



# MINUTES

## Special Meeting of Council

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**12:30am Wednesday 14 September 2022**

**VENUE:**

Council Chambers  
Yarriambiack Shire Council  
34 Lyle Street, Warracknabeal Vic 3393

**Next Meeting**

Wednesday 28 September 2022

Copies of the Yarriambiack Shire Council's Agendas and Minutes  
can be obtained online at [www.yarriambiack.vic.gov.au](http://www.yarriambiack.vic.gov.au)

*OUR VISION:*

A connected rural community who values its land and wellbeing.

We will achieve this vision through:

- ✓ Supporting agriculture
- ✓ Strengthening business and tourism
- ✓ Staying connected through infrastructure
- ✓ Being a supportive Council
- ✓ Looking after our communities
- ✓ Being environmentally friendly

*CONTINUOUS IMPROVEMENT:*

We drive continuous and sustainable improvement in service provision, operational efficiency, and stakeholder relations to create a leading organisation.

**Recording**

Consistent with section 2.44.3 of our Governance Rules, consent given by the Chair to the recording of any Council Meeting must be obtained prior to the commencement of the Council Meeting.

**Live Streaming**

Council meetings will now be live streamed to allow those interested in viewing proceedings greater access to Council decisions and debate without attending the meeting in person.

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## 1 WELCOME

## 2 ACKNOWLEDGEMENT AND PRAYER

Cr K Zanker to open the meeting at 9:30am by acknowledging the Indigenous Community and offering the opening prayer.

### Acknowledging Traditional Owners

'I would like to acknowledge that this meeting is being held on the traditional lands of the Wotjobaluk, Jaadwa, Jadawadjali, Wergaia and Jupagulk people, and I pay respects to their Elders, both past, present and emerging'.

### Prayer

*Almighty God, without whom no Council can stand, nor anything prosper we ask that you be present and guide us in our deliberations today. We pray that we will be fair in our judgements and wise in our actions and that decisions will be made with goodwill and a clear conscience for the betterment and welfare of the people of Yarriambiack Shire.*

*Amen*

## 3 PRESENT

Councillor Kylie Zanker                      Warracknabeal Ward

### COUNCILLORS:

Councillor Tom Hamilton                      Dunmunkle Ward  
Councillor Corinne Heintze                      Dunmunkle Ward  
Councillor Andrew McLean                      Hopetoun Ward  
Councillor Chris Lehmann                      Hopetoun Ward  
Councillor Graeme Massey                      Warracknabeal Ward

### OFFICERS:

Tammy Smith                                      Chief Executive Officer  
Paul Brumby                                        Acting Director Assets and Operations  
Tony Caccaviello                                 Director Business Strategy and Performance

## 4 APOLOGIES OR REQUEST FOR LEAVE OF ABSENCE

Cr Karly Kirk                                      Warracknabeal Ward  
Michael Evans                                     Director Assets and Operations  
Gavin Blinman                                     Director Community Development & Wellbeing

## 5 DECLARATION OF CONFLICT OF INTEREST

Pursuant to Division 2 – Conflict of Interest, of the *Local Government Act 2020* general and material conflict of interest must be declared prior to debate on specific items within the agenda; or in writing to the Chief Executive Officer before the meeting.

A Councillor who has declared a conflict of interest in respect of a matter must;

- a) Disclose the conflict of interest in the manner required by the Yarriambiack Shire Council Governance Rules.
- b) Exclude themselves from the decision-making process in relation to that matter, including any discussion or votes on the matter at any Council meeting or delegated committee, and any action in relation to the matter.

General conflict of interest is if a relevant person has an interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty

- a) *Private interests* mean any direct or indirect interest of a relevant person that does not derive from their public duty and does not include an interest that is only a matter of personal opinion or belief.
- b) *Public duty* means the responsibilities and obligations that a relevant person has to members of the public in their role as a relevant person.

Material conflict of interest is if a relevant person has an interest in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter

- a) The benefit or loss incurred may be directly or indirectly

OR

- b) In a pecuniary or non-pecuniary form.

Councillors are also encouraged to declare circumstances where there may be a perceived conflict of interest.

Cr Chris Lehmann declared a Conflict of Interest as a member of the Hopetoun Neighbourhood House.

Cr Corinne Heintze declared a Conflict of Interest as a member of the Minyip Progress Association

Cr Chris Lehmann and Cr Corinne Heintze left the Council chambers at 12:30pm due to a conflict of interest disclosed

## 6 Community SHARE Grant Evaluation – Round 1 2022/2023

*Prepared by Tom Huf, Community & Economic Development Officer*

### SUMMARY

Council allocates two funding rounds each financial year of \$30,000 (thirty-thousand) to the Community Share grants. Round one has been evaluated and a decision by Council is required to allocate the funding.

### RECOMMENDATION

That Council:

- a) Approve funding of \$22,591.60 dollars for ten (10) submissions to the Community Share Grant program in round one (1); and
- b) That the remaining balance of \$7,408.40 be reallocated to the Community Share Grant Round 2 – 2022/23 funding round, with the total funding being \$37,408.40 available.

Moved Cr T Hamilton Seconded Cr G Massey

That the recommendation be adopted

**Carried**

### ATTACHMENTS

[Attachment: Round 1 2022/23 Share Grant Evaluation Report Extract](#)

### DISCUSSION

Council received fifteen (15) applications in this round of the Community Share grants, with five (5) deemed ineligible.

Three applications were deemed ineligible as they had received funding from another Council grant program in the last eighteen months, namely the CASI grant.

One application was deemed ineligible as they had received funding in the last round of Community SHARE grants.

One application was deemed ineligible due to ineligible works as part of the Business & Streetscape stream's guidelines.

The remaining ten (10) applicants represent a cross section of communities and events or projects that provide an overarching benefit to the social well-being of our Shire.

Approval of this round will leave Council with \$37,408.40 in the budget available for round two.

### RELEVANT LAW

Nil

### COUNCIL PLANS AND POLICIES

- Community Grant Program Policy
- Community Share Grant Guidelines – Community Buildings

- Community Share Grant Guidelines – Events and Sponsorship
- Community Share Grant Guidelines – Business and Streetscapes

### RELATED COUNCIL DECISIONS

Round 2 Share Community Grants 2021/22

### OPTIONS

- a) As the number of applications received and financial amount request have decreased over previous funding rounds, Council may wish to review the Community SHARE grant program and consider increasing the funding amount for individual projects. This would use the \$60,000 budget to fund less but larger and possibly more impactful projects across the Shire.

### SUSTAINABILITY IMPLICATIONS

*Social:* Provides funding of many community projects.

*Environmental:* all projects comply with community grant sustainability requirements.

### COMMUNITY ENGAGEMENT

Community Share Grant applications were advertised throughout the Shire Council in accordance with Council's Community Engagement Policy.

### GENDER IMPACT ASSESSMENT

Gender Impact Assessment not required for this Council Report.

### RISK

Utilising the Risk Management Framework the following assessment has been made:

<b><i>Strategic Risk Description and Residual Risk Level</i></b>	<b><i>Action to Mitigate/Reduce Risk</i></b>	<b><i>Does Action maintain or reduce Residual Risk Level</i></b>
Reputational Risk - Residual Risk Level Low	Allocation of funds across shire provides equal distribution of grant.  Council Officers recommendations are based on the Share Grant Policy and Guideline requirement.	Reduces Residual Risk Level

### REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

Not applicable

### CONFLICTS OF INTEREST

All officers involved in the preparation of this report have completed a Conflict of Interest declaration form. The only conflict of interest declared was by the Community & Economic Development Officer whose grandmother was president of one of the applicants. They were not involved in the application process and did not participate in the evaluation of the applications.

Cr Chris Lehmann and Corinne Heintze returned to Council Chambers at 12:40pm

## **7 Next Meeting**

28 September 2022

**CLOSE**

\_\_\_\_\_ **Mayor**