

**APPLICATION TO REGISTER/TRANSFER REGISTRATION OF
FOOD PREMISES**

Registration Number:



I/We the undersigned hereby apply for ☐ registration
☐ renewal of registration
☐ transfer of registration

under the provisions of the Food Act 1984 the premises described hereunder and depicted in the floor plan attached/lodged with Council. For the period ending **31 December 2021**

NEW PROPRIETOR DETAILS:

Name: (must be person or company name, Trading name not acceptable)
Postal Address:

Return form and payment by mail to:
 PO Box 243
 WARRACKNABEAL 3393
 Or in person:
 Shire offices
 34 Lyle St WARRACKNABEAL
 75 Lascelles St HOPETOUN
 Queries? Telephone 5398 0100

BUSINESS DETAILS:

Trading Name:		ABN:
Premises Address:		
Contact Details: Contact Name:		Position:
Business phone:	Proprietor phone:	Mobile:
Email:	Fax:	
Food Vehicle: (if food vehicle only then show address where vehicle is normally garaged above) vehicle use: <input type="checkbox"/> mobile food vendor <input type="checkbox"/> food transport make and model: Registration plate:		
Description of premises: (eg café, milk bar, hotel etc)		Number of full time staff:
Is Tobacco sold? Yes/No	If so, only from a vending machine? Yes/No	
Does the Premises have sit-in dining? Yes/No	How many tables?	
Does the Premises have outdoor dining? Yes/No	How many tables?	
Does the premises have a license to sell liquor? Yes/No		Type:

FOOD SAFETY PROGRAM DETAILS:

DO NOT leave this section blank. If you are unsure of FSP details contact Council's Environmental Health Officer on the Queries number above.

Type: (please indicate which of the 3 options is applicable)	<input type="checkbox"/> Standard FSP (Template)	<input type="checkbox"/> Non Standard FSP (Independent) (must have 3 rd party auditor)	<input type="checkbox"/> FSP Exempt
	Name or no. of template: (eg foodsmart, dhs template no.1etc)	Auditor Name:	Selling low risk (non-perishable) prepackaged foods only. Example, confectionary, soft drinks
		Auditor Registration No:	
Food Safety Supervisor: (A name must be provided)			

Class 1 Premises Registration Fee: \$300.00
 Class 2 Premises Registration Fee: \$245.00
 Class 3 Premises Registration Fee: \$95.00
 Class 3 Community Groups Fee: \$85.00
 Class 2 **Transfer** Registration Fee: \$122.50
 Class 3 **Transfer** Registration Fee: \$47.50

Office use only Receipt no. Ledger no. 2231 2091 Entered HM <input type="checkbox"/>
--

FEE PAID \$ _____

SIGNATURE OF APPLICANT:

DATE / /