



MINUTES

Ordinary Meeting of Council

9:30am Wednesday 27 January 2021

VENUE:

Council Chambers
Yarriambiack Shire Council
34 Lyle Street, Warracknabeal Vic 3393

Next Meeting

Wednesday 24 February 2021

Copies of the Yarriambiack Shire Council's Agendas and Minutes
can be obtained online at www.yarriambiack.vic.gov.au

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

OUR VISION:

In consultation with our community, Yarriambiack Shire Council aims to provide a viable, sustainable, and vibrant future.

OUR VALUES:

Customer Service

- treat our customers with courtesy and respect.
- lead and develop leadership within our community.
- constantly strive to improve our services.
- forge closer relationships with customers.
- investigate matters thoroughly and objectively and keep our customers informed, in plain language, about the process and outcome.
- treat people fairly, with respect and have proper regard for their rights.
- make decisions lawfully, fairly, impartially and in the public interest.
- we are honest, trustworthy, reliable, transparent, and accountable in our dealings.
- we are careful, conscientious, and diligent.
- use public resources economically and efficiently.
- actively pursue positive outcomes for the community

CONTINUOUS IMPROVEMENT:

Continuous Improvement We drive continuous and sustainable improvement in service provision, operational efficiency, and stakeholder relations to create a leading organisation.

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

Contents

1	WELCOME	5
2	ACKNOWLEDGEMENT AND PRAYER	5
3	PRESENT	5
4	APOLOGIES OR REQUEST FOR LEAVE OF ABSENCE	5
5	CONFIRMATION OF MINUTES	6
5.1	Minutes of the Ordinary Council Meeting of 25 November 2020	6
5.2	Minutes of the Closed Council Meeting of 25 November 2020	8
6	DECLARATION OF CONFLICT OF INTEREST	9
7	BUSINESS ARISING	10
7.1	Ongoing and Pending Action List	10
8	PETITIONS	10
9	CORRESPONDENCE	10
10	SPECIAL COMMITTEES	10
11	ACTIVITY REPORTS	11
11.1	Mayor's Report	11
11.2	Councillor's Reports	12
11.3	Chief Executive Officer Report	14
12	REPORTS FOR DECISION – OFFICE OF THE CHIEF EXECUTIVE OFFICER ...	15
12.1	Sale of Warracknabeal Council House	15
13	REPORTS FOR DECISION – DIRECTORATE BUSINESS STRATEGY AND PERFORMANCE	17
13.1	Finance Report December 2020	17
13.2	Revenue Report January 2021	18
13.3	Building Better Regions Funding	19
13.4	Local Outdoor Dining Funds	22
14	REPORTS FOR DECISION – DIRECTORATE ASSETS AND OPERATIONS	25
14.1	Capital Works Program 2019/2020 (January)	25
14.2	Permits issued by Assets and Operations Department	26
14.3	Local Roads and Community Infrastructure Fund	27
14.4	Proposed Boroopka Lane and Meral Street Closure in Lascelles	29
14.5	Capital Works Program Alteration	32
15	REPORTS FOR DECISION – DIRECTORATE COMMUNITY DEVELOPMENT AND WELLBEING	36
15.1	Permits issued by Community Development and Wellbeing Department – December 2020	36

15.2	Endorsement of 2021-2024 Yarriambiack Shire Council Municipal Fire Management Plan.....	37
15.3	Permit Application to keep three x dogs at 1/195 Scott Street Warracknabeal	39
15.4	Permit Application to keep unregistered vehicles at 7 Dimboola Road Warracknabeal.....	41
16	OTHER BUSINESS	43
16.1	Response to Questions asked by Councillors – 25 November 2020	43
16.2	Questions from Councillors.....	43
17	CLOSED SESSION – Reports for Decision.....	45
17.1	Personal Protective Equipment Tender	45
17.2	Authorisation for CEO to Purchase Land	45
18	Next Meeting	45

1 WELCOME

2 ACKNOWLEDGEMENT AND PRAYER

Cr G Massey opened the meeting at 9:30am by acknowledging the Indigenous Community and offering the opening prayer.

Acknowledging Traditional Owners

'I would like to acknowledge that this meeting is being held on the traditional lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagulk people, and I pay respects to their Elders, both past, present and emerging'.

Prayer

Almighty God, without whom no Council can stand, nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.

Amen

3 PRESENT

CHAIRPERSON:

Cr Graeme Massey Warracknabeal Ward

COUNCILLORS:

Councillor Kylie Zanker Warracknabeal Ward

Councillor Karly Kirk Warracknabeal Ward

Councillor Tom Hamilton Dunmunkle Ward

Councillor Corinne Heintze Dunmunkle Ward

Councillor Andrew McLean Hopetoun Ward

Councillor Chris Lehmann Hopetoun Ward

OFFICERS:

Tammy Smith Acting Chief Executive Officer

Gavin Blinman Director Community Development & Wellbeing

Ram Upadhyaya Acting Director Assets & Operations

4 APOLOGIES OR REQUEST FOR LEAVE OF ABSENCE

Apologies

Jessie Holmes Chief Executive Officer

Michael Evans Director Assets & Operations

5 CONFIRMATION OF MINUTES

5.1 Minutes of the Ordinary Council Meeting of 25 November 2020

(December meeting was cancelled)

The following items were considered at the ordinary Council Meeting held on Wednesday 25 November 2020

Recommendation:

That the minutes of the Ordinary Meeting of Council held on Wednesday 25 November 2020, as circulated be taken as read and confirmed. Questions asked by Councillors to be included in future minutes.

Resolution

Moved Cr K Zanker Seconded Cr K Kirk
That the recommendation be adopted

Carried

12.1 Finance Report – November

Recommendation:

That the Finance Report as of October 2020 be received.

CARRIED

12.2 Revenue Report - November

Recommendation:

That the Revenue Report as of November 2020 be received.

CARRIED

12.3 Adoption of Annual Report 2019/2020

Recommendation:

Adopts the attached draft 2019-20 Annual Report and authorises Council officers to submit the 2019-20 Annual Report to the Minister for Local Government.

CARRIED

12.4 Capital Works Program 2019/2020 (November)

Recommendation:

That the Capital Works Report as of November 2020 be received.

CARRIED

12.5 Permits issued by Assets and Operations Department – October 2020

Recommendation:

That Council note the permits issued by Council between 1 October 2020 and 31 October 2020.

CARRIED

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

12.6 Municipal Emergency Management Planning Committee

Recommendation:

That Council:

- Authorises the disestablishment of the existing Municipal Emergency Management Planning Committee (MEMPC) established under s21(3)-(5) of the Emergency Management Act 1986, in recognition that on 1 December these provisions are repealed by s82(2) of the Emergency Management Legislation Amendment Act 2018 and replaced by the provisions of s68 of the Emergency Management Legislation Amendment Act 2018.
- That council authorises the CEO to facilitate the establishment of the MEMPC in accordance with the provisions of s68 of the Emergency Management Legislation Amendment Act 2018 (which inserts a new 'Part 6-Municipal Emergency Management Planning Committees' into the Emergency Management Act 2013 on 1 December 2020).
- That council notes that, under the MEMPC Terms of Reference provided for the new committee and the Emergency Management Legislation Amendment Act 2018 (which inserts s59 and 59F into the Emergency Management Act 2013 on 1 December 2020), council's role is to establish the committee. Once established, the committee exists separately to Council and is not a committee of Council.

CARRIED

12.7 Permits issued by Community Development and Wellbeing Department – October 2020

Recommendation:

That Council note the permits issued by Council between 1 October 2020 and 31 October 2020.

CARRIED

12.8 Appointment of Community Asset Committees of Council

Recommendation:

That Council

1. As of the 25 November 2020 Council appoint Hopetoun Recreation Committee as a Community Asset committee under Section 65 of the Local Government Act 2020.
2. Council adopt the Terms of Reference for the Hopetoun Recreation Community Asset Committee.

CARRIED

5.2 Minutes of the Closed Council Meeting of 25 November 2020

The following item was considered at the Closed Council Meeting held on Wednesday 25 November 2020

Recommendation:

That the minutes of the Closed Council Meeting of Council held on Wednesday 25 November 2020, as circulated, be taken as read and confirmed.

Resolution

Moved Cr K Kirk Seconded Cr Chris Lehmann

That the recommendation be adopted

Carried

14.1 Variation of C190-2015 Kerb Side Waste Collection to include Transfer Station Waste

Recommendation:

That Council:

- Approve the contract variation for C190 – 2015 Kerb Side Waste Collection for the amount of approximately \$120,960 (excluding GST) over two years paid to the contractor monthly based on the number of skips transferred.
- Approve the decision to sell skips to Wimmera Mallee Waste for approximately \$30,000 (Price to be confirmed with the contractor).

CARRIED

14.2 Hopetoun Powerhouse C272-2020

Recommendation:

That Council accepts the tender by RTM Constructions for the development of the Hopetoun Power House Stage 1 development for a value of \$ 186,486.26.

CARRIED

6 DECLARATION OF CONFLICT OF INTEREST

Pursuant to Division 2 – Conflict of Interest, of the *Local Government Act 2020* general and material conflict of interest must be declared prior to debate on specific items within the agenda; or in writing to the Chief Executive Officer before the meeting.

A Councillor who has declared a conflict of interest in respect of a matter must;

- a) Disclose the conflict of interest in the manner required by the Yarriambiack Shire Council Governance Rules
- b) Exclude themselves from the decision-making process in relation to that matter, including any discussion or votes on the matter at any Council meeting or delegated committee, and any action in relation to the matter

General conflict of interest is if a relevant person has an interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty

- a) *Private interests* mean any direct or indirect interest of a relevant person that does not derive from their public duty and does not include an interest that is only a matter of personal opinion or belief.
- b) *Public duty* means the responsibilities and obligations that a relevant person has to members of the public in their role as a relevant person.

Material conflict of interest is if a relevant person has an interest in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter

- a) The benefit or loss incurred may be directly or indirectly

OR

- b) In a pecuniary or non-pecuniary form.

Councillors are also encouraged to declare circumstances where there may be a perceived conflict of interest.

Conflict of Interest Declared:

Councillor Tom Hamilton declared conflict of interest against item 14.5

Councillor Tom Hamilton declared conflict of interest against item 15.4

7 BUSINESS ARISING

7.1 Ongoing and Pending Action List

Council meeting	Recommendation Action	Action Taken
25/11/2020	Murtoa Skate Park Petition tabled	Meeting with students organised for 17 th February 2021.

8 PETITIONS

Nil

9 CORRESPONDENCE

Nil

10 SPECIAL COMMITTEES

Nil

11 ACTIVITY REPORTS

11.1 Mayor's Report

Prepared by Graeme Massey

18 November	Attended Official 'Swearing in' and undertaking the oath for Council
27 November	MAV induction via ZOOM
30 November	Jason Regan, FLOW FM (radio interview)
7 December	Attended Audit and Risk committee meeting in Warracknabeal
8 December	RDV meeting via ZOOM
10 December	ACE Radio PR message recorded in Horsham
11 December	Regional Mayors' luncheon meeting in Horsham
15 December	Meeting with Anne Webster MHR in Warracknabeal Attended Hopetoun P-12 College presentations in Hopetoun Attended Rural Northwest Health AGM in Warracknabeal
16 December	Meeting with Andy Meddick MP in Warracknabeal
18 December	Wimmera Development Association briefing on housing study via ZOOM
21 December	Attended GWM Water Turning on of water to Yaaapeet Lake Ceremony
11 January	Attended WAG meeting in Warracknabeal
20 January	Attended Council Forum
21 January	Meeting with Ali Cupper MP and Fiona Patten MP in Wycheproof
22 January	Meeting WDA Mayors and media via ZOOM
25 January	Meeting with Shaun Leane MP via ZOOM
26 January	Attended Rupanyup Australia Day event and conducted Citizenship Ceremony
27 January	Attended Council Meeting

11.2 Councillor's Reports

Cr K Zanker

12 November	Attended Rural Financial Counselling Services AGM
16 November	Attended Council Induction Training Day
18 November	Attended Official 'Swearing in' and undertaking the oath for Council
27 November	Attended MAV online Induction training
1 December	Attended Chaplaincy Meeting
3 December	Attended MAV online Training
7 December	Attended Internal Audit Committee Meeting
14 December	Attended Yarriambiack Youth Action Council Meeting
18 December	Attended Wimmera Mallee Transport Group Meeting
26 January	Attended and present awards at Warracknabeal Australia Day Event

Cr T Hamilton

18 November	Attended Official 'Swearing in' and undertaking the oath for Council
14 December	Attended Rupanyup Consultative Committee Meeting in Rupanyup
15 December	Attended Murtoa Progress Meeting in Murtoa
26 January	Attended Rupanyup Australia Day event

Cr C Lehmann

16 November	Attended Council Induction training Day
18 November	Attended Official 'Swearing in' and undertaking the oath for Council

Cr A McLean

16 November	Attended Council Induction training Day
18 November	Attended Official 'Swearing in' and undertaking the oath for Council
23 November	Attended Council Induction Training
25 November	Attended November Council Meeting
8 December	<p>Attended Regional Development Victoria, Regional Development Australia Wimmera Southern Mallee Councilor Briefing Via Teams Meeting.</p> <p>An overview of the roles they play at State and Federal Government level.</p>
11 December	<p>Attended Grampians Central West Local Government Waste Forum, Via Zoom.</p> <p>Presentation from Tony Aloisio Director EcologiQ.</p> <p>Using recycled materials in transport infrastructure projects, optimize use of recycled in Big Build Roads and Rail. (Crushed glass, rubber concrete).</p>
14 December	Attended Implementation Matters Webinar
15 December	Attended Awards Day at Hopetoun P-12 College
21 December	Attended the Turning on of water to Yaapect Lake Ceremony

Cr C Heintze

- 16 November Attended Council Induction training Day
- 18 November Attended Official 'Swearing in' and undertaking the oath for Council
- 2 December Attended Minyip Progress Association Meeting
- 4 December Attended Grampians Central West Waste and Resource Recovery Group (GCWWRRG) Board Meeting via ZOOM
- 7 December Attended GCWWRRG Implementation Committee Meeting via ZOOM
- 8 December Attended RDV / RDA Councillor Briefing via ZOOM
- 15 December Attended Warracknabeal Livestock Exchange Extension opening
- 26 January Attended Minyip Australia Day Event

Cr K Kirk

- 12 November Spoke to resident regarding poor condition of roads in his area.
- 13 November Spoke to resident regarding issues around roads and sides of roads in his area including the Dimboola Road Bridge
- 16 November Attended Council Induction training Day
- 18 November Attended Official 'Swearing in' and undertaking the oath for Council
- 25 November Attended Council Meeting
- 26 November Spoke to resident about issues with water flooding her front yard from blocked runoff
- 29 November Spoke to residents about the potential of utilising the dialysis room at Rural Northwest Health in Warracknabeal
 Spoke to resident about whether recycling had resumed within Yarriambiack Shire Council
- 5 December Contacted by Tahli Godden about painting a tribute mural at the boat ramp
- 8 December Attended RDA Board Meeting
- 10 December Spoke to resident regarding Warracknabeal town entry signs and what progress they are up to
- 15 December Attended official opening of Warracknabeal regional livestock exchange
- 18 December Attended Housing Study briefing
- 21 January Meeting with Ali Cupper MP and Fiona Patten MP in Birchip
- 26 January Attended Wallup Australia Day Event

11.3 Chief Executive Officer Report

Prepared by Jessie Holmes

On leave between 04 January 2021 and 22 January 2021.

21 January Tammy Smith attended on behalf of Jessie Holmes, meeting with Ali Cupper MP and Fiona Patten MP in Wycheproof.

12 REPORTS FOR DECISION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

12.1 Sale of Warracknabeal Council House

Prepared by Jessie Holmes, Chief Executive Officer

SUMMARY

Council intends to consult with the community regarding the proposed sale of surplus land and buildings being 51 Gardiner Street, Warracknabeal.

RECOMMENDATION

That Council:

- a) Consult with the community for 30 days, commencing from Thursday 27 January 2021 regarding the proposed sale of surplus land and buildings being 51 Gardiner Street, Warracknabeal.
- b) Following the community consultation period, a report be presented to Council at the March 2021 Ordinary meeting on the outcome of the community consultation and recommendation for future actions.

Resolution

Moved Cr T Hamilton Seconded Cr C Heintze

That the recommendation be adopted

Carried

ATTACHMENTS

Not applicable

DISCUSSION

In 2020 Council completed a valuation program of all Council owned buildings and land across the municipality. It was identified that the property at 51 Gardiner Street Warracknabeal was surplus to Council requirements and is currently leased to a private third party for market value.

The house has not been occupied by Council senior staff for several years and is need of significant modernisation investment.

Due to being surplus to requirements, consideration is being made to sell the dwelling. Council will commence consultation with the community regarding the sale and will invite public comment for thirty days.

Following the thirty-day period an assessment of community feedback will be undertaken and a recommendation will be put forward at the March Council meeting to either sell or not sell the surplus land and buildings.

RELEVANT LAW

Council is required to comply with the *Local Government Act 2020*, part 4, division 4, which will come into effect from 01 July 2021. In the absence of a Community Engagement Policy, the *Local Government Act 1989*, s189 will apply until the 01 July 2021.

COUNCIL PLANS AND POLICIES

Council's Asset Lifecycle Policy and Procedures outlines the process Council must adhere too when selling property and land.

RELATED COUNCIL DECISIONS

Not applicable

OPTIONS

The following options are available to Council:

- a) Accept the recommendation to commence the community consultation process to consider selling the land and buildings at 51 Gardiner Street Warracknabeal; or
- b) Not accept the recommendation and continue to lease the property, committing to the ongoing regular maintenance and upkeep of the property.
- c) Not accept the recommendation and continue to lease the property, committing to the significant renovation costs so that the property could be utilised as part of an attraction package for senior staff.

SUSTAINABILITY IMPLICATIONS

The proposed sale of the land and buildings would provide a positive benefit to the Warracknabeal community providing a social and economical benefit as there is currently limited houses available on the market within the township.

The sale of the land and buildings would provide a financial benefit to Council along with reducing the requirement to allocate staff and contractor hours and services to maintenance regimes.

Funds from the sale would be reinvested in to future community housing propositions.

COMMUNITY ENGAGEMENT

Council will consult with the community by requesting feedback on the proposed sale of the property via our Website, Facebook page and newspaper advertisements.

RISK

Utilising the Risk Management Framework 2019, the following assessment has been made:

<i>Risk Rating</i>	<i>Consequence</i>	<i>Risk Description</i>	<i>Action</i>
Medium	Significant	Assets – Inadequate planning and funding to renew infrastructure assets and asset maintenance in a timely manner.	The proposed sale of the Council owned land and buildings will assist with reducing the burden of maintaining and/or renewing the building assets.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

13 REPORTS FOR DECISION – DIRECTORATE BUSINESS STRATEGY AND PERFORMANCE

Organisational Performance Responsibilities	Corporate Services Responsibilities
<ul style="list-style-type: none"> Human Resources Customer Service Executive Assistant to CEO Records (Information Management) Information Communication Technology Governance Risk Audit and Planning Occupational Health and Safety Corporate System Administration (Happy HR, AvePoint, RelianSys, Learning Management System) <p>Manager Organisational Performance delegated roles:</p> <ul style="list-style-type: none"> Return to Work Coordinator Freedom of Information Officer Privacy Officer Welfare Officer 	<ul style="list-style-type: none"> Payroll Accounts Payable Procurement and Contracts Debtors Insurance Rates Corporate Planning (Performance Reporting) Media and Communications Corporate System Administration (Property, Rating, Animal Management, Infringement, Financial, Happy HR Payroll, Website) <p>Manager Corporate Services delegated role:</p> <ul style="list-style-type: none"> Principal Accounting Officer

13.1 Finance Report December 2020

Prepared by Anita McFarlane, Manager Corporate Services (Principal Accounting Officer)

RECOMMENDATION:

That the Finance Report as of December 2020 be received.

Resolution

Moved Cr T Hamilton Seconded Cr K Zanker

That the recommendation be adopted

Carried

[Attachment: Finance Report December 2020](#)

Profit and Loss by Resources

Yarriambiack Shire Council
For the month ended 31 December 2020

	DECEMBER ACTUALS	BUDGET	ACTUAL YTD
	\$	\$	\$
Operating Income			
Asset Disposal	0.00	287,150.00	127,243.17
Grants Commonwealth Capital	0.00	2,528,000.00	1,432,570.00
Grants Commonwealth Operating	158,054.92	6,904,836.00	2,034,942.86
Grants Vic Capital	180,000.00	138,000.00	375,475.00
Grants Vic Operating	801,922.41	1,728,000.00	3,054,686.41
Other Income	(103,638.75)	384,336.00	1,130,866.13
Rates and Charges	0.00	12,758,285.00	12,582,521.77
Statutory Fees and Fines	11,328.20	0.00	78,903.50
User Fees	63,030.25	1,152,658.00	333,453.33
Total Operating Income	1,110,697.03	25,881,265.00	21,150,662.17
Operating Expenses			
Cost of Goods Sold - movement in inventory	15,925.30	0.00	34,965.11
Asset Disposal	4,901.63	358,659.00	183,368.99
Bad & Doubtful Debts	0.00	500.00	0.00
Contributions and Donations	56,568.41	673,682.00	438,408.87
Depreciation Amortisation & Impairment	0.00	5,193,334.00	0.00
Employee Costs	1,182,276.56	10,775,653.00	5,693,544.23
Finance Costs	0.00	60,010.00	0.00
Materials and Services	703,710.37	6,139,614.00	2,993,480.08
Other Expenses	71,608.59	1,717,686.00	963,163.26
Total Operating Expenses	2,034,990.86	24,919,138.00	10,271,965.43
Net Profit	(924,293.83)	962,127.00	10,878,696.74

Detailed Profit and Loss by Resources

Yarriambiack Shire Council
For the month ended 31 December 2020

	\$	\$	\$
Operating Income			
Grants Commonwealth Operating - Aged Care		137,846.45	
Department of Health and Human Services - Commonwealth Regional Assess	7,488.75		
Department of Health - CHSP - Flexible Respite	2,513.65		
Department of Health - CHSP - Social Support Individual	15,826.27		
Department of Health - CHSP - Sector Support & Development	10,627.38		
Department of Health - CHSP - Sector Support & Development	10,210.62		
Department of Health - CHSP - Personal Care	18,852.36		
Department of Health - CHSP - Domestic Assistance	68,416.90		
Department of Health - CHSP - Home Modifications	3,910.52		
Grants Commonwealth Operating - Meals on Wheels		20,052.47	
Department of Health - CHSP - Meals	20,052.47		
Grants Commonwealth Operating - Other		156.00	
Department of Human Services - Immunisation Payment	156.00		158,054.92
Grants VIC Capital - Other		100,000.00	
Living Heritage Grants Program - Warracknabeal Town Hall Funding - Executio	100,000.00		
Grants VIC Capital - Preschools		80,000.00	
Department of Education and Training - Warracknabeal Kinder Milestone STFA	80,000.00		180,000.00
Grants VIC Operating - Aged Care		1,547.14	
Department of Health and Human Services - HACC Service System Resourcing	789.04		
Department of Health and Human Services - HACC Service System Resourcing	758.1		
Grants VIC Operating - Maternal and Child Health		49,145.49	
Department of Health and Human Services - Enhanced Maternal & Child Health	37,911.16		
Department of Health and Human Services - Sleep and Settling Initiative	1,484.08		
Department of Health and Human Services - Universal Maternal & Child Health I	9,632.75		
Department of Health and Human Services - Workforce Support	117.50		
Grants VIC Operating - Other		687,816.22	
Department of Health and Human Services - Supported Playgroups	4,988.87		
Department of Education and Training - 2020 Children's Book Week Grant	700.00		
MAV Grants - Tobacco Education & Enforcement Program Installment 2.3	8,221.69		
MAV Grants - Tobacco Education & Enforcement Program Installment 3.1	5,480.91		
Department of Jobs, Precincts and Regions - Netball/Tennis Facility			
Development - Beulah, Brim, Rupanyup Recreation Reserves Project	668,424.75		
Grants VIC Operating - Preschools		61,413.56	
Department of Education and Training - Kindergarten Cluster Management	5,349.57		
Department of Education and Training - Kindergarten Fee Subsidy	1,164.00		
Department of Education and Training - Kindergarten Per Capita Grants	49,269.99		
Department of Education and Training - Assessment for Learning Funding	3,600.00		
Department of Education and Training - 3 Year Old Early Years Management	2,030.00		
Grants VIC Operating - Youth		2,000.00	
Department of Premier and Cabinet - ML-122944: Victorian Youth Week 2020	2,000.00		801,922.41
Other Income - Income Protection		2,478.00	
Other Income - Interest		0.32	
Other Income - Workcover Reimbursements		2,376.00	
Other Income - Other		4,923.40	9,777.72
Rates and Charges - Pensioner Concession		0.00	
Other Income - Fire Services Levy		(113,416.47)	(113,416.47)
Statutory Fees and Fines - Animal Control		219.00	
Statutory Fees and Fines - Building		8,260.90	
Statutory Fees and Fines - Health		0.00	
Statutory Fees and Fines - Other		1,271.40	
Statutory Fees and Fines - Planning		1,576.90	11,328.20
User Fees - Leisure Centre and Recreation		168.18	
User Fees - Aged and Health Services		1,103.44	
User Fees - Aged and Health Services Brokerage		12,588.92	
User Fees - Caravan Park		23,818.27	
User Fees - Meals on Wheels		8,020.75	
User Fees - Meals on Wheels Brokerage		877.25	
User Fees - Other		7,229.50	
User Fees - Rates		0.00	
User Fees - Rents		943.64	
User Fees - Saleyard		390.45	
User Fees - VicRoads		951.80	
User Fees - Waste Management Services		6,938.05	63,030.25
Total Operating Income			1,110,697.03

Detailed Profit and Loss by Resources

Yarriambiack Shire Council
For the month ended 31 December 2020

	\$	\$	\$
Operating Expenses			
Cost of Goods Sold - movement in inventory		15,925.30	15,925.30
Asset Disposal		4,901.63	4901.63
Contributions and Donations - Community Halls		6,407.13	
Contributions and Donations - Economic Development		1,251.44	
Contributions and Donations - Recreation Reserves		15,903.84	
Contributions and Donations - Swimming Pools		33,006.00	56,568.41
Employee Costs - Conferences and Training		20,520.72	
Employee Costs - Councillor Allowances		34,569.38	
Employee Costs - Income Protection		(5,635.72)	
Employee Costs - Other		101.21	
Employee Costs - Other Leave		(7,320.35)	
Employee Costs - Public Holidays		30,576.11	
Employee Costs - Personal Leave		294.86	
Employee Costs - RDO		238.57	
Employee Costs - Pre-Employment Checks		0.00	
Employee Costs - Superannuation		87,722.77	
Employee Costs - Travel		9,153.25	
Employee Costs - Uniforms and PPE		10,115.98	
Employee Costs - Wages		976,676.55	
Employee Costs - Workcover		171.28	
Wages Oncosts Overhead - Annual Leave Paid		28,175.25	
Wages Oncosts Overhead - Compassionate Leave Taken		784.74	
Wages Oncosts Overhead - Maternity Leave Paid		4,274.00	
Wages Oncosts Overhead - Sick Leave Taken		7,662.36	
Wages Oncosts Overhead - Long Service Leave Taken		(15,804.40)	1,182,276.56
Materials and Services - Building Maintenance		6,414.39	
Materials and Services - Consultants		151,907.60	
Materials and Services - Contractors		319,906.77	
Materials and Services - Cost of Meals on Wheels		20,343.09	
Materials and Services - Equipment Maintenance		41,679.64	
Materials and Services - External Plant Hire		71,827.42	
Materials and Services - Fuel		35,625.12	
Materials and Services - General		1,684.51	
Materials and Services - Grounds Maintenance		0.00	
Materials and Services - Information Technology and Equipment		22,379.20	
Materials and Services - Materials		17,435.76	
Materials and Services - Motor Vehicles		620.00	
Materials and Services - Other		515.00	
Materials and Services - Telecommunications		6,542.20	
Materials and Services - Utilities - Gas		385.38	
Materials and Services - Utilities - Power		5,764.09	
Materials and Services - Utilities - Water		680.20	703,710.37
Other Expenses - Advertising		9,641.22	
Other Expenses - Bank Fees and Charges		2,660.50	
Other Expenses - External Auditors		17,500.00	
Other Expenses - Legal Costs		6,718.61	
Other Expenses - Meeting Expenses		2,822.81	
Other Expenses - Operating Lease Rentals		4,000.00	
Other Expenses - Postage and Freight		1,751.11	
Other Expenses - Printing and Stationery		2,910.25	
Other Expenses - Subscriptions		23,604.09	71,608.59
Total Operating Expenses			2,034,990.86
Net Profit			(924,293.83)

Balance Sheet

Yarriambiack Shire Council
As at 31 December 2020

	DECEMBER ACTUALS	BUDGET	ACTUAL YTD
	\$	\$	\$
Assets			
Bank			
AMP - On Call Account	0.00	0.00	398.14
CBA - Meals on Wheels - Transaction Account	0.00	0.00	1,406.00
CBA - Transaction Account - Hopetoun Swimming Pool	0.00	0.00	51,627.26
CBA - Transaction Account - Murtoa Community Units	0.00	0.00	16,256.97
CBA - Transaction Account - Woomelang Retirement Units	0.00	0.00	33,843.27
NAB - General Transaction Account	(737,318.16)	3,131,860.00	3,467,394.70
NAB - Credit Card	0.00	0.00	0.00
Petty Cash	0.00	1,140.00	1,140.00
Total Bank	(737,318.16)	3,133,000.00	3,572,066.34
Current Assets			
Investments	0.00	330,000.00	4,320,586.61
Financial Assets	0.00	765,000.00	231,757.26
Inventory	93,985.64	612,000.00	899,029.60
Trade & Other Receivables	(297,302.98)	1,734,000.00	15,716,343.09
Total Current Assets	(203,317.34)	3,441,000.00	21,167,716.56
Fixed Assets			
Land	0.00	0.00	2,522,311.82
Plant & Equipment	0.00	0.00	6,037,056.80
Infrastructure Assets	0.00	148,797,000.00	111,630,927.05
Buildings	0.00	0.00	22,343,510.12
Work in Progress - Assets	436,083.73	0.00	1,375,153.14
Total Fixed Assets	436,083.73	148,797,000.00	143,908,958.93
Non-current Assets			
Investments	0.00	391,000.00	493,478.00
Right of Use Assets	0.00	0.00	937,466.32
Total Non-current Assets	0.00	391,000.00	1,430,944.32
Total Assets	(504,551.77)	155,762,000.00	170,079,686.15
Liabilities			
Current Liabilities			
Provisions	(56,774.14)	2,478,000.00	3,623,407.93
Trade & Other Payables	479,581.76	1,134,000.00	3,403,963.01
Trusts Funds & Deposits	760.70	31,000.00	8,363.78
Loans & Borrowings	0.00	21,000.00	0.00
Lease Liability	0.00	0.00	334,805.43
Total Current Liabilities	423,568.32	3,664,000.00	7,370,540.15
Non-current Liabilities			
Lease Liability	0.00	0.00	595,190.29
Loans & Borrowings	(3,826.26)	37,000.00	68,025.07
Provisions	0.00	561,000.00	637,283.49
Total Non-current Liabilities	(3,826.26)	598,000.00	1,300,498.85
Total Liabilities	419,742.06	4,262,000.00	8,671,039.00
Net Assets	(924,293.83)	151,500,000.00	161,408,647.15
Equity			
Accumulated Surplus	(924,293.83)	74,226,000.00	85,427,731.63
Reserves	0.00	77,274,000.00	75,980,915.52
Total Equity	(924,293.83)	151,500,000.00	161,408,647.15

13.2 Revenue Report January 2021

Prepared by Chantelle Pitt, Revenue Coordinator

RECOMMENDATION

That the Revenue Report as of January 2021 be received.

Resolution

Moved Cr K Zanker Seconded Cr C Heintze

That the recommendation be adopted

Carried

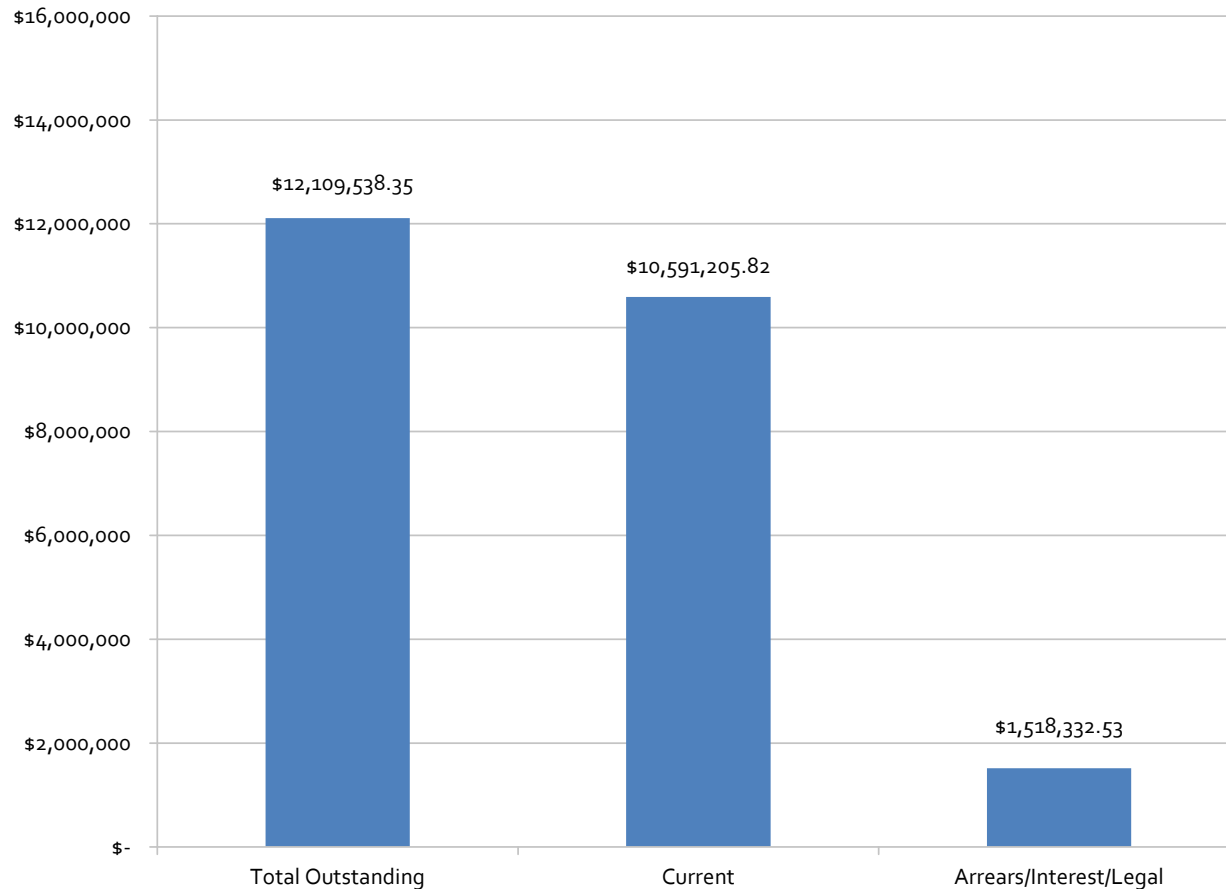
[Attachment: Revenue Report January 2021](#)

Rates Report - January 2021

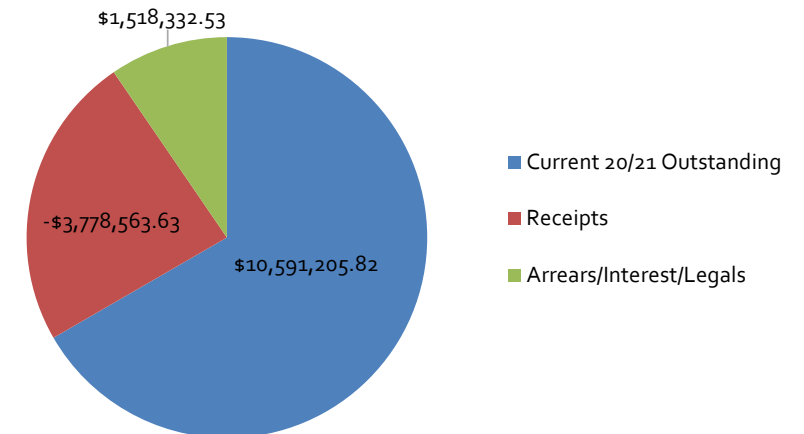
Prepared by Chantelle Pitt

Ward Total Rates & Charges	2019/2020 Budget	2019/2020 Actuals	2020/2021 Budget	Actual YTD Receipts	Rebates	Outstanding Rates		
						Current	Arrears/Legals/Interest	Total
Dunmunkle	\$4,148,364.16	\$567,315.83	\$4,154,635.37	-\$1,186,309.78	-\$85,069.09	\$3,048,157.78	\$422,383.47	\$3,470,541.25
Hopetoun	\$3,858,864.93	\$697,901.10	\$4,018,880.03	-\$1,048,140.30	-\$69,995.34	\$3,187,844.46	\$567,447.24	\$3,755,291.70
Warracknabeal	\$5,800,454.95	\$734,299.64	\$5,891,651.38	-\$1,544,113.55	-\$100,077.23	\$4,355,203.58	\$528,501.82	\$4,883,705.40
Grand Total	\$13,807,684.04	\$1,999,516.57	\$14,065,166.78	-\$3,778,563.63	-\$255,141.66	\$10,591,205.82	\$1,518,332.53	\$12,109,538.35

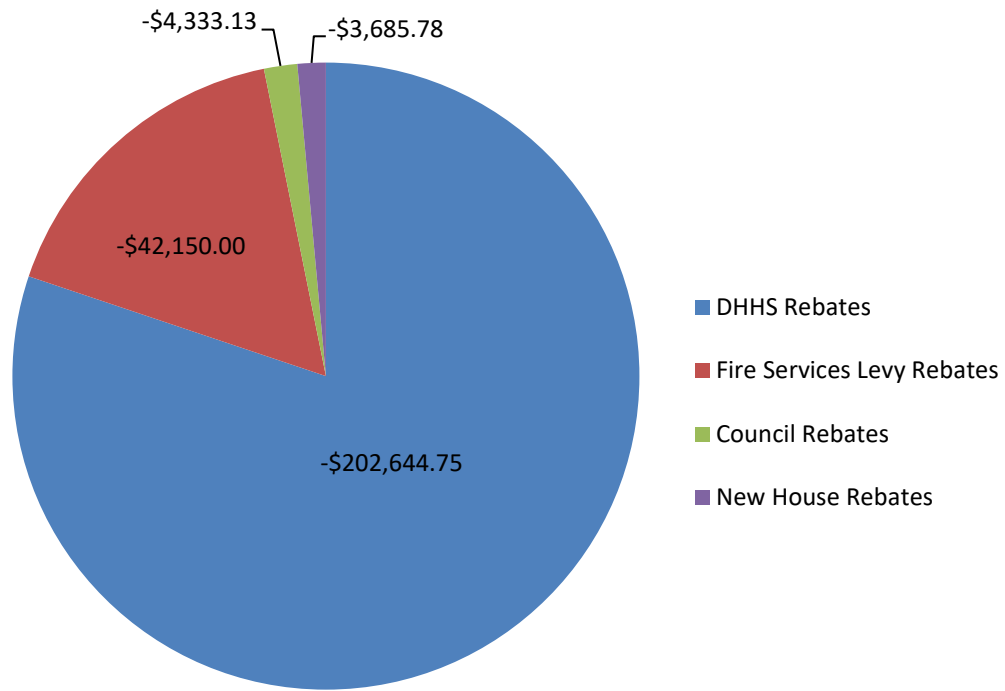
Breakdown of Rates Outstanding



Breakdown of Rates Outstanding

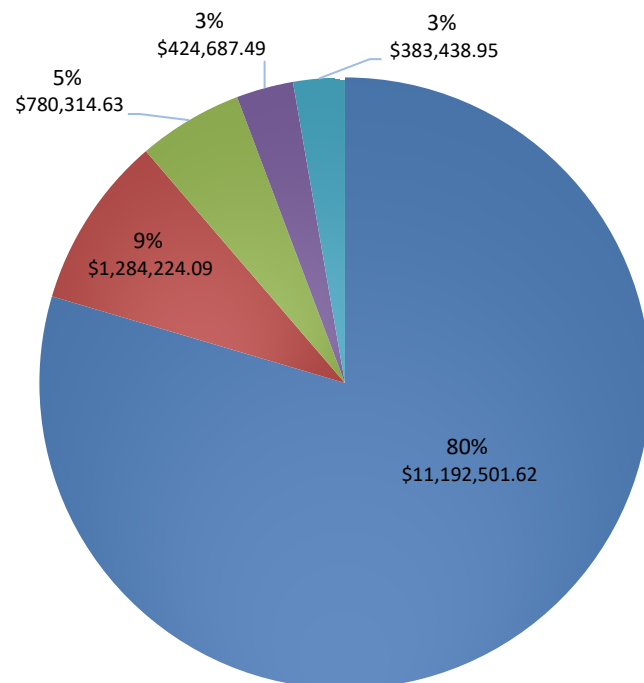


2020/21 Rebates

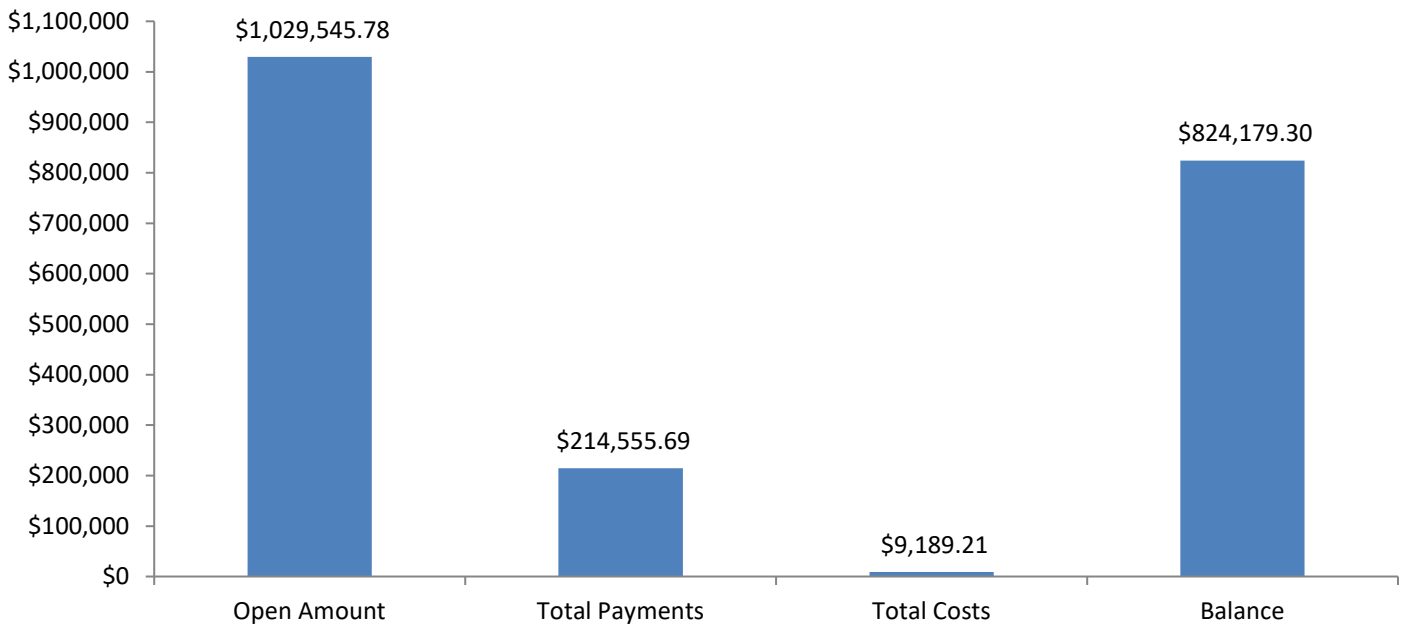


Rates & Charges Calculation 2020/21

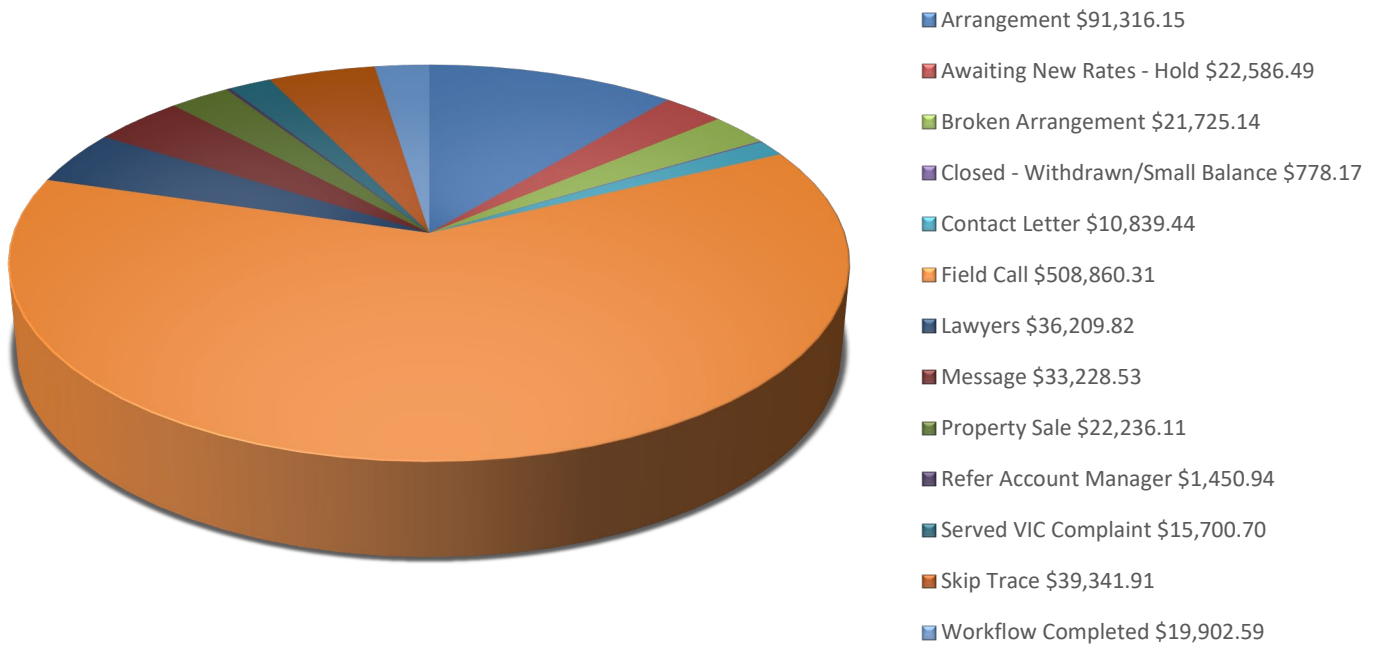
● General Rates ● FSPL ● Garbage ● Recycling ● Municipal Charge



CollectAU Debt Collection Report Summary



CollectAU Debt Collection Account Status



Account No.	Status	Principal	Payments	Costs	Balance
32280	Property Sale	\$3,475.31	\$0.00	\$0.00	\$3,475.31
32281	Message	\$15,716.58	\$600.00	\$550.00	\$15,666.58
32282	Lawyers	\$10,507.48	\$0.00	\$0.00	\$10,507.48
32283	Lawyers	\$4,621.87	\$0.00	\$0.00	\$4,621.87
32284	Lawyers	\$6,127.19	\$0.00	\$29.00	\$6,156.19
32285	Skip Trace	\$22,390.61	\$0.00	\$4,868.61	\$27,259.22
32289	Paid - Closed	\$58,276.46	\$60,457.26	\$2,180.80	\$0.00
32393	Served VIC Complaint	\$14,199.90	\$0.00	\$1,500.80	\$15,700.70
32736	Property Sale	\$17,633.09	\$0.00	\$0.00	\$17,633.09
38970	Paid - Closed	\$11,099.67	\$11,099.67	\$0.00	\$0.00
38971	Field Call	\$14,227.71	\$0.00	\$0.00	\$14,227.71
38972	Arrangement	\$1,839.66	\$1,500.00	\$0.00	\$339.66
38973	Arrangement	\$4,357.36	\$300.00	\$0.00	\$4,057.36
38974	Field Call	\$5,767.45	\$0.00	\$0.00	\$5,767.45
38975	Arrangement	\$3,300.63	\$80.00	\$0.00	\$3,220.63
38976	Workflow Completed	\$184.00	\$0.00	\$0.00	\$184.00
38977	Workflow Completed	\$852.87	\$0.00	\$0.00	\$852.87
38978	Workflow Completed	\$880.98	\$0.00	\$0.00	\$880.98
38979	Field Call	\$574.92	\$0.00	\$0.00	\$574.92
38980	Field Call	\$3,094.91	\$0.00	\$0.00	\$3,094.91
38981	Message	\$1,768.54	\$0.00	\$0.00	\$1,768.54
38982	Lawyers	\$14,909.28	\$0.00	\$15.00	\$14,924.28
38983	Arrangement	\$1,240.01	\$250.00	\$0.00	\$990.01
38984	Field Call	\$4,034.97	\$0.00	\$0.00	\$4,034.97
38985	Paid - Closed	\$804.79	\$804.79	\$0.00	\$0.00
38986	Field Call	\$7,815.88	\$0.00	\$0.00	\$7,815.88
38987	Arrangement	\$13,246.30	\$400.00	\$0.00	\$12,846.30
38988	Paid - Closed	\$255.64	\$255.64	\$0.00	\$0.00
38989	Arrangement	\$957.68	\$650.00	\$0.00	\$307.68
38990	Paid - Closed	\$239.00	\$239.00	\$0.00	\$0.00
38991	Paid - Closed	\$322.00	\$322.00	\$0.00	\$0.00
38992	Paid - Closed	\$234.16	\$234.16	\$0.00	\$0.00
38993	Field Call	\$5,753.02	\$0.00	\$0.00	\$5,753.02
38994	Arrangement	\$6,787.68	\$900.00	\$0.00	\$5,887.68
38995	Workflow Completed	\$407.89	\$0.00	\$0.00	\$407.89
38996	Field Call	\$1,486.63	\$0.00	\$0.00	\$1,486.63
38997	Field Call	\$9,333.45	\$0.00	\$0.00	\$9,333.45
38998	Field Call	\$4,487.81	\$0.00	\$0.00	\$4,487.81
38999	Closed - Withdrawn/Small Balance	\$493.00	\$0.00	\$0.00	\$493.00
39000	Workflow Completed	\$914.01	\$0.00	\$0.00	\$914.01
39001	Field Call	\$1,343.45	\$0.00	\$0.00	\$1,343.45
39002	Field Call	\$1,484.31	\$0.00	\$0.00	\$1,484.31
39003	Workflow Completed	\$206.00	\$0.00	\$0.00	\$206.00
39004	Paid - Closed	\$2,790.56	\$2,790.56	\$0.00	\$0.00
39005	Paid - Closed	\$3,667.50	\$3,667.50	\$0.00	\$0.00
39006	Paid - Closed	\$3,407.93	\$3,407.93	\$0.00	\$0.00
39007	Paid - Closed	\$712.34	\$712.34	\$0.00	\$0.00
39008	Field Call	\$3,722.08	\$0.00	\$0.00	\$3,722.08
39009	Field Call	\$2,663.55	\$0.00	\$0.00	\$2,663.55
39010	Paid - Closed	\$3,553.38	\$3,553.38	\$0.00	\$0.00
39011	Field Call	\$1,173.13	\$0.00	\$0.00	\$1,173.13
39012	Field Call	\$14,246.60	\$0.00	\$0.00	\$14,246.60
39013	Workflow Completed	\$765.00	\$0.00	\$0.00	\$765.00
39014	Paid - Closed	\$2,481.11	\$2,481.11	\$0.00	\$0.00
39015	Field Call	\$22,377.17	\$0.00	\$0.00	\$22,377.17
39016	Field Call	\$5,066.70	\$0.00	\$0.00	\$5,066.70
39017	Field Call	\$9,977.26	\$0.00	\$0.00	\$9,977.26

Account No.	Status	Principal	Payments	Costs	Balance
39018	Field Call	\$3,227.03	\$0.00	\$0.00	\$3,227.03
39019	Field Call	\$7,243.70	\$0.00	\$0.00	\$7,243.70
39020	Arrangement	\$3,467.45	\$500.00	\$0.00	\$2,967.45
39021	Paid - Closed	\$5,062.34	\$5,062.34	\$0.00	\$0.00
39022	Arrangement	\$3,147.25	\$1,800.00	\$0.00	\$1,347.25
39023	Paid - Closed	\$973.03	\$973.03	\$0.00	\$0.00
39024	Field Call	\$1,961.06	\$0.00	\$0.00	\$1,961.06
39025	Workflow Completed	\$198.72	\$0.00	\$0.00	\$198.72
39026	Paid - Closed	\$8,447.98	\$8,447.98	\$0.00	\$0.00
39027	Field Call	\$3,565.93	\$0.00	\$0.00	\$3,565.93
39028	Message	\$1,676.20	\$0.00	\$0.00	\$1,676.20
39029	Paid - Closed	\$2,319.41	\$2,319.41	\$0.00	\$0.00
39030	Paid - Closed	\$1,296.00	\$1,296.00	\$0.00	\$0.00
39031	Refer Account Manager	\$1,450.94	\$0.00	\$0.00	\$1,450.94
39032	Workflow Completed	\$524.01	\$0.00	\$0.00	\$524.01
39033	Field Call	\$2,846.97	\$0.00	\$0.00	\$2,846.97
39034	Field Call	\$7,450.96	\$0.00	\$0.00	\$7,450.96
39035	Arrangement	\$1,484.49	\$800.00	\$0.00	\$684.49
39036	Workflow Completed	\$614.20	\$0.00	\$0.00	\$614.20
39037	Field Call	\$3,142.36	\$0.00	\$0.00	\$3,142.36
39038	Field Call	\$524.03	\$0.00	\$0.00	\$524.03
39039	Paid - Closed	\$3,732.10	\$3,732.10	\$0.00	\$0.00
39040	Message	\$1,098.99	\$300.00	\$0.00	\$798.99
39041	Field Call	\$1,117.28	\$0.00	\$0.00	\$1,117.28
39042	Workflow Completed	\$543.28	\$0.00	\$0.00	\$543.28
39043	Skip Trace	\$10,161.74	\$0.00	\$0.00	\$10,161.74
39044	Paid - Closed	\$935.71	\$935.71	\$0.00	\$0.00
39045	Workflow Completed	\$815.57	\$0.00	\$0.00	\$815.57
39046	Workflow Completed	\$2,756.85	\$0.00	\$0.00	\$2,756.85
39047	Field Call	\$2,246.70	\$0.00	\$0.00	\$2,246.70
39048	Field Call	\$396.60	\$0.00	\$0.00	\$396.60
39049	Field Call	\$8,861.12	\$0.00	\$0.00	\$8,861.12
39050	Closed - Withdrawn/Small Balance	\$188.61	\$0.00	\$0.00	\$188.61
39051	Awaiting New Rates - Hold	\$8,262.80	\$0.00	\$0.00	\$8,262.80
39052	Awaiting New Rates - Hold	\$5,618.05	\$0.00	\$0.00	\$5,618.05
39053	Awaiting New Rates - Hold	\$8,705.64	\$0.00	\$0.00	\$8,705.64
39054	Workflow Completed	\$426.50	\$0.00	\$0.00	\$426.50
39055	Field Call	\$4,271.18	\$0.00	\$0.00	\$4,271.18
39056	Paid - Closed	\$406.00	\$406.00	\$0.00	\$0.00
39057	Paid - Closed	\$767.00	\$767.00	\$0.00	\$0.00
39058	Paid - Closed	\$414.00	\$414.00	\$0.00	\$0.00
39059	Paid - Closed	\$1,002.00	\$1,002.00	\$0.00	\$0.00
39060	Field Call	\$12,910.56	\$0.00	\$0.00	\$12,910.56
39061	Field Call	\$4,709.87	\$0.00	\$0.00	\$4,709.87
39062	Paid - Closed	\$838.16	\$838.16	\$0.00	\$0.00
39063	Field Call	\$3,704.02	\$0.00	\$0.00	\$3,704.02
39064	Field Call	\$1,515.10	\$0.00	\$0.00	\$1,515.10
39065	Field Call	\$3,140.79	\$0.00	\$0.00	\$3,140.79
39066	Broken Arrangement	\$2,173.37	\$100.00	\$0.00	\$2,073.37
39067	Field Call	\$2,133.88	\$0.00	\$0.00	\$2,133.88
39068	Workflow Completed	\$340.00	\$0.00	\$0.00	\$340.00
39069	Field Call	\$3,298.54	\$0.00	\$0.00	\$3,298.54
39070	Paid - Closed	\$1,945.88	\$1,945.88	\$0.00	\$0.00
39071	Field Call	\$1,375.01	\$0.00	\$0.00	\$1,375.01
39072	Field Call	\$10,487.53	\$0.00	\$0.00	\$10,487.53
39073	Paid - Closed	\$2,089.77	\$2,089.77	\$0.00	\$0.00
39074	Paid - Closed	\$1,527.36	\$1,527.36	\$0.00	\$0.00

Account No.	Status	Principal	Payments	Costs	Balance
39075	Paid - Closed	\$342.00	\$342.00	\$0.00	\$0.00
39076	Field Call	\$3,505.50	\$0.00	\$0.00	\$3,505.50
39077	Arrangement	\$6,093.19	\$5,000.00	\$0.00	\$1,093.19
39078	Paid - Closed	\$1,602.91	\$1,602.91	\$0.00	\$0.00
39079	Field Call	\$2,999.68	\$0.00	\$0.00	\$2,999.68
39080	Field Call	\$2,746.02	\$0.00	\$0.00	\$2,746.02
39081	Paid - Closed	\$216.08	\$216.08	\$0.00	\$0.00
39082	Paid - Closed	\$200.00	\$200.00	\$0.00	\$0.00
39083	Paid - Closed	\$2,438.30	\$2,438.30	\$0.00	\$0.00
39084	Field Call	\$2,982.96	\$0.00	\$0.00	\$2,982.96
39085	Field Call	\$6,205.39	\$0.00	\$0.00	\$6,205.39
39086	Field Call	\$1,142.90	\$0.00	\$0.00	\$1,142.90
39087	Workflow Completed	\$883.61	\$0.00	\$0.00	\$883.61
39088	Field Call	\$352.35	\$0.00	\$0.00	\$352.35
39089	Message	\$1,755.00	\$1,000.00	\$0.00	\$755.00
39090	Field Call	\$1,240.21	\$0.00	\$0.00	\$1,240.21
39091	Field Call	\$1,403.00	\$0.00	\$0.00	\$1,403.00
39092	Arrangement	\$573.80	\$250.00	\$0.00	\$323.80
39093	Paid - Closed	\$988.51	\$988.51	\$0.00	\$0.00
39094	Paid - Closed	\$385.70	\$385.70	\$0.00	\$0.00
39095	Field Call	\$7,575.90	\$0.00	\$0.00	\$7,575.90
39096	Arrangement	\$1,000.62	\$200.00	\$0.00	\$800.62
39097	Workflow Completed	\$859.83	\$0.00	\$0.00	\$859.83
39098	Paid - Closed	\$688.67	\$688.67	\$0.00	\$0.00
39099	Field Call	\$8,155.94	\$0.00	\$0.00	\$8,155.94
39100	Broken Arrangement	\$901.39	\$150.00	\$0.00	\$751.39
39101	Arrangement	\$123.00	\$0.00	\$0.00	\$123.00
39102	Field Call	\$1,430.84	\$0.00	\$0.00	\$1,430.84
39103	Field Call	\$2,219.25	\$0.00	\$0.00	\$2,219.25
39104	Paid - Closed	\$681.00	\$681.00	\$0.00	\$0.00
39105	Workflow Completed	\$699.00	\$0.00	\$0.00	\$699.00
39106	Arrangement	\$1,542.22	\$800.00	\$0.00	\$742.22
39107	Field Call	\$4,656.18	\$0.00	\$0.00	\$4,656.18
39108	Broken Arrangement	\$1,571.62	\$130.00	\$0.00	\$1,441.62
39109	Arrangement	\$6,502.37	\$0.00	\$0.00	\$6,502.37
39110	Field Call	\$1,887.06	\$0.00	\$0.00	\$1,887.06
39111	Message	\$4,587.18	\$400.00	\$0.00	\$4,187.18
39112	Workflow Completed	\$986.29	\$0.00	\$0.00	\$986.29
39113	Arrangement	\$1,217.54	\$500.00	\$0.00	\$717.54
39114	Broken Arrangement	\$3,788.01	\$800.00	\$0.00	\$2,988.01
39115	Paid - Closed	\$903.00	\$900.00	\$0.00	\$3.00
39116	Field Call	\$1,820.19	\$0.00	\$0.00	\$1,820.19
39117	Field Call	\$1,521.03	\$0.00	\$0.00	\$1,521.03
39118	Workflow Completed	\$900.95	\$0.00	\$0.00	\$900.95
39119	Message	\$2,872.15	\$0.00	\$0.00	\$2,872.15
39120	Field Call	\$9,776.96	\$0.00	\$0.00	\$9,776.96
39121	Workflow Completed	\$489.32	\$0.00	\$0.00	\$489.32
39122	Field Call	\$21,837.29	\$0.00	\$0.00	\$21,837.29
39123	Field Call	\$5,313.38	\$0.00	\$0.00	\$5,313.38
39124	Arrangement	\$1,881.08	\$600.00	\$0.00	\$1,281.08
39125	Paid - Closed	\$449.00	\$449.00	\$0.00	\$0.00
39126	Field Call	\$5,259.76	\$0.00	\$0.00	\$5,259.76
39127	Workflow Completed	\$869.77	\$0.00	\$0.00	\$869.77
39128	Arrangement	\$3,032.90	\$1,000.00	\$0.00	\$2,032.90
39129	Paid - Closed	\$163.00	\$163.00	\$0.00	\$0.00
39130	Arrangement	\$1,680.91	\$120.00	\$30.00	\$1,590.91
39131	Property Sale	\$1,127.71	\$0.00	\$0.00	\$1,127.71

Account No.	Status	Principal	Payments	Costs	Balance
39132	Field Call	\$4,042.91	\$0.00	\$0.00	\$4,042.91
39133	Field Call	\$1,356.08	\$0.00	\$0.00	\$1,356.08
39134	Field Call	\$18,315.43	\$0.00	\$0.00	\$18,315.43
39135	Arrangement	\$20,210.62	\$1,050.00	\$0.00	\$19,160.62
39136	Paid - Closed	\$3,729.68	\$3,729.68	\$0.00	\$0.00
39137	Paid - Closed	\$308.00	\$308.00	\$0.00	\$0.00
39138	Field Call	\$11,363.99	\$0.00	\$0.00	\$11,363.99
39139	Message	\$2,925.33	\$0.00	\$0.00	\$2,925.33
39140	Paid - Closed	\$2,068.94	\$2,068.94	\$0.00	\$0.00
39141	Paid - Closed	\$989.91	\$989.91	\$0.00	\$0.00
39142	Paid - Closed	\$1,299.73	\$1,299.73	\$0.00	\$0.00
39143	Workflow Completed	\$388.91	\$0.00	\$0.00	\$388.91
39144	Paid - Closed	\$1,086.96	\$1,086.96	\$0.00	\$0.00
39145	Workflow Completed	\$565.53	\$0.00	\$0.00	\$565.53
39146	Field Call	\$6,724.35	\$300.00	\$0.00	\$6,424.35
39147	Field Call	\$1,616.22	\$0.00	\$0.00	\$1,616.22
39148	Paid - Closed	\$4,518.86	\$4,518.86	\$0.00	\$0.00
39149	Paid - Closed	\$1,671.91	\$1,671.91	\$0.00	\$0.00
39150	Field Call	\$3,604.71	\$0.00	\$0.00	\$3,604.71
39151	Field Call	\$1,372.13	\$0.00	\$0.00	\$1,372.13
39152	Arrangement	\$3,872.56	\$1,800.00	\$0.00	\$2,072.56
39153	Field Call	\$12,816.50	\$0.00	\$0.00	\$12,816.50
39154	Paid - Closed	\$838.00	\$838.00	\$0.00	\$0.00
39155	Field Call	\$15,657.14	\$0.00	\$0.00	\$15,657.14
39156	Paid - Closed	\$4,178.71	\$4,178.71	\$0.00	\$0.00
39157	Paid - Closed	\$198.72	\$198.72	\$0.00	\$0.00
39158	Field Call	\$9,962.09	\$0.00	\$0.00	\$9,962.09
39159	Field Call	\$1,831.29	\$0.00	\$0.00	\$1,831.29
39160	Field Call	\$4,149.23	\$0.00	\$0.00	\$4,149.23
39161	Paid - Closed	\$2,445.34	\$2,445.34	\$0.00	\$0.00
39162	Arrangement	\$10,161.08	\$400.00	\$0.00	\$9,761.08
39163	Paid - Closed	\$196.00	\$196.00	\$0.00	\$0.00
39164	Paid - Closed	\$471.00	\$471.00	\$0.00	\$0.00
39165	Field Call	\$4,997.61	\$0.00	\$0.00	\$4,997.61
39166	Field Call	\$17,744.53	\$0.00	\$0.00	\$17,744.53
39167	Paid - Closed	\$4,527.50	\$4,527.50	\$0.00	\$0.00
39168	Paid - Closed	\$754.58	\$754.58	\$0.00	\$0.00
39169	Paid - Closed	\$2,013.00	\$2,013.00	\$0.00	\$0.00
39170	Field Call	\$2,194.64	\$0.00	\$0.00	\$2,194.64
39171	Arrangement	\$568.12	\$0.00	\$0.00	\$568.12
39172	Field Call	\$1,354.10	\$0.00	\$0.00	\$1,354.10
39173	Field Call	\$1,689.92	\$0.00	\$0.00	\$1,689.92
39174	Paid - Closed	\$293.57	\$293.57	\$0.00	\$0.00
39175	Paid - Closed	\$2,451.01	\$2,451.01	\$0.00	\$0.00
39176	Paid - Closed	\$249.00	\$249.00	\$0.00	\$0.00
39177	Field Call	\$1,748.70	\$0.00	\$0.00	\$1,748.70
39178	Field Call	\$2,359.26	\$0.00	\$0.00	\$2,359.26
39179	Message	\$1,400.82	\$400.00	\$0.00	\$1,000.82
39180	Field Call	\$6,654.98	\$0.00	\$0.00	\$6,654.98
39181	Field Call	\$3,399.69	\$0.00	\$0.00	\$3,399.69
39182	Field Call	\$1,405.17	\$0.00	\$0.00	\$1,405.17
39183	Field Call	\$951.98	\$0.00	\$0.00	\$951.98
39184	Field Call	\$1,365.44	\$0.00	\$0.00	\$1,365.44
39185	Arrangement	\$2,280.54	\$0.00	\$15.00	\$2,295.54
39186	Paid - Closed	\$4,361.26	\$4,361.26	\$0.00	\$0.00
39187	Field Call	\$1,550.79	\$0.00	\$0.00	\$1,550.79
39188	Closed - Withdrawn/Small Balance	\$211.00	\$114.44	\$0.00	\$96.56

Account No.	Status	Principal	Payments	Costs	Balance
39189	Workflow Completed	\$585.82	\$0.00	\$0.00	\$585.82
39190	Paid - Closed	\$194.00	\$194.00	\$0.00	\$0.00
39191	Workflow Completed	\$606.06	\$0.00	\$0.00	\$606.06
39192	Paid - Closed	\$1,812.68	\$1,812.68	\$0.00	\$0.00
39193	Paid - Closed	\$2,146.09	\$2,146.09	\$0.00	\$0.00
39194	Paid - Closed	\$1,316.42	\$1,316.42	\$0.00	\$0.00
39195	Field Call	\$13,957.29	\$0.00	\$0.00	\$13,957.29
39196	Paid - Closed	\$641.31	\$641.31	\$0.00	\$0.00
39197	Field Call	\$1,185.92	\$0.00	\$0.00	\$1,185.92
39198	Arrangement	\$1,609.69	\$0.00	\$0.00	\$1,609.69
39199	Broken Arrangement	\$14,470.75	\$0.00	\$0.00	\$14,470.75
39200	Paid - Closed	\$308.25	\$308.25	\$0.00	\$0.00
39201	Field Call	\$2,168.88	\$0.00	\$0.00	\$2,168.88
39202	Field Call	\$2,312.28	\$0.00	\$0.00	\$2,312.28
39203	Field Call	\$12,527.54	\$0.00	\$0.00	\$12,527.54
39204	Arrangement	\$5,046.20	\$90.00	\$0.00	\$4,956.20
39205	Paid - Closed	\$1,097.18	\$1,097.18	\$0.00	\$0.00
39206	Workflow Completed	\$812.24	\$150.00	\$0.00	\$662.24
39207	Message	\$1,517.10	\$1,100.00	\$0.00	\$417.10
39208	Field Call	\$4,878.61	\$0.00	\$0.00	\$4,878.61
39209	Paid - Closed	\$329.00	\$329.00	\$0.00	\$0.00
39210	Field Call	\$13,367.72	\$0.00	\$0.00	\$13,367.72
39211	Contact Letter	\$10,839.44	\$0.00	\$0.00	\$10,839.44
39212	Arrangement	\$2,905.08	\$250.00	\$0.00	\$2,655.08
39213	Field Call	\$2,568.53	\$0.00	\$0.00	\$2,568.53
39214	Field Call	\$4,776.04	\$0.00	\$0.00	\$4,776.04
39215	Message	\$1,860.64	\$700.00	\$0.00	\$1,160.64
39216	Field Call	\$1,988.71	\$0.00	\$0.00	\$1,988.71
39217	Field Call	\$963.60	\$0.00	\$0.00	\$963.60
39218	Paid - Closed	\$9,183.47	\$9,183.47	\$0.00	\$0.00
39219	Skip Trace	\$1,920.95	\$0.00	\$0.00	\$1,920.95
39220	Paid - Closed	\$1,071.42	\$1,071.42	\$0.00	\$0.00
39221	Field Call	\$1,043.76	\$0.00	\$0.00	\$1,043.76
39222	Field Call	\$978.93	\$0.00	\$0.00	\$978.93
39223	Workflow Completed	\$303.05	\$0.00	\$0.00	\$303.05
39224	Arrangement	\$381.12	\$0.00	\$0.00	\$381.12
39225	Workflow Completed	\$672.33	\$0.00	\$0.00	\$672.33
39226	Field Call	\$640.68	\$0.00	\$0.00	\$640.68
39227	Paid - Closed	\$256.50	\$256.50	\$0.00	\$0.00
39228	Field Call	\$2,779.93	\$0.00	\$0.00	\$2,779.93
39229	Paid - Closed	\$255.64	\$255.64	\$0.00	\$0.00
39230	Paid - Closed	\$269.00	\$269.00	\$0.00	\$0.00
39231	Paid - Closed	\$315.70	\$315.70	\$0.00	\$0.00
39232	Paid - Closed	\$385.66	\$385.66	\$0.00	\$0.00
Grand Total		\$1,029,545.78	\$214,555.69	\$9,189.21	\$824,179.30

13.3 Building Better Regions Funding

Prepared by Tammy Smith, Director Business Strategy and Performance

SUMMARY

The Building Better Regions Funding (BBRF), round five has been announced and is open from 07 January 2021 and closes on 07 March 2021.

The Wandering Warracknabeal three-part project and the Beulah Supermarket project are the two projects being recommended for endorsement by Council for the BBRF round five application.

RECOMMENDATION

That Council:

Endorse the application of both the Wandering Warracknabeal three part-project and the Beulah Supermarket project.

Endorse the recommendation to allocate twenty-five thousand dollars (\$25,000) to support the application of the Beulah Supermarket project.

Cr C Lehmann recommended that \$25,000 increase to \$50,000 to support the application as Cr C Lehmann considers it a very important project for the local community.

Will currently leave at \$25,000 to support the application and will consider in next years budget. Will reconsider if successful.

Resolution

Moved Cr C Lehmann Seconded Cr K Zanker

That the recommendation be adopted

Carried

ATTACHMENTS

[Attachment: Wandering Warracknabeal three-part project](#)

DISCUSSION

The BBRF supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future.

The Wandering Warracknabeal three part-project is designed to improve the Warracknabeal Visitor Information Centre, improve the Caravan Park amenities, and introduce free camping at the showgrounds.

Council has already allocated \$375,000 towards this project over the current budget and 2021/2022 budget, it has secured \$185,000 from the state governments Victorian Great Outdoors, Camping and Caravan Grants Round 2 – 2020-21 and would apply for \$575,000 thousand from the BBRF, round five. This project is "shovel ready" to support this application.

The Beulah Supermarket project will provide a much-needed service to the community and would be managed by the community co-operative. The community has already raised \$50,000 thousand in donations and believes it can raise a further \$50,000 thousand selling shares. It is estimated the shed like structure including fit-out will cost approximately \$250,000 thousand. Council has contributed a parcel of land and it is recommended that further support of \$25,000 thousand be provided resulting in the co-operative having fifty percent of the cash to apply for BBRF of \$125,000.

RELEVANT LAW

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

Council is governed by the active section so of the *Local Government Act 2020* and the soon to sunset provisions of the *Local Government Act 1989*.

COUNCIL PLANS AND POLICIES

The recommendation supports Council's strategic objectives of:

A place to live and grow: capitalising on existing and emerging opportunities in tourism and visitation.

A safe and active community and sustainable environment: Engage and empower our community and support our volunteers.

A planned future: Plan for future service delivery and local support. Secure funding to update infrastructure.

RELATED COUNCIL DECISIONS

Not applicable

OPTIONS

The Council may wish to pursue other project options; however, the opportunity may be missed to apply for this funding round as currently other project options on the Council's Priority Projects list are not deemed "shovel ready" to proceed with applications.

SUSTAINABILITY IMPLICATIONS

Economic and Social Implications: The inability to raise enough funds to support the Beulah Supermarket project could result in an economic impact within the municipality. When communities are unable to access services, they move away impacting the economic and social fabric of towns and regions.

COMMUNITY ENGAGEMENT

The Priority Project List is populated based on community requests and identified needs from within Council. Projects are assessed and rated based on the benefit to the entire community.

RISK

Utilising the Risk Management Framework 2019, the following assessment has been made:

<i>Risk Rating</i>	<i>Consequence</i>	<i>Risk Description</i>	<i>Action</i>
Possible	Medium	Assets-Inadequate planning and funding to renew infrastructure assets and asset maintenance in a timely manner	The Wandering Warracknabeal project will renew and upgrade existing assets reducing maintenance and operational costs.
Possible	Medium	Perception of Council	The Beulah Supermarket project is a community initiative and support from Council would enhance the community's faith in Council's commitment to retain services within the region.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

WANDERING WARRACKNABEAL

A multi-faced approach to Building Better Regions Fund Round 5



Current Visitor Information Centre

Central to the Original Silo Art Trail, Warracknabeal currently offers visitors a limited range of expected tourism facilities across accommodation, amenity access and Visitor Information.



STEP 1

Improve the
Warracknabeal Visitor
Information Centre
(\$475,000)



Improved Visitor Information Centre

WANDERING WARRACKNABEAL - STEP 2

Improve the Warracknabeal Caravan Park as per the Building Better Regions Round 3 Trading off the Tourism Trail Revitalisation Plan recommendations.
(\$525,000)



New Caravan Park Amenities Facility

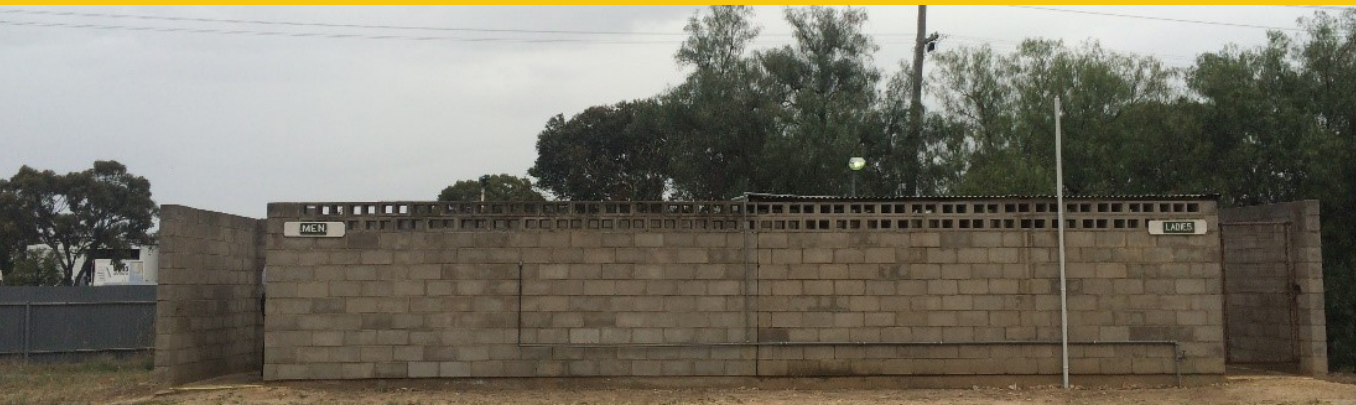


New Amenities Floor Plan



New Cabins (Murtoa cabins pictured)
Yarriambiack's first All Abilities Compliant
Accommodation

WANDERING WARRACKNABEAL - STEP 3



Current Showgrounds Amenity Building

Introduce a free camping area at the Warracknabeal Showgrounds by replacing their current toilet only amenity building.

(\$135,000)



BUDGET

Yarriambiack Shire Council (cash)	\$375,000
State Government grant (signed funding agreement)	\$185,000
BBRF Request	\$575,000
Total Project Cost	\$1,135,000



New Styling of new Amenity Building
(Includes shower facilities and DDA Compliant)

13.4 Local Outdoor Dining Funds

Prepared by Tammy Smith, Director Business Strategy and Performance

SUMMARY

Council received \$250,000 thousand towards Outdoor Dining and Action from the State Government. Council has expended \$25,000 thousand and has a further \$225,000 thousand to expend by the 30 June 2021.

RECOMMENDATION

That Council:

Endorse the project expenditure list in Table 1 of this report; and

Endorse Council tendering out the works to ensure the project is delivered within the grant delivery timeframes; acknowledging that Council does not have the internal resources to deliver the project within the timeframe.

Resolution

Moved Cr C Heintze Seconded Cr K Zanker

That the recommendation be adopted

Carried

Note: Ensure Tender Documents state; Consultation with local communities regarding vegetation and ground covers which are suitable to the local area.

ATTACHMENTS

Not applicable

DISCUSSION

Council was successful in receiving \$250,000 thousand of funding towards Outdoor Dining and Activation provided by the Victorian State Government.

The funding guidelines are specific on what type of goods or services can be undertaken utilising the funds.

Council has spent \$15,000 thousand on the Shop Local Campaign and \$10,000 thousand on dining furniture for premises.

It is recommended that Council expend the remaining \$225,000 thousand on the following projects:

Table 1

Proposed Expenditure	Description
\$5,000	Woomelang blinds adjacent to shop.
Package a tender for a landscaper/carpenter to undertake design and implementation in the following strategically identified locations:	
\$5,000	Speed, in front of Store
\$20,000	Beulah (Hall and area around proposed supermarket)

Proposed Expenditure	Description
\$20,000	e-Rup adjacent
\$20,000	Minyip Smith Park
\$75,000	Warracknabeal Visitor Information Area Front Part (designs already complete)
\$60,000	Hopetoun, 750m in the four directions from the roundabout, main street and leading down to the lake.
\$20,000	Murtoa, seeking confirmation from the Progress Association for best location.

Approximately \$2,000 - \$3,000 thousand dollars would be allocated to designing / consulting in each of the locations, except in Warracknabeal which has designs already complete and Speed which is a small area and deemed a straightforward project.

Currently Council has a large capital works program to be delivered which has highlighted that resources would be unavailable to deliver the projects internally within the required timeframes.

It is recommended that Council package the projects into a tender with project completion to be obtained by 30 June 2021.

RELEVANT LAW

Council is governed by the active section so of the *Local Government Act 2020* and the *Local Government Act 1989*.

COUNCIL PLANS AND POLICIES

The recommendation supports Council's strategic objectives of:

A place to live and grow: attractive streetscapes, town entrances, parks and gardens. Implementing community facilities that are developed and maintained.

RELATED COUNCIL DECISIONS

Not applicable

OPTIONS

- The Council may choose to not accept the recommendation to package the works as a single project for tender and separate out the projects for quotation. However, consideration would have to be given to Council's Procurement Policy and the additional work and time required to source quotations for each project.
- Return the money to the state government due to the inability to deliver the works internally.

SUSTAINABILITY IMPLICATIONS

Not applicable

COMMUNITY ENGAGEMENT

Consultation with stakeholders has either commenced or will be conducted to ensure projects meet community expectations.

RISK

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

Utilising the Risk Management Framework 2019, the following assessment has been made:

<i>Risk Rating</i>	<i>Consequence</i>	<i>Risk Description</i>	<i>Action</i>
Possible	Medium	Perception of Council	The projects will enhance Council's reputation within the Community by supporting local businesses creating spaces to activate the community and encourage visitors and outdoor dining.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

14 REPORTS FOR DECISION – DIRECTORATE ASSETS AND OPERATIONS

Operations Responsibilities	Assets Responsibilities	Development Services Responsibilities
<ul style="list-style-type: none"> Town Maintenance Capital Works & Maintenance Programs- Roads, footpaths, kerb & Channel, Bridges & Culverts Parks & Gardens Gravel Pits Plant & Equipment 	<ul style="list-style-type: none"> Aerodromes Technical Services Asset Engineer Asset Inspectors Waste Services GIS Caravan Parks 	<ul style="list-style-type: none"> Planning Building Projects Sustainability

14.1 Capital Works Program 2019/2020 (January)

Prepared by Joel Turner, Manager Operations

RECOMMENDATION:

That the Capital Works Report as of January 2021 be received.

Resolution

Moved Cr C Lehmann Seconded Cr K Kirk

That the recommendation be adopted

Carried

[Attachment: Capital Works Program](#)

CWP 2020/21 January Report - Prepared by Joel Turner

Work Type	Job No.	Road Name	Length	Start to End	Reference Point	Constructio n date & Comments	Cost
Southern Gravel Resheets	1	Ratray Rd	900	00-900	00 at Stawell W'beal Rd	Dec (Started)	\$27,000.00
	2	Ailsa Wheat Rd	110	9750-9860	00 at Dimboola Minyip Rd	Dec/Jan (complete)	\$3,300.00
	3	Mellis Rd	5720	1000-6720	00 at Stawell W'beal Rd	Feb/Mar	\$171,600.00
	4	Mellis Rd	4000 (5060)	11670-16730	00 at Stawell W'beal Rd	Feb/Mar	\$151,800.00
	5	Daveys rd	2600	3800-6400	00 at Donald Murtoa Road	Nov/Dec (complete)	\$78,000.00
	6	Longerenong Warracknabeal Rd	1700	13610-17000	00 at Wimmera Highway (between Horsham Minyip Rd - Daveys Rd)	Feb/Mar	\$51,000.00
	7	Wards Road	1770	00-1770	00 at Blue Ribbon Road - Fitzgerald Road	Oct/Nov (complete)	\$53,100.00
	8	Carron Rd	2630	8850-11480	00 Rupanyup Road	Jan/Feb	\$78,900.00
	9	Drillers Rd	970	00-970	00 at Yarriambiack Creek - Longerenong W'beal Road	Oct/Nov (complete)	\$29,100.00
	10	Nitschke Rd	1000	2630-3630	00 at Mellis Road	Jan/Feb (started)	\$30,000.00
	11	Moloneys Rd	1040	17780-18820	00 at Borung Highway	Jan/Feb (started)	\$31,200.00
	12	Wynne Rd	1200	1400-2620	00 at Schaches Road - Banyena Pimpinio Road	Oct/Nov (complete)	\$36,000.00
	15	Albrechts Rd	1280	00-1280	00 at Dimboola Minyip Rd	Jan/Feb	\$38,400.00
	14	Kewell School Rd	1880	5820-7700	00 at Donald Murtoa Road	Feb/Mar	\$56,400.00
			27860	Sub Total – Southern Resheet			\$835,800.00
Northern Gravel Resheets	1	Erhardts Rd	530	0-530	00 at Birchip Rainbow Rd	Jan/Feb (complete)	\$15,900.00
	2	Guleys Road	3490	00-3490	00 at Golf Hill Rd	Nov/Dec (complete)	\$104,700.00
	3	Kinkora Rd	1290	6030-7320	00 at Windy Ridge Rd	Aug/Sep (complete)	\$38,700.00
	4	Lascelles North Rd	1250	13280-14530	00 at Sea Lake Lascelles Rd	Jan/Feb	\$37,500.00

	5	Lascelles St (Rosebery)	180	300-480	00 at Oehm Street	July (complete)	\$5,400.00
	6	Maidavale Rd	480	0-480	00 at Henty Hwy	Aug/Sep (complete)	\$14,400.00
	7	Martins Road	1034	8936-9970	00 at Bangerang Rd	Jan/Feb (started)	\$31,020.00
	8	McFarlanes Rd	1490	3700-5190	00 at Henty Hwy	Apr/May	\$44,700.00
	9	Roberts Rd 2	2000	1500-3500	00 at Sunraysia Hwy	Oct/Nov (complete)	\$60,000.00
	10	Rosebery East Rd	1455	11345-12800	00 at Henty Hwy	Jan/Feb	\$43,650.00
	11	Two Mile Rd	1020	4800-5820	00 at Henty Hwy	Jan/Feb (complete)	\$30,600.00
	12	Wardles Road East	1350	0-1350	00 at Sheep Hills Bangerang	Feb/Mar	\$40,500.00
	13	Frankel Rd	1340	0-1340	00 at Old walpeup Rd	Mar/Apr	\$40,200.00
	14	Golf Hill Rd	390	7180-7570	00 at Henty Hwy	July (complete)	\$11,700.00
	15	Golf Hill Rd	1730	9320-11050	00 at Henty Hwy	July (complete)	\$51,900.00
	16	Lascelles East Rd	1000	9600-10600	00 at Sea Lake Lascelles Rd	Jan/Feb	\$30,000.00
	17	Hewitts Rd	1850	00-1850	00 at W'beal Birchip Road	Mar/Apr	\$55,500.00
	18	King Rd	2780	1240-4020	00 Geodetic Road	Mar/Apr	\$83,400.00
	19	Hancock Rd	200	00-200	00 at Geodetic Road	Oct/Nov (complete)	\$6,000.00
	20	Walders Road	1950	00-1950	00 at Watchem Warracknabeal Road -	Feb/Mar	\$58,500.00
	21	Smiths Rd	2000	0-2000	00 at Elliot Rd	Jan/Feb (complete)	\$60,000.00
	22	McPhersons Rd	2030	10340-12370	00 at Henty Hwy	Jan/Feb (complete)	\$60,900.00
			30839	Sub total – Northern Resheets			\$925,170.00
			58699	TOTAL GRAVEL RESHEETS			\$1,760,970.00

Hotmix	1	Golf Links Rd	50	Entrance from Henty Hwy, hot mix up to railway line	Road ripped to pieces hot mix overlay will correct damage permanently	Jan/Feb	\$14,700.00
	2	Hopetoun West, Hopetoun Yaapeet Intersection	50		Road intersection awkward to rehabilitate using council plant. Conditions require rehabilitation hot mix will rectify. Contains many underground services.	Jan/Feb	\$14,700.00
	3	Hopetoun Yaapeet-Yaapeet Kenmare Intersction	50		Road intersection awkward to rehabilitate using council plant. Conditionsrequire es rehabilitation hot mix will rectify.	Jan/Feb	\$14,700.00
	5	Warracknabeal Sheephills/Sheephills Bangerang Intersection	80		Road intersection awkward to rehabilitate using council plant. The condition requires rehabilitation, the hot mix will rectify.	Jan/Feb	\$16,800.00
	6	R Learmonth Rd	360	2 Wimpak drives 30X6.4 each.	Road ripped to pieces hot mix overlay will correct damage permanently	Jan/Feb	\$15,120.00
	7	Glenorchy Rd-Warranooke Rd Intersection	50			Jan/Feb	\$16,800.00
	8	Simson Street	40	either side, centre of each driveway	Road awkward to rehabilitate using council plant. The condition requires rehabilitation, the hot mix will rectify.	Jan/Feb	\$6,720.00
			680	TOTAL HOT MIX			\$99,540.00
Shoulder Resheet	1	Minyip Dimboola Rd	1440	12770-14210	00 at Stawell W'beal Road	Aug/Sep (complete)	\$57,600.00
	2	Minyip Banyena Road	2215	00-2215	00 at Stawell W'beal Road	Oct/Nov (complete)	\$88,600.00
	3	Boolite Sheep Hills Road	1463	11267-12730	00 at Sheep Hills Minyip	Aug/Sep (complete)	\$58,520.00
	5	Blue Ribbon Road	2800	5450-8250	00 at Borung Highway	Aug/Sep (complete)	\$112,000.00

	6	Banyena Pimpinio Road	800	27400-28200	East of Railway Line, 00 at Banyena Silo Rd	Sep/Oct (complete)	\$32,000.00
	7	Sea Lake Lascelles Road	3040	10124-11264 15100-18300	East of Gama-Sea-Lake Rd	Jan/Feb	\$121,600.00
	8	Centre Hill Road	1500	4840-6440	North from current resheet 00 at Hopetoun Sea Lake	Jan/Feb	\$60,000.00
	9	Ailsa Road	2010	9130-11140	00 at Borung Highway	July (complete)	\$80,400.00
	10	Aubrey Road	1690	1530-3220	00 at Jeparit Warracknabeal Road	Aug (complete)	\$67,600.00
	11	Aubrey Road	2515	11650-14165	00 at Jeparit Warracknabeal Road	Aug/Sep (complete)	\$100,600.00
	12	Blue Ribbon Road	1620	0-1620	00 at Borung Highway	July (complete)	\$64,800.00
	13	Blue Ribbon Road	2410	5450-7860	00 at Borung Highway	Aug/Sep (complete)	\$96,400.00
	14	Gama Sea Lake Road	1425	3690-5115	00 at Sunraysia Highway	Jan/Feb	\$57,000.00
	15	Minyip Banyena Road	1080	2215-3295	00 at Stawell W'beal Road	July (complete)	\$43,200.00
	16	Minyip Rich Avon Road	994	14286-15280	00 at Stawell W'beal Road	July (complete)	\$39,760.00
			27002	TOTAL SHOULDER RESHEET			\$1,080,080.00
Rural Rehab	1	Minyip Banyena Rd	2000	4800-new segment (last rehab towards Minyip)	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Apr/May	\$396,000.00
	2	Rosebery Rainbow Rd	740	7650-8390	Road condition requires rehabilitation. 4m seal 8m pavement	Jan/Feb (50%)	\$88,800.00
	3	Gama Sea Lake Rd	1680	8520-10200	Removed 300m, adding to next years section of Gama Sea Lake rd	Mar/Apr	\$201,600.00

	4	Banyena Pimpinio Rd	869	24380-25249	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Oct/Nov (complete)	\$172,062.00
	5	Sea Lake Lascelles Rd	2000	11264-13264	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Mar/Apr	\$396,000.00
	6	Glenorchy Rd	1810	3520-5330	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Mar/Apr	\$358,380.00
	7	Hopetoun Yaapeet Rd	2000	16385-18385	Widening seal, road meets AADT requirements for a 6.6m seal and road condition requires rehabilitation.	Jan/Feb (commencing this week)	\$396,000.00
				TOTAL RURAL REHABILITATION			\$2,008,842
Urban Rehab	1	Morris Street	200	Mills St - Church St		Aug/Sep (complete)	\$55,440.00
	2	Mill Street	700	Change (end of seal) - Stawell W'beal Rd		Oct/Nov (75%)	\$194,040.00
	3	Cemetery Rd	100		Car park in front of cemetery North side (in between two cemetery entrance)	Feb/Mar	\$22,500.00
	4	R Learmonth Rd	270			Feb/Mar	\$80,190.00
			1270	TOTAL URBAN REHABILITATION			\$352,170.00
Footpath	1	Dogshun st from Lascelles st to school and up to school, crossing landing on the school side	200		Footpath leading to school and hospital made from old asphalt with large cracks needs replacing. Footpath hierarchy needs checking to ensure the path is a high category.	Aug/Sep (complete)	\$42,600.00

	2	Munro St, Murtoa Hamilton street to school	350		Footpath leading to both schools, made of of asphalt large cracks and dangerous needs replacing. Footpath hierarchy needs checking to ensure path is a high category.	Oct/Nov (complete)	\$74,550.00
			550	TOTAL FOOTPATH			\$117,150.00
Bridge	1	Minyip Banyena Rd Box Culverts	3.6m x 9m	5.5km from Stawell W'beal Road	00 at Stawell W'beal Road	Widening bridge to meet Australian Standards as it has deteriorate d and requires urgent repair. Speed has been reduced.	\$50,000.00
			0	TOTAL BRIDGES			\$50,000.00
Reseal	1	Nandaly Tempy Rd	1610	0-1610	00 at Sunraysia Hwy	Nov/Dec (complete)	\$43,470.00
	2	Glenorchy Rd	579	5330-5909	00 at Wimmera Hwy	Nov/Dec (complete)	\$32,134.50
	3	Banyena Pimpinio Rd	1358	26834-28192	00 at Banyena Silo Road	Feb/Mar	\$101,850.00
	4	Dyer St	234	443-677	McIntosh Ave- Sweetman St	Feb/Mar	\$15,795.00
	5	Dyer St	304	1250-1554	Change - Wimmera Hwy	Feb/Mar	\$15,504.00
	6	Boolite Sheephills Rd	2380	3310-5690	00 at Sheep Hills Minyip	Feb/Mar	\$66,045.00
	7	Duncan St	344	424-768	Breen Street- Comyn Street	Feb/Mar	\$21,328.00
	8	Friend St	200	00-200	Lake Street - Lloyd Street	Feb/Mar	\$12,750.00
	9	Webb St	193	35-228	Munro Street - Change	Feb/Mar	\$14,909.25
	10	Taylor St	107	406-513	Walter Street - North end	Feb/Mar	\$8,025.00
	11	Thomas St	524	00-524	Gardiner St - Franklin St	Nov/Dec (complete)	\$21,615.00
	12	Devereux St	242	357-599	Lyle to Woolcock	Feb/Mar	\$39,204.00
	13	Milbourne St	132	129-261	Jamouneau St - Scott St	Nov/Dec (complete)	\$5,445.00
	14	Gardiner St	231	00- 231	Anderson St- Scott St	Feb/Mar	\$19,057.50

	15	Minyip Rich Avon Rd	285	15610-15895	00 at Stawell Warracknabeal	Nov/Dec (complete)	\$7,908.75
	16	Turriff West Rd	520	00-520	00 at Sunraysia Highway	Nov/Dec (complete)	\$21,450.00
	17	Horsham Lubeck Rd	1410	12330-13740	00 at Stawell W'beal Rd	Nov/Dec (complete)	\$69,795.00
	18	Rupanyup Road	1800	Hepworth Road and Kent Road	00 at Donald Murtoa Rd	Nov/Dec (complete)	\$83,700.00
	20	Soldiers Ave	160	495-655	Change - Comyn Street	Feb/Mar	\$12,000.00
	21	Walter Str	81	200-281	Cromie St - Stewart St	Feb/Mar	\$3,341.25
	22	Gibson Str	938	00-938	Start to End	Feb/Mar	\$61,556.25
	23	Wood St	141	243-384	Dyer St - Cromie St	Feb/Mar	\$5,816.25
	24	Simpson Ave	212	0-212	Dyer St - Ron Lingham Drive	Feb/Mar	\$12,402.00
	25	Molyneaux St	288	00-288	Gardiner St - Arnold St	Nov/Dec (complete)	\$11,880.00
	26	McLean St	178	00-178	Start (Creek Side) - Hudson St	Feb/Mar	\$9,211.50
	27	South St	125	00-125		Feb/Mar	\$6,375.00
	28	Boree St	187	0-187	Wychunga st - Quandong St	Nov/Dec (complete)	\$7,713.75
	29	Toole St	161	382-543	Austin St - Murdoch St	Feb/Mar	\$12,316.50
			14924	TOTAL RESEAL			\$742,598.50
Kerbing	1	Petering Street	215	00-215	Mill St to Church St	Jan/Feb	\$32,250.00
	2	Jamouneau Street	240	Woolcock St to Phillips St	Right side from Woolcock St towards Phillips St	Jan/Feb	\$66,000.00
	3	Devereux Street	204			Mar/Apr	\$100,000.00
	4	Bowman Street	25			Mar/Apr	\$12,000.00
			684	TOTAL KERB RENEWAL			\$210,250.00
Stabilisation	1	Carroll Street	202	370-572		Feb/Mar	\$22,725.00
	2	Ashens Jackson rd	300			Feb/Mar	\$74,250.00
			502	TOTAL STABILISATION			\$96,975.00

14.2 Permits issued by Assets and Operations Department

RECOMMENDATION:

That Council note the permits issued by Council between 1 December 2020 and 31 December 2020.

Resolution

Moved Cr C Heintze Seconded Cr K Kirk

That the recommendation be adopted

Carried

Reference No	Applicant	Address	Date of Issue
Building Permits			
BP 113-20	Richard Fry	Hopetoun	10/12/2020
BP 150-20	Paul & Rebecca Agnew	Murtoa	14/12/2020
BP 65-20	Yarriambiack Shire Council	Hopetoun	24/12/2020
Planning Permits			
TP51-20	Development Solutions Vic P/L	Hopetoun	16/12/2020
TP48-20	Christopher Ormrod	Rupanyup	16/12/2020
TP49-20	Desmon Taylor	Warracknabeal	16/12/2020
TP50-20	Chaiwansut Pty Ltd	Hopetoun	16/12/2020
TP44-20	Michael Langdon	Hopetoun	21/12/2020
TP55-20	Corong Development Co	Hopetoun	22/12/2020
TP56-20	Richard King	Minyip	22/12/2020
TP45-20	GWM Water	Lubeck	15/12/2020
TP60-20	GrainCorp	Warracknabeal	23/12/2020
TP57-20	Peter Lang	Warracknabeal	23/12/2020
TP61-20	Greg Bellinger	Hopetoun	23/12/2020
Road Reserve Works & Asset Protection Permits			
24-2020	Progressive Concrete and Construction	Rupanyup	16/12/2020
25-2020	Murra Warra Wind Farm	Murra Wurra	16/12/2020

14.3 Local Roads and Community Infrastructure Fund

Prepared by Ram Upadhyaya, Acting Director Assets and Operations

SUMMARY

Council received \$1,322,974 million in Round One of the Local Roads and Community Infrastructure (LCRI) Fund allocation.

A second round of LRCI funding was announced in the federal budget, with an allocation of \$1,056,501 million for Yarriambiack Shire Council.

RECOMMENDATION

That Council:

- a) Endorse that \$1,000,000 million of the Local Roads and Community Infrastructure Fund allocation be allocated to renewing and maintaining our Roads network; and
- b) Endorse that \$56,501 thousand be allocated as seed funding for additional grant applications to achieve projects identified in the Murtoa Community Action Plan.

Resolution

Moved Cr T Hamilton Seconded Cr C Heintze

That the recommendation be adopted

Carried

ATTACHMENTS

Not applicable

DISCUSSION

The recommendation to allocate \$1,000,000 million to roads funding aims to support Council's asset renewal and maintenance program, as it is still unclear if state funding will be provided in the future.

The recommendation to allocate \$56,501 thousand to apply for grants to achieve the Murtoa Community Action Plan, is in response to the December 2020 youth petition outcomes and includes improved lighting, security, toddler park and skate park improvements.

RELEVANT LAW

Council is governed by the active section so of the *Local Government Act 2020* and the *Local Government Act 1989*.

COUNCIL PLANS AND POLICIES

The recommendation supports Council's strategic objectives of:

A place to live and grow: attractive streetscapes, town entrances, parks, and gardens. Implementing community facilities that are developed and maintained.

A safe and active community and sustainable environment: Assisting the communities to develop and prosper.

A planned future: Maintaining assets to meet long term asset management objectives, to improve community assets.

RELATED COUNCIL DECISIONS

Not applicable

OPTIONS

The Council may choose to not accept the recommendation and reallocate the funds to alternative projects. However, Council will be required to consider how the road network will be maintained if state funding is not available.

SUSTAINABILITY IMPLICATIONS

Economic: Failure to maintain Council's road network can result in economic implications due to the transport sector being resistant to utilise our road network due to safety concerns.

Social: Failing to provide beneficial assets to a community may result in communities moving away from the municipality and region.

COMMUNITY ENGAGEMENT

The Council budget has been developed in conjunction with Community consultation.

RISK

Utilising the Risk Management Framework 2019, the following assessment has been made:

<i>Risk Rating</i>	<i>Consequence</i>	<i>Risk Description</i>	<i>Action</i>
Possible	Medium	Perception of Council	The projects will enhance Council's reputation within the Community by supporting the continued renewal of our road network and supporting local young people in their vision for Council's future assets.
Possible	Medium	Assets – Inadequate planning and funding to renew infrastructure assets and asset maintenance in a timely manner.	The allocation of funding to maintain and renew council's road network will mitigate the risk of inadequately planning and funding asset renewal programs.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

14.4 Proposed Boroopka Lane and Meral Street Closure in Lascelles

Prepared by Ram Upadhyaya, Acting Director Assets and Operations

SUMMARY

This report seeks to get "in-principle" approval from the Council to start the formal process to close two unused roads (Boroopka Lane and Meral Street) in the township of Lascelles. The action has resulted following the request from Wallace Transportable Units of Lascelles to close those unused roads so that it can be licenced to expand their business.

RECOMMENDATION

That Council provides "in-principle" approval to start the formal process for the closure and discontinuance of Boroopka Lane and the discontinuance of Meral Street in Lascelles.

Resolution

Moved Cr K Kirk Seconded Cr K Zanker

That the recommendation be adopted

Carried

ATTACHMENTS





Proposed Road Closures



Land currently owned by the requestor



Imminent purchase of land by the requestor

DISCUSSION

WTU Pty Ltd trading as Wallace Transportable Units is the largest businesses in the township of Lascelles. The company currently operates from 28-30 Wychunga Street. The company is also in the process of purchasing 5 lots of land situated to the north of Boroopka Lane. To facilitate the expansion of its business, the Company has made a written request to the CEO of Yarriambiack Shire Council to close Meral Street and Boroopka Lane. The intention is to either buy or lease the road reserve through the Department of Environment, Land, Water and Planning, to use it for their private business.

Meral Street is an unused road reserve and does not exist in Council's Road Register. The proposed section of Boroopka Lane currently exists in Councils Road Register but only as an unused road reserve denoted by "Null Pavement" in the Road hierarchy.

As a coordinating road authority, Yarriambiack Shire Council has the authority to close and or discontinue, a section of road or a road in a road reserve under the *Lands Act 1958*, the *Local government Act 1989*, and Section 12 of *Road Management Act 2004*.

Following the "in-principle" approval from the Council, a public notice will be issued to receive any written objections from the community regarding the road closure of Boroopka Lane and the discontinuance of both roads Boroopka Lane & Meral Street. If no objection is received, the Council will then start the gazettal process to formally close and discontinue the stated roads. The road reserve will then be passed back to DELWP in which the land can then be leased or bought by the business.

RELEVANT LAW

Road closures - on Council/crown & private land

Land Act of 1958

349 Power to close certain unused roads on Crown lands

Discontinuance of roads – on Council/crown land

Local Government Act 1989 No. 11

Schedule 10, Power of Councils over Roads

Clause 3 - Power to discontinue roads

Section 12 of the Road Management Act sets out the process for discontinuing the road reserve and empowers Council, as a coordinating road authority, to discontinue the road.

COUNCIL PLANS AND POLICIES

From the council plan strategic objectives 1 and 4 apply to this decision.

Objective 1: Good Governance

Objective 4.1: Economic Growth within the municipality

RELATED COUNCIL DECISIONS

Brim Lane No. 2 closure

Hopetoun Lane 12 closure

Warracknabeal Lanway 24 closure

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

OPTIONS

- a) Deny the request.
- b) Agree "in-principle" to start a formal process for road closure and road discontinuance.

SUSTAINABILITY IMPLICATIONS

Economic: supports the economic development of the town.

Social: the expanded business might lead to an increase in local employment.

Financial: no financial implication to the Council.

COMMUNITY ENGAGEMENT

No engagement undertaken at this time. If the recommendation is approved community consultation will occur in accordance with the *Local Government Act 1989*, under clause 3, Schedule 10.

RISK

Utilising the Risk Management Framework 2019, the following assessment has been made:

Likelihood	Consequence	Risk Rating	Risk Description	Action
Possible	Moderate	Low	Reputation Council Risk of ratepayers becoming negative about the Council supporting private business.	Resolve all written submissions before approval to close the road.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

Councillor Tom Hamilton declared a conflict of interest and left Council Chambers at 10:30am

14.5 Capital Works Program Alteration

Prepared by Joel Turner, Manager Operations

SUMMARY

This report outlines the need to alter the Capital Works Program (CWP) to accommodate rapid changes in conditions of several roads in our network. Swapping out roads that will sustain until the following financial year to repair roads that need urgent repair.

RECOMMENDATION

That Council accepts the four changes to the 2020/21 Capital Works Program under the R2R funding to repair the three roads that have recently had accelerated deterioration due to harvest traffic and require urgent repairs:

Road Name	Location	Cost
Add the following to capital works program		
Warranooke Road Reconstruction	Chainage 3900 to 4750 meters	\$200,000
Lawler Road Resheet	Chainage 3600 to 5200 meters	\$43,600
Florence Road Resheet	Chainage 00 to 3180 meters	\$95,400
	Total	\$339,000.00
Remove following from capital works program		
Mellis Road Resheet	Chainage 1000 to 6720 & 11670 to 13670 meters from Stawell Warracknabeal Road	-\$231,600
Longerenong Warracknabeal Road	Chainage 15300 to 17000 meters from Wimmera Highway	-\$51,000
Kewell School Road	Chainage 5820 to 7700 meters	-\$56,400
	Total	(\$339,000.00)

All works are part of Roads 2 Recovery funding.

Resolution

Moved Cr K Zanker Seconded Cr C Heintze

That the recommendation be adopted

Carried

ATTACHMENTS



Photos of Warranooke rd

DISCUSSION

The Warranooke Road was a test site for the use of several binding agents (e.g., Polycom, dust binder) to see how long they could hold a road together for, minimal pavement is present under these sections and this is evident from the failure that has occurred. The tests were quite successful, but as soon as the road began to fail it did so rapidly. This section was originally scheduled to be repaired by undertaking some stabilization works. The harvest season led to the accelerated deterioration, and now it has come to the point where stabilisation will no longer be enough. Hence, the urgent reconstruction is required on this road. This section of road is currently under speed restriction to ensure the safety of traffic.

Lawler Road was resheeted last year with Drum's pit gravel. This material was previously used to repair several other sections of road which seem to perform well. Due to increased traffic, this section of road has deteriorated so severely that the maintenance grade is not enough for repair. Hence, it requires a full resheet with superior material to ensure that this road is trafficable during winter months.

The current capital works program proposes the resheet of over 10kms of Mellis Road to reinstate it up a very good standard. This would remove the need to work on this road for some time. The section of this road between chainage 1000 to 6,720 meters from Stawell Warracknabeal Road is likely to hold up for another 12 months with some maintenance grading. Hence, this section of road can be deferred to fund Lawler Road. This section of Mellis Road will be programmed for resheet in the next financial year.

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

The section of Longerenong-Warracknabeal Road (1700 meters) and Kewell School Road (1880 meters) proposed for resheet in current capital works program have been recently graded and found to not require a full renewal as more material was present than first thought. The operations team would like to move the allocated fund to resheet Florence Road (3480m) which has deteriorated significantly since the time of inspection for the capital works program. The operations team believes this will be a better use of the funding.

RELEVANT LAW

Section 10 of the Local Government Act provides that subject to any limitations or restrictions imposed by the Act or any other Act, Council has the power to do all things necessary or convenient to be done in connection with the performance of its role.

COUNCIL PLANS AND POLICIES

From the council plan strategic objectives 1 and 4 apply to this decision.

Objective 1: Good Governance

Objective 4: A Planned Future

RELATED COUNCIL DECISIONS

This type of decision has occurred in the past and I believe it will need to occur in the future due to the strain on our road network induced by increased heavier vehicles and the magnitude of deterioration induced by them on a road in a short period. If this occurs after the capital works program is adopted, the alteration on the program would be inevitable.

OPTIONS

- a) Leave the CWP as is and alleviate the safety concerns with signage and maintenance work until next financial year.
- b) Alter the CWP and fund the roads that have recently come to light as dangerous sections in need of urgent repair.

SUSTAINABILITY IMPLICATIONS

Economic: More economical routes for freight from farms to storage facilities and ports.

Social: Safety for road users, currently not very safe, traffic control is in place to reduce risk. Improve roads for improved transport routes off farms to major freight routes.

Financial: there will be no additional financial implications to the Council as the options are to utilise the existing budget and swap road out which will only be pushed to the following year or two.

COMMUNITY ENGAGEMENT

The community has voiced concerns for both roads and need for them to be repaired. Lawler Road had complaints during the wetter months soon after the completion of resheeting works, for which Council tried to repair the road but to little effect. Warranooke Road has also had several complaints made by ratepayers. The photos above show its poor state.

RISK

Utilising the Risk Management Framework 2019, the following assessment has been made:

<i>Risk Rating</i>	<i>Consequence</i>	<i>Risk Description</i>	<i>Action</i>
High	Severe	Warranooke Road: Unsafe road surface leads to an accident.	Alter Capital Works Program to repair the road
Medium	Major	Gravel roads, slippery surface during wetter months. Vehicles could slide off the road.	Alter Capital Works Program to repair Road

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

All the above-mentioned projects are to be funded by the Federal Government's Roads to Recovery Program.

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

Councillor Tom Hamilton re-entered Council Chambers at 10:39am

Moved Cr A McLean seconded Cr K Kirk that standing orders be suspended at 10:40 am.

Carried

Moved Cr K Kirk seconded Cr K Zanker that standing orders be resumed at 10:56am

Carried

15 REPORTS FOR DECISION – DIRECTORATE COMMUNITY DEVELOPMENT AND WELLBEING

Community Health Responsibilities	Community and Economic Development Responsibilities
<ul style="list-style-type: none"> Local Laws (including infringement and animal management) Sale Yards Environmental Health Sports and Recreation Positive Ageing (Commonwealth Home Support Program, Brokered & Packaged care) Leisure Centre Kindergartens Playgroup Maternal Child Health (including enhanced services) Immunisation Program 	<ul style="list-style-type: none"> Libraries Economic Development Community Development Tourism Housing Youth Stakeholder Engagement

15.1 Permits issued by Community Development and Wellbeing Department – December 2020

RECOMMENDATION

That Council note the permits issued by Council between 1 December 2020 and 31 December 2020.

Resolution

Moved Seconded

That the recommendation be adopted

Carried

Reference No	Applicant	Description	Date of Issue
Local Laws Permits			
Firewood collection Permits			
Septic Tank Permits			

15.2 Endorsement of 2021-2024 Yarriambiack Shire Council Municipal Fire Management Plan

Prepared by Craig Byron, Ranger / Local Laws Officer

SUMMARY

Council is required to fulfil statutory obligations to have an up-to-date Municipal Fire Management Plan. The Plan has been endorsed at both the Municipal Fire Management Prevention Committee and at the Municipal Emergency Management Prevention Committee level.

RECOMMENDATION:

That Council endorses the Municipal Fire Management Plan 2021-2024.

Resolution

Moved Cr T Hamilton Seconded Cr C Lehmann

That the recommendation be adopted

Carried

ATTACHMENTS

[Attachment: Municipal Fire Management Plan](#)

DISCUSSION

Yarriambiack Shire Council Municipal Fire Management Plan 2021-2024 (MFMP) requires endorsement prior to being available to the public.

An MFMP plays an essential role in the planning of Fire Management Prevention for the Yarriambiack Shire Council and local emergency services such as CFA and Victoria Police.

RELEVANT LAW

In accordance with the *Emergency Management Act 2013*, A Council is required to have a current Municipal Fire Management Plan that is endorsed by the MFMP committee and MEMPC committee.

COUNCIL PLANS AND POLICIES

The recommendation supports Council's strategic objectives of:

Good Governance Objective 1.1: Good governance through leadership. Ensuring policies and good governance are in accordance with legislative requirements and best practice.

Good Governance Objective 1.2: Council is mitigating its risk, planning for, and managing Council's strategic and operational risks.

A Safe and Active Community and Sustainable Environment Objective 3.2: Support the community in emergency management planning.

RELATED COUNCIL DECISIONS

Not applicable

OPTIONS

Not applicable

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

SUSTAINABILITY IMPLICATIONS

Environmental: The plan addresses fire prevention. If fire prevention is mismanaged it can lead to increased risk consequences such as bushfires, house fires and increased risk to public safety.

COMMUNITY ENGAGEMENT

Committee members on the Municipal Fire Management Prevention committee are community members and have had input into the development of the municipal fire management plan.

RISK

<i>Risk Rating</i>	<i>Consequence</i>	<i>Risk Description</i>	<i>Action</i>
Possible	Medium	Governance – Policy Documents	<p>A failure for Council to endorse the 2021-2024 Municipal Fire Management Plan, could lead to legal consequences from fire prevention mismanagement.</p> <p>To endorse the Municipal Fire Management Plan 2021-2024.</p>

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

The plan is based on the integrated Fire Management Planning Framework, developed by the Victorian Government in response to recommendations made in the Victorian Bushfire Inquiry 2009.

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

Yarriambiack Municipality

Municipal Fire Management Plan 2020 – 2023 Version 2.0AU



Sheep Hills Silo Art. Photo by Leanne Cole

PUBLIC VERSION

Quick References

- Municipal Fire Profile
p14
- Risk Management
Strategies
p16
 - Community
Information Guides
p18
 - Bushfire Places of
Last Resort
p18
 - Cross Boundary
Arrangements
p20

Appendices

- C: Bushfire Risk
Register
p27
- G: Strategic Fire Breaks
p29



Yarriambiack
SHIRE COUNCIL

FOREST FIRE
MANAGEMENT VICTORIA



vicroads



VICTORIA
State
Government

Health
and Human
Services



Department of
Environment, Land,
Water & Planning



Department of
Economic Development,
Jobs, Transport & Resources

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Table of Contents

Document Information.....	5
Amendment Register.....	5
Public Access.....	6
Administrative Updates.....	6
Glossary and Acronyms.....	6
Distribution of the MFMP.....	6
Disclaimer.....	7
MFMP Contact Details.....	7
Authority and Endorsement.....	8
Introduction.....	9
Purpose.....	9
Context of the Plan.....	9
Municipal Fire Management Objectives.....	11
Plan Reporting, Review and Improvement.....	12
Legislative Responsibilities.....	12
Plan Reporting.....	12
Plan Audit.....	12
Plan Amendment and Review.....	12
Engagement and Communications.....	13
Municipal Fire Profile.....	14
History of Fire and Ignition Causes.....	15
Future Fire Management Implications.....	15
Fire Risk Management Strategies.....	16
Risk Assessment Methodologies.....	16
Analysis and Prioritisation of Municipal Fire Risk.....	16
Community Information Guides.....	18
Neighbourhood Safer Places – Places of Last Resort.....	18
Strategic Fire Breaks.....	18
Community Fire Refuges.....	18
Bushfire Risk Treatments for Property Owners.....	19
Cross Boundary Arrangements.....	20
Appendices.....	21
Appendix A: Yarriambiack Municipal Fire Management Planning Committee – Terms of Reference.....	21
Appendix B: Fire Risk Management Strategies.....	23
Appendix C: Yarriambiack Bushfire Asset Risk Management & Reporting Register.....	27
Appendix D: Hazard Trees Identification and Notification Procedures.....	47
Appendix E: Neighbourhood Safer Places – Bushfire Places of Last Resort.....	51
Appendix F: Yarriambiack Municipality Boundary Map.....	52
Appendix G: Strategic Fire Breaks.....	53
Appendix H: Documents and Links.....	58
Appendix I: VFRR-B Treatment Overview.....	59

List of Figures

Figure 1 Hierarchy of Plans	10
Figure 2 Hazard tree notification process.....	49
Figure 3 Yarriambiack Municipality Boundary Map	52
Figure 4 Map of Strategic Fire Breaks in Yarriambiack Municipality	57

List of Tables

Table 1 Amendment Register	5
Table 2 Yarriambiack municipality major public land holdings.....	14
Table 3: Yarriambiack Municipality Major Bushfire History.....	15
Table 4 Bushfire priority with VFRR Asset Classes and Sub-Classes.....	17
Table 5 Yarriambiack Municipality Cross Boundary Risks.....	20
Table 6 Fire risk management strategies - Bushfire community education and engagement	23
Table 7 Fire risk management strategies - Bushfire hazard reduction.....	24
Table 8 Fire risk management strategies - Bushfire preparedness	25
Table 9 Fire risk management strategies - Bushfire regulatory controls	26
Table 10 Yarriambiack Bushfire Asset Risk Management & Reporting Register	46
Table 11 Hazard tree notification contact details.....	48
Table 12 Yarriambiack Municipality Neighbourhood Safer Place – Bushfire Place of Last Resort	51
Table 13 Strategic Fire Breaks - Strategic Fire Suppression Lines	53
Table 14 Strategic Fire Breaks - Fire Control Lines	56

Document Information

Amendment Register

Criteria			Details
Document title:			Yarriambiack Municipal Fire Management Plan
Document custodian:			Yarriambiack Shire Council
Version Number	Date	Author(s)	Brief Description of Change
1.0	May 2012	Yarriambiack Shire MFMP	Adoption of Version 1.0
1.1	Nov 2014	Wimmera Emergency Management Cluster	Updated Section 3.7, Chapter 5, Section 6.5, Appendix A, B, C.2, C.3 and H. Changed Township Protection Plan (TPP) to Community Information Guide (CIG). Inclusion of Disclaimer, new Section 6.3 – Plan Reporting and change existing Section 6.3, 6.4 to the next sequence.
1.2	Oct 2015	Wimmera Emergency Management Resource Sharing Program	Department names, legislation references, authorisation and plan duration updated. Updated references in environmental scan. Updated data from VFRR for consistency with state-wide dataset.
2.0	Mar 2017	Wimmera EM Team & Yarriambiack MFMP	Full review and re-write
2.0AU	May 2020	Wimmera EM Team & Yarriambiack MFMP	Administrative Update - Review of Appendices A and C.

Table 1 Amendment Register

Public Access

- A Public Access version of the plan is placed on the Council's website under the Emergency Management tab: www.yarriambiack.vic.gov.au
- A Restricted full version of the plan may be available by contacting the MERO on the contact details below.
- Please note the Public Version will have some detail removed to comply with confidentiality and privacy requirements. The Restricted version has full details included and is only made available to the appropriate agency and their representatives who have a role or responsibility detailed in this plan.
- The current version of this sub-plan is maintained by Council on the "Crisisworks" emergency management platform for Council and approved agency staff access.
- Names and contact details in the Restricted version of this Plan is only to be used for emergency management purposes and must be managed in accordance with the Privacy and Data Protection Act 2014.

Administrative Updates

Administrative updates will be made to this plan from time to time that will be noted in the [Amendment Register](#) section. These amendments are of an administrative nature and do not substantially change the content or intent of this plan. These amendments do not require the plan to be endorsed by the Committee or Council.

Where there is substantial change required to the content or intent of the plan the plan will need to go through the endorsement process.

Glossary and Acronyms

Definitions of words and phrases used in the MFMP have the same meaning as those prescribed in the relevant legislation and should be referred to, they include:

- Country Fire Act 1958
- Emergency Management Act 1986
- Emergency Management Act 2013
- Local Government Act 1958
- Risk Management Standard ISO: 31000 2009

The MFMP follows the practice of writing a name in full followed by the acronym in brackets after it and is used thereafter in the plan.

Distribution of the MFMP

The Yarriambiack MFMP is intended for the use of the members of the Yarriambiack MFMP, MEMPC and the Grampians Regional Strategic Fire Management Planning Committee.

The Yarriambiack MFMP will be distributed according to the committee membership of the MFMP, MEMPC and Grampians RSFMP as required.

Please refer to the [Disclaimer](#) of this plan for further details about the intended uses and appropriate distribution of this document.

Disclaimer

No reader should act on the basis of any matter contained in this publication without appreciating that it may be the subject of amendment or revocation from time to time without notice. The Councillors of Yarriambiack Shire Council expressly disclaim all and any liability (including liability in negligence) to any person or body in respect of anything and of the consequences of anything done or omitted to be done by any such person or body in reliance, whether total or partial, upon the whole or any part of this publication.

MFMP Contact Details

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Authority and Endorsement

The Yarriambiack Shire Council is the custodian of the Municipal Fire Management Plan (MFMP) pursuant to current legislative arrangements. This MFMP was endorsed at a meeting on 19 October 2017 by the Yarriambiack Municipal Fire Management Planning Committee (hereafter referred to as “the MFMPC” or “the Committee”).

The MFMP was endorsed as a sub plan to the Yarriambiack Municipal Emergency Management Plan (MEMP) at a meeting on 24 October 2017 by the Yarriambiack Municipal Emergency Management Planning Committee (hereafter referred to as “the MEMPC”).

The Yarriambiack MFMP was adopted by the Yarriambiack Shire Council at a meeting on 13 December 2017.

Chairperson of the Municipal Fire Management Planning Committee
Craig Byron
19/10/2017

Chairperson of the Municipal Emergency management Planning Committee
Michael Evans
24/10/2017

Chief Executive Officer Yarriambiack Shire Council
Ray Campling
13/12/2017

Introduction

Bushfires are a natural part of the landscape of Victoria. Learning from past experiences before, during and after a fire improves the way we can mitigate, prepare for, respond to and recover from fires.

The Yarriambiack Municipal Fire Management Plan (MFMP) guides participants involved in fire management activities. It is a risk based sub-plan of the Municipal Emergency Management Plan (MEMP).

The MFMP ensures there is an integrated and consistent approach across fire prevention, response and recovery (PRR) programs. The plan also contains appropriate reference to other uses of fire, including agricultural, ecological and cultural applications.

The second iteration of the Yarriambiack MFMP seeks to achieve consistent and effective fire management planning across the Municipality through commitment to cooperation, including sharing and building of collective knowledge and experience at municipal and regional levels.

Critical to the success of integrated fire management planning is the ongoing building and maintaining of relationships across government, the private sector and the broader community.

The Yarriambiack MFMP is an integrated cross-agency fire management plan that may link to other agency plans listed in [Appendix H: Documents and Links](#).

Purpose

The purpose of the Yarriambiack Municipal Fire Management Plan is to document the planned and coordinated implementation of measures designed to minimise the occurrence of and mitigate the effect of bushfire.

Context of the Plan

State and Regional Planning

The plan is based on the Integrated Fire Management Planning (IFMP) framework.

The Victorian Government developed the Integrated Fire Management Planning (IFMP) Framework for Victoria in response to recommendations made in the Victorian Bushfire Inquiry 2009. The aim of IFMP is to achieve a consistent and effective means for fire management planning within Victoria through a commitment to cooperation, including information sharing and the building of collective knowledge.

The planning framework operates under existing fire and emergency management legislation which is currently evolving. This approach does not replace the existing statutory roles and responsibilities of agencies; it supports and enhances them through government and agencies working together.

The State Fire Management Planning Committee has been created to establish, enable and monitor the implementation of the IFMP Framework, ensuring its consistency and sustainability. The committee provides policies and direction to facilitate an integrated approach to fire management planning across Victoria.

Regional Strategic Fire Management Planning Committees have been established across eight regions throughout Victoria and work collaboratively to produce a Regional Strategic Fire Management Plan. The Yarriambiack Shire is one of eleven municipalities in the Grampians Region.

The Regional Strategic Fire Management Plan is risk-based and considers the needs of the region as a whole. This plan guides the development of each municipal level plan within the region and includes advice on various treatment options, which may be considered in municipal level

planning. The Grampians Regional Strategic Fire Management Planning Committee provides a critical link between municipal and state fire management planning.

Many other organisational plans and strategies have strong links to the development of this plan. The strategic intent of these plans is captured within this plan but the detail remains within those organisations documents.



Figure 1 Hierarchy of Plans

For these and any other relevant strategies and/or documents which have and will influence this plan refer to [Appendix H: Documents and Links](#)

Yarriambiack Municipal Fire Management Planning Committee

The Municipal Fire Management Planning Committee (MFMP) is a sub-committee of the Municipal Emergency Management Planning Committee (MEMPC) and determines its procedures subject to the guidelines provided in the Emergency Management Manual Victoria. For information regarding the purpose and role of the MFMP refer to [Appendix A: MFMP Terms of Reference](#).

Municipal Fire Management Objectives

The Yarriambiack MFMP is a strategic and operational document that identifies communities and assets at risk through an Environmental Risk Scan. This document forms a basis for Council's existing Municipal Fire Prevention Plan and Municipal Emergency Management Plan. It also uses the Victorian Fire Risk Register (VFRR) tool to identify assets at risk from bushfire and treatments currently applied to mitigate risk.

The primary objective of the Yarriambiack Municipal Fire Management Plan is to ensure the community shares responsibility for implementing the strategies contained within the plan to create a safer municipality in partnership with the Yarriambiack MFMP by:

- Effectively managing and reducing the risk of fire, with a view to protecting life and property with due regard to our natural environment.
- Aligning and integrating existing fire management planning and practices across agencies and the community.

The Yarriambiack MFMP objectives are also guided by the five key themes of the Grampians Regional Strategic Fire Management Plan which include:

- Planning together - State, regional, municipal and local fire management plans will be linked with a common purpose and a consistent assessment of risk. The plans will be prepared in consultation with those most-affected and available to all interested parties.
- Implementing collaboratively the activities agreed to in the plans by preparing programs designed to include the common needs of those most vulnerable and affected by the adverse impacts of fires
- Building knowledge by share information and interacting with academic and professional institutions, other jurisdictions and communities
- Building capability by applying knowledge and continuous improvement principles in an environment that allows for innovation and change
- Using fire to support the health of our natural, economic, social and cultural environments

The Yarriambiack MFMP aims to create greater community awareness and communicate fire management information more effectively through undertaking the following tasks:

- Ensure that plans and actions are in place for minimising the risk of an outbreak of fire or for suppressing any fire that may occur within the area (Section 55 of the CFA Act).
- Develop programs that are relevant to the community.
- Measure fire safety outputs to assess the reduction in community vulnerability to fire.
- Engage community groups and businesses in ongoing dialogue about fire mitigation solutions including fire prevention activities.
- Liaise with other agencies and committees to ensure integration and consistency of purpose.

Plan Reporting, Review and Improvement

Legislative Responsibilities

Yarriambiack Shire Council has a legislative responsibility under the [Emergency Management Act 1986](#), the Emergency Management Manual of Victoria (EMMV) and under Section 55A (1) of the CFA Act to develop and implement a MFMP

The MFMP is a sub-plan of the MEMP and is prepared by the MFMPC.

Plan Reporting

The MFMPC reports after each meeting to the MEMPC on the progress of the committee and associated works.

Agencies assigned actions within the MFMP report on their progress using the reporting tool listed at [Appendix C: Yarriambiack Bushfire Asset Risk Management & Reporting Register](#). Reporting on actions is required at each MFMPC meeting.

Any issues requiring advocacy or elevation to Regional or State level are reported through to the Grampians RSFMP for further action.

Plan Audit

The MFMP will be audited by the CFA under Section 55B of the CFA Act under a three (3) yearly cycle from adoption of the plan.

Plan Amendment and Review

This plan expires in October 2020 and has a lifespan based around current audit requirements contained within Section 55B of the CFA Act. It is acknowledged that audit process and planning cycles may change as planning processes evolve in the future.

Other elements requiring annual update include the provision of Neighbourhood Safer Places-Places of Last Resort as they are established and Community Information Guides as they are developed.

The Yarriambiack MFMP will be reviewed and amended as follows:

- As required by legislation
- Following significant incidents
- As directed by the State or Regional Fire Management Planning Committees

Engagement and Communications

The Yarriambiack MFMPC undertakes communication and community engagement activities to support the development, review and implementation of the Municipal Fire Management Plan (MFMP). The Committee is guided by Council's communication and community engagement strategies and may develop specific plans to support communication and engagement with fire stakeholders and the community.

The Committee recognises the value of local knowledge and the unique contribution the community can make to the municipal fire management planning process.

Community engagement is driven by a schedule of fire management activities as identified in the MFMP. It will engage the support of organisations who are generally members of the Committee, promoting an integrated approach to fire management within the community and providing support to communities as required.

These fire management engagement activities may include the distribution of information to the community, visitors to the municipality and the formation of appropriate fire groups as required.

The Committee utilises the International Association of Public Participation (IAP2) Spectrum to guide engagement activities. Further information about the Spectrum can be viewed at www.iap2.org.au/Home. The Committee will use the Spectrum to determine the level of engagement with key stakeholders and the community.

During an Emergency event

Community members are advised to access more than one source for emergency information and warnings:

- tune in to local radio or other [emergency broadcasters](#)
- SKY News
- download the [VicEmergency app](#)
- phone the VicEmergency Hotline on 1800 226 226
- follow VicEmergency on [Facebook](#) or [Twitter](#)
- Facebook or Twitter accounts for other agencies e.g. CFA or VICSES
- Yarriambiack Shire Council on [Facebook](#)

VicEmergency is a centralised website for Victorians to find emergency information and warnings. Preparedness and recovery information related to emergencies is also available.

The website has a real-time Google Map display with incidents across the state including floods, storms, fires, earthquakes, tsunami, beach closures, shark sightings and more.

Visit <http://emergency.vic.gov.au/respond/> to access VicEmergency.

Municipal Fire Profile

For detailed information regarding the municipal profile of the Yarriambiack municipality refer to the Municipal Emergency Management Plan. The following information relates to the municipal fire profile.

Natural Environment

The Yarriambiack Municipality contains several significant areas of public land including the Wyperfeld National Park, the Barrett, Barabool and Bryntirion State Forests and the Wathe Flora and Fauna Reserve. Other bushland areas exist throughout the Municipality and together these areas of public land provide important habitat for the Mallee Fowl and many other Mallee species.

The Municipality is dominated by the Yarriambiack Creek and the Black Box woodlands that follow its flood lines. The north of the Municipality contains an ephemeral lake system where the Yarriambiack Creek terminates at Lake Coorong close to Hopetoun.

The following table depicts the major public land holdings in Yarriambiack Municipality:

Name	Manager	Size [ha]
Barabool State Forest	DELWP	1,050
Barrett State Forest	DELWP	370
Bryntirion State Forest	DELWP	700
Marma State Forest	DELWP	180
Wathe Flora & Fauna Reserve	Parks Victoria	7,000
Wyperfeld National Park	Parks Victoria	356,000

Table 2 Yarriambiack municipality major public land holdings

Land Use

Rural land use comprises over 90% of the total land in the area with less than 3% (DHHS, 2016) being used for business, industrial or residential purposes. There are a number of small farming communities located throughout the Yarriambiack Shire which produce one quarter of Victoria's total grain production, predominantly wheat and barley, and are also noted for their production of lamb and wool. In recent years the area has also become rich in oilseed and legume crops. All soil types are highly productive within the limitations of the rainfall received. Areas of poorer quality soils have not been cleared for agriculture and much remains as public land. Floristically rich, these localities are prized habitats for native fauna. The forests are used for beekeeping, water-catchment protection, outdoor recreation activities and for flora and fauna conservation.

Climate and Bushfire Season

The climate in the municipality is dominated by warm dry summers and cool wet winters. For 10 years preceding 2020, there has been a significant decrease in average spring and autumn rainfalls. The bushfire season generally runs from October to April in the northern section of the municipality with a slightly later start in the southern section.

Prevailing weather conditions associated with the bushfire season in the Yarriambiack municipality area are warm to hot north westerly winds accompanied by high temperatures and low relative humidity followed by a cool south westerly change.

Under the State Government climate change projections, Yarriambiack municipality can expect:

- To be hotter with the greatest increases in temperature expected in summer
- To be drier with greatest decreases in rainfall expected in spring
- To have fewer rainy days but increasing rainfall intensity

Yarriambiack municipality has experienced wetter than average conditions following an extended period of drought. The years 2010 and 2011 recorded an above average rainfall events in spring and summer with major flooding of the Yarriambiack Creek and its adjoining tributaries.

History of Fire and Ignition Causes

There are very few records of any major fires occurring across the municipality. The causes of most fires in the municipality are from agricultural activities and lightning strikes. Haystack fires are seasonally common as a result of spontaneous combustion in stored hay.

Aging housing stock in the municipality also contributes to a number of single residential fires each year. A summary of major fires is depicted in the table below:

Year	Location	Size (ha)	Ignition Source
2017	Borong Hwy – two fires joined together	200	Mechanical (wheel bearing)
2016	Woomelang – Christmas Day, started north of Sunraysia Hwy	2000	Mechanical
2014	Wyperfeld National Park – Lake Albacutya Wirrengren Park	56,543	Lightning
2014	Paradise FFR – EYS Moyles Road	3,871	Lightning
2013	Wallup-Dogwood Road (15kms SW of Warracknabeal)	300	Unknown
2010	Boolite (Duck Farm)	94	Spontaneous combustion (Animal Waste)
2007	Wathe Flora and Fauna Reserve	3780	Lightning

Table 3: Yarriambiack Municipality Major Bushfire History

Future Fire Management Implications

Future vulnerabilities will include larger farm landholdings, managed by absentee landowners and serviced by contractors leading to declining populations in broad acre cropping areas. This demographic combined with an aging population has seen previously robust communities replaced by smaller, older more vulnerable communities isolated from services. This shift in population could potentially lead to delayed suppression activities in the rural area. Work commitments and individual availability also impact heavily on volunteer response capability.

Changes in farming practices have led to increased fuel content being left on ground throughout the year, potentially increasing fire spread due to continuity of fuel load.

An increase in individuals purchasing property for investment purposes has resulted in more absentee land owners. These land owners traditionally have less understanding of fuel and fire management requirements, have little engagement with the community and live externally to the municipality. This limits their capacity and ability to undertake regular fuel management works and participate in local community networks.

Hay production is widespread throughout the Municipality and there is potential for spontaneous combustion in stored product.

Fire Risk Management Strategies

Risk Assessment Methodologies

The committee has considered the State Emergency Management Priorities in developing this plan:

- Protection and preservation of life is paramount. This includes:
 - Safety of emergency services personnel; and
 - Safety of community members including vulnerable community members and visitors located within the incident area
- Issuing of community information and community warnings detailing incident information that is timely, relevant and tailored to assist community members make informed decisions about their safety
- Protection of critical infrastructure and community assets that supports community resilience
- Protection of residential property as a place of primary residence
- Protection of assets supporting individual livelihoods and economic production that supports individual and community financial sustainability
- Protection of environmental and conservation assets that considers the cultural, biodiversity and social values of the environment.

Following the State priorities, the MFMP aims to reduce the number and severity of fires within the municipality with the intent of creating a more fire resilient community.

Analysis and Prioritisation of Municipal Fire Risk

The bushfire risk assessment within the Yarriambiack municipality was undertaken using the Victorian Fire Risk Register (VFRR) process. The VFRR application is a systematic process that identifies assets at risk from bushfire and assesses their level of risk using ISO: 31000 2009 Risk Management Standard (refer www.vfrr.vic.gov.au).

Alignment to Regional Bushfire Risks

The plan also references treatments for the six priority risks in relation to bushfire as determined by the Grampians RSFMPC using the VFRR risk assessment process. The table below identifies the priority risks as articulated in the Grampians Regional Strategic Fire Management Plan (RSFMP).

Bushfire		
RSFMPC Priority	VFRR Asset Class	VFRR Asset Sub Class
Urban Interface	Human Settlement	<ul style="list-style-type: none"> • Residential (dense and highly populated areas) • Other (less dense areas with a lower population) • Special Fire Protection (a vulnerable congregation of people in a particular location at one time)
Power Supply Communications Water Supplies and Catchments Transport	Economic	<ul style="list-style-type: none"> • Agriculture • Commercial Infrastructure • Tourist and Recreational • Mines • Commercial Forests • Water Catchments
Natural Environment	Environmental	<ul style="list-style-type: none"> • Locally important • Endangered • Vulnerable
	Cultural Heritage	<ul style="list-style-type: none"> • Aboriginal Significance • Non Indigenous • Other

Table 4 Bushfire priority with VFRR Asset Classes and Sub-Classes

Treatment of Municipal Fire Risk

State emergency management priorities are underpinned by the primacy of life, as well as the protection of property, economy and the environment. These priorities inform and are integrated into the primary fire risk management strategies used in this plan, which are:

- Community education and engagement
- Hazard reduction
- Preparedness
- Regulatory controls

There are a number of State wide and municipal treatments that have been identified for each fire risk management strategy. Agencies have used these treatments within the Yarriambiack municipality where appropriate. These treatments include:

- Building Code of Australia
- Bushfire Management Overlays
- Community education and engagement activities
- Community education programs
- Compliance and enforcement of legislation
- Daily Readiness
- Fire hazard inspection program and issue of notice
- Local laws
- Permits to Burn
- Power line hazard tree identification, management and reporting
- Public awareness – multimedia communications

The key objectives and outcomes sought through the implementation of the primary fire risk management strategies for bushfire are set out in [Appendix C: Yarriambiack Bushfire Asset Risk Management & Reporting Register](#).

In addition, there are a range of site-specific plans to reduce specific risks within the municipality that are required by other legislation. Details of these site specific plans are listed in [Appendix H: Documents and Links](#).

Community Information Guides

There are no Community Information Guides for Yarriambiack Shire. For information about Community Information Guides refer to the [CFA website](#).

Neighbourhood Safer Places – Places of Last Resort

Neighbourhood Safer Places – Places of Last Resort (NSPs – PLR) are an area or premises that may, as a last resort, provide some sanctuary from the life threatening effects of a bushfire.

Details of the specific locations of NSPs – PLR within the Yarriambiack municipality can be found in [Appendix E: Neighbourhood Safer Places – Places of Last Resort](#).

Strategic Fire Breaks

The Strategic Fire Break Classification system is used by all municipalities across the Grampians Region. The classification system determines minimum treatments and is outlined below.

Strategic Fire Suppression Lines – will have the vegetation managed from fence line to fence line where practicable. Grass will be slashed to a height of 100mm or less and elevated fine fuels will not surpass a “high” fuel hazard rating as assessed in the Overall Fuel Hazard Assessment Guide –DELWP.

Fire Control Lines – will have the vegetation managed 3 metres behind the guideposts where practicable. Vegetation will be slashed to a height of 100 mm or less.

Strategic Fire Suppression Lines and Fire Control Lines are document in [Appendix G: Strategic Fire Breaks](#)

Priority Egress/Access Roads (PEAR) – The primary function of PEAR will be to determine what treatments are required along the nominated road to maintain access and egress to an isolated community prior to or after a bushfire event.

All priority roads in the municipality will be assessed and treated in accordance with the Bushfire Risk Assessment Guidelines August 2011.

CFA Brigade Fire Prevention Works CFA Brigade fire prevention works may enhance Strategic Fire Suppression Lines and Fire Control Lines; however the implementation is not compulsory and will be subject to seasonal conditions and Brigade resource availability.

Community Fire Refuges

A Community Fire Refuge is defined in the CFA Act 1958 as a place prescribed by the regulations to be a place that is available for use by the public for short-term shelter from a fire front during a bushfire.

Emergency Management Victoria implemented a Community Fire Refuges Policy June 2015 that provides the framework for identifying, establishing, managing and monitoring Community Fire Refuges in areas of extreme risk where other bushfire survival options are limited or not available.

Victoria currently only has five dedicated Community Fire Refuges (listed on the CFA website). There are no designated Community Fire Refuges within the Yarriambiack municipality. No location within the municipality has been identified that meet the policy for the establishment of a Community Fire Refuge at this point in time.

Bushfire Risk Treatments for Property Owners

The following is list of bushfire risk treatment options applicable to property owner.

Vegetation Management Rights

Native vegetation is important to many Victorians and its removal is carefully regulated by the planning system. A vegetation management right called the '10/30 or 10/50 rule' is part of a suite of measures to help Victorians in areas at risk from bushfire prepare their properties.

The 10/30 rule simplifies the right to clear native vegetation around a home for bushfire protection without obtaining a planning permit. The right allows landowners to clear without a planning permit:

- any vegetation, including trees, within 10 metres of their home on their property
- any vegetation (except for trees) within 30 metres of their house on their property
- any vegetation either side of their property boundary fence to a combined maximum width of 4 metres (with the consent from the neighbouring landowner)

The 10/50 rule enables all landowners in areas **within the Bushfire Management Overlay** to undertake the following measures for bushfire protection on their property:

- removal, destruction or lopping of any vegetation within 10 metres of an existing building used for accommodation
- removal, destruction or lopping of any vegetation, except trees within 50 metres of an existing building used for accommodation

For new buildings, clearing for bushfire protection will be considered through the planning permit process.

For further information please the consult the following links:

www.cfa.vic.gov.au

www.planning.vic.gov.au/bushfire-protection/bushfire-planning-provisions

Hazard Trees

For detailed information on how to manage 'Hazard Trees' on or near your property please refer to [Appendix D: Hazard Trees Identification and Notification Procedures](#)

Permit to Burn

During the declared Fire Danger Period, limited permits may be obtained by individuals to conduct a fuel reduction or stubble burn within the municipality. These permits are issued by Council or CFA under authority of the CFA Act. These permits contain stringent conditions that must be complied with. Further information may be obtained from the Yarriambiack Shire Council website: www.yarriambiack.vic.gov.au

Inspection of Private Properties and Issue of Notices

The Yarriambiack Shire Council conducts fire hazard inspections within the municipality, concentrating on high risk areas. Fire prevention notices are issued on land considered to be a fire risk.

Planning Permits

When applications are lodged with the Yarriambiack Shire Council for permits under the Planning and Environment Act for the subdivision of land or the construction of buildings in areas of high fire risk, the Yarriambiack Shire Council may give consideration to the following documents in determining any such application and also refer the application to the relevant fire agencies for comment:

- Planning Guidelines for Subdivisions in bushfire-prone areas
- Building in a Bushfire Management Overlay – Guidance Notes – CFA and Department of Planning & Community Development
- Australian Standard 3959, 2009 – Construction of Buildings in Bushfire Prone Areas
- Bushfire Management Overlay – Yarriambiack Shire Council Planning Scheme
- Other relevant documentation

Cross Boundary Arrangements

The Yarriambiack municipality shares borders with Horsham, Mildura, Hindmarsh, Buloke, and Northern Grampians municipalities. It is the shared responsibility of the Yarriambiack MFMP and bordering MFMP's to ensure that risks contiguous across these borders are planned for in a collaborative, consistent and seamless manner.

MFMPs will be considered by the RSFMPC to ensure that shared risks across municipal and agency boundaries are appropriately addressed. Current identified cross boundary and contiguous risk from bushfire for the Yarriambiack municipality includes:

Risk	Adjacent Municipality	Strategy
Barrabool State Forest	Horsham Rural City Council	Ensure alignment of planning and prevention activities in relation to these risks are discussed and coordinated with relevant municipalities. Ensure that these arrangements and plans are included in relevant MFMP's.
Bryntirion State Forest	Northern Grampians Municipality	
Marma State Forest	Northern Grampians Municipality Horsham Rural City Council	
Wyperfeld National Park	Mildura Rural City Council Hindmarsh Municipality	

Table 5 Yarriambiack Municipality Cross Boundary Risks

Appendices

Appendix A: Yarriambiack Municipal Fire Management Planning Committee – Terms of Reference

Authority

The Yarriambiack Municipal Fire Management Planning Committee is formed under:

1. Section 21(3) of the Emergency Management Act 1986
2. Section 54 & 55A Country Fire Authority Act 1958

Responsible Officer

Municipal Emergency Resource Officer (MERO)

Municipal Fire Prevention Officer (MFPO)

Purpose

The Committee's purpose is to provide a municipal level forum on fire management.

Role of the Municipal Fire Management Planning Committee

The role of the Committee is prescribed in Part 6A of the Emergency Management Manual Victoria:

- plan for fire management in a manner that coordinates fire management activities across agencies
- provide information to and engage with the community on matters related to fire management planning
- using the planning guide issued by the State Fire Management Planning Committee, draft a Municipal Fire Management Plan for recommendation to the MEMPC and comment by the Regional Strategic Fire Management Planning Committee, prior to consideration by the Council
- monitor, review and report on the delivery of the Municipal Fire Management Plan
- advocate to the Regional Strategic Fire Management Planning Committee for municipal fire management needs
- work with the Municipal Emergency Management Planning Committee to align planning activities
- share knowledge and create an environment of continuous improvement.

Membership

The Municipal Fire Management Planning Committee has representation from the following organisations that form the quorum of the committee as mentioned. The Committee will be chaired by a person nominated and confirmed from within its membership and it would be rotated among the committee members.

The Core membership will consist of:

- Yarriambiack Shire Council Municipal Fire Prevention Officer (MFPO) and Council nominated representatives
- Country Fire Authority (CFA) District 17 and 18 Assistant Fire Officer (AFO) or delegate
- CFA Group Officers - Dunmunkle, Southern Mallee, Warracknabeal & Ouyen or delegates.
- Country Fire Authority (CFA) - Vegetation Management Officer (VMO)
- Dept. Environment, Land, Water & Planning (DELWP), Forest Fire Management Victoria; Parks Victoria, Wimmera or delegates.

- Victoria Police (VicPol)

The following organisations are invited to attend meetings as required and receive correspondence:

- Regional Roads Victoria (RRV)
- GWMWater
- CFA Community Safety Manager or Delegate
- VicTrack
- Australian Rail Transport Corporation (ARTC)
- Wimmera Catchment Management Authority (WCMA)

The membership of the Committee will be reviewed annually (mid-year pre-season meeting)

Meeting Schedule

The committee will meet three times a year unless otherwise required.

Quorum

A Quorum for a meeting requires the attendance of at least 5 representatives for the agency membership with at least one agency representative from the following core membership:

- Yarriambiack Shire Council
- Country Fire Authority
- DELWP

Reporting

The MFMP will report after each meeting to the MEMPC and RSFMPC

Sub-committee

The MFMP may form sub-committees or working groups as required to work on fire related specific issues

Administration

Administrative support requirements will be determined by the committee and resourced through committee members.

Review of Terms of Reference

The Terms of Reference are reviewed annually (mid-year pre-season meeting).

Appendix B: Fire Risk Management Strategies

Bushfire Community Education and Engagement

Objectives	Timeframe	Agency Treatments	Community / Individual Treatments	Outcome
<p>To build resilience and understanding of the dangers of bushfire.</p> <p>To provide the tools and education opportunities for community and individuals to better prepare and understand the risks of bushfire.</p> <p>To build awareness and understanding of the role of fire in the environment.</p>	For the Plan duration	<p>Community education programs</p> <p>Agency Integrated Community engagement activities</p> <p>Bushfire awareness training</p> <p>Multimedia communications</p> <p>Victoria Bushfire Information Line</p> <p>Increase legislative and regulatory awareness</p> <p>Increased awareness of planning controls</p> <p>Targeted education campaign regarding the use and role of fire in the environment</p>	<p>To be proactive and seek information</p> <p>To be involved in community education and engagement programs</p>	<p>All agencies will review and evaluate programs and participation of community as part of the review process of the MFMP</p>

Table 6 Fire risk management strategies - Bushfire community education and engagement

Bushfire Hazard Reduction

Objectives	Timeframe	Agency Treatments	Community / Individual Treatments	Outcome
<p>To strategically reduce fuel to minimise impact, intensity and spread of bushfire.</p> <p>To pre-plan and establish strategic points to effectively combat and manage structure fire activity.</p>	For the Plan duration	<p>Slashing program</p> <p>Burn program</p> <p>Spraying program</p> <p>Pruning program</p> <p>Note: Yarriambiack Shire Council will either spray and/or slash the verge either side of all bitumen roads within the municipality annually as required.</p> <p>Cross Tenure / Safer Together project</p>	Private property hazard reduction: Cleaning gutters, Slashing, Mowing, Ploughing, Grazing, Fuel reduction burns	Shared responsibility between agencies and individuals to minimise fire hazards.

Table 7 Fire risk management strategies - Bushfire hazard reduction

Bushfire Preparedness

Objectives	Timeframe	Agency Treatments	Community / Individual Treatments	Outcome
To understand appropriate actions to reduce risk and impact of bushfire, initiatives include: ignition prevention, risk identification and treatment, resource preparation, response planning operational restrictions, system testing, security of water supply	For the Plan duration	VFRR process Establishment of Incident Control Centres Code red days Power line inspections Neighbourhood Safer Places – Places of Last Resort Fire breaks Emergency Management Plans - Evacuation Brigade Community Plans	Personal Bushfire Survival Plans Daily readiness Review and Practice plans	All agencies regularly evaluate preparation and readiness to respond to fire Strengthened capacity for agencies to provide an integrated response Measurable reduction of the impact of bushfire

Table 8 Fire risk management strategies - Bushfire preparedness

Bushfire Regulatory Controls

Objectives	Timeframe	Agency Treatments	Community / Individual Treatments	Outcome
<p>To implement regulation aimed to reducing risk and impact of bushfire.</p> <p>To create and maintain effective linkages between planning functions to better inform proposed residential developments.</p> <p>To implement regulation aimed to reducing risk and impact of bushfire.</p> <p>To create and maintain effective linkages between planning functions to better inform proposed residential developments.</p>	For the Plan duration	<p>Fire hazard inspections</p> <p>Total fire bans</p> <p>Planning schemes</p> <p>Fire danger period</p> <p>Building codes</p> <p>Enforcement of fire hazard notices</p> <p>Response to planning applications</p>	Comply with regulations.	<p>Compliance with regulatory controls</p> <p>Appropriate residential development</p>

Table 9 Fire risk management strategies - Bushfire regulatory controls

Appendix C: Yarriambiack Bushfire Asset Risk Management & Reporting Register

(Refer to <https://www.vfrr.vic.gov.au>, for detailed information in relation to the table below).

Risk Rating before treatments	Asset Description & ID Number	VFRR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
H	Beulah 86028	HS-R			
			Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (401) Emergency Management Plan (site) (406)	Council Council Council CFA CFA CFA Utilities Utilities	
H	Beulah Primary School 86007 grass fire impacting from SW	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	
L	Beulah Water Pumping Station 86237	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430) Emergency Management Plan (site) (406)	GWMWater GMMWater GWM Water GWM Water GMMWaer	
H	Brim 86029	HS-R			

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
			Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (401) Emergency Management Plan (site) (406)	Council Council Council CFA CFA CFA Utilities Utilities	
H	Brim Redda's Park Camping Ground 86049 grass & scrub fire impacting on town from N to SW directions	HS-SFP	Fuel Hazard Management (207) Fire Plug and Hydrant Installation & Maintenance (404) Emergency Management Plan (Site) (410) Emergency Water Supply (430) Routine Asset Site Maintenance (215)	Council Council Council GWMWater DELWP/PV	.
M	Brim Water Pumping Station 86238	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
M	Brim Water Treatment Plant	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWM Water	
H	Hopetoun 86027	HS-R			

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
	Cnr Hopetoun-Yaapect & west road		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Burn Program (202) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (401) Emergency Management Plan (site) (406)	Council Council Council CFA CFA CFA CFA Utilities Utilities	
	Hopetoun Aerodrome		Fuel Hazard Management (207) Routine Asset Site Maintenance (216) Patrol/Inspection (303)	council Council Council	New Add on Oct 2019.
H	Hopetoun Secondary College 86005 possible impact of grassfire from S	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	
L	Hopetoun Sewerage Pumping Station 86215	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
M	Hopetoun Sewerage Plant 86214	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
L	Hopetoun Water Pumping Station 86213	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWM Water	
M	Hopetoun Water Treatment Plant 86212	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430) Fire Protection Plan (427)	GWMWater GWMWater GWM Water GWMWater GWMWater	
H	Lake Corrong Homestead 86603 possible impact of grassfire from SW or NW	CH-NI	Routine Asset Site Maintenance (212)	Private Ownership	Victorian Heritage Register
H	St Joseph College	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019
VH	Lah Scout Camp 86060	HS-SFP			
			Routine Asset Site Maintenance (212)	Other	Scouts Australia Unaware of EMP
H	Lascelles 86025	HS-O			

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
	grass & scrub fire impacting on town from NW to SW directions		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (401) Emergency Management Plan (site) (406)	Council Council Council CFA CFA CFA Utilities Utilities	
M	Lascelles Water Pumping Station 86235	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
H	Lubeck 86038	HS-O			
	grass & scrub fire impacting on town from NW to SW directions		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100) Fire Ready Victoria (107) Public Awareness (109)	Council Council Council CFA CFA CFA	
L	Lubeck Water Pumping Station 86243	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430) Fire Protection Plan (427)	GWMWater GWMWater GWM Water GWMWater GWMWater	Central point supply boost

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
L	3WM/Mixx FM Radio Antennae Emergency broadcaster	EC-C	Fuel Hazard Management (205)	Other	
M	Minyip 86057 + 86035 grass & scrub fire impacting on town from NW to SW directions	HS-R			
			Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Burn Program (202) Community Education (100) Fire Ready Victoria (107) Public Awareness (109)	Council Council Council CFA CFA CFA CFA	
M	Minyip Water Pumping Station 86241	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
M	Minyip Water Pumping Station 8651848	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
M	Dunmunkle Lodge	HS-SFP	Routine Asset Site Maintenance (212) Emergency Management Plan (site) (409) Emergency Water Supply (440)	Other Other Other	Private - Aged care facility
M	Minyip Camping Ground	HS-SFP	Routine Asset Site Maintenance (215) Community Education (100) Fuel Hazard Treatment (232)	DELWP/PV CFA; DELWP, PV	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
H	Minyip Primary School	HS-SFP	Routine Asset Site Maintenance (212) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019
M	Murtoa 86059 grass & scrub fire impacting on town from NW to SW directions	HS-R	Burn Program (202) Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100) Fire Ready Victoria (107) Public Awareness (109)	CFA Council Council council CFA CFA CFA	
L	Murtoa Stick Shed 86616	CH-O	Routine Asset Site Maintenance (212) Emergency Water Supply (440)	Other Other	Victorian Heritage Register GrainCorp
M?	Marma Lake / Murtoa Grain Store 86612	CH-NI	Routine Asset Site Maintenance (212) Emergency Water Supply (440)	Other Other	Victorian Heritage Register GrainCorp

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
H	Murtoa Kindergarten	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New add, Oct 2019
H	Murtoa College	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019
H	Our Lady's Help of Christians Murtoa	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019
L	Murtoa Water Treatment Plant 86242	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
H	Longerenong Homestead 86606	CH-NI	Routine Asset Site Maintenance (212)	Private Ownership	Victorian Heritage Register; Ember attack
H	Patchewollock 86022	HS-O			
	grass & scrub fire impacting on town from NW to SW directions		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Burn Program (231) Community Education (100) Fire Ready Victoria (107) Public Awareness (109)	Council Council Council DELWP/PV CFA CFA CFA	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
M	Rupanyup 86058	HS-R			
	grass & scrub fire impacting on town from NW to SW directions		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100;125) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (401)	Council Council Council CFA; DELWP, PV CFA CFA CFA	
H	Jack Emmett Billabong Camping Ground 86045	HS-SFP	Routine Asset Site Maintenance (216) Fuel Hazard Management (207)	Council Council	
?	Rupanyup Railway Station 86613	CH-NI	Routine Asset Site Maintenance (212) Fuel Hazard management (205)	Other Other	Victorian Heritage Register (Owner)
?	Former Wimmera Flour Mill and Silo Complex 86614	CH-NI	Routine Asset Site Maintenance (212)	Other	Victorian Heritage Register (Owner)
M	Rupanyup Water Treatment Plant	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
H	Rupanyup Primary School	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019
M	Rupanyup Pumping Station	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
M	Rupanyup Bulk Fuel Depot	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan (409)	Other Other	Owner
	Wood's Farming and Heritage Museum		Routine Asset Site Maintenance (212) Emergency Water Supply (440) Emergency Management Plan (409)	Other Other Other	Owner New Add, Oct 2019
M	Speed 86024	HS-O			
			Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (448)	Council Council Council CFA CFA CFA CFA	
M	Tempy 86023	HS-O			
			Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Burn Program (202) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (448) Emergency Management Plan (site) (406)	Council Council Council CFA CFA; CFA CFA CFA CFA Utilities	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
L	Tempy Pumping Station and Tank 8651849	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
M	Turrif	HS-R			
	grass & scrub fire impacting on town from NW to SW directions		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (448)	Council Council Council CFA CFA CFA CFA	
M	Warracknabeal East 86033	HS-R			
	grass & scrub fire impacting on town from NW to SW directions		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Burn Program (202) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (448) Emergency Management Plan (site) (406)	Council Council Council CFA CFA CFA CFA CFA CFA Utilities	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
M	Warracknabeal North West 86031 + 86034 (merged with Dumbuoy Rd polygon)	HS-R			
	grass & scrub fire impacting on town from NW to SW directions		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Burn Program (202) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (448) Emergency Management Plan (site) (406)	Council Council Council CFA CFA CFA CFA CFA CFA Utilities	
L	Warracknabeal Rural Northwest Health 86012 possible impact from grass fire/stubble fire from N and NW direction	HS-SFP	Routine Asset Site Maintenance (212) Fire Plug and Hydrant Installation & Maintenance (404) Emergency Management Plan (Site) (409) Emergency Water Supply (440)	Other Council Other Other	Owner: Rural Northwest Health
M	Jonasson's Kitchen Solutions grass & scrub fire impacting from NW direction	EC-C	Routine Asset Site Maintenance (212)	Private Owner	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
VH	Warracknabeal Special Development School 86008 grass or stubble fire from W and N	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	
L	Warracknabeal Water Pumping Station 86239	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
H	Warracknabeal Water Treatment Plant 86240	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWM Water	
H	Glenwillan Homestead 86615 grass & scrub fire from all directions	CH-O	Routine Asset Site Maintenance (212) Fuel Hazard Management (205)	Other (private owner) Other	
H	Warracknabeal Sewerage Treatment Plant 86208	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWMWater GWMWater	
H	Warracknabeal Memorial Kindergarten	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
H	Warracknabeal Secondary College	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019
H	Warracknabeal Primary School	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019
H	St Marys Catholic Primary School	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019
M	Warracknabeal Aerodrome		Fuel Hazard Management (207) Routine asset Site Maintenance (216) Patrol/Inspection (303) Emergency Water supply (430)	Council Council Council Council	Council Owned/Leasee New Add Oct 2019
L	Warracknabeal NSP PLR		Community Fire Refuge or Place of Last Resort (436)	Council	New Add, Oct 2019
H	Wonga Ground Camping Ground 86055	HS-SFP			
	surrounded by open lake beds (grassed) and box Mallee, Red gum		Planned Burn Program (231) Fuel Hazard Management (232) Routine Asset Site Maintenance (215) Emergency Water Supply (411) Community education (100; 125)	DELWP;PV DELWP;PV DELWP;PV DELWP, PV CFA;DELWP, PV	Part of Wyperfield National Park Vegetation is Red Gum Box; Parks will close on Code Red day

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
H	Woomelang 86026	HS-R			
	grass & scrub fire impacting on town from NW to SW directions		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (448) Emergency Management Plan (site) (406)	Council Council Council CFA CFA CFA CFA CFA Utilities	
H	Woomelang Bushland Reserve Camping Ground	HS-SFP	Routine Asset Site Maintenance (215) Fuel Hazard Management (232)	DELWP/PV DELWP/PV	
H	Woomelang Water Pumping Station	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWM Water	
H	Woomelang Group School	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	New Add, Oct 2019
H	Yapeet 86021	HS-O			

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
	grass & scrub fire impacting on town from NW to SW directions		Fire Plug and Hydrant Installation & Maintenance (404) Roadside Vegetation Management (222) Patrol/Inspection (303) Community Education (100) Fire Ready Victoria (107) Public Awareness (109) Hazard Identification (448) Emergency Management Plan (site) (406)	Council Council CFA CFA CFA CFA CFA Utilities	
H	Yaapeet Camping Ground 86050 grass & scrub fire impacting on town from NW to SW directions	HS-SFP	Planned Burn Program (231) Fuel Hazard Management (232) Routine Asset Site Maintenance (215)	DELWP/PV DELWP, PV DELWP/PV	
H	Yaapeet PS 86006 grass & scrub fire impacting on town from NW to SW directions	HS-SFP	Routine Asset Site Maintenance (213) Emergency Management Plan (Site) (407) Bushfire and Emergency Self-Assessment (438)	DET DET DET	
M	Yaapeet Water Pumping Station 86236	EC-I	Fuel Hazard Management (206) Routine Asset Site Maintenance (214) Emergency Management Plan (Site) (406) Emergency Water Supply (430)	GWMWater GWMWater GWM Water GWMWater	
MUNICIPALITY WIDE ASSETS					
BULK GRAIN STORAGES					
L	Graincorp Yaapeet 86224	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
L	Graincorp Hopetoun 86209	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Lubeck 86223	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Murtoa 86220	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Patchewollock 86225	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Rupanyup 86219	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Speed 86227	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Woomelang 86207 grass & scrub fire impacting on town from NW to SW directions	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Beulah 86221 grass & scrub fire impacting on town from NW to SW directions	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Brim 86222 grass & scrub fire impacting on town from NE to NW directions	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
L	Graincorp Lascelles 86228 grass & scrub fire impacting on town from NW to SW directions	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	AG Grain Storage Lascelles grass & scrub fire impacting on town from NW to SW directions	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Minyip 86216 grass & scrub fire impacting on town from NW to SW directions	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Tempy 86226 grass & scrub fire impacting on town from NW to SW directions	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Graincorp Warracknabeal 86229 grass & scrub fire impacting on town from NE to NW directions	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
L	Wimpak Grain Storage 86217	EC-C	Burn Program (202) Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	CFA Graincorp Other	
L	Wimmera Grain Company 86218	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Graincorp Other	
L	Wilken Bulk Storage 86230	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Private Owner Other	Includes fuel storage
L	Shannons Bulk Storage 86247 grass & scrub fire impacting on town from NW to SW directions	EC-C	Routine Asset Site Maintenance (212) (Routine Maintenance of Rail Line)	Private Owner	Includes bulk fuel storage
L	Cooks Grain Storage 86210	EC-C	Routine Asset Site Maintenance (212) Emergency Management Plan Site (409)	Private Owner Other	Hay storage facilities
RAILWAYS					
M	Yaapeet Rail Line 86246 Not currently in use	EC-I	To be identified (800)		
VH	Yelta Rail Line 86202 Mildura - Melbourne	EC-I	Routine Maintenance of Rail Line (209)	V Line	Freight train and redgum sleepers
VH	ARTC Melbourne to SA 86248	EC-I	Routine Maintenance of Rail Line (209)	ARTC	
VH	Hopetoun Rail Line 86203 Hopetoun to Murtoa	EC-I	Fuel Hazard Management (205) Routine Maintenance of Rail Line (209)	VLine VLine	Freight train and redgum sleepers

Risk Rating before treatments	Asset Description & ID Number	VFR Asset Class	Existing treatments	Responsible Agency	Agency Report / Other Comment
TRANSMISSION LINES					
VH	Horsham – Stawell 66KV sub-transmission line	EC-I	Public Awareness (108) Powerline Clearance (219) Hazard Identification (401) Fire Protection Plan (427)	Utility Utility Utility Utility	Powercor
VH	HOTS-RCTS Transmission Line 86201	EC-I	Public Awareness (108) Powerline Clearance (219) Hazard Identification (401) Fire Protection Plan (427)	Utility Utility Utility Utility	SP Austnet
HIGHWAYS					
VH	Borong Highway (C234)		Roadside Vegetation Management (223)	Regional Roads	New Add, Oct 2019
VH	Henty Highway (B200)		Roadside Vegetation Management (223)	Regional Roads	New Add, Oct 2019
VH	Sunraysia Highway (B220)		Roadside Vegetation Management (223)	Regional Roads	New Add, Oct 2019

Table 10 Yarriambiack Bushfire Asset Risk Management & Reporting Register

(Above table updated October 2019 and May 2020).

Appendix D: Hazard Trees Identification and Notification Procedures

Procedures for Identification and Notification of Hazard Trees

Section 86B of the Victorian Electricity Safety Act 1998 (**ES Act**) provides that a council must specify within its Municipal Fire Prevention Plan:

- procedures and criteria for the identification of hazard trees
- procedures for the notification of responsible persons of trees that are hazard trees in relation to electric lines for which they are responsible

The “Hazard Tree – Identification and Notification Procedures (**the procedures**) on the following pages are designed to assist Council meet this obligation.

Each responsible person should have its own internal procedure regarding the steps that will be taken when it receives notification of a potentially hazardous tree.

What is a hazard tree?

According to the ES Act, a hazard tree is a tree which “is likely to fall onto, or come into contact with, an electric line”.

The Electricity Safety (Electric Line Clearance) Regulations 2010 further provide that a responsible person may cut or remove such a tree ‘provided that the tree has been assessed by a suitably qualified arborist; and that assessment confirms the likelihood of contact with an electric line having regard to foreseeable local conditions.’

Due to legal requirements which require a clearance space be maintained around an electric line, hazard trees are usually located outside the regulated clearance space. Despite being outside the clearance space, the tree may still have the potential to contact the line due to its size or because of a structural fault or weakness which renders part, or all, of the tree likely to contact or fall onto the line.

Who is responsible for a hazard tree?

Under the ES Act, the person responsible for maintaining vegetation and clearance space around power lines is referred to as the ‘responsible person’. This includes keeping the whole or part of a tree clear of the line.

Responsibility is allocated between distribution businesses and other owners of electricity infrastructure, land owners and occupiers, public land managers such as Councils and VicRoads.

Municipal councils are responsible for trees on public land within their municipalities, for which they are the land manager, where these are also within a Declared Area for the purposes of the ES Act. Primary responsibility for vegetation clearance and management within the municipality, for areas which are not within a Declared Area, will usually fall to the relevant electricity distribution company.

Responsible Persons within the Yarriambiack Municipality

There are a number of organisations that have responsibility for line clearance in the Yarriambiack Municipality, including:

- Powercor – 13 24 12
- VicRoads – 13 11 70
- Yarriambiack Shire Council – 03 5398 0100

Other relevant information Responsible persons, other than private persons, must have an electric line clearance management plan in place for areas for which they have responsibility (refer Electricity Safety (Electric Line Clearance) Regulations 2010).

Procedure and Criteria for Identification of Hazard Trees

Potentially hazardous trees may come to the attention of staff or volunteer members of the entities with representation on the Municipal Fire Management Planning Committee, (the Committee), staff of the distribution businesses or other persons, including members of the public.

There are a range of factors which may indicate that a tree is a hazard tree. That is, a tree which is likely to fall onto, or come into contact with, an electric line. Some of these factors will be obvious but many may only be apparent when the tree is assessed by a qualified person such as an arborist.

The following criteria may be used to assist in identifying a hazard tree:

- The size of the tree suggests that it is likely to come into contact with the electric line e.g. it appears to be encroaching or growing into the line clearance space
- There is an excessive lean on the tree, or branches hanging off the tree and the tree is in proximity to an electric (power) line
- The size or appearance of the tree suggests it could come into contact with the line

If a potentially hazardous tree is identified, the notification procedure outlined below should be followed. Where a responsible person becomes aware of a potentially hazardous tree for which they have responsibility, they must follow their own applicable internal procedure and the notification procedure described below does not apply.

Procedure for Notification of Hazard Trees

The procedure for the notification of hazardous trees is:

- Powercor has responsibility for the highest percentage of lines within the municipality and is the Primary Responsible Person.
- Where the committee or any person becomes aware of, or receives a report of, a potentially hazardous tree within the municipality, this should be referred to Powercor.
- Reports of potentially hazardous trees must be provided to Powercor for action and include:
 - The name, contact details and any relevant qualifications of the person making the report
 - As much detail as possible about the location of the tree
 - A description of the tree;
 - The primary reasons given for the tree being identified as potentially hazardous
 - An indication of whether or not urgent action is required
- Powercor will take necessary steps to advise the person responsible for the tree that it may be hazardous where they are not the responsible person.

Primary Responsible Person Representative

For the purposes of this part of the Plan, the primary responsible person is Powercor. Contact details for Powercor are listed below:

Agency Name:	Powercor
Position title of contact person:	Hazard Tree Coordinator
Municipal Hazard Tree Notification Form:	powercor.com.au
Telephone number:	5338 3300 (Powercor's Contractor VEMCO)
After hours number:	13 24 12

Table 11 Hazard tree notification contact details

Procedure for Notification of Responsible Persons

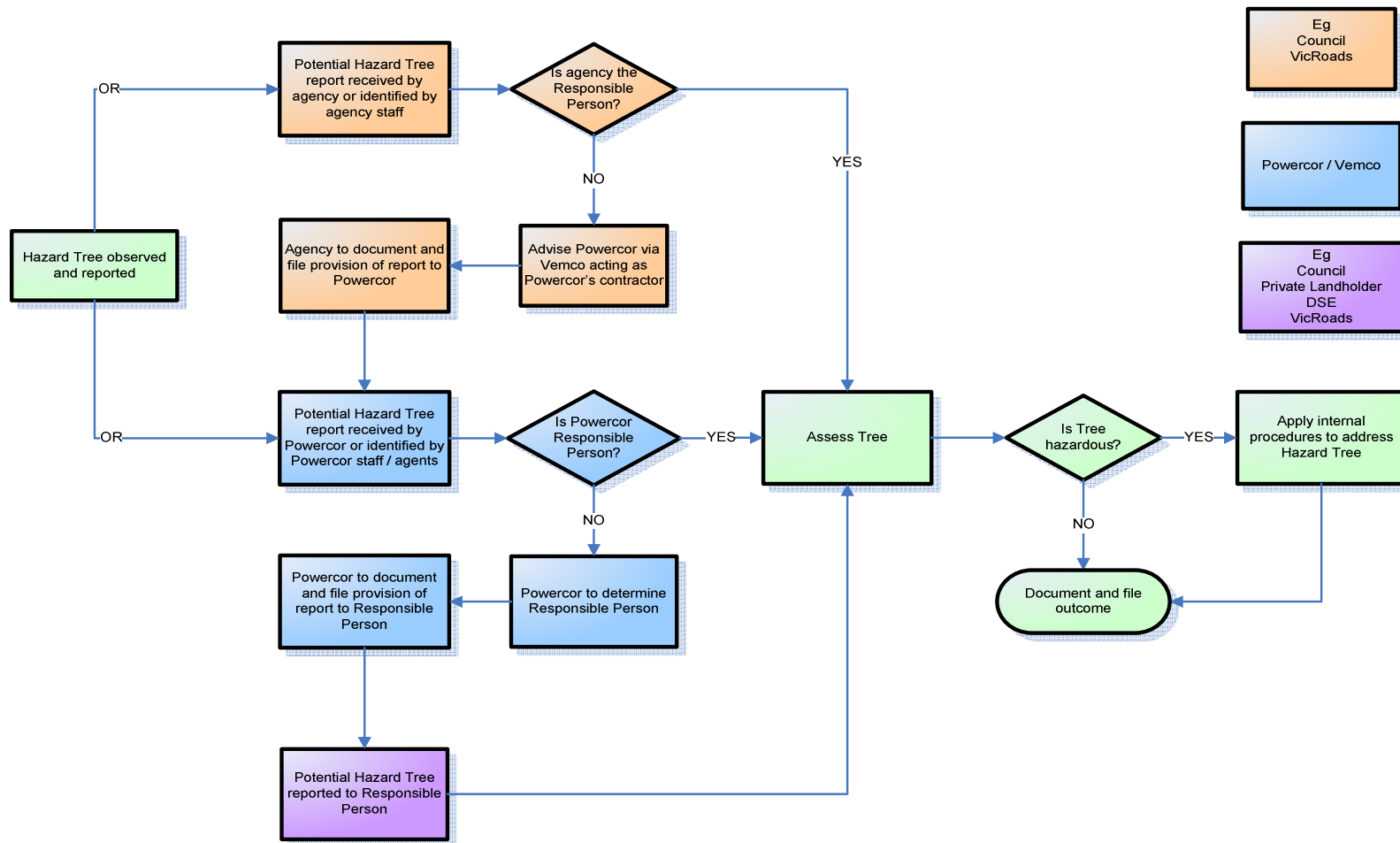


Figure 2 Hazard tree notification process

Reporting

Powercor and all responsible persons should put in place mutually agreed arrangements for the manner in which reports of potentially hazardous trees are passed on to responsible persons.

Reporting Timelines

Powercor should provide reports to the relevant responsible person as soon as practicable.

In circumstances where:

- The potentially hazardous tree is located within a high bushfire risk area (as per Section 80 of the ES Act) and the potentially hazardous tree is reported during the fire danger period declared under the Country Fire Authority Act 1958
- The report indicates that there is an imminent danger that the tree will contact or fall onto lines as a result of minor environmental changes

The potentially hazardous tree must be referred to the relevant responsible person for action as soon as possible, and by close of the next business day.

Each responsible person (other than the primary responsible person) must provide Powercor with contact details of the person (position title) to whom reports should be provided. It is the responsibility of each responsible person to ensure that Powercor is provided with up-to-date contact details.

Register

It is recommended that Powercor maintain a register in which all notifications are recorded together with the date of receipt of the notification, and when applicable the date the notification was reported to the responsible person.

It is recommended that responsible persons also maintain a register of notifications received of hazardous trees for which they are the responsible person.

Primary Responsible Person Consultation

The Committee notes that Powercor as the Primary Responsible Person was consulted in relation to the development of these procedures.

Appendix E: Neighbourhood Safer Places – Bushfire Places of Last Resort

Yarriambiack Municipality Neighbourhood Safer Place – Bushfire Place of Last Resort		
Township/Suburb	Street	Location
Warracknabeal	Bounded by Scott Street, Arnold Street, Molyneaux Street and Gardiner Street – Warracknabeal 3393 (entry off Scott Street or Molyneaux Street)	Anzac Park – open space in front of the Community Centre

Table 12 Yarriambiack Municipality Neighbourhood Safer Place – Bushfire Place of Last Resort

For a locality reference of the NSP-PLR in the Yarriambiack municipality, refer to the CFA website:

<http://www.saferplaces.cfa.vic.gov.au/cfa/search/default.htm>

Appendix F: Yarriambiack Municipality Boundary Map

For further information on maps refer to [Yarriambiack Community Map](#)

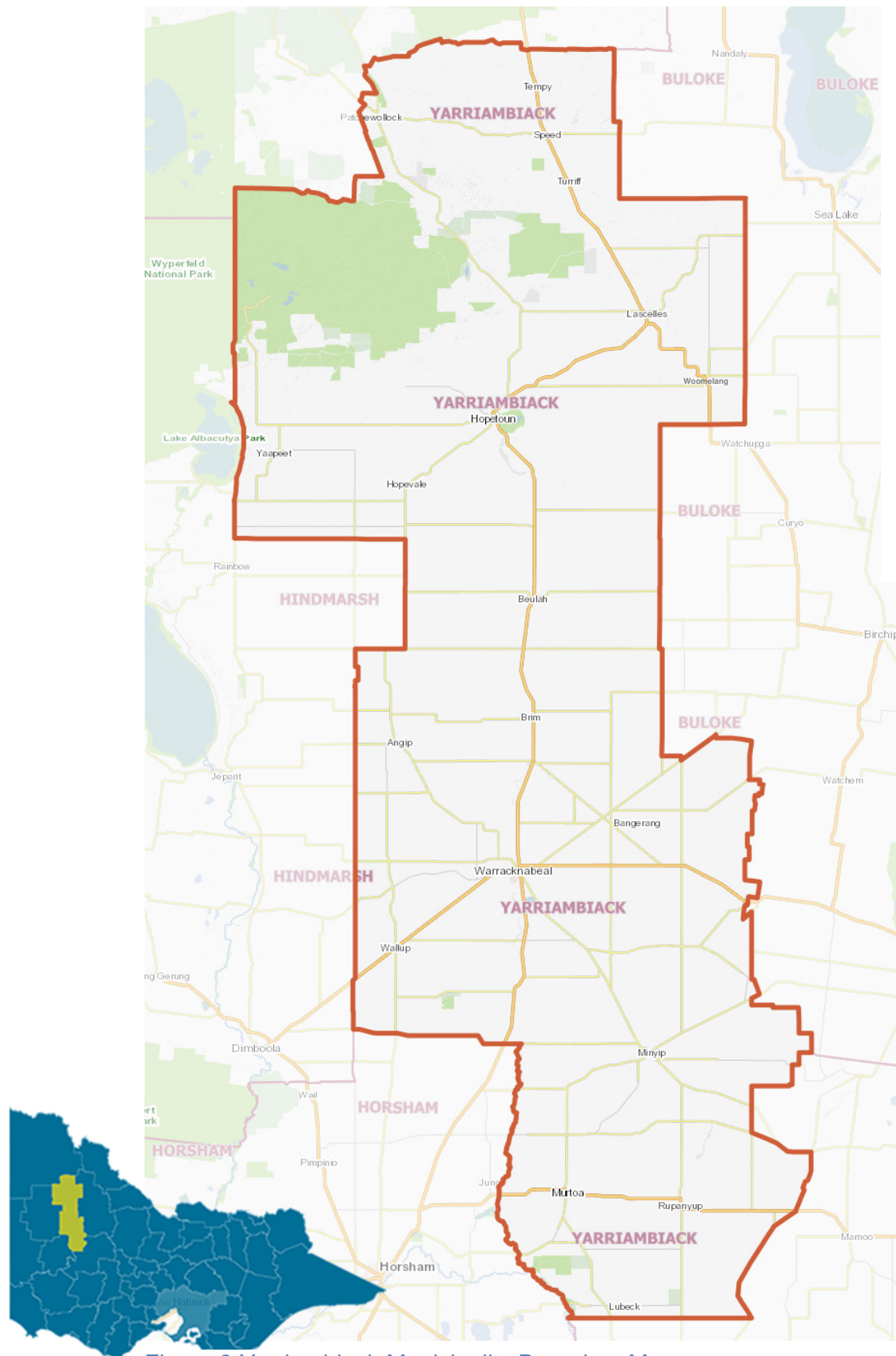


Figure 3 Yarriambiack Municipality Boundary Map

Appendix G: Strategic Fire Breaks

Strategic Fire Breaks - Yarriambiack Municipality				
Road Name	From	To	Land Manager	Treatment
Strategic Fire Suppression Lines				
McIntyres Rd, Rupanyup	Stawell Warracknabeal Rd	Ron Lingham Dr	Shire	Slash Fence Line - Fence line where practical
Gulbin Rd, Murtoa	Comyn St	Crest Rd	Shire	Slash Fence Line - Fence line where practical
Crest Rd, Murtoa	Stawell Rd	Gublin Rd	Shire	Slash Fence Line - Fence line where practical
Horse Dip Rd, Hopetoun	Hopetoun Rainbow Rd	Campbell St	Shire	Slash Fence Line - Fence line where practical
L Pietsch Rd, Minyip	Donald Murtoa Rd	Stawell Warracknabeal Rd	Shire	Slash Fence Line - Fence line where practical
Turiff Silo Rd, Turiff	West Side of Railway	Parallel to Railway	Shire	Slash Fence Line - Fence line where practical
Hopetoun-Sea Lake Rd, Woomelang	Sunraysia Hwy	Cronomby Tanks Rd	VicRoads	Slash Fence Line - Fence line where practical
Riverside Rd, Beulah (within Town site)	Lascelles St	Moy St	VicRoads	Slash Fence Line - Fence line where practical

Table 13 Strategic Fire Breaks - Strategic Fire Suppression Lines

Strategic Fire Breaks - Yarriambiack Municipality				
Road Name	From	To	Land Manager	Treatment
Fire Control Lines				
Banyena Pimpinio Rd	Northern Grampians-Yarriambiack Shire Boundary	Horsham-Yarriambiack Shire Boundary	Shire	Slash, 3m where practical
Birchip Rainbow Rd	Boundary Rd	Warren Rd	VicRoads	Slash, 3m where practical
Blue Ribbon Rd	Minyip Dimboola Rd	Jeparit Warracknabeal Rd	Shire	Slash, 3m where practical
Boolite Sheep Hills Rd	Stawell Warracknabeal Rd	Carron Rd	Shire	Slash, 3m where practical
Borong Hwy	Hindmarsh-Yarriambiack Shire Boundary	Phillips Rd	VicRoads	Slash, 3m where practical
Borong Hwy	Henty Hwy	Buloke-Yarriambiack Shire Boundary	VicRoads	Slash, 3m where practical
Boundary Rd	Galaquil West Rd	Hopetoun Rainbow Rd	Shire	Slash, 3m where practical
Brim east Rd	Sheep Hills Bangerang Rd	Henty Hwy	Shire	Slash, 3m where practical
Brim East School Rd	Sheep Hills Bangerang Rd	Beyal Rd	Shire	Slash, 3m where practical
Brim West Rd	Henty Hwy	Warracknabeal Rainbow Rd	Shire	Slash, 3m where practical
Burrum North Rd	Wimmera Hwy	Banyena Pimpinio Rd	Shire	Slash, 3m where practical
Connelly Pde	Ron Lingham Dr	Stawell Warracknabeal Rd	Shire	Slash, 3m where practical
Donald Murtoa Rd	Longerenong Rd	Buloke-Yarriambiack Shire Boundary	Shire	Slash, 3m where practical
Dumbuoy Rd Warracknabeal	Henty Hwy	Gaulkes Rd	Shire	Slash, 3m where practical
Fensomes Rd	Borong Hwy	Rainbow Rd	Shire	Slash, 3m where practical
Galaquil East Rd	Henty Hwy	Bells Rd	Shire	Slash, 3m where practical
Galaquil West Rd	Henty Hwy	Boundary Rd	Shire	Slash, 3m where practical
Gama Sea Lake Rd	Sea Lake Lascelles Rd	Sunraysia Hwy	Shire	Slash, 3m where practical
Henty Hwy	Minyip Dimboola Rd	Hopetoun Rainbow Rd	VicRoads	Slash, 3m where practical
Henty Hwy	Hopetoun West Rd	Sunraysia Hwy	VicRoads	Slash, 3m where practical
Hopetoun Rainbow Rd	Hindmarsh-Yarriambiack Shire Boundary	Chivell Rd	VicRoads	Slash, 3m where practical
Hopetoun Sea Lake Rd	Henty Hwy	Broads Rd	VicRoads	Slash, 3m where practical
Hopetoun Walpeup Rd	Henty Hwy	Fredfrankels Rd	VicRoads	Slash, 3m where practical
Hopetoun West Rd	Horse Dip Rd	Cambacanya Rd	Shire	Slash, 3m where practical
Hopetoun Yapeet Rd	Yapeet West Rd	Horse Dip Rd	Shire	Slash, 3m where practical
Horsham Lubeck Rd	Warracknabeal Rd	Horsham-Yarriambiack Shire Boundary	Shire	Slash, 3m where practical
Horsham Minyip Rd	Horsham Council Boundary	Donald Murtoa Rd	VicRoads	Slash, 3m where practical

Strategic Fire Breaks - Yarriambiack Municipality				
Road Name	From	To	Land Manager	Treatment
Fire Control Lines				
L Pietsch Rd Minyip	Donald Murtoa Rd	Stawell Warracknabeal Rd	Shire	Slash, 3m where practical
Lah East Rd	Sheep Hills Bangerang Rd	Henty Hwy	Shire	Slash, 3m where practical
Lah West Rd	Warracknabeal Rainbow Rd	Henty Hwy	Shire	Slash, 3m where practical
Lascelles West Rd	Hopetoun Walpeup Rd	Sunraysia Hwy	Shire	Slash, 3m where practical
Minyip Dimboola Rd	Warracknabeal Rd	Hindmarsh-Yarriambiack Shire Boundary	Shire	Slash, 3m where practical
Murtoa Glenorchy Rd	Longerenong Rd	Northern Grampians-Yarriambiack Shire Boundary	Shire	Slash, 3m where practical
Patchewollock Sea Lake Rd	The Hall Rd	Flannell Rd	Shire	Slash, 3m where practical
Rainbow Yapeet Rd	Hopetoun Rainbow Rd	Hopetoun Yapeet Rd	Shire	Slash, 3m where practical
Ron Lingham Dr	McIntyres Rd	Connelly Pde	Shire	Slash, 3m where practical
Rosebury East Rd	Buloke-Yarriambiack Shire Boundary	Henty Hwy	Shire	Slash, 3m where practical
Rupanyup Rd	Warracknabeal Birchip Rd	Donald Murtoa Rd	Shire	Slash, 3m where practical
Sea Lake Lascelles Rd	Sunraysia Hwy	Mitchells Rd	VicRoads	Slash, 3m where practical
Stawell Warracknabeal Rd	Northern Grampians-Yarriambiack Shire Boundary	Donald Murtoa Rd	VicRoads	Slash, 3m where practical
Sunraysia Hwy	Hopetoun Sea Lake Rd	Fraser Rd	Shire	Slash, 3m where practical
Thomas Rd	Wimmera Hwy	Donald Murtoa Rd	VicRoads	Slash, 3m where practical
Warracknabeal Birchip Rd	Borong Hwy	Buloke-Yarriambiack Shire Boundary	VicRoads	Slash, 3m where practical
Warracknabeal Rainbow Rd	Jeparit Warracknabeal Rd	Hindmarsh-Yarriambiack Shire Boundary	Shire	Slash, 3m where practical
Watchupga West Rd	Michael Rd	Hopetoun Sea Lake Rd	VicRoads	Slash, 3m where practical
Wimmera Hwy	Horsham-Yarriambiack Shire Boundary	Northern Grampians-Yarriambiack Shire Boundary	Shire	Slash, 3m where practical
Windy Ridge Rd	Boundary Rd	Henty Hwy	Shire	Slash, 3m where practical
Wyperfeld Park Rd	Goslings Rd	Hopetoun Yapeet Rd	Shire	Slash, 3m where practical
Yapeet West Rd	Hopetoun Yapeet Rd	Rainbow Wyperfeld Park Rd	Shire	Slash, 3m where practical
Frankel St	Old Walpeup Rd	Baring Rd	Shire	Slash, 3m where practical
Tempy East Rd	Sunraysia Hwy	Pirro Rd	Shire	Slash, 3m where practical
Campbell St Hopetoun	Horse Dip Rd	Henty Hwy	Shire	Slash, 3m where practical

Strategic Fire Breaks - Yarriambiack Municipality				
Road Name	From	To	Land Manager	Treatment
Fire Control Lines				
Degehardts rd	Donald Rd.	Cemetery Rd.	Shire	Burn, (by Murtoa CFA Brigade)
Hill Crest Rd.	Glenorchy Rd.	Rail Crossing near Cairns Rd.	Shire	Burn (by Murtoa CFA Brigade)
Murtoa Rail Yards	?	?	Shire	Burn (by Murtoa CFA Brigade)
Warracknabeal Rail Yards	Kelsall St.	Towards Tarrant St for 500 m (approx.)	Shire, VLine and private	Burn (Warracknabeal CFA Brigade)

Table 14 Strategic Fire Breaks - Fire Control Lines

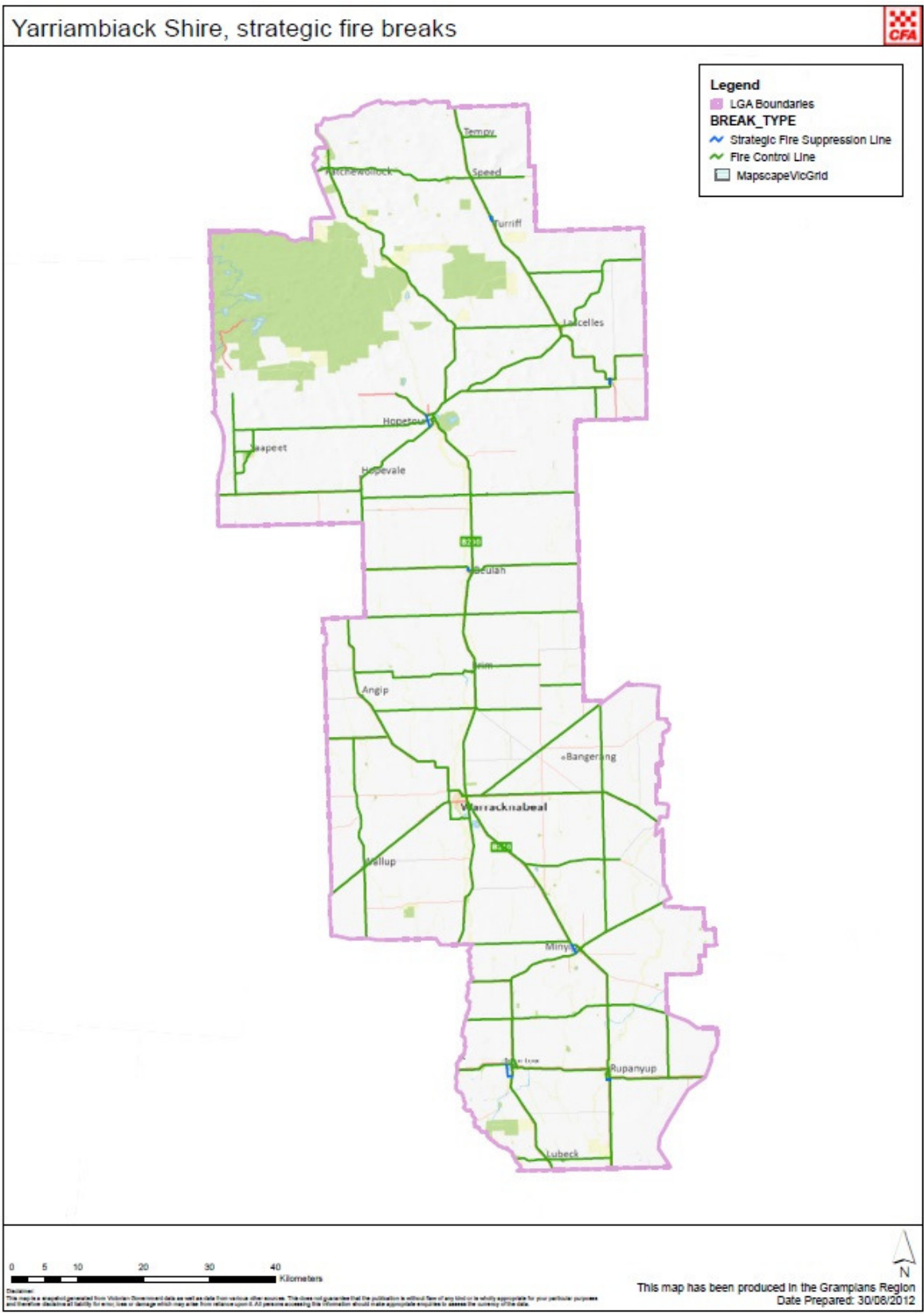


Figure 4 Map of Strategic Fire Breaks in Yarriambiack Municipality

Appendix H: Documents and Links

Neighbouring Municipal Fire Management Plans

- [Horsham Rural City](#)
- [Northern Grampians Shire](#)
- [Mildura Rural City](#)
- [Buloke Shire](#)
- [Hindmarsh Shire](#)

Useful Municipal and Agency Links

[Yarriambiack Community Map](#) shows fire water points and other information under the emergency services tab.

[Yarriambiack Municipal Emergency Management Plan](#)

[Country Fire Authority](#)

[Dept of Justice and Regulation - Victoria](#)

[Emergency Management Victoria](#)

[Fire and Emergency Management Planning Portal](#) (restricted access)

[Dept of Environment, Land, Water and Planning - Victoria](#)

[Vic Emergency](#)

Local Fire Management Plans & Arrangements

Note: These plans may not be publicly available and the agency responsible should be consulted about access

- Big Desert Emergency Management Plan, Parks Victoria
- Wyperfeld Parks Emergency Management Plan, Parks Victoria
- Western Goldfields Emergency Management Plan – Parks Victoria
- CFA Districts 17 & 18, Groups and Local Brigade Plans

Regional Fire Management Plans & Arrangements

- [Grampians Regional Strategic Fire Management Plan V2 \(2011\)](#) (restricted access)
- [Wimmera Catchment Management Authority Regional Strategy](#)
- [Mallee Catchment Management Authority Regional Strategy](#)
- [Forest Fire Management Victoria - Wimmera and Mallee District Plans](#)

State Fire Management Plans & Arrangements

[State Bushfire Plan 2014](#)

[Dept of Education – Victoria; School Emergency Management Planning](#)

[Emergency Management Victoria – Fire Management Planning](#)

Site Specific Fire Management Plans & Arrangements

[Powercor Bushfire Mitigation Strategy](#)

[SP Ausnet Bushfire Mitigation Strategy](#)

[VicRoads – Roadside Fire Management](#)

Appendix I: VFRR-B Treatment Overview

Refer to the separate file (2019 Treatment List V1, CFA).

- End of Document -

15.3 Permit Application to keep three x dogs at 1/195 Scott Street Warracknabeal

Prepared by Craig Byron, Ranger / Local Laws Officer

SUMMARY

Mr Danny Green has applied for a permit to keep three X Mini Fox Terriers at his unit at 1/195 Scott Street Warracknabeal.

RECOMMENDATION:

That Council approve the Permit application to keep three dogs at 1/195 Scott Street, Warracknabeal.

Resolution

Moved Cr T Hamilton Seconded Cr C Lehmann

That the recommendation be adopted

Carried

ATTACHMENTS

[Attachments: Two Objections to the Permit](#)

DISCUSSION

I met Danny on December 9, 2020, at his unit, 1/195 Scott Street Warracknabeal. He explained that the three X Miniature Fox Terriers, Tiny, Dude and Bambi are all registered and that they are like family to him. He has had Tiny since he was a pup and he is 15-year-old now and is like a therapy dog, as he has helped Danny through a marriage break-up and subsequent mental health problems.

I found all three dogs to be very quiet and to be friendly in nature, not boisterous like some fox terriers can be. Danny said that they like to greet people, but do not snarl.

They have a big enough back and side yard in my opinion for three small dogs. The yard was also very tidy and there was no dog poop to be seen.

Danny explained that the dogs are let out the front of his unit when he goes to check his mail; he said that they might do their business, but he always picks up after them.

RELEVANT LAW

Yarriambiack Shire Council – General Local Law No.5, Clause 412 – Limit to the number of animals to be kept.

COUNCIL PLANS AND POLICIES

The recommendation supports Council's strategic objectives of:

Good Governance: Ensuring policies and good governance are in accordance with legislative requirements and best practice.

RELATED COUNCIL DECISIONS

Terry Caldwell 3 Dodgshun Street Hopetoun – Keeping of 4 dogs

Mitch Daly 27 Swann Street Brim – Keeping of 3 dogs

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

OPTIONS

To not allow the permit application to be granted given the two objections received.

SUSTAINABILITY IMPLICATIONS

Social and Environmental risk in that there could be excessive noise from the three dogs barking.

COMMUNITY ENGAGEMENT

Objection to Permit Application forms were sent to surrounding neighbours of permit applicant.

RISK

Utilising the Risk Management Framework 2019, the following assessment has been made:

<i>Risk Rating</i>	<i>Consequence</i>	<i>Risk Description</i>	<i>Action</i>
Possible	Medium	Perception of Council	Possible barking dog complaints. Investigate complaint and ask complainants to keep a barking dog diary.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.



RECEIVED

09 DEC 2020

Local Law No. 5- General Local Law.

Yarriambiack Shire Council

OBJECTION TO PERMIT ISSUE

**COUNCIL WISHES TO ADVISE THAT IT HAS RECEIVED THE FOLLOWING
PERMIT APPLICATION.**

PERMIT FOR:

ADDRESS OF ACTIVITY:

ITEMS TO BE KEPT:

To keep more than the allowable number of animals
1/195 Scott Street Warracknabeal
3 x Mini Fox Terners

IMPORTANT INFORMATION

If you wish to object to the issue of this permit please complete all the sections below and return this document to Council **within 14 days**.

Failure to return this document within the specified time shall indicate to Council that you have no objections and are agreeing to the issue of this permit.

PLEASE WRITE IN BLOCK LETTERS.

Your Name: Dorothy Surridge

Address: unit 6/195 Scott St Warracknabeal Ph: 0437 909 664

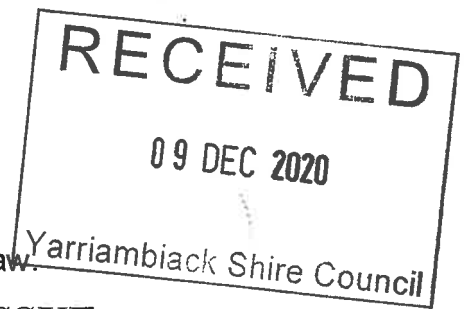
Please state your objection in block letters.

Firstly, It is not safe for 3 dogs to be dashing around the common grounds - also we take pride in the front garden as it faces street, we put time and money into doing so, but cannot compete with 3 dogs running around.

NOTE: If an objection is received the permit application shall go before Council and all information from the applicant and the objector shall be given full consideration.

Signed: D Surridge Date: 8-12-2020, 2020

Return in the pre-paid envelope supplied with this document.



Local Law No. 5- General Local Law.

OBJECTION TO PERMIT ISSUE

COUNCIL WISHES TO ADVISE THAT IT HAS RECEIVED THE FOLLOWING
PERMIT APPLICATION.

PERMIT FOR:

ADDRESS OF ACTIVITY:

ITEMS TO BE KEPT:

To keep more than the allowable number of pets
1/195 Scott Street, Warracknabeal
3 x Mini Fox Terriers.

IMPORTANT INFORMATION

If you wish to object to the issue of this permit please complete all the sections below
and return this document to Council within 14 days.

Failure to return this document within the specified time shall indicate to Council that
you have no objections and are agreeing to the issue of this permit.

PLEASE WRITE IN BLOCK LETTERS.

Your Name: SHIRLEY CONDUIT

Address: 5/195 SCOTT ST WARRACKNABEAL Ph: 0418559388.

Please state your objection in block letters.

I DONT THINK IT IS FAIR TO HAVE
THREE DOGS IN A LITTLE AREA OF HIS
UNIT, AS WELL HE USED TO LET
THEM GO OUT THE FRONT TO THE
LETTER BOX WITHOUT BEING ON A LEAD.

NOTE: If an objection is received the permit application shall go before Council and all
information from the applicant and the objector shall be given full consideration.

Signed: Shirley Conduit Date: 8/12/2020, 2020

Return in the pre-paid envelope supplied with this document.



Local Law No. 5- General Local Law.

OBJECTION TO PERMIT ISSUE

COUNCIL WISHES TO ADVISE THAT IT HAS RECEIVED THE FOLLOWING
PERMIT APPLICATION.

PERMIT FOR:

ADDRESS OF ACTIVITY:

ITEMS TO BE KEPT:

To keep more than the allowable number of pets
1/195 Scott Street, Warracknabeal
3 x Mini Fox Terriers.

IMPORTANT INFORMATION

If you wish to object to the issue of this permit please complete all the sections below and return this document to Council within 14 days.

Failure to return this document within the specified time shall indicate to Council that you have no objections and are agreeing to the issue of this permit.

PLEASE WRITE IN BLOCK LETTERS.

Your Name: DARREN

Address: Ph:

Please state your objection in block letters.

THREE DOGS IN YARD NO GRASS
DOGS NOT TAKE DOGS OUT FOR A POO
I'VE HAD TO ASK HIM TO PICK UP AFTER HIS
DOGS. NOT FAIR

NOTE: If an objection is received the permit application shall go before Council and all information from the applicant and the objector shall be given full consideration.

Signed: [Signature]

Date: 10-12- 2020

Return in the pre-paid envelope supplied with this document.

Councillor Kylie Zanker declared a conflict of interest and has left the Council Chambers at 11:04am

15.4 Permit Application to keep unregistered vehicles at 7 Dimboola Road Warracknabeal

Prepared by Craig Byron, Ranger / Local Laws Officer

SUMMARY

Mr. Alan Zanker has applied for a permit to keep unregistered vehicles at 7 Dimboola Road Warracknabeal. Mr. Zanker has indicated that some current vehicles will be removed from his property; but that he wishes to keep the other vehicles for restoration and for the supply of parts to the registered vehicles.

RECOMMENDATION:

That Council approve the Permit application to keep unregistered vehicles at 7 Dimboola Road Warracknabeal, with conditions on permit.

Conditions include;

- Owner has 18 months to place shed on property to put cars in.
- Reduce to no more than 12 cars.
- Clean up property order to remove excess metal and rubbish.

Resolution

Moved Cr K Kirk Seconded Cr C Heintze

That the recommendation be adopted

Carried

ATTACHMENTS

[Attachments: Two Objections to Permit Issue](#)

[Attachments: Photos from 07 Dimboola Road Warracknabeal](#)

DISCUSSION

Mr. Alan Zanker has applied for a permit to keep unregistered vehicles at his property at 7 Dimboola Road Warracknabeal. Alan wishes to keep a maximum of twelve unregistered vehicles at the rear of his property for the purpose of restoration and for part supply and upkeep of the current registered vehicles. Several vehicles that do not belong to Alan will be removed from his property over the next six months.

The rear of Alan's property adjoins onto McIntyre Street, which is a dirt road that is used mainly for rear access to properties. It only gets limited traffic.

Alan has a disability that prevents him from working, and the cars are his hobby and are sentimental to him. He plans to build a shed at the rear of his property to house the cars.

RELEVANT LAW

Yarriambiack Shire Council – General Local Law No.5, Clause 404 – Storage of unregistered vehicles – An owner or occupier of any land must not, without a permit keep or allow to

MINUTES	Ordinary Meeting of Council
Issue Date: 27 January 2021	

be kept on that land any more than one unregistered vehicle if the outline is normally exposed to the view of another person.

COUNCIL PLANS AND POLICIES

The recommendation supports Council's strategic objectives of:

Good Governance: Ensuring policies and good governance are in accordance with legislative requirements and best practice.

RELATED COUNCIL DECISIONS

Not applicable

OPTIONS

- a) To not allow the permit application to be granted given the two objections received.
- b) If granted, to impose specified conditions on the permit.

SUSTAINABILITY IMPLICATIONS

Social and Environmental Risk: There could be excessive noise from working on the vehicles. There is also a low fire hazard risk if the grass at the rear of the property is not maintained.

COMMUNITY ENGAGEMENT

Objection to Permit Application forms were sent to surrounding neighbours of permit applicant and follow up phone calls.

RISK

Utilising the Risk Management Framework 2019, the following assessment has been made:

<i>Risk Rating</i>	<i>Consequence</i>	<i>Risk Description</i>	<i>Action</i>
Possible	Medium	Perception of Council	<p>Possible complaint about state of property and impact on residents.</p> <p>Investigate complaint and pursue through Council's local law. Apply conditions to permit to mitigate risk.</p>

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

CONFLICTS OF INTEREST

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in the subject matter of this report.

Councillor Kylie Zanker returned to Council Chambers at 11:15am



Local Law No. 5- General Local Law.

OBJECTION TO PERMIT ISSUE

COUNCIL WISHES TO ADVISE THAT IT HAS RECEIVED THE FOLLOWING
PERMIT APPLICATION.

PERMIT FOR:

ADDRESS OF ACTIVITY:

ITEMS TO BE KEPT:

Store unregistered vehicles
7 Dimboola Rd, Warracknabeal
Unregistered vehicles to be kept at rear of property
for restoration and parts. Some existing vehicles to be removed

IMPORTANT INFORMATION

If you wish to object to the issue of this permit please complete all the sections below
and return this document to Council **within 14 days**.

Failure to return this document within the specified time shall indicate to Council that
you have no objections and are agreeing to the issue of this permit.

PLEASE WRITE IN BLOCK LETTERS.

Your Name: ..

Address: Ph: ..

Please state your objection in block letters.

WE MOVED HERE FOR THE PEACE, QUIET & SERENITY AND DONT NEED AN
INDUSTRIAL WORK PLACE NEAR ME, THIS AREA IS "NOT" INDUSTRIAL AND
AS YOU WALK/DRIVE PAST THE LAND IN QUESTION ITS VERY UNTIDY
THE LAND NEXT TO THIS BLOCK HAS JUST BEEN FENCED AND WOULD
BE FOR HOUSING "HOPEFULLY" SO WHO WOULD WANT TO LIVE NEXT
TO A "JUNK YARD". THIS IS "COUNCIL'S" JOB TO SORT THIS OUT
AND WHEN NEIGHBOURS BECOME INVOLVED CAN CAUSE UNTOLD PROBLEMS

NOTE: If an objection is received the permit application shall go before Council and all
information from the applicant and the objector shall be given full consideration.

Signed:

L. A. Smith

Date:

10.12

2020

Return in the pre-paid envelope supplied with this document.



Local Law No. 5- General Local Law.

OBJECTION TO PERMIT ISSUE

**COUNCIL WISHES TO ADVISE THAT IT HAS RECEIVED THE FOLLOWING
PERMIT APPLICATION.**

PERMIT FOR:

ADDRESS OF ACTIVITY:

ITEMS TO BE KEPT:

Store unregistered vehicles
7 Dimboola Rd, Warracknabeal
Unregistered vehicles to be kept at rear of property
for restoration and parts. Some existing vehicles to be removed

IMPORTANT INFORMATION

If you wish to object to the issue of this permit please complete all the sections below and return this document to Council **within 14 days**.

Failure to return this document within the specified time shall indicate to Council that you have no objections and are agreeing to the issue of this permit.

PLEASE WRITE IN BLOCK LETTERS.

Your Name: Marlene Elliott

Address: 11 Woolcock St Warracknabeal Ph: 53 981386

Please state your objection in block letters.

Not too many cars 2 at a time
at the back of the property
and old cars to be removed.

NOTE: If an objection is received the permit application shall go before Council and all information from the applicant and the objector shall be given full consideration.

Signed: M F Elliott Date: 10/12/2020

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PLEASE WRITE IN BLOCK LETTERS.

Your Name: Allen Lindt

Address: 5 Dimboola Road Ph: 0429982035

Please state your objection in block letters.

..... EYE SORE , CARS IN FRONT YARD - PARTICULARLY
..... FIRE HAZARD BECAUSE OF GRASS AROUND CARS
..... VERMIN - MICE & STRAY CATS

..... SOME VEHICLE HAVE NOT MOVED FOR SOME YEARS -

NOTE: If an objection is received the permit application shall go before Council and all
information from the applicant and the objector shall be given full consideration.

Signed: [Signature] Date: 14-12- 2020

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PLEASE WRITE IN BLOCK LETTERS.

Your Name: Mandy + Tim Bryce

Address: 20 Asquith Reserve Ph: 0418 777 440

Please state your objection in block letters.

— NO issues — as long as its no noise

NOTE: If an objection is received the permit application shall go before Council and all information from the applicant and the objector shall be given full consideration.

Signed:  Date: 9.12.20 2020

Return in the pre-paid envelope supplied with this document.

Photos from 07 Dimboola Road Warracknabeal



Photos from 07 Dimboola Road Warracknabeal



16 OTHER BUSINESS

16.1 Response to Questions asked by Councillors – 25 November 2020

Cr C Lehmann

- Footpath in Dodgshun St. Why did they do an extra little bit in Phillips Street?
- **M Evans response out of session** - Council connected Lascelles street to the school crossing that we installed last year, then connected the new path to the concrete path at the hospital, there was a hot mix path on the opposite side of the cul-d-sac and Council thought that both sides being connected would be a positive thing. The hot mix path could also be upgraded in the future as it's not very long so wouldn't be very expensive to upgrade.
- Hopetoun Yaapect Road, getting on top of that? Seal peeling off. What causing that?
M Evans response out of session - This is a newly reconstructed section of road and as soon as issues arose with the seal, Inroads was notified and have been monitoring it ever since. They have sheeted the bleeding sections with stone twice to date and seems to be working effectively. There is another coat due on this road in next sealing season. If the current measures don't hold up inroads will need to repair.

16.2 Questions from Councillors

Cr A McLean

- Delivery of Community Consultation Survey. Concerns regarding persons receiving invitations to events not their towns. **Tammy response** - This is due to Australia Post bulk mail out. Boxes sent to Aust Post were marked with specific towns.

Cr T Hamilton

- Customer Satisfaction survey is currently not working correctly. Unable to click multiple boxes. **Tammy Response** - We will look into it and get it fixed.

Cr K Zanker

Cr C Lehmann

- **Raised against Item 14.1** Cronomby Tank Road was proposed to be sealed in the 19/20 FY but it is not sealed yet. Why?
- **Raised against Item 14.5** Have we ever undertaken any testing for Drum's Pit material?
- Transfer Station operating hours in Hopetoun was changed from 1:30pm to 5:30pm, to 10am to 2pm without any consultation. Why?
- Volunteer Transport – Any chance of reinstating this service? It's a service that is missed in the Hopetoun district.

Cr C Heintze

- **Raised against 14.5** Can we please undertake the test on pavement material before putting it down on the road?

Cr K Kirk

Moved Cr K Zanker Seconded Cr K Kirk that Council move into Closed Session at 11:20am

Carried

Moved Cr T Hamilton Seconded Cr K Krik that Council move back into Open Session at 11:59am

Carried

Moved Cr T Hamilton Seconded Cr K Krik that Council bring the recommendation from Closed Session into the Open Session

Carried

17 CLOSED SESSION – Reports for Decision

17.1 Personal Protective Equipment Tender

RECOMMENDATION

That Council:

- a) Appoint Celtic Origins Trust, trading as Geoffrey's Mens and Boys Wear to the panel of preferred suppliers to supply Council employees with corporate personal protective clothing.
- b) The appointment to the panel be for a period of four years, with the option to extend the contract for a further one year based on supplier performance.

Resolution

Moved Cr C Lehmann Seconded Cr K Zanker

That the recommendation be adopted

Carried

17.2 Authorisation for CEO to Purchase Land

RECOMMENDATION

That Council:

- a) Endorse that the Chief Executive Officer be authorised to purchase land to the value of \$250,000 thousand dollars (including legal fees) on behalf of Yarriambiack Shire Council to support Council's community housing initiative.

Resolution

Moved Cr K Kirk Seconded Cr K Zanker

That the recommendation be adopted

Carried

18 Next Meeting

CLOSE 12:00noon

_____ **Mayor**