during 2023-24 financial year.
Hopetoun Former School Site Feasibility Study and Business Case	111,400	135,000	83%		Regional Infrastructure Fund - Fast Track Investment Funding grant application successful for \$101,250 submitted to undertake Feasibility Study and to develop Business Case. This amount was not included in the Budget. Feasibility Study to be delivered in first half of 2023-24 year.
Digital Literacy for Seniors Program	5,238	53,862	10%		Digital Literacy Workshops offered to support public libraries in conducting targeted, hands-on digital training programs for older members of the community during 2023. Unbudgeted funding received from State Government during the year, council contribution to project is \$0.
TOTAL NON CAPITAL PROJECTS	307,827	689,122	45%		

CARRY FORWARD 2021-22

Project Indicator	
	Within Budget (in progress, or not started)
	Within Tolerance Range of 10% over Budget (in progress or completed)
	Over Budget greater than 10% (in progress or completed)
	Project Completed within Budget
	Government Grant or YSC Funded - Not included in 22-23 Budget
	Project will not commence this financial year, deferred to future program or removed from program

Job Name	Actuals			Budget		Actual Cost as a percentage of Budget	Indicator	Comment on Status
	Lifetime Project Actual Costs	Actual Costs at 30 June 2022	Actual Costs This Financial Year 2022-23	Lifetime Project Budget	Project Budget This Financial Year 2022-23			
PROPERTY								
LAND PURCHASES								
Hopetoun Old School Site	124,431	20,029	104,402	135,000	114,971	91%		Former Hopetoun School Site purchase complete
Total LAND PURCHASES	124,431	20,029	104,402	135,000	114,971	91%		
BUILDINGS								
Hopetoun Caravan Park - Installation Of 2 New Cabins	170,881	1,898	168,983	172,342	172,342	98%		Cabins completed, internal furniture and fittings purchased, cabins being prepared to open to public
Hopetoun Caravan Park - Installation Of Camp Kitchen	20,124	0	20,124	35,000	35,000	57%		Complete, final invoice to be received
Hopetoun Memorial Hall - Upgrade	6,305	3,825	2,480	3,825	2,523	98%		Complete - Concreting rectified, handrail installed
Lascelles Caravan Park - Powered Sites	33,583	24,683	8,900	30,000	5,317	167%		Complete
Warracknabeal Caravan Park - Fire Safety Upgrades	2,150	0	2,150	25,000	25,000	9%		Water pressure testing at site complete, fire plan designs updated for park updates including amenities block and cabins.
Warracknabeal Caravan Park - Installation Of 3 New Cabins	254,456	0	254,456	246,000	261,360	97%		Cabins completed and open for public
Warracknabeal Caravan Park - Installation Of Camp Kitchen	41,341	5,598	35,743	35,000	29,402	122%		Complete, project completed in conjunction with Hopetoun camp kitchen project, with savings from that component of project offset with overspend
Warracknabeal Depot - Office	0	0	0	20,000	200,000	0%		Project has not commenced. Project to be rescope and included in 2023-24 capital budget
Warracknabeal Early Years Facilities Upgrade	966,903	306,794	660,109	1,550,000	1,243,206	53%		The build has been completed but landscaping and drainage to be done. Estimated to be complete for first term of kindergarten in 2024.
Warracknabeal Enhancing Creekside Camping Assets	178,650	153,680	24,970	360,000	206,320	12%		Building permit issued, site preparation works to be completed by Aug 2023, new amenities block to be installed by December 2023. Project included in 2023-24 Capital budget, with a whole of project cost of \$498,000 consisting of council contribution \$313,000 and state government funding 185,000.
Warracknabeal Leisure Centre - Rust removal on outside steel supports	0	0	0	20,000	20,000	0%		Project has not commenced. Project to be rescope and included in 2023-24 capital program as a carried forward project
Warracknabeal Livestock Exchange Upgrades And Fire Design	120,481	65,651	54,830	140,000	74,349	74%		Complete
Warracknabeal Livestock Exchange Concrete Drainage Works	0	0	0	32,470	32,470	0%		Project has not commenced. Project to be rescope and included in 2023-24 capital budget
Warracknabeal Public Amenities Upgrade (Toilet)	9,980	0	9,980	150,000	150,000	7%		This project will commence construction in 2023-24 financial year. Council resources have been assigned to ensuring the tourist information centre project is completed prior to commencing the amenities upgrade.
Warracknabeal Shire Office - Technical Services Building	0	0	0	25,000	25,000	0%		Rendering works in progress
Warracknabeal Tourist Information Centre Amenities Upgrade	124,704	60,566	64,138	225,000	164,434	39%		Complete
Warracknabeal Town Hall - Kitchen Upgrade	76,589	37,460	39,129	55,000	13,540	289%		Complete - project overspend has occurred due to cost escalation on materials and increased visits required from Heritage Victoria.
Warracknabeal Town Hall - Ramp, Air Conditioning & Curtains	72,068	53,792	18,276	72,068	24,208	75%		Complete
Warracknabeal Town Hall Stronger Foundations Project	260,593	248,081	12,512	263,877	15,796	79%		Rendering works around the bottom and side of the Hall outstanding. Delays due to contractor availability.
TOTAL BUILDINGS	2,338,809	962,028	1,376,781	3,460,582	2,700,268	51%		
TOTAL PROPERTY	2,463,240	982,057	1,481,183	3,595,582	2,815,239			
Plant and Equipment								
PLANT								
Glass Crusher	355,200	159,000	196,200	300,000	141,000	139%		Plant has arrived, on site installation and operation procedure being developed and refined, including water tank and pump, misting system for dust suppression, additional conveyor system for crushed glass end product and generator to meet power requirements. This project has spanned multiple financial years, the forecasted total lifetime cost of project is estimated to be \$394,000 once invoices are received, which is \$94,000 above the lifetime budget of the project.
Flocon	0	0	0	410,000	410,000	0%		Plant was ordered in 2021-22, with delivery yet to occur. Delivery expected in 2023-24.
Roller	183,264	15,000	168,264	200,000	185,000	91%		Roller refurbishment program complete.
Digital Radio System	70,738	68,093	2,645	71,000	2,907	91%		Complete
Words on Wheels to the People - Bike	3,317	2,555	762	6,000	3,445	22%		Complete
Total PLANT	612,518	244,648	367,870	987,000	742,352	17%		
FURNITURE & FIXTURES								
Warracknabeal Early Years Facilities Furniture	0	0	0	22,000	22,000	0%		Not commenced. To be purchased once Warracknabeal Early Years Facilities Upgrade is complete, included in the 2023-24 capital program
TOTAL Furniture & Fixtures	0	0	0	22,000	22,000	101%		
TOTAL PLANT & EQUIPMENT	612,518	244,648	367,870	1,009,000	764,352			
















	Actuals			Budget				
Job Name	Lifetime Project Actual Costs	Actual Costs at 30 June 2022	Actual Costs This Financial Year 2022-23	Lifetime Project Budget	Project Budget This Financial Year 2022-23	Actual Cost as a percentage of Budget	Indicator / % of Physical Completion	Comment on Status
INFRASTRUCTURE								
RECREATION								
Hopetoun Swimming Pool Audit Condition Report & Repairs	30,276	0	30,276	50,000	50,000	61%		Audit completed. Chlorination tank installed. Work being undertaken around earthing items surrounding pool.
Rupanyup Kindergarten Playground Redevelopment	8,894	3,509	5,385	187,500	183,991	3%		Successful submission to Department of Education's Building Block Fund. Applied for \$140,000 in funding, agreement being signed and tender being scoped . To be completed in 2023-24 financial year
Warracknabeal Leisure Centre - Upgrades	13,724	3,488	10,236	20,000	16,512	62%		Netball and volleyball equipment purchased, remaining funding to be utilised on purchasing motorised floor cleaner for stadium
Warracknabeal Leisure Centre Floor Cleaner	6,625	0	6,625	6,999	0	N/A		Complete - Cleaner purchased
TOTAL RECREATION	59,519	6,997	52,522	264,499	250,503	145%		
WASTE INFRASTRUCTURE								
Warracknabeal Transfer Station - Hard Waste Shed Extension - West	42,855	17,583	25,272	91,000	73,417	34%		Shed extension at Warracknabeal largely completed - just awaiting glass crusher adjustment. Funding extended for completion of program to August 2023.
Warracknabeal Drop Off Point Upgrade	144,800	0	144,800	29,500	29,500	491%		Funding extended for completion of program to August 2023. The implementation of the kerbside glass collection has negated some of the need for the initial scope of the project which was fixed glass collection sites. The scope of the project has changed to consider transfer station infrastructure required for glass drop off points in small communities. The project now includes purchasing a fleet of smaller mobile skip bins that can be transported by current council vehicles (Utes) and can be utilised in a variety of locations. The full cost of the mobile skip bins have recorded in this quarterly report against the Warracknabeal Drop Off Point Upgrade project.
Patchewollock Transfer Station Upgrade	0	0	0	14,500	14,500	0%		
Speed / Tempy Transfer Station Upgrade	0	0	0	14,500	14,500	0%		
Yaapeet Transfer Station Upgrade	0	0	0	14,500	14,500	0%		
Beulah Transfer Station Upgrade	0	0	0	14,500	14,500	0%		
Hopetoun Transfer Station Upgrade	558	0	558	91,000	91,000	1%		
Hopetoun Drop Off Point Upgrade	0	0	0	14,500	14,500	0%		
Woomelang Transfer Station Upgrade	333	0	333	14,500	14,500	2%		
Minyip Transfer Station Upgrade	333	0	333	14,500	14,500	2%		
Murtoa Transfer Station Upgrade	560	0	560	91,000	91,000	1%		
Murtoa Drop Off Point Upgrade	0	0	0	14,500	14,500	0%		
Rupanyup Transfer Station Upgrade	558	0	558	14,500	14,500	4%		
Warracknabeal Transfer Station	1,958	0	1,958	52,000	52,000	4%		
TOTAL WASTE INFRASTRUCTURE	191,955	17,583	174,372	485,000	467,417	37%		
OTHER								
Hopetoun Depot - Emulsion Tank	20,010	0	20,010	25,000	25,000	80%		Complete – priority safety upgrades
Murtoa Caravan Park - Irrigation and Landscaping Upgrades	13,198	84	13,114	14,977	14,893	88%		Complete
Rupanyup Depot - Emulsion Tank	25,703	0	25,703	25,000	25,000	103%		Complete – priority safety upgrades
Signage Boundary Signs	0	0	0	70,414	45,000	0%		Signage has been ordered. Posts, fittings and installation plan being developed, which has been included in 2023-24 capital budget "Boundary Signs - fittings and installation"
TOTAL OTHER	58,911	84	58,827	135,391	109,893	55%		
ROAD INFRASTRUCTURE								
GRAVEL RESHEETS								
RESHEET - SOUTH - 1464 - GRAHAMS ROAD Ch 0.00-0.80	26,544	3,030	23,514	36,000	32,970	71%	100%	Works completed
TOTAL GRAVEL RESHEETS	26,544	3,030	23,514	36,000	32,970	71%		
REHABILITATIONS								
Rural Rehabilitation								
CENTRAL - 1248 - LAH EAST ROAD Ch 3.27-4.12	202,775	83,169	119,606	136,000	52,831	226%	100%	Works completed, significant weather delay and weather impacts.
NORTH - 1152 - SEA LAKE LASCELLES RD 2021/22	327,508	253,324	74,184	262,000	8,676	855%	100%	Road was completed over June/July, sealing occurred at the end of June 2022/23 was invoiced and costed against the job in July 2023/24 financial year. Overspend occurred due to inclement weather at the time causing ongoing works to maintain the unsealed surface.
NORTH - 1152 - SEA LAKE LASCELLES RD AGILINKS	398,015	396,815	1,200	416,175	19,360	6%	100%	Works completed
SOUTH - 1422 - BANYENA PIMPINIO ROAD Ch 15.465-17.37	435,769	5,324	430,445	425,000	444,676	97%	100%	Works completed
SOUTH - 1585 - HORSHAM LUBECK ROAD Ch 0.00-1.80	160,034	483	159,551	425,000	425,000	38%	60%	
Total Rural Rehabilitation	1,524,102	739,115	784,987	1,664,175	950,542	83%		
Urban Rehabilitation								
NORTH - 9122 - TOOLE STREET (Opposite to workshop)	22,180	10,626	11,554	16,000	5,374	215%	100%	Job more difficult than earlier anticipated. Impacted by weather and cobblestones.
SOUTH - 8205 - DYER STREET	38,509	23,652	14,857	39,600	16,348	91%	100%	Works not yet commenced
SOUTH - 8211 - MCINTOSH AVENUE	780	780	0	55,968	55,220	0%		Works not yet commenced. Included in 2023/24 adopted capital budget
SOUTH - 8412 - HAMILTON STREET	23,338	0	23,338	86,400	86,000	27%	100%	Work completed, job has been completed in conjunction with the kerb and channel job on Hamilton St.
NORTH - 9208 - LALOR ST (Deakin St to Rear of Carpark Entrance)	83,884	0	83,884	46,000	30,000	280%	100%	Scope of job increased to whole carpark, extended around to Gladstone Street, also asbestos pipe at entrance. Original scheduled and budgeted on the basis for YSC to deliver - Contractors carried out pavement works.
Total Urban Rehabilitation	168,691	35,058	133,633	243,968	192,942	69%		
TOTAL REHABILITATIONS	1,692,793	774,173	918,620	1,908,143	1,143,484	80%		
FOOTPATHS								
FOOTPATH - SOUTH - 8408 - DUNCAN ST (40 Duncan St)	322	322	0	10,000	9,678	0%		Works not yet commenced
TOTAL FOOTPATHS	322	322	0	10,000	9,678			
RESEALS								
RESEAL - CENTRAL - McLEAN STREET	15,788	15,788	0	9,000	8,025	0%	100%	Works completed
RESEAL - SOUTH - CONNOLLY PARADE	15,725	15,725	0	5,000	8,298	0%	100%	Works completed
TOTAL RESEALS	31,513	31,513	0	14,000	16,323	0%		





















	Actuals			Budget				
Job Name	Lifetime Project Actual Costs	Actual Costs at 30 June 2022	Actual Costs This Financial Year 2022-23	Lifetime Project Budget	Project Budget This Financial Year 2022-23	Actual Cost as a percentage of Budget	Indicator / % of Physical Completion	Comment on Status
KERB & CHANNEL								
WARRACKNABEAL - 8169 - SCOTT ST							100%	Increases to scope to meet practical needs - additional crossover and pavement works and matching into drain at cemetery road.
MURTOA - 8412 - HAMILTON STREET	39,300	0	39,300	20,000	20,000	197%	100%	Work completed, job has been completed in conjunction with the urban construction job on Hamilton St.
MURTOA - 8419 - MCDONALD ST (Comyn St -	141,270	848	140,422	130,000	129,152	109%	100%	Work completed, invoice to be received.
MURTOA - 8419 - MCDONALD STREET (Marma St -	32,978	108	32,870	60,000	59,892	55%	100%	Work completed, invoice to be received.
WARRACKNABEAL - 8110 - BOWMAN STREET	72,510	0	72,510	90,000	90,000	81%	100%	Work completed, invoice to be received.
WARRACKNABEAL - 8124 - DEVEREUX STREET	0	0	0	12,000	12,000	0%	100%	Work completed, invoice to be received.
WARRACKNABEAL - 8140 - JAMOUNEAU STREET	123,320	0	123,320	100,000	100,000	123%	100%	Work completed, invoice to be received.
WARRACKNABEAL - 8140 - JAMOUNEAU STREET	69,920	0	69,920	66,000	66,000	106%	100%	Work completed, invoice to be received.
TOTAL KERB & CHANNEL	479,298	956	478,342	478,000	477,044	100%		
STABILISATIONS								
VARIOUS - 2021/22							100%	Works completed. This area is for the slightly larger patches (capital) which is costed to the area the small patches are costed. Reallocation to be completed in second half of year.
CENTRAL - 1316 - SHEEP HILLS BANGERANG RD Ch 11.82-12.0	0	0	0	80,000	80,000	0%	100%	Works completed. This area is for the slightly larger patches (capital) which is costed to the area the small patches are costed. Reallocation to be completed in second half of year.
TOTAL STABILISATIONS	523	523	0	103,895	102,477	0%		
BRIDGES								
NORTH - 1248 - ROSEBERY RAINBOW ROAD						0%		Rosebery Rainbow bridge is yet to secure Bridge Renewal funding. This is an ongoing application.
TOTAL BRIDGES	0	0	0	50,000	50,000	0%		
DRAINAGE								
SOUTH - DYER STREET TO CONNOLLY PD	53,779	0	53,779	95,000	95,000	57%	100%	Works completed. Invoices yet to come in
NORTH - PHILLIP STREET - HIGGINBOTHAM STREET	1,584	0	1,584	5,000	5,000	32%	100%	Works completed
TOTAL DRAINAGE	55,363	0	55,363	100,000	100,000	55%		
TOTAL ROAD INFRASTRUCTURE	2,286,355	810,517	1,475,838	2,700,038	1,931,977	76%		
TOTAL INFRASTRUCTURE	2,596,740	835,181	1,761,559	3,584,928	2,759,791	64%		
NON CAPITAL PROJECTS								
Words on Wheels to the People - Workshop & Program	21,052	1,390	19,662	24,000	22,610	87%		Project funded by Libraries for Health and Wellbeing Innovation Grants program, collaborative activities have been taking place during the first half of the year, with more scheduled for the second half of the financial year. Project Complete
Anzac Park Master Plan	39,820	30,280	9,540	40,000	9,720	98%		Masterplan adopted by Council in February 2023
Brim Caravan Park - Amenities Refurbishment	3,979	0	3,979	1,834	1,834	217%		Amenities Refurbishment has been complete.
Brim Caravan Park - Installation 8 Power Sites	13,987	0	13,987	10,912	10,912	128%		Project completed
Business Innovation Pilot Project	34,163	29,163	5,000	60,000	30,837	16%		Spark Tank Innovation Grant program round 1 and 2 complete. Assessing options to expend remaining funds per funding guidelines
COVID Ventilation Grant - Kindergartens	8,000	18,192	8,000	27,000	8,808	91%		Ventilation improvements made across kindergarten sites with remaining funding to be utilised as part of new Warracknabeal Kindergarten building when complete.
Cultural Heritage Augmented & Virtually Reality Project	30,000	5,000	25,000	50,000	45,000	56%		Project to be delivered by Wimmera Development Association. Funding has been transferred.
Mallee Silo Art Trail Signage Project	224,000	0	224,000	250,000	250,000	90%		Project to be delivered by Wimmera Development Association. Funding has been transferred.
Minyip Memorial Hall	19,290	14,611	4,679	80,811	28,250	17%		Project works commenced, contractor awarded, building permit application submitted for works
Murtoa - Stick Shed Refurbishment	259,093	19,638	239,455	445,404	330,363	72%		Project commenced, expected completion date 2023-24 year
Murtoa Mechanics Hall	86,905	86,905	0	88,773	14,523	0%		Completed
Murtoa - Recreation Reserve Masterplan	37,770	18,725	19,045	40,000	21,275	90%		Masterplan adopted by Council in February 2023
Patchewollock - Drought Communities	23,536	1,900	4,470	70,000	4,063	110%		Signage installed. Completed.
Warracknabeal Court House - Artists-in-residence accommodation & creative hub project	110,000	110,000	0	500,000	390,000	0%		Project designs completed, costing assessment and building advice being collated to inform tender. Project being managed by Monash University. Project delayed.
Yaapeet Recreation Reserve - Hall	38,622	30,953	7,669	38,570	8,551	90%		Completed
Rupanyup Streetscape Master Plan Designs	29,550	4,750	24,800	35,000	30,250	82%		Completed
TOTAL NON CAPITAL PROJECTS	979,766	371,507	609,286	1,762,304	1,206,996	50%		

















7 Non-Financial Performance Reporting

























Performance Indicator

















	Acceptable
	Tolerable
	Unacceptable





Strategic Risk	Risk appetite statement	Source / Indicator	Acceptable Tolerance Range	Tolerance Traffic Light Indicator Qtr 1	Tolerance Traffic Light Indicator Qtr 2	Tolerance Traffic Light Indicator Qtr 3	Tolerance Traffic Light Indicator Qtr 4	Comment on 4 th Quarter Results
Financial	A cautious appetite for financial volatility and desire to carefully control costs. We will monitor this by: <ul style="list-style-type: none">We operate within the approved organisational budget expenditure limit of $\leq 10.0\%$ (Operational, Capital and Labour).	Annual Councillor approved budget	1.0% – 5.0%				N/A	Final revenue and expenditure for 2022/2023 is currently being calculated.
	<ul style="list-style-type: none">Decrease in rates debtors from prior financial year by 10.0%		= or >10.0%					As of 30 June 2022 the rates debtors were \$1.4 million. As of 31 March 2023 the arrears balance was \$1.0 million. As of 30 June 2023, the arrears balance is \$0.9million. This is a reduction of \$100,000 or 10% for the quarter. Rates debtors for have reduced 36% for the financial year to date.
	<ul style="list-style-type: none">Working capital ratio to be >100%		>100%					Council's working capital ratio at 30 June 2023 is yet to be calculated but will be well above 100%.
	<ul style="list-style-type: none">Suppliers paid in 30 days or less		30 days or less					The average creditor days for April, May and June was 1.99 days.













Strategic Risk	Risk appetite statement	Source / Indicator	Acceptable Tolerance Range	Tolerance Traffic Light Indicator Qtr 1	Tolerance Traffic Light Indicator Qtr 2	Tolerance Traffic Light Indicator Qtr 3	Tolerance Traffic Light Indicator Qtr 4	Comment on 4 th Quarter Results
	Completing the Local Government Performance Reporting bi-annually and the ratio's quarterly to Councillors and A&R Committee.		Quarterly				N/A	The final LGPR report is currently being compiled for adoption with the Annual Report in September 2023.
Talent Management	An accepting appetite for applying new approaches to ensure we remain an employer of choice in our region, while maintaining safety and service levels. We will do this by: <ul style="list-style-type: none"> maintaining an annualised staff turnover rate of 15% or less over a rolling 12-month period. 	Median staff initiated turnover rate for public sector agencies.	≤15%					Number of permanent staff resignations and terminations / Average number of permanent staff to 30 June 2023 x 100 = 22.8% This is mainly due the decision for Council to transition out of providing CHSP services, with these services being awarded to Rural Northwest Health, West Wimmera Health Services, Mallee Track and Annecto. The cessation of Council running this service resulted in 15 redundancies from the Positive ageing team 30 June 2023.
	<ul style="list-style-type: none"> ensuring our rate of staff absenteeism remains at ≤3% in each month. 	VPS benchmark	<3.0%					The rate of absenteeism is at 5.4%, an increase from last quarter. The increased personal leave is still reflective of the impacts of COVID-19.
	<ul style="list-style-type: none"> less than five accepted workers' compensation claims annually. 	2019 sector benchmark	<5					A total of eight claims were made during the financial year. There is two open claims at 30 June 2023
	<ul style="list-style-type: none"> Maintain the number of staff with excess of 8 weeks leave at <10%. 	Key Pay Reports	<10.0%					Council has 9 (6.67%) staff with leave more than 8 weeks, this is a reduction from last quarter. All staff with excess leave have leave plans to ensure they take leave within the next 12 months.
Reputational	A cautious appetite to lose a valued position of trust with our community. We will maintain a level of community engagement of at least 60%.	Councillor approved minimum level	≥60%					Community satisfaction survey for overall performance in 2023 was 59 in, down 1 from 2022 result of 60.

Strategic Risk	Risk appetite statement	Source / Indicator	Acceptable Tolerance Range	Tolerance Traffic Light Indicator Qtr 1	Tolerance Traffic Light Indicator Qtr 2	Tolerance Traffic Light Indicator Qtr 3	Tolerance Traffic Light Indicator Qtr 4	Comment on 4 th Quarter Results
	We will address all complaints within their required timeframes in accordance with Council's Complaints Handling Policy		Complaints open >30 days					During the quarter, 2 complaints were received, with one of these closed, and one remaining open at the end of the quarter. The average resolution time for these complaints for the quarter was 14 days. As of 30 June 2023, no complaints were greater than 30 days. There were no internal or external Dispute resolution requests. No trends or systemic issues identified in complaints.
Innovation	An accepting appetite to innovate through projects and R&D to benefit our community. We accept that 10% of project effort may not result in immediate or direct community benefits as long as lessons are learned for future services and products.	Annual Councillor approved budget	≥10%					Council has as invested significant time in preparing funding submissions for grants.
Corporate Governance, Compliance and Liability	A very controlled appetite for information security breaches, frauds or proven ethical complaints. We maintain a zero tolerance for such events. We will monitor this level by: <ul style="list-style-type: none">Reporting on Number of Policies overdue, with a zero tolerance to overdue legislative policies, and 60 days for administrative policies.	Government Information Security Policy Standard, Compliance Standard	Legislative Policies & Plans 0 instances Administrative Policies & Plans Completed and adopted within >60 days	 	 	 	 	There are no legislative policies or plans overdue. Road Hierarchy Currently under review and to be presented to a Council forum prior to release for public consultation. Scheduled to be adopted at August 2023 meeting. Access and Inclusion Plan draft has been released to community for comment and to be adopted in Q1 2023-24 Early Years Plan Presented at Council Forum May 2023, scheduled to be adopted at August 2023 meeting.

Strategic Risk	Risk appetite statement	Source / Indicator	Acceptable Tolerance Range	Tolerance Traffic Light Indicator Qtr 1	Tolerance Traffic Light Indicator Qtr 2	Tolerance Traffic Light Indicator Qtr 3	Tolerance Traffic Light Indicator Qtr 4	Comment on 4 th Quarter Results
	<ul style="list-style-type: none"> Number of extreme consequence level audit actions not rectified within one month. 	Internal and External Audits	Completed and adopted within >30 days					None outstanding on 30 June 2023
	<ul style="list-style-type: none"> Engaging an Internal Auditor and establishing a functioning Audit and Risk Committee that meets at minimum quarterly. 	Auditor engagement						Internal Auditor appointed via an Invitation to Supply process. Audit and Risk Committee Charter adopted, and Committee appointed. Four meetings scheduled per year.
	<ul style="list-style-type: none"> Maintaining an Audit and Risk Committee Workplan. 	A&R Committee Charter						Audit and Risk Committee Workplan reviewed and adopted annually.
	<ul style="list-style-type: none"> Reporting quarterly to Council and the Audit and Risk Committee on the Performance Management Framework Indicators, that are based on Council's Risk Appetite. 	Financial and Non-Financial Performance Report						Commenced as of quarter 1, 2021-22 Financial Year with revised process of reporting.
	<ul style="list-style-type: none"> Monitoring the number of Public Liability Claims, Significant legislative breaches and reporting to Council and A&R Committee quarterly. 							There are currently no lodged public liability claims or significant legislative breaches to report.
	<ul style="list-style-type: none"> 100% of Staff to be up to date and completed Governance and Compliance Training and Induction Program. 		100% complete					All staff completed in person and/or online training. Good Governance in person and virtual training was completed in March 2023 for all staff. All new staff complete online modules.
	<ul style="list-style-type: none"> Encouraging a 'just' culture that allows staff and community to identify and register risks, issues or complaints without fear of reprisal. 							Council has actively promoted and encouraged CRM reporting. Is continuously reviewing and improving our feedback loop to the community. Actively promotes transparency in decision making. Has a well-developed Complaints Handling Policy and process.

Strategic Risk	Risk appetite statement	Source / Indicator	Acceptable Tolerance Range	Tolerance Traffic Light Indicator Qtr 1	Tolerance Traffic Light Indicator Qtr 2	Tolerance Traffic Light Indicator Qtr 3	Tolerance Traffic Light Indicator Qtr 4	Comment on 4 th Quarter Results
Programs and Projects	An accepting appetite to apply for funding opportunities and/or utilise Council funds to delivery programs and project that meet Council Plan objectives and community expectations. We accept that to secure funding and to deliver additional projects and programs (in addition to current offered programs) our full-time equivalent employees may increase up to 1 FTE per \$5 million additional funds received.	Council Plan objectives. Priority Project List.	1 FTE increase					Engagement of one fixed term Project Officer to deliver a combined capital works and community projects grant funded program of approx. \$17.7 million in 2022-2023.
	We will aim to apply for and be successful in securing funding opportunities in excess of \$1.5 million per year, in addition to already secured operational funding.		= or >\$1.5 million					Council has secured Flood Support Funding and had the workplan for emergency works approved for DRFA funding. Council was also successful in receiving funding for the Hopetoun-Yaaapeet Road Upgrade, Hopetoun Former School Site Feasibility Study and Business Case and JMAPP Funding for Building Security risk management, Digital Literacy for Seniors Funding. Combined funding commitments exceed \$1.5m this financial year.
	We will ensure all contracts are current and no contracts are past due date.	Contracts Register	0 due					At the end of the quarter, there are three contracts that are past due. Two of these contracts relate to projects expected to be completed in Q1 of 2023-24. Extension documentation is being prepared for the final contract with the project it relates to expected to be completed by Q2 2023-24.
Strategy Execution and Change Management	An accepting appetite to be agile on the delivery of the Council Plan objectives to meet the changing internal and external environment.	Council Plan						Council currently has the following plans and strategies due for review: Environmental Strategy Developing specifications to release to market the preparation of a Climate Change, Environment and Waste Resource Recovery

Strategic Risk	Risk appetite statement	Source / Indicator	Acceptable Tolerance Range	Tolerance Traffic Light Indicator Qtr 1	Tolerance Traffic Light Indicator Qtr 2	Tolerance Traffic Light Indicator Qtr 3	Tolerance Traffic Light Indicator Qtr 4	Comment on 4 th Quarter Results
	<p>We accept that our Council Plan actions will be an evolving action plan being reviewed annually.</p> <p>We will monitor our Strategy Execution and Change Management by:</p> <ul style="list-style-type: none"> Monitoring the number of overdue Strategies and Plans 		0 instance					<p>Strategy that is planned to be adopted by 30 June 2024.</p> <p>Roadside Weed and Rabbit Control Plan – to be incorporated into the Climate Change, Environment and Waste Resource Recovery Strategy</p> <p>Economic Development Strategy released for public comment and scheduled to be presented to council for adoption in August</p> <p>Tourism Strategy revising draft to consider regional outcomes of state government's Visitor Economic Partnership Framework. Estimated completion date is 31 December 2023.</p> <p>Business Continuity Plan currently being revised estimated completion date September 2023.</p> <p>Youth Engagement Strategy: Council is currently reviewing goals of previous strategy and starting to scope stakeholder and engagement plan with the community to develop the next strategy.</p>
	<ul style="list-style-type: none"> Delivery on each Year of Action Plan annually 		1 x action not delivered	N/A	N/A	N/A	N/A	<p>To be reported to Council annually.</p> <p>Management has adopted quarterly Council Plan performance reporting, with the next report due to be presented to Council in the October meeting.</p>
Security and Technology	<p>A very controlled appetite for security breaches and technology failures, due to our ICT environment not being maintained.</p> <p>We maintain a zero tolerance for such events.</p> <p>We will monitor this by:</p>	Contractor Compliance Reports	<p>0 instances</p> <p>>80%</p>					<p>For the 4th quarter, 216 help desk tickets were received, and 205 tickets were successfully closed out. Resolution rate of 95%</p>

Strategic Risk	Risk appetite statement	Source / Indicator	Acceptable Tolerance Range	Tolerance Traffic Light Indicator Qtr 1	Tolerance Traffic Light Indicator Qtr 2	Tolerance Traffic Light Indicator Qtr 3	Tolerance Traffic Light Indicator Qtr 4	Comment on 4 th Quarter Results
	<ul style="list-style-type: none"> Aiming to have 80% of help desk tickets resolved. 							
	<ul style="list-style-type: none"> Ensuring all back-ups of all systems are completed and successful each day. 		1 daily back-up					100% of back-ups completed and successful each day.
	<ul style="list-style-type: none"> Reporting annually on ICT Strategy completion 	ICT Business Transformation Strategy	1 x action not delivered	N/A	N/A	N/A	N/A	Reporting on the Annual ICT Strategy completion will be delivered at the July Audit and Risk Committee Meeting
Environment and Sustainability	<p>A controlled appetite for environment and sustainability breaches. We will maintain a zero tolerance for such events.</p> <p>We will monitor this level by:</p> <ul style="list-style-type: none"> Adequate annual EPA approvals in place for saleyard and landfills. 		0 instances					<p>Council is required to register all Landfill Sites and the Sale Yard with the Environmental Protection Authority (EPA).</p> <p>All Transfer Stations are registered, and landfill site have been closed.</p> <p>The Sale Yards is covered by a transition period.</p>
Political	<p>A cautious appetite to jeopardise a well-developed political relationship across all levels of government. We will maintain a level of respect and advocacy at a Councillor Senior Management Level to achieve positive outcomes for our community.</p> <p>We will monitor this by:</p> <ul style="list-style-type: none"> Recording the number of advocacy events attended by Councillors and Senior Management, with the aim to attend at minimum 10 per year. 	Advocacy events and meetings	> 10 events per year					Nineteen advocacy meetings attended between the Mayor and CEO over the 2022-23 year

8 Asset Management

Asset Class	% Of condition assessment complete	Year Completed	Completion Due Date	Comments	Status
Road	100%	October 2020	30 June 2020	Sealed road inspection completed by IMG. Unsealed road inspection completed by Road inspector.	Sealed road condition assessment completed in 2020.
Footpath	100%	November 2022	November 2025	Inspection regime completed in 2022.	Annual condition assessment was completed in November 2019 and again in November 2022. This is a three-year program and the data has been captured in AssetFinda.
Bridges and Culverts	100%	August 2019		Inspection regime to be completed again in 2022.	Last Level 2 assessment completed in 2015. Data is in AssetFinda. Next inspection was due in 2021/22 Financial Year subject to budget availability. Major bridges and culverts inspections were completed in June 2023. Moderate to minor culverts to be inspected in 23-24 financial year. This has been separated out due to budget constraints.
Buildings	100%	June 2020	May 2023	Building valuations and condition assessments undertaken and completed by 30 June 2020, next scheduled cycle May 2023.	Building assessments to be undertaken again in 2022-23 Financial Year.
Fleet	80%		30 June 2023	Condition assessment is not applicable for fleet assets. The replacement is based on utilisation and age.	Data validation for major assets completed. Minor plant validation works ongoing and to be completed by 30 June 2023.

9 Occupational Health and Safety

Quarter 4 – 1 April to 30 June 2023						
Incident Category	Number	Medical Treatment Required	Lost Time Injury Hours	No. Incident Category - Control Measured Implemented and Assessed	Number Remain Open as of 30 June 2023	Number of WorkSafe Notified Reports
Incident	12	4	637.1	11	1	0
Near Miss	3	0	0	2	1	0
Hazard	2	0	0	2	0	0
Public Incident	5	1	0	4	0	0
TOTAL	22	5	637.1			

Risk Rating	Number of Incidents, Hazards, Near Misses & Public Incidents in Risk Rating Category
Extreme	0
High	4
Medium	10
Low	8

The implementation of Happy HR OHS reporting has resulted in the timely reporting of Incidents, Near Misses and Hazards. Public Incidents are being reported via an online internal digital form.

637.1 hours of lost time injuries have been reported during the quarter.

There were no WorkSafe notified reports during the 2023-24 financial year.

SUMMARY FOR YEAR

Incident Category	Number	Medical Treatment Required	Lost Time Injury Hours
Incident	48	14	1,454.8
Near Miss	8	0	0
Hazard	6	0	0
Public Incident	13	6	0
TOTAL	75	20	1,454.8

Risk Rating	Number of Incidents, Hazards, Near Misses & Public Incidents in Risk Rating Category
Extreme	1
High	9
Medium	28
Low	37
TOTAL	75

Likelihood	Consequence				
	1. Insignificant	2. Minor	3. Moderate	4. Major	5. Severe
5 Almost Certain	Medium	High	Extreme	Extreme	Extreme
4 Likely	Medium	Medium	High	Extreme	Extreme
3 Possible	Low	Low	Medium	High	Extreme
2 Unlikely	Low	Low	Medium	Medium	High
1 Rare	Low	Low	Low	Medium	High

10 Strategic Risk Register

Risk Description	Impact	Due Status	Risk Category	Risk Level	Target Risk Level
Innovation Risk	Failure to identify opportunities to find cost-effective solutions to improve efficiency within the organisation and longevity of our assets and infrastructure. Lack of investment or willingness to embrace innovation can lead to staff being unsatisfied and inability to retain high performing staff. Increased carbon emissions, increased waste.	Current	Financial	Medium	Low
Corporate Governance, Compliance and Liability Risk	The risk that insiders (employees) won't act in the best interest of the Council. The risk that Council's services or corporate execution leads to legal liability issues. The risk of non-compliance with regulations and law. Consequences: Leading to poor culture, fraud, and corruption, integrity being compromised, reputational damage, loss of funding or inability to attract funding, dismissal of Council, administrators appointed. Legal proceedings and significant financial losses, investigations by integrity bodies and compromised health and safety of staff and community.	Current	Legal and Compliance	Medium	Low
Strategy Execution and Change Management Risk	The risk that business strategy and execution will fail. Failure to deliver the Council Plan objectives. The risks associated with organisational change and Management to achieve organisational objectives. Consequences: Services to ratepayers compromised. Deterioration of assets and roadways. Financial losses and/or investment failures. Lack of staff buy-in, impacts negatively on culture. Investments not realised, financial losses.	Current	Management	Medium	Low
Security and Technology Risk	The risk that Council's technology strategy will fail, and we will fall behind other Council's and benchmark performance KPI's. The risk of an information security/privacy incident. Information security can damage the reputation, cause compliance issues. Consequences: Loss of innovation. Financial loss, privacy compromised, business efficiencies not realised. OVIC Report (personal information data breach), legal action, negative media coverage and reputational damage.	Current	Legal and Compliance	High	Low
Program and Project Risk	The risks associated with program/project delivery failures. Consequences: Financial loss. Occupational health and safety compromised. Council Plan objectives not realised. Community expectations not met. Funding revoked.	Current	Financial	High	Medium
Talent Management Risk	The risk of losing key talent to other Local Government Entities or Government Departments. Inability to attract high calibre staff to drive innovation and change. Consequences: Financial impact, loss of high calibre staff, high staff turnover, additional costs for training and development.	Current	People	Medium	Low
Financial Risk	Risks to the financial health of Council. For example, the risk that you'll be unable to raise sufficient capital to fund operations. Consequences: Government funding changes, Government reduces rate cap, inability to pay staff and contractors. Poor project management leading to overspending and significant financial losses.	Current	Financial	Medium	Low
Environmental Sustainability Risk	The risk of missing sustainability targets or non-compliance with environmental laws and regulations. Depletion of natural resources, inability to maintain an ecological balance. Environmental sustainability is a central theme of the principles and ethics of many Councils. Environmental sustainability is increasingly	Current	Environmental	Medium	Low

Risk Description	Impact	Due Status	Risk Category	Risk Level	Target Risk Level
	important to maintaining the reputation of a Council. Consequences: Damage to the environment leading to significant financial loss, reputational damage, regulatory body fines and/or prosecutions.				
Reputational Risk	The risk of bad publicity or negative relationships with employees, ratepayers, partners, counterparties, and regulators. Reputational risk can be a serious threat to Councils. Consequences: Loss of talent and/or inability to recruit staff. Poor media coverage, damage to reputation within Community and across the state. Loss of funding opportunities.	Current	Reputation	Low	Low
Political Risk	The risk that the political environment will turn hostile. Consequences: Lack of funding opportunities, financial losses, inability to maintain assets.	Current	Financial	Low	Low

Details of Changes in Risk Level

Security and Technology Risk (Increased to High) – a detailed assessment of the likelihood of the risk after controls was undertaken during the period. This likelihood was upgraded to possible with particular reference to the risk of an information security/privacy incident. The Risk Management Manual defines a risk at the possible level as *'The event might occur at some time as there is a history of casual occurrence at the organisation or similar institutions, or new conditions make it possible to occur.'* Even though there is no history of casual of this risk occurring at the organisation, there is casual occurrence in other similar organisations in addition to very public breaches in public companies such as Medibank, Latitude and Optus recently. This increase in likelihood of occurrence has increased the overall rating of the risk from medium to high.

Talent Management Risk (Increased to Medium) - a detailed assessment of the likelihood of the risk after controls was undertaken during the period. The likelihood was upgraded to possible with particular reference to the risk of losing key talent. This assessment has been made with consideration to the wider local government sector which currently has a low length of tenure of key staff, with further consideration given to the upcoming council elections. Continuing to set up the organisation to not be reliant on any key individuals is a key activity that will be undertaken in the short and medium term. The increase in likelihood of occurrence has increased the overall rating of the risk from low to medium.