

PRE-PURCHASE / TRANSFER INSPECTION REQUEST FORM



Part 1

To be completed by the potential purchaser of premises

Name:.....

Postal Address:.....

Contact phone number:.....

Fee: \$230.00

Fee to be paid by potential purchaser of premise.

*A transfer inspection and report will be completed within **7 working days** of receiving a completed request form.*

Inspection reports will be mailed to the postal address given above unless requested otherwise.

Office use only

Rec.no:

Part 2

To be completed by the current proprietor

CONSENT TO RELEASE INFORMATION

I/We.....

being the registered proprietor of the premises located at

.....

.....

consent to the release of information regarding the condition and registration of the above named premises to person named in part 1 above.

signed..... date.....

Part 3

To be completed by the current proprietor

CONSENT TO TRANSFER OF REGISTRATION

I/ We

being the registered proprietor/s of the premises located at

.....

.....

apply to have the registration transferred to

(name).....

of

(address)

.....

Signed..... date.....